

# Housing Grant Programs Work Program for 2010

Adopted February 2, 2010



### Anticipated Meetings for 2010:

1. Housing Funding Leadership Group (6)
2. Kitsap Continuum of Care Coalition Executive Committee (12) and Membership Meetings (12)
3. CoCC & HFLG Sub-Committee Meetings (10)
4. Application Review Committees (8)
5. Education/Outreach Opportunities (6)
6. Regional Conferences (2)
7. HMIS Trainings (2)

### Budget Notes:

- Any unused funds will be rolled over into the following year's program budget or be distributed in the next grant cycle.
- Since the funds to administer these programs are dependent on the number of documents recorded, the final income total is unknown. Program income numbers were conservatively estimated.

<b>Revenue</b>	<b>2010</b>
AHFA ~ Admin Portion (Est.)	\$21,000
HHAA ~ Admin Portion (Est.)	\$45,000
HMIS ~ Admin Contract	\$20,000
Carry-over from 2009	\$10,439
<b>Total Revenue</b>	<b>\$96,439</b>

<b>Work Element</b>	<b>2010</b>
<b>Affordable Housing For All Program</b>	
Overall Program Management <ul style="list-style-type: none"> <li>• Coordinate &amp; manage application cycle, including Bidder's Conference, ARC Meetings, &amp; Public Hearing</li> <li>• Develop funding priorities &amp; ARC appointments w/Continuum of Care</li> <li>• Coordinate with Auditor's Office, including contract development</li> <li>• Review, monitoring, disbursement review &amp; record-keeping for on-going contracts</li> </ul> Periodic Reports to KRCC Board CPPs element of Affordable Housing Materials & Expenses (\$800)	
<b>Sub-Total AHFA</b>	<b>\$19,800</b>

<b>Homeless Housing Grant Program</b>	
Overall Program Management <ul style="list-style-type: none"> <li>• Coordinate &amp; manage application cycle, including Bidder's Conference, ARC Meetings, &amp; Public Hearing</li> <li>• Develop funding priorities w/ Leadership Group &amp; Continuum of Care</li> <li>• Coordinate with Auditor's Office, including contract development</li> <li>• Review, monitoring, disbursement review &amp; record-keeping for on-going contracts</li> <li>• Reporting requirements</li> </ul> Periodic Reports to KRCC Board Data Collection & Analysis Legislative Tracking & Policy Analysis Agency Coordination & Communication Public Outreach & Education Materials & Expenses (\$4400)	
<b>Sub-Total HHAA</b>	<b>\$54,100</b>

<b>Homeless Management Information System</b>	
Coordinate Kitsap HMIS Collaborative Program (12+ agencies) Materials & Expenses (\$600)	
<b>Sub-Total HMIS</b>	<b>\$10,100</b>

<b>Total Housing Work Program</b>	<b>\$85,000</b>
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