



# Kitsap Regional Coordinating Council

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Capt. Reid Tanaka  
Tom Danaher, PAO \*  
*Naval Base Kitsap\*\**

Mary McClure  
*Executive Director*

\* *alternate*  
\*\* *non-voting member*

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**Board Meeting**  
*November 7, 2006*

## Meeting Summary

1. Call to Order: Chair Darlene Kordonowy called the Kitsap Regional Coordinating Council Board to order at 8:10 a.m. (*Attendance noted at end*)
2. Minutes from September 12, 2006 Board Meeting:

Mayor Quade noted that she attended the September meeting, and the minutes should be corrected to reflect her as the voting member, rather than Council Member Stern.

**Motion:** (Angel) and second (Abel) to approve the October 3, 2006 Board Summary with corrections.  
*Motion carried unanimously.*

3. Chair Comments:

Mayor Kordonowy described two proposed changes to the Regional Council Bylaws:

The first proposed change is in Section 9, Voting, and would change the voting structure to a simple majority system for all votes except on the Countywide Planning Policies. The current system requires a majority of County Commissioners and a majority of City representatives voting to pass a motion.

The second proposed change would clarify the definitions and requirements of public meetings. This is in response to the confusion about who was invited to the Legislative Dinner last year.

She will get out the full text of the changes via email this afternoon and will also try to speak with each Council member personally about it in the next few weeks.

Executive Director McClure is requested by the Council Board to review unusual aspects of the Bylaws with new Board members.

4. Executive Director's Report:

**Motion:** (Abel) and second (Arends) to approve the Council Chair signing a letter in support of the Puget Sound Regional Council's Prosperity Partnership grant application to WA State CTED.  
*Motion carried unanimously.*

a. 2163 Homeless Housing Grant Program: Funding Priorities & ARC Appointments:

The first cycle of the 2163 Homeless Housing Grant program is anticipated to start in January 2007. (Cycle calendar was included in Board Packet.) Approximately \$550,000 will be available to distribute as grants in the first cycle.

Funding Priorities:

The Continuum of Care Coalition made recommendations to the Board for Funding Priorities for the first cycle of the 2163 Homeless Housing Grant Program. These priorities were drawn from the Kitsap 10-Year Homeless Housing Plan, the Consolidated Plan for Kitsap County, and the Continuum of Care Identification of Homeless Needs. These priorities focus on provision of services, to complement the 2060 Low-Income Housing Grant Program, which is exclusively for bricks-and-mortar projects. The recommended funding priorities, listed in priority order:

- 1) Programs Reducing Risk of Homelessness (e.g. emergency rental or mortgage assistance)
- 2) Programs Removing Barriers to Obtaining Housing (e.g. financial assistance, providing housing for ex-felons)
- 3) Case Management, Outreach & Key Supportive Services
- 4) Other Homelessness Prevention Services

These priorities do not exclude applications that that don't meet these priorities, but are still eligible under the goals, objectives, and strategies listed in the Kitsap 10-Year Homeless Housing Plan, but rather give guidance for the Application Review Committee.

**Motion:** (Lent) and second (Abel) to approve the Funding Priorities as recommended by the Continuum of Care Coalition for Cycle 1 of the 2163 Homeless Housing Grant Program.

*Motion carried unanimously.*

Application Review Committee:

The 2163 Homeless Housing Grant Program Development Committee made recommendations for members of the Cycle 1 Application Review Committee (ARC). Nominations for members were solicited from the Board and from the Continuum of Care Coalition.

The recommended ARC members include two who have served on the ARC for the 2060 Low-Income Housing Grant Program (Joanne Tews, Executive Director, Helpline House and Debra Stephenson, Senior Controller, Washington State Housing Finance Commission), providing important continuity between the programs. Rounding out the recommended members are Jennifer Green, Executive Director of the Kitsap Foundation, who brings experience in grant writing/reading and the non-profit sector, and Jennifer Hardison, Executive Director of South Kitsap Helpline, who works daily with low-income services. The fifth member of the ARC will be a member designated by the Auditor, Anna Wilderbuer, who also currently serves on the 2060 ARC. The group as a whole represents a valuable combination of skills and experience, as well as balanced geographic equity.

**Motion:** (Endresen) and second (Arends) to appoint the recommended Application Review Committee members for the Cycle 1 of the 2163 Homeless Housing Grant Program.

*Motion carried unanimously.*

b. Kit ~ Net Inter-Local Agreement:

The Board was presented with the Inter-local Agreement (ILA) for the Kit~Net (Kitsap Emergency Response Network) that has been in development for the last year. Scott Snyder, of Ogden Murphy Wallace, has been working with the Broadband Task Force to provide legal counsel in developing and refining the agreement that meets all the issues and needs of the many agencies involved in the project. The Broadband Task Force includes representatives from a broad range of agency types ensuring that the ILA should be broadly acceptable.

The Kitsap County attorney was also very involved in clarifying two key issues: 1) the role of the Kitsap Regional Coordinating Council as signatory. The Council will be a signatory to the ILA with each agency in its role as the management entity for Kit~Net. 2) the relationship between the Department of Emergency Management, emergency procedures and the Kit~Net. The current ILA clarifies that the Kit~Net is a tool, not a governing entity, for emergency management. This clarification has been approved by the Department of Emergency Management (DEM). The primary and secondary purposes have also been reversed from earlier versions to satisfy DEM issues, while still keeping the project attractive to potential grant sources.

In the five years since the KPUD started laying the fiber, their intent has been refined to include a commitment to provide fiber to every public agency (this project is called "Carenet"). Since KPUD is providing the connections, the main scope of the Kit~Net is to be a forum for resolving issues of protocol, security, and inter-agency relationships. However, the door is still open for the Kit~Net to provide other services.

Agencies joining the Kit~Net are being asked to provide a token contribution of \$500 to formalize their commitment. The funds will go towards the administrative/ legal costs of its organization.

The decision-making mechanism for the Kit~Net is modeled on the Regional Council's Transportation Program. Bud Harris, Director of Information Technology for Kitsap County, has indicated that his intention is to merge the Kit~Net and the current Inter-governmental Network, which would require all agencies currently behind the County's firewall to participate in Kit~Net.

Agencies can withdraw from the Kit~Net at any time, with a 1 year notice requirement. The budget and bylaws for the Kit~Net will be developed by the Policy Advisory Group (PAG), and approved by the Council Board. \$500 is the anticipated agency contribution for 2007 & for 2008.

*Commissioner Chris Endresen* commented that the PAG needs to get input from the Council Board before developing the budget.

*Mayor Darlene Kordonowy* noted that after so many years of talking about it, it is a sign of success to be at this point.

**Motion:** (Arends) and second (Stern) to approve the Kit~Net Inter-local Agreement for distribution to other agencies and signature.

*Motion carried unanimously.*

c. Legislative Topics for 2007 Session:

The draft 2007 Legislative Priorities are laid out in two sections:

- Issues that directly affect Kitsap County: This section also contains a list of funding requests specific to Kitsap County.

- **Other Statewide Issues with Kitsap Support:** This section includes issues that provide additional tools for economic development.

In the 2006 State legislative session, the Regional Council started moving into a coordinative role among lobbyists, legislators, and the Council Board to gain state-wide support for Kitsap County's Legislative Agenda. It was shown from the successful 2006 session that support from the Kitsap Regional Coordinating Council's Board does help effect change at the state level. That support comes from not only the Legislative Agenda, but also by calling, writing, and lobbying our state legislators about Kitsap's issues.

Today, Council staff distributed the draft 2007 Legislative Agenda to the Board along with a green highlighter, an orange highlighter, and a stamped envelope. The Board will return the draft agenda to the Council office marked with green marks for their high priority issues, orange marks for low priority issues, and any other notes they may have.

The Lobbyist Luncheon is Tuesday, November 14 in Silverdale. Participants will receive a copy of the draft 2007 Legislative Agenda this week, for discussion at next week's luncheon.

After Council staff has received Board feedback from the draft agenda, a final draft will be compiled based on the Board's comments from today and input from the lobbyists on November 14. It is anticipated that the final draft of the 2007 Legislative Agenda will be approved at the December 5 Board meeting.

December 7 is the Legislative Dinner, where the Board will present its Legislative Agenda to our nine Kitsap County state legislators.

Comments:

- The 2007 legislators may sponsor a bill that provides a tax credit to employers for employees to work from home. Updates will be provided as the proposed bill progresses.
- Draft priority # 3 should be reworded to not imply that we don't support more roads – we want alternate travel modes and needed roads.

d. Kitsap 20/20: Economic Development: Joint Steering Committee:

There are five roundtables coming up in November. Some of Kitsap's industry and opinion leaders have been asked to participate in the roundtables facilitated by the Kitsap 20/20 consultant and Regional Council Executive Director Mary McClure. The roundtables will be held at the Kitsap Economic Development Council in Bremerton and Olympic Resource Management in Poulsbo and will each last three hours. The feedback from these meetings will be shared with the Kitsap 20/20 Steering Committee at the November Planning Sessions, later in the month.

The Project Staff Team and the Kitsap 20/20 consultant PS Reilly of Athena Institute have discussed the importance of knowing where we are on the "road map", so that everyone has a solid grounding in the direction the County will be heading in 2007 and beyond.

5. Executive Session:

**The Executive Session began at 8:53 a.m. and ended at 9:15 a.m.** discussing personnel.

6. Proposed 2007 Work Program & Budget:

Comments on the Proposed Work Program:

- It would be interesting to integrate the feedback received for the legislative priorities with the Work Program to see if there efforts are synchronized. *Response:* A side bar on the Work Program will be inserted to note how they relate to the Legislative Agenda.
- The Work Program looks great – the Council does a lot of good work!

The proposed 2007 Budget is \$316,482, an increase of \$5,856 from last year. The supporting dues schedule is apportioned among the member jurisdictions, based on their percentage share. Additionally, Kitsap Transit contributes \$10,000+ annually to the Regional Council Transportation Work Program (not membership dues).

Comments on 2007 Proposed Budget and Member Agency Dues:

- Today’s Executive Session discussed a merit increase for the Executive Director.
- There are several missing figures in the proposed budget – it is difficult to approve the budget today without those figures.

**Motion:** (Abel) and second (Arends) to approve the proposed 2007 Kitsap Regional Coordinating Council Work Program.

*Motion carried unanimously.*

**Motion:** (Endresen) and second (Quade) to include, in draft figures sent to the Regional Council Board by the end of the week, the proposed budget as presented including a 10% merit raise for the Executive Director (not to exceed \$10,000) with final approval at the December 2006 Board Meeting. *Voted for: Endresen, Bozeman, Arends, Robinson, Kordonowy, Knobloch, Abel, Quade, Forsman, and Huntington. Abstention: Angel*

*Motion failed.*

**Motion:** (Angel) and second (Abel) to include, in draft figures sent to the Regional Council Board by the end of the week, the proposed budget as presented including a 10% merit raise for the Executive Director (not to exceed \$10,000) with final approval at the December 2006 Board Meeting.

*Motion carried unanimously.*

#### 7. 2060 Low Income Housing Grant Program:

Request for Contract Revision: Bainbridge Island Housing Resources Board

Bainbridge Island Housing Resources Board has requested that their contract for Rental Assistance for the 2006 Cycle be revised to allow the agency to spend up to \$4,870.60 that was allocated for 2006 in 2007 instead. The Application Review Committee met and reviewed this request and recommends granting the contract revision request.

**Motion:** (Endresen) and second (Arends) to approve a contract revision for Housing Resources Board, contract KC-027-06, allowing a carryover of up to \$4,870.60 from the 2006 project budget to the 2007 project budget.

*Motion carried unanimously.*

Funding Recommendations: 2007 Cycle:

The Application Review Committee for the 2007 Cycle of the 2060 Low Income Housing Grant Program made recommendations for funding for this cycle at the last Council Board meeting. Funds available for distribution as grants for the 2007 Cycle total approximately \$390,000. Geographic equity is reviewed over the long term, during the periodic program review.

During the last month, the public comment period has been open. No written comment was received.

*The Public Hearing began at 9:37 a.m.*

*Sally Nelson:* I'm Sally Nelson with Housing Resources Board on Bainbridge Island and I'm here with my two Board members, Sarah Lee and Clara Manny, and we just want to acknowledge the fact that we were recipients of the 2060 for rental assistance and we've been able to help two of our facilities and the people that are there to bring, where they may have been up to 45 % of their income being rent burdened we've been able to bring them down to 30% through these months. And so we just want to acknowledge the review committee and thank the council for having the opportunity to access these funds and assist people for better housing for them. Thank you.

*Sarah Lee:* Hi, I'm Sarah Lee with Kitsap Consolidated Housing Authority and as Miss Sally said I'm also a member of the Bainbridge Island Housing Resources Board and I want to add my thanks. The Application Review committee and you, thank you so much, because of what you're doing for us. As you may know we have an apartment building for seniors in Port Orchard, Port Orchard Vista, and we got some land next to it, or wanted to get some land next to it, and there's not a whole lot of funding sources we could go to get this type of funding. You gave us \$100,000 or no wait, have you voted yet? No, well, we just know you'll give us \$100,000 for the land acquisition that's for 42 units, and these are people who make like \$600 a month and because of you they can pay something like \$300 a month. So thank you so much.

And the other request is that you recommended, or the Application Review Committee recommended, is \$25,000 for Madrona Manor, which is 40 units of senior housing and this is so we can upgrade the personal safety and smoke detection system, really important in any apartments but especially for seniors. Thank you so much.

*The Public Hearing ended at 9:40 a.m.*

*Council Member Bill Knobloch* noted that the grant funds *recommended for* Housing Resources Board is money well spent.

*Commissioner Chris Endresen* commented that we are lucky to have these grant programs. *Her* thanks to the Application Review Committee for their hard work.

**Motion:** (Endresen) and second (Knobloch) to approve the Funding Recommendations as presented from the Application Review Committee for the 2007 Cycle of the 2060 Low Income Housing Grant Program.

*Motion carried unanimously.*

8. CDBG: Recommendations for Funding:

Mayor Darlene Kordonowy clarified that the funds allocated to Olympic College are for a project that carries forward the Kitsap 20/20 work in the area of education.

*Bonnie Tufts, Kitsap County Community Development Block Grant (CDBG):* I am here today for a Public Hearing and Request for Approval of the CDBG and HOME 2007 Action Plan use of funds, 2008 set aside use of funds and amendment to the 2006 Action Plan.

This process started in May, with the Regional Council's approval of our 2007 application and process. Following Application submittals in July and interviews in September, the Citizen Advisory Board (CAB) recommendations were published on September 30.

I want to thank the members of our three CAB's – Public Service, Community Development, and Economic Development. Each Board spent many hours reviewing applications and conducting interviews, making their recommendations consistent with our Consolidated Plan.

In the Public Service CAB: Thank you to Deanna Councilor, Abby Crisp, Pat Hatchel, Jim Rogers, and Annette Tessier. In the Community Development CAB, thank you to Anna Padia, Joann Johnson, James Weaver, Karl Compton, and Tadina Crouch. In the economic Development CAB, thank you to Gwynn Rogers, William Mullins, Glen Godfrey, Roger Zabinski, Chris Jeter and Greg Cioc.

The Public Service CAB reviewed 14 applications; with a total request of \$312,269. The projected available funds are \$165,000. The Community Development CAB reviewed 8 applications; with a total request of \$2,085,913. The projected available funds are \$1,172,155. The Economic Development CAB reviewed 2 applications; with a total request of \$90,000. The projected available funds are \$118,373.

It is important to note that the CAB's job is getting increasingly more difficult as our funding continues to decrease. There has been an approximate 25% cut over the last two years. In perspective, 2 years ago the Public Service CAB had \$45,000 more dollars to allocate.

We received one official letter of public comment, regarding the non-allocation of public service funds to North Kitsap agencies. It is important to point out that out of the total CDBG and HOME funds allocated, North Kitsap received over \$668,000.

I would like to introduce Abby Crisp from the Public Service CAB and Anna Padia from the Community Development CAB to discuss their recommendations and to answer the Board's questions. The Economic Development CAB is not making a presentation; they recommended fully funding both applications they received.

Following their presentations, the floor will open for a public hearing, along with a request for Board approval of the Action Plan as presented.

*Abby Crisp:* Thank you. I want to thank each of our applicants for their hard work in preparing their applications. All of you were well-deserving of the CDBG funds. It was very difficult for the Board to decide who would receive funds and who would not. As Bonnie said, we had 14 applications; we were only able to recommend funding for 10. As a grant preparer, I know how difficult it is to hear no. But I also know that as every agency has seen in the past years, the funding sources are dwindling, and that's a very difficult thing for each of us to look at. So, as a group, we had to look at how we would eliminate some of these grant proposals. So, first of all we asked ourselves questions such as: Was there another place in the county that people could receive these services or similar services? We also looked at whether or not these agencies would be able to remain solvent without CDBG funds. All of those who were not recommended for funding indicated that they would indeed remain solvent. Every community agency was very well-deserving, and that was what made it so difficult. We also recommended to each one of our grant preparers that they should look at alternative funding sources to meet the growing need. I just want to thank all of those who prepared applications

for your hard work and for taking time out of their busy schedules to work with us. Are there any questions?

*Commissioner Chris Endresen:* Since we do have the issue with the North End and Bremerton has their own CDBG funds, can you tell me, did you ask some of these agencies that are in Bremerton whether they serve the greater area and how many citizens they serve outside of Bremerton?

*Abby Crisp:* Some of those such as Soundworks, I know there was some concern with that organization, Work Source provides some of those same services and so that was one thing that we looked at. Though they're not requesting funds from CDBG, they do provide some of those same services. So we did ask some of them which areas they serve, but on their applications it shows who they serve and what areas.

*Commissioner Chris Endresen:* So for some of the Bremerton ones we don't know if they're serving countywide populations or not.

*Abby Crisp:* It is on their applications. That is a requirement for the CDBG funding, the count that they do provide us if for residents served outside the city limits.

*Mayor Kathryn Quade:* Can you give me the rationale for not funding Soundworks?

*Abby Crisp:* Again, we looked at what other services even outside those who were requesting funds from CDBG. For example, Soundworks provides many similar services as Work Source does here in Bremerton. That was the primary reason that we did not choose to recommend funding.

*Mayor Kathryn Quade:* So all the North End residents who need access to those services have to go to Bremerton?

*Abby Crisp:* Most likely yes, but keeping in mind that those in South Kitsap also have to come up to Bremerton for those services.

*Mayor Darlene Kordonowy:* And Abby, perhaps in response to the letter regarding Helpline House and Youth Services which also are North End service providers and those two organizations are longtime service providers on Bainbridge Island. Any additional comments you want to provide on those two organizations?

*Abby Crisp:* Geographic location did not come into play at all. Again, we looked at what services were being provided and it was just so difficult because we just didn't have enough funding.

*Mayor Darlene Kordonowy:* Is geographic location something that might be considered in the future?

*Bonnie Tufts:* If that's something the Board would like us to look at when we put our application together, we can certainly do that. The fact is there's just not enough money. That's what it boils down to. And the Board worked so hard. Really what they had to do was decide why not to fund somebody, and they had to find reasons and it was very difficult. There was a few agencies that were the top rated and a lot of them that were very close and they went through during their discussions people would say, like Soundworks, well Work Source does do that even though there's the transportation issues and maybe Soundworks could look at working with Work Source to provide some funding for them. So there are some others, its reaching, but that's where we're at now. There's just not enough money.

*Mayor Darlene Kordonowy:* I certainly hear your point and I know these are difficult decisions and I know adding one more criteria on doesn't help. Seeing zeros by some of these agencies is hard, no matter where they are in Kitsap County.

*Commissioner Chris Endresen:* I just want to say thank you very much because I know these are just heart wrenching decisions for you all, and a comment for our board: Maybe what we should do is take a look at the 2060 money, the 2163 money and the CDBG money and make sure that we are spreading this out for different services. You're from the North End, I'm from the North End, we know how hard it is to take a bus to Bremerton and back and most of these people do and so we just need to keep that in mind. And the Board just needs to have a discussion about where all of those funds and how they work together.

*Mayor Kim Abel:* Thank you. There are no busses from Olalla and I'm sure there are no busses from Seabeck and so it's an issue for all of us how we get services for folks who need them.

One item of public comment – a letter from Joanne Tews, Executive Director of Helpline House – was distributed in the Board packet.

### **The Public Hearing began at 9:57 a.m.**

*Anna Padia:* I'm a member of the Citizen Advisory Board that had the pleasure of deciding how to distribute a little over 1 million dollars when we had 8 proposals asking for over 2 million. We have a board that's so conscientious that they're all here today. I'm Anna Padia. We really enjoyed each other, we had lively debates, and we want to thank the staff for answering our thousands of questions on all of the eight proposals. In summarizing, I want to say that we reviewed these proposals and we funded, fully or partially, seven of them. All benefit low and very-low income citizens and families in our county. First, the CAB took a look at the CDBG funds and we found that the Kitsap Community Resources was a priority for these funds. We allocated the full amount here for three reasons. We especially liked the dollar for dollar match of the weatherization program and we found the immediacy of this need compelling. And, in reviewing the history of this agency we found that the KCR has reported in a timely and accurate manner. It spends its funds quickly and it has taken direction from the previous CABs and has put those things into place. That history speaks a great deal about this organization's willingness to comply and it turned out that that became a high value that we gave to all the proposals. The same thing occurs with the Bremerton Community Services Centers, which we fully funded at \$200,000. And for some of the very same reasons we are proud to add our dollars from this grant to that very successful and needed program. We envision a future of our ability in this county to reach more and more throughout the county in all of our little towns, North and South. The Kitsap County Consolidated Housing Authority Rehabilitation proposal was the largest request we've had for one year to 18 months. It was \$400,000, and we just could not find ourselves able to do much more than the \$193,500 which we did allocate, which we dovetail and incorporated a certain amount of money, \$13,000 for the sewer and roof replacement project. We were very happy to add our seed money to the Olympic College and Washington State University planning process for the Kitsap Business Development Consortium. We see a great need and we agree with them, for an assessment of our 6,000 small businesses in Kitsap County. We have no idea really how stable they are, how many they employ, and what their needs are. And that is a major source of the creation of jobs in other counties and it should likely be here as well, so we see that adding really good possibilities for those who are low income and those who aspire to entrepreneurial future and for the creation of jobs for the people who need them most.

When it came to the HOME funds of \$479, 655, we looked at the Housing Resource Board and that became a priority for these HOME funds due to the timeline. They had a balloon payment due next year, so next year's funding cycle would be too late. We noted the timely and accurate reporting, they have a great history in this area of the HRB. That is primarily why they were funded over the Housing Authority's Nordic Place. The Housing Authority has given us some concern about not reporting in a timely manner, and thus the contingencies in on the allocation in 2008. That allocation is of \$150,000. The contingencies there you can read about; there are three of them.

And Habitat was not awarded funding this particular cycle, although there was a great deal of debate. We have concerns over the organization's capacity and its board issues, such as four vacancies that continue to be open, a need for more minority representation, and a definite need for low income representation. Our Advisory Board found ourselves also debating and discussing one of the goals of the land acquisition in this proposal. The goal being the creation of another low income housing tract. It may not have been in our purview, but we did debate it. And we concluded that it was probably something that needed to be concerned about at this point, but in the future, if we get another proposal like this, we will need a lot more discussion on this issue of whether a all low-income tract is really the best thing for our county. Thank you very much for being so kind to invite us and listen. If you have any questions I will try to answer them.

*Commissioner Chris Endresen:* On the Housing Authority reporting, you know, in the past, like in '04 – '05 there was a problem; I would like to know if in '06 it has been corrected, since we serve on the Board of the Housing Authority.

*Bonnie Tufts:* '06 was better, not corrected. Since the application process, 3<sup>rd</sup> Quarter Reports were in, they got the recommendations, and the Board has put the stipulation on the 2008 funding, so I'm expecting that through 2007 that the reporting will be on time.

*Commissioner Chris Endresen:* Bonnie, if you could let me know as a board member of the Housing Authority if they are aren't on time, I would really appreciate it.

*Bainbridge Island City Council Member Bill Knobloch:* I thought I had read in all this paper work there was another Helpline House in Kitsap County. Is this strictly for the Bainbridge Island Helpline House?

*Anna Padia:* This is strictly the Bainbridge Island Helpline House transitional housing.

*Executive Director Mary McClure:* There is a South Kitsap Helpline House.

*Bremerton City Council Member Dianne Robinson:* You said a low-income housing tract. Could you explain that to me?

*Anna Padia:* Well, the way it was proposed to us, this land acquisition was envisions to be done as soon as possible so that the cost of this land acquisition would be lower than higher as time goes on. We certainly did understand that. But we looked at the capacity of the organization, who has been granted money in the past, and who has many other programs going on right now, and were concerned about that capacity and were concerned about the board. I think those are self-explanatory. When it comes to talking about developing a low-income housing development, our debate centered around whether this is what research has show is the best way to help people find housing and get out of their economic plight if its all low-income housing. For example, Nordic Place is 60% low-income and 40% general public. That made sense to us as they explained why the research led them that way, and

that was what our concern was when taking a look at the Habitat for Humanity goal, which was at this first view which showed that it might be this all low-income tract.

### **Public Hearing Opened 10:07 a.m.**

*Joanne Gower*, I represent Kitsap Sexual Assault Center. I first too would like to thank the committee for their dedication to this process and faced with the daunting task of always having more need than money. We understand that as a social service agency. And we are very grateful to them for choosing to recommend our agency for funding this year for our crisis child abuse intervention program. We've not always been funded in the past and so we are extremely grateful to have the recommendation this year. We are the only agency providing this service in the community and we provide for citizens of Kitsap County. As soon as a child discloses sex abuse, there are all kinds of things that happen. First of all the family goes into crisis. And our advocates immediately take over to help the family get through all the reporting requirements, the interviews, the legal processes, the medical examinations and all the other things that are required of the family. We don't require anything of the family, we are just there to assist them, support them, and to always let them know what's happening with their case. But also to assess what other needs the family has. Many times the perpetrator is a member of the family. This may make the family homeless. They don't know where they are going to live, they don't know how they are going to get their food, clothing is an issue and so we assess all of these needs, and of course their strengths as well. And help to empower them but also help to provide those needs. We call upon other agencies in the community as well to help us with those different needs. But the most important thing is to make sure this child and their family gets through this process. It doesn't just end when this case goes to court. It doesn't go to court. We sometimes follow a case for months and years to make sure this family is doing okay and to help them resume as normal a life as possible. So again, I thank you very much for recommending our agency and hope that you will agree with them.

*Mike Walton*: I am the volunteer board member and the outgoing president of the board for the Kitsap County Community Development Corporation and I am also the marketing director of the YMCA. I wanted to thank the CAB and hopefully the Board on your passage of these recommendations for the continued support for the Community Development Corporation. It was established four years ago and I am a charter member of the Board and have just re-upped for another term. I believe in the process that we're going through in providing gap financing or micro-loans for small business in order to stimulate development in the county and to provide an incentive for employment of low-income members of our community. I want to express our appreciation to the process, the board, and the Citizens Advisory Board for the continued support of the Community Development Corporation. We are still in our formative stages, even after four years of inception. And striving to eventually reach a self supporting state. Until that time, we do need support from the community. We get grants from members of the fiancé community, but we still do depend on the community block grant funds for most of our operating expenses. Unfortunately we did not get support from the City of Bremerton who was a partner with the county at the time that the Community Development Corporation was formed, so we have a little bit of a money crunch during this particular time period and this is why we particularly appreciate so much the continued support of the County and the KRCC in this process where we did not get the continuing support. I think the City of Bremerton lost a little bit of their feeling of commitment to the CDC and we want to reestablish that in the future. We have our executive director here to day, Jean Charneski. Jean, would you stand up please? And she has done the outstanding job of making the application and having it successfully granted. We have two other

board members representing us here today, Rebecca Villareal, and Joan Davis. If you would stand up? And Joan is going to be the incoming President of the Board for this next year. So we are here in support of the organization and what we feel the importance to the community. And we appreciate your support in this manner. Thank you.

*Sister Pat Millen:* Catholic Community Services. I too want to thank the CAB Board for all their help and what they have done. It is clearly a tough task. We as an agency have applied for 2060 funds, City CDBG funds, and county. The total request was \$60,000. What we are receiving is \$31,700. So clearly what we're seeing is clearly the decrease in amount of funds that are available. We didn't get that dreaded word "no," but we know we're not fully funded. We also know from our experience with our last round of County CDBG funds, HUD decreased the amount that was coming in. So just because you've been awarded the \$20,000, doesn't guarantee you're going to get it. So we just want to share that with you. Again, I appreciate your help in this matter and again thanks to all those who participate on the CAB Board.

*Sally Nelson:* Office Manger for Housing Resources Board and I've been assistant to Bill Reddy for nearly six years, our Executive Director. At this time I'd just like to acknowledge Bill and the work that he's put into Housing Resources Board and who is responsible for the application that's come before the committee. And to thank the committee for looking at our Island Home Program. It's a transitional housing program. It's a two year transition. People come into that home for two years. They come out of divorce, maybe domestic violence, no jobs; various life-impacting situations. And with the help of Helpline house we work with them. They provide the social services for this program; we provide the housing. And so, to realize that we will no longer have the burden of looking at a balloon payment in 2008 will open up more funds to support that programming that we can do to provide those services and programs, and education for the people that are in that transition program. Again we've like to acknowledge the review committee, and thank them and thank the council and look forward to your vote of support.

*Sara Lee:* I'm with the Kitsap County Consolidated Housing Authority and I also admire the Citizen's Advisory board for making some very tough decisions because there's an awful lot of good programs out there, excellent programs. I also want to address the compliance issue. The Citizen's Advisory Board in 2005 said, hey, you guys aren't always meeting your deadlines in reporting. And so we made some significant changes internally. Our executive director, Norm McGloughlin, and our board said hey, we should be complying, so I think that has greatly improved. The two things the Citizen's Advisory Board recommended were two different appropriations for Nordic Place, 255,655 in 2007 and 150,000 in 2008. It's going to be a 100+ unit apartment building, mixed-income. As someone was saying, mixed-income is a lot more healthy. That's why we create mixed-income communities. The thing that's really cool about this is that its right next to Olympic College Poulsbo, walking distance to jobs. And the other thing, which a bit of a stretch for us, but the very first green building we're going to build. And what its going to do is show us what works, show us what works in the future, and my other had as a Housing Resources Board member, what can work for us there and other organizations. And what Kathryn Quade, mayor of Poulsbo said, it proves to private developers that green actually works and it doesn't blow the budget. The other thing that the Citizen Advisory Board recommended is \$193,000 for rehabilitation and out of that will come \$13,500 to replace the roof on our domestic violence transitional housing in Poulsbo. We have had a blue tarp on that roof for, I think, about a year. So this is incredible. This is important group in our society. People trying to make that transition from horrible situations to becoming independent with life. The other part is the

rehabilitation, and I really like that. For example, there was this elderly lady in Winslow who's roof was leaking, and it leaked on her pillow no matter where she moved her bed. And she didn't have much heating and the only way she could get into her house with her wheelchair or her walker was through the garage. And the trouble is, when we lost power, she couldn't get in. So we did some roofing, some accessibility. And what was awesome about this is that the private contractor that we contracted with fixed her deck and built her a new deck for free. That was incredible. The waiting list for this type of thing can be extremely long. So, it was awesome to be able to help her. There's another lady in South Kitsap, 97 years old, wants to live in her home. It was getting to the point where she had a port-a-potty in her back yard because the septic system didn't work. Her thing was this, she said "I don't want charity. And I like this program because I know that I'll pay it back whenever I sell the house or when I die and somebody else will get this money." So again, thank you very much. We really appreciate it.

*Poulsbo City Council Member Ed Stern:* I see the YWCA domestic shelter up in the north end, it's the only one in the north end. The original request was for \$61,900 for roof and sewer extensions. And I see you're dealing with \$13,500 for that. What's the repercussion of the difference?

*Sarah Lee:* Well, we'll have to find money later to hook into that sewer system. And once we do get onto the sewer system, once we do find funding for that, we'll be able to maybe put in another home, another duplex there. But the trouble is, the Citizen's Advisory Board had a lot of different requests, and as much as I would like, as a sewer commissioner I think sewer is important, as much as we would have liked to have that and it will save us money because we won't have to do a late-comers fee, I understand.

*Lois Lee:* I'm going to be ever so brief, because I'm going to defer to Joanne Tews to speak to the major issues. I just wanted to reiterate that in the future when we come back to the CDBG and the CAB and you, that we don't get forgotten that Bainbridge Youth Services and Bainbridge Island does have people of low income as you've already said. And so I want to reiterate that and so there's not the assumption that the youth that we serve at Bainbridge Youth Services are not low income because indeed they are, because our proposal did state that. But I'm afraid that there was maybe that assumption that these are folks who could pay, and they are definitely not. But, the rest Joann will address.

*Stuart Walton:* Good morning everybody, I am the Kitsap County Business Development Specialist for Washington CASH, or the Community Alliance for Self Help. On behalf of our Executive Director and all of my 2007 students, I want to thank you for hopefully fulfilling our request so we can continue to provide business training and access to micro-loans to many of the low-income people here. Thank you.

*Julie Pounds:* Good morning, I'm director of the Chuckwagon Senior Nutrition Program and we do cover all of Kitsap County. We've been around a long time, and I've been in the program for a number of years so I'm very familiar with the way the CDBG is processed. We are very grateful to again be funded, although it is about half of what we requested, and when we're requesting funds that feed older people, receiving half is definitely a significant problem for us. However, I think that we all need to look at the big picture as has been mentioned; the amount of money that's coming in has decreased significantly over the last 3 or 4 years. That, I think, is the largest problem. I don't think you'd be hearing quite the comments you've been hearing today, of people that are not funded or people that are funded significantly less, if that was not an issue. And I also think that if there is any

way to look at the breakdown between the human services and the other part of it, that's another issue. You can tell by what people are saying, by what's going on in our community, the human services is an extremely important aspect to low-income and moderate income people and there's not a lot of options for them. In our program, we were fully spent by August in our allocation for this current year, and with the coming allocation that's coming we expect to be fully expended by late April or May. So, that leaves 2/3 of the year that we are picking up the funding for the balance of that, which we are continuing to do year after year. So, I thank everyone on this. I think the job of the CAB is extremely difficult. It's very hard to pick and choose between the stories you're hearing today. I think the money issue and the allocation between the two sides of the program might help that issue in the future.

*Carl Compton:* I'm going to take Anna Padia's slot. I wanted thank you all for the opportunity to serve as a volunteer in an important project like this. And I want to acknowledge all the work that all these non-profit groups do, because the county benefits tremendously from their work. These are exceptionally good people who know how to squeeze a dime and get results so any funding that supports their efforts is good. And lastly, I wanted to recognize and thank Ron Adams and his staff for their work. The county receives tremendous value from Ron and his staff. When you look at the term bureaucrat or civil servant, a lot of times people have negative connotations, especially in an election year, but Ron represents the kind of person a county and taxpayers could only hope to have, along with Bonnie and the rest of the staff and so I wanted to thank them and acknowledge them in front of you and do that publicly today. Thank you.

*Olga Fidorasky:* Executive Director of the Literacy Council of Kitsap, and I want to say thank you to the committee and the Kitsap County Council members for their continuing support of our agency. We help adults around Kitsap County improve their basic skills, reading, writing, math, computer skills, to complete their high school education, to get their GED. Lack of these basic skills prevents them from getting jobs and supporting their families better. And this is how our organization contributes to work force and economic development in our county. So thank you so much for your support.

*Larry Eyer:* Kitsap Community Resources. I've gone through this process many times over the years. I was just really struck today as I sit here by the tremendous impact of the Community Development Block Grant and the 2060 and 2163 dollars make in our community. They support such important services in our community. And, as a provider I see how they leverage other dollars. I mean that's just a real key. It's not just these dollars, it's all that they leverage in terms of private and state dollars as well. I just wanted to get up here once, I didn't get up here with 2060 before, but I wanted to thank that citizen committee for their work on that as well. This process takes a lot of hours, professional hours and heart-wrenching decisions, so I really appreciate that group, and also all three of the CDBG citizen Advisory Groups for all the time and emotional energy and professional decision-making that they make. To be on the other side of the table, they ask very insightful, sometimes tough questions of us. And, would also like to echo the comments in regard to Ron and Bonnie and the CDBG staff here; year-round the work that they do to encourage, push, ask the tough questions. It's not just this time of year that they really make a difference in our community and they have been very good to work with. And, of course, I particularly appreciate, as KCR, the recommendations here regarding the several programs that I know best: the countywide emergency and transitional services for homeless families, the new KCR green building that will serve 5,000 low-income residents throughout the county directly and 15,000 indirectly as its completed this next summer, and the county-wide weatherization program that will preserve Kitsap homes, keep low-income residents safe warm, and

leverage a dollar-for-dollar match from the state. So I encourage your support for these, and the many other good programs the YWCA and YMCA, the Foodline, Catholic Community Services, so many services that these funds impact. And so my last comment is just I encourage you in any capacity you can, when these funding levels or appropriation bills come up in the legislature or in congress that you weigh in the best you can because it really makes a difference.

*Glen Godfrey:* I'm the Director of the YMCA and we're applying for childcare scholarships under the public service, and we've been doing this since 1984. And I just wanted to tell you a little bit about what it really means. Every single child we serve is truly low-income. They either qualify as low-income by HUD, but 67% of them qualify as very low-income. And the reality of the situation is that I interview all of the participants that want to apply for our program because I think its important for me to be involved in it. And What I typically discover is a young mother who makes \$9 bucks an hour, and she'll get no child support, and is supposed to make a go of it with that. And so what we do is, we provide up to 80% off so that they can send their kids to a safe and secure environment before and after school, with homework help, and really support them. Otherwise the only alternative for these kids, like 2<sup>nd</sup> graders, is to go home to an empty house and it's a bad situation. And so we're real proud of that work and I really want to express my thanks to Abby and Bonnie and Ron for supporting us and I hope you'll support the recommendations.

*Wendy Miles:* Good Morning, I'm with Olympic College. I have to say "Wow!" We live in an amazing county. We have such great needs here, but we have such great agencies who are here to help. What a variety of things. I really commend everyone in this audience and the work the council has done and the CAB has done to try to sort through all these amazing passions that are out there. I'm kind of glad I'm not in your shoes because it would be a tough call to make. But no matter what choices you make, I think they're all good choices. I'm here representing Olympic College and the Kitsap Business Development Consortium, which is a brand new consortium that was formed just this year to help bring different agencies together who are tasked with the mission of helping businesses become successful, not in making their widgets but in how to manage the business. And we realize that there are so many different agencies out there that provide various aspects of that kind of support and we are all going after funding to make that possible and that we really need to be more collaborative so that we can make better use of those funds and have a much more far reaching effect to those business owners in our community. Our request has been for \$24,000 to help us understand what the business needs are in the community. We know that KRCC is already doing their work with the 20/20 survey; we know other agencies such as the Economic Development Council is doing work. We want to piggyback on the efforts that they are doing and pull those together along with the dollars that we are hoping to get from you today to help us develop surveys and outreach efforts and so we can put together a plan to help better serve those businesses in our community or folks who want to enter into business. So thank you for the Citizen's Advisory Board for all your volunteer time, we really appreciate that. Thank you council for considering us, and in our audience today, we have several members from the Kitsap Business Development Consortium: Rand Reidrich is here from the Kitsap Business Assistance Center; Arno Bergstrom and Charlotte Garrido from WSU extension, Jean Charneski is here from the Kitsap County Community Development Corporation, and of course, non other than Ron Adams, who's been a great advocate of this project and we thank you Ron for all your guidance to make that happen. And Stuart Walton, who spoke earlier. I'm not sure if he's still here. Thank you very much.

*Monica Bernard:* I'm the new Executive Director for the Bremerton Foodline, and I'd like to echo all the thanks to the Community Advisory Board for your endorsement of our programs. Just to remind

you of the importance of the organization such as the Bremerton Foodline. We are a vital safety net in our community. We serve over 3300 individuals every month. 40% of those are seniors or children. And the need is growing in our community. And its not just single mothers, although that's a big part. The other day I had gentleman come into my office and he had two four-year-old twin boys and he had just lost his job and he was coming to ask us could he come more than once a month because he didn't know how he was going to feed his kids. This is a vital organization and the funding that we've put before you is going to fund roughly 20% of our salary budget for 2007, so I just encourage your endorsement of our request. Thank you.

*Joanne Tews:* I'm from Bainbridge Island Helpline House and I also sit on the Application Review Committee for the 2060 program, so I know all about having to make some tough decisions even in a time where money is starting to diminish. I have three points. It's interesting today because I sort of feel like I'm a plaintiff and a defendant, but I do have three short points. First of all, I do think we found it kind of curious that out of four denied applications, three of them were from the North end. Second point is, in a conversation that we had with Ron, he said that we shouldn't try to make this political, but I think that we maintain that all public funding has a political nature to it, and we're just looking for a consistent and unbiased application process. And lastly, our community looks to us to say something if we see that something is out of whack and so we did. And lastly, I told myself that if I could get through this I would take myself to the Half -yearly sale at Nordstrom and get myself a pair of shoes.

*Bainbridge Island City Council Member Bill Knobloch:* Joanne, I have some questions. One of them is the letter that you had submitted along with Lois Lee for reconsidering the \$12,000 for Soundworks. Could you just briefly explain Helpline House and your connection with Soundworks.

*Joanne Tews:* Helpline House provides a variety of different kinds of social services, including crisis intervention, a food bank, a clothing bank, we provide support to parents of young children, we're an information sorting institution, we do a lot of referral work, and we also have a program called Skills Plus, which is an employment and pre-employment type program where we help people get fluffed and buffed and help them get connected with employers. One of the resources for that program, and for the staff in general, including just the referral desk is to have them make a connection with Soundworks. So, we work fairly closely with Bob Middlebrook to have folks get connect with the kind of resources that he can offer. And sometimes it's just good to have another party reinforcing what you're saying, so we work in partnership. And obviously for some folks who have transportation issues, it's easier for them to come and see Bob than it is to come to Bremerton.

*Bainbridge Island City Council Member Bill Knobloch:* That \$12,000 will keep them in business for the North End folks. One last question: on the \$30,000 request and I know we're running out of time and I know you could really go off on this, but how big of an impact is that? Please keep it very short.

*Joanne Tews:* Well, we're going to, we're already in the process of putting a budget together. We'll be reducing staff time, contract hours for services, and also client support monies.

### **The Public Hearing ended at 10:41 a.m.**

Noted there is an incorrect number on the hand-out, indicating the wrong dollar amount available. The correct number is \$165,000. This could change depending on HUD appropriations. Also note that the minimum amount an agency can receive is \$12,000. The \$165,000 anticipates a HUD funding cut.

*Bonnie Tufts* noted that an approved Action Plan is due to HUD by November 15<sup>th</sup>, so an action is needed today. One option is to refer it back to the CAB for reconsideration, if extra funds come in. The Action Plan can be amended at any time; contracts are not written until the Spring.

*Mayor Kim Abel* noted that in the 2060 program, we look at geographic equity on a 5 year basis, and with this program as well it is difficult to achieve geographic equity in each year.

*Commissioner Endresen* asked what the allocation was to administration. \$1.1m for 2007, 20% of that is \$220,000 which is what is allocated for planning and administration. The amount allocated for public service can not be increased by any savings in this area, it can only go to Capital projects.

**Motion:** (Endresen) and second (Knobloch) to approve the recommendations of the Citizens Advisory Boards for these funds, with the exception that if there should be \$12,000 more than anticipated available in the Public Service funds, it shall go to fund the Soundworks Job Center in the amount of \$12,000, and if there is more than \$12,000 then the additional funds would kick in as recommended by the CAB.

*Motion carried unanimously.*

#### 9. Proposed Revisions to Countywide Planning Policies:

The Stakeholder Workshop was held October 17, 1:00 – 3:00 p.m. in the Norm Dicks Government Center’s Main Meeting Chambers. No public comment was given at the Workshop.

The Board Packet contains a proposed revision of Element N: Roles and Responsibilities. The Planning Directors recommended taking out the “subject to funding availability” language in Section 2, b & c. They proposed language under Section 3, re: the Cities section. 3 c would read, “participate with other agencies in multi-jurisdictional planning activities, including but not limited to environmental planning, transportation planning, and growth management strategies.”

After Board discussion, amended language was proposed to clarify participation between the county and cities in efforts like Shared Salmon Strategy. The new, proposed language for Element N will be distributed to the Planning Directors this week for comment.

Other proposed changes within the document are:

- The spelling out of the Kitsap Regional Coordinating Council.
- Changing “Policy” to “Policies” throughout the document.
- Clarifying language regarding the differences between the Buildable Lands Analysis (BLA) and Urban Land Capacity Analysis (ULCA).
- Element C: Centers: An appendix of the current Kitsap-designated Centers was added; and in C-3b regarding Mixed-Use Centers: language was added to clarify that they occur in a City or Urban Growth Area (UGA). This last proposed addition is recommended to highlight the difference between Mixed-Use Centers (in cities and UGA’s) and Employment Centers (in rural areas).
- Element K: Fiscal Impact Analysis: Extensive revisions were proposed to acknowledge the importance of Fiscal Analysis as an evaluation tool for association, annexation, and prior to expansion of Urban Growth Areas.
- Appendix B addition: Explanatory language about population banking as described in Kitsap County’s Updated Comprehensive Plan LU-13. The language applies “to the potential need in specific UGA’s to work with adjacent cities to resolve unmet population growth targets through

an Urban Growth Area Management Agreement (UGAMA) or to re-allocate population to other UGA's over time, through the Kitsap Regional Coordinating Council process.”

**The Public Hearing began and ended at 10:55 a.m.** No comments.

10. Member Agency Comments: One

Ron Adams is retiring in December. The Kitsap Regional Coordinating Council acknowledges his contributions throughout Kitsap County with his work in the County's Community Development Block Grant Division.

11. Citizen Comments: None

12. Adjourn: 11:20 a.m.

**Participants:**

Kim Abel, City of Port Orchard

Carol Arends, City of Bremerton

Tom Danaher, Naval Base Kitsap \*

Leonard Forsman, Suquamish Tribe

Bill Knobloch, City of Bainbridge Island

Kathryn Quade, City of Poulsbo

Ed Stern, City of Poulsbo \*

Jan Angel, Kitsap County

Cary Bozeman, City of Bremerton

Chris Endresen, Kitsap County

Mary Ann Huntington, Port of Bremerton

Darlene Kordonowy, City of Bainbridge Island

Dianne Robinson, City of Bremerton

\* alternates

**Board Members Not in Attendance:**

Ron Charles, Port Gamble S'Klallam Tribe

Cheryl Kincer, Port of Bremerton \*

Carolyn Powers, City of Port Orchard \*

Reid Tanaka, Naval Base Kitsap

Nick Wofford, City of Bremerton \*

Phil Dorn, Port Gamble S'Klallam Tribe \*

Patty Lent, Kitsap County

Rob Purser, Suquamish Tribe \*

Nezam Tooloee, City of Bainbridge Island \*

**Kitsap Regional Coordinating Council Staff:**

Mary McClure, Executive Director

Kirsten Jewell, Project Coordinator

Nicole White Clark, Project Coordinator

**Others Present:**

Ken Attebery, Port of Bremerton

Arno Bergstrom, Kitsap WSU Extension

Mike Botkin, Kitsap Community Resources

Torie Brazitis, KCCHA

Jennifer Cook, Habitat for Humanity

Heather Dael, Kitsap County Health District

Glen Godfrey, YMCA

Vivian Henderson, KAPO

Sarah Lee, KCCHA

Wendy Miles, Kitsap Bus. Dev. Consortium

Sally Nelson, Housing Resources Board

Anna Padia, CDBG CAB

Joanne Tews, Helpline House

James Weaver, Kitsap County DCD

Shannon Bauman, Kitsap County CDBG

Monica Bernhard, Bremerton Foodline

Jim Bolger, Kitsap County DCD

Marjie Colio, KCCHA

Darlene Cook, Kitsap Community Resources

Larry Eyer, Kitsap Community Resources

Mark Gulbranson, PSRC

John Johnson, CDBG CAB

Clara Manny, Housing Resources Board

Pat Millan, Catholic Community Services

Lori Oberlander, Habitat for Humanity

Rand Riedrich, Kitsap Bus. Ass't Center

Bonnie Tufts, Kitsap County CDBG