



Kitsap Regional Coordinating Council

Chair
Mayor Darlene Kordonowy
City of Bainbridge Island

Vice-Chair
Commissioner Chris Endresen
Kitsap County

Commissioner Jan Angel
Commissioner Patty Lent
Kitsap County

Mayor Cary Bozeman
Councilor Carol Arends
Councilor Dianne Robinson
Councilor Nick Wofford *
City of Bremerton

Councilor Bill Knobloch
Councilor Kjell Stoknes *
City of Bainbridge Island

Mayor Kim Abel
Councilor Carolyn Powers *
City of Port Orchard

Mayor Kathryn Quade
Councilor Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
Suquamish Tribe

Council Chair Ron Charles
Phil Dorn *
Port Gamble S'Klallam Tribe

Commissioner M.A. Huntington
Commissioner Cheryl Kincer *
Port of Bremerton

Capt. Reid Tanaka
Tom Danaher, PAO *
Naval Base Kitsap**

Mary McClure
Executive Director

* voting alternates
* non-voting member

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Board Meeting February 7, 2006

Meeting Summary

1. Call to Order: Vice-Chair Chris Endresen called the Kitsap Regional Coordinating Council Board to order at 9:05 a.m. (*Attendance noted at end*)
2. Minutes from December 6, 2005:
Motion: (Angel) and second (Lent) to approve the December 6, 2006 Meeting Summary as presented.
Motion carried unanimously.
3. Chair Comments:
Commissioner Endresen extended a welcome to the new Kitsap Regional Coordinating Council Board members. The members present introduced themselves by name, elected office and jurisdiction.
4. Appoint 2006 Executive Committee:
The 2006 Kitsap Regional Coordinating Council Executive Committee as appointed by Chair Bainbridge Island Mayor Darlene Kordonowy are herself and Kitsap County Commissioner Chris Endresen (Vice-Chair), Kitsap County Commissioner Patty Lent (Past Chair), and Bremerton City Council Member Carol Arends (also a Past Chair).
5. Puget Sound Regional Council Appointments:
The Puget Sound Regional Council Committee appointments recommended by the Executive Committee were reviewed.
Motion: (Bozeman) and second (Lent) to approve the Puget Sound Regional Council Committee appointments as presented.
Motion carried unanimously.
6. Kitsap Community Development Block Grant Program:
 - a. Analysis of Impediments to Fair Housing Draft Report:
The Analysis of Impediments to Fair Housing *Draft Report* was distributed. The public comment period begins effective February 7, 2006. The Kitsap Regional Coordinating Council's April Board meeting agenda will include a Public Hearing and action by the Board regarding its adoption of the Analysis of Impediments to Fair Housing in Kitsap County Report. Note that the City of Bremerton Community Development Block Grant Program has conducted its own Analysis of Impediments within the city limits.

- b. Citizen Advisory Board Recommendations for the Economic Development Block Grant Fund:
The Kitsap County Community Development Block Grant Program was reviewed by Program Manager Ron Adams. The Citizen Advisory Board members are: Ade Ariwoola, William Mullins, Glen Godfrey, and Gwynn Rogers.

The members recommended renewing the funding application for the Kitsap County Community Development Corporation's Small Business Loan Program. The request is for approval of \$60,000 for salaries, operating costs and to support the Revolving Loan Fund. It was noted that a request was also made to the City of Bremerton for \$60,000 and approved by the Bremerton City Council. The Community Development Corporation was established in 2003 in partnership with the City of Bremerton to provide gap financing (in conjunction with commercial lending institutions) to startup and expanding businesses. Job creation is targeted to low and moderate income individuals; to date, six jobs have been created and 101 businesses counseling clients have been served, leading to five loans. The Community Development Corporation has received a \$50,000 grant for the loan fund from USDA Rural Development and \$11,950 from banks.

Discussion from the Kitsap Regional Coordinating Council Board:

- o Concern that there has been too much money spent for the creation of 6 jobs. The return on investment "should be better" with greater accountability.
- o When this program was initiated in Kitsap County 3 years ago, it was recognized as a 10 year investment, supporting "local people with good business plans."
- o The perception that the Community Development Corporation may be duplicating other organizations' work.
- o How does this program's startup period compare to Tacoma's program in its infancy?
- o Why doesn't the Kitsap Economic Development Council (KEDC) operate this program?
Response: While the KEDC is supportive of the program for Kitsap County, it was not interested in operating it.
- o Concern regarding the administrative costs.
- o A performance report on the Community Development Corporation may be desirable, although that would set a precedent for performance analyses on all CDBG applicants. This is a topic for the July 7, 2006 Board Retreat.
- o Important context is the Board's expectations in creating the Community Development Corporation – that is a long-term investment requiring several years to develop a substantial loan fund.

The Public Hearing began and ended at 9:33 a.m., with no comment from the Public.

Motion: (Lent) and second (Purser) to approve funding for the Kitsap County Community Development Corporation's Small Business Loan Program by amending the 2005 Action Plan to include this program for funding at \$29,335 and adding the program to the 2006 Action Plan with funding at \$30,665, contingent on Housing and Urban Development funding in 2006, for a total funding approval of \$60,000.

Voting for: Abel, Endresen, Lent, Purser, Quade, and Stoknes

Voting against: Angel, Huntington, and Knobloch

Motion carried.

7. Executive Director's Report: Focus on Transportation 2006

a. Panel Presentation:

- o Overview of Transportation Planning & Funding: Kitsap Regional Coordinating Council Executive Director Mary McClure reviewed the 2006 Transportation Work Program:
 - Distribution of Federal Funds through the Puget Sound Regional Council, including Road and Non-motorized Enhancements.
 - Participation in State and Regional Planning with the Washington State Ferries, Washington State Department of Transportation, and the Puget Sound Regional Council; and communication/coordination among County jurisdictions, including Kitsap Transit and the Port of Bremerton.
 - Kitsap Transportation Priorities Project
 - State and regional planning efforts toward PSRC's Destination 2030.
 - Coordination with Seattle and King County to promote appropriate ferry service in the Washington State Ferries' Long Range Plan.
- o Federal Transportation Funding Cycle 2008-2010: Randy Witt, Bainbridge Island Director of Public Works and Chair of the Puget Sound Regional Council's Regional Project Evaluation Committee, explained the Puget Sound Regional Council's Regional Competitive Funding Criteria. The Puget Sound Regional Council administers four segments of federal funding:
 - Regional Competitive Program
 - Countywide Funding
 - Non-Motorized Enhancements
 - Rural Corridor Program

The Regional Competitive funding process is open to the four-county Puget Sound area: Kitsap, King, Pierce, and Snohomish Counties; the policy focus is on urban and industrial centers. Kitsap County is eligible for Surface Transportation Projects (STP) funds, but not Congestion Mitigation Air Quality (CMAQ) funds because Kitsap County air quality is above the mitigation threshold. The funding criteria are a point-based scoring system:

Category Specific Questions:

- A. Designated Urban Centers = 50 Points
 - Urban Center Environment = 20 points
 - Project's Impact on Urban Center = 15 points
 - Circulation within the Center = 15 points
- B. Manufacturing/Industrial Centers = 50 Points
 - Mobility and Accessibility = 50 points
- C. Connecting Corridors = 50 Points
 - Benefit to Center = 20 points
 - System Continuity = 15 points
 - Long Term Benefit/Sustainability = 15 points

Questions for All Projects:

- D. Project Readiness/Financial Plan = 30 points STP, 10 points CMAQ
- E. Air Quality = 20 points STP, 40 points CMAQ
- F. Other considerations (no points)

- Kitsap Transportation Priorities Project: Greg Cioc, Kitsap County Transportation Planner, reviewed the Kitsap Transportation Project List and transportation corridor mapping of the County. The Kitsap Regional Coordinating Council's Transportation Technical Advisory Committee (TAC) is looking at the transportation projects in Kitsap for the next 6 years. The Committee is preparing a project list and maps to look at projects for the next funding cycle. The TransTAC will examine the list in the beginning of 2006; pass their recommendations to the Transportation Policy Committee for review, discussion, and approval. It will then be forwarded to the Kitsap Regional Coordinating Council Board for vote.

The Puget Sound Regional Council's *Destination 2030* is the regional long-range transportation plan. During 2006, the Kitsap Regional Coordinating Council also needs to start looking at transportation needs farther into the future, such as the Sinclair Inlet Bridge and the Lev-X project.

- Other Kitsap Initiatives: Dick Hayes, Executive Director of Kitsap Transit, discussed the transit plan for Kitsap County and the status of the Passenger-Only Ferry Task Force at the State level.
 - ✓ Kitsap Transit's plan is to integrate with the County and Cities and possibly shrink the transit district to the Urban Growth Areas.
 - ✓ The Washington State Ferries (WSF) has had considerable revenue problems, in part because of rising fuel cost which has impacted the operational budget. The net result of the budget shortfall: the WA State Secretary of Transportation has determined that there will be only half the funding they thought would be available last year. Terry McCarthy, former WSF Deputy Director, has written a letter reviewing WSF's Capital Investment presentation to the Joint Transportation Committee made on January 6, 2006. The WSF has decided a Southworth/Vashon/Seattle triangle route for a passenger only ferry is a more viable option for the near future than a third boat for the Bremerton ↔ Seattle route. In addition, the WSF has projected new walk-on ridership that is considerably higher on all routes than previously forecasted. This increases Kitsap County's need to look at realistic passenger options for the near-term and future.
 - ✓ Poulsbo Mayor Kathryn Quade and Council Member Bill Knobloch (Bainbridge Island) reviewed Lev-X as a green alternative for providing connectivity between Seattle ~ the Olympic Peninsula. An elevated magnetized track, that could possibly share right of way with SR 305, could initially connect the Bainbridge Ferry Terminal with the Olhava development in Poulsbo. The project has the flexibility to expand farther into Kitsap and into neighboring counties. The Bainbridge Island City Council, Poulsbo City Council, Suquamish Tribe, and Kitsap Transit have been meeting regularly with Lev-X originator Jerry Lamb (based locally in Port Angeles), for over a year. The group has received

interest at the State level from Norm Dicks' office and will meet with Senator Patty Murray's office soon.

- ✓ South Kitsap Corridor Study: Ken Attebery, Chief Executive Officer of the Port of Bremerton, detailed the South Kitsap Corridor Study. To date, 10 public entities have pledged support and a few have pledged money to the Study: Kitsap County, Port Orchard, Bremerton, Port of Shelton, Port of Allyn, Port of Bremerton, Kitsap Economic Development Council, Mason County Economic Development Council and private property owners.

b. Federal Funding Processes for 2008-2010:

The Kitsap Regional Coordinating Council Board reviewed the Transportation Policy Committee's recommendations to approve:

- The Programming Process for Countywide Federal Funds
- Local Guidelines for Non-Motorized Enhancement Projects
- Countywide (Re-)Distribution Policy for Inter-Cycle Funds: New Funds or Re-Programmed Funds.

The Kitsap Programming Process for Countywide Federal Funds values consensus decision making. The process utilizes "Cycling for Predictability" – a biennium cycle that allows the Cities to plan for federal funds one cycle and the County during the next cycle. The Port of Bremerton and Kitsap Transit participate in both cycles of funds by submitting projects supporting City/County areas.

The Non-Motorized Enhancement Projects focus on the Mosquito Fleet Trail and safe walking and biking routes to schools in Kitsap County. It was noted that the 2006-2007 past cycle was the first time that Kitsap had control over funding, creating the need to formalize the process used by the Kitsap Regional Coordinating Council.

The (Re-)Distribution Policy for Inter-Cycle Funds: New or Re-Programmed Funds covers funds available between any such programming cycles. There are three uses that will be considered with surplus funds:

- A Prioritized Contingency List developed as part of the 2008-2010 federal funding process through the Kitsap Regional Coordinating Council Transportation Committees and approved by the Kitsap Regional Coordinating Council Board.
- Under-funded Projects that may require additional funding due to market (*e.g.* right of way acquisition) or materials unpredictability (*e.g.* rising construction costs), anticipated to range up to 30-50% more than the project estimate.
- Small amounts of funds that may be best utilized by letting them accumulate, for better project impact.

These options satisfy the Puget Sound Regional Council's request for a formalized process, while utilizing Kitsap's effective approach of communication and collaboration among the jurisdictions.

Motion: (Huntington) and second (Quade) to approve the Federal Funding Processes for 2008 – 2010:

- (1) Programming Process for Countywide Federal Funds
- (2) Local Guidelines for Non-Motorized Enhancement Projects
- (3) Countywide (Re-)Distribution Policy for Inter-Cycle Funds (for new funds or re-programming funds)

Motion carried unanimously.

c. Recommendation from the TransPol: Endorsement of the Passenger Only Ferry Legislation:

The Board reviewed a letter drafted by the Transportation Policy Committee to Legislators regarding the Kitsap Regional Coordinating Council and the Kitsap Transit Boards' support for Senate Bill 6787 and House Bill 3270. These bills support moving the Washington State Ferries' (WSF) out of passenger-only ferry activities, by selling WSF's passenger-only vessels and using those funds to help local government, in concert with private operators, begin to assume responsibility for passenger-only ferry service.

Commissioner Endresen asked why the paragraph containing the apprenticeship program was dropped from the original letter. Dick Hayes, Executive Director of Kitsap Transit, advised that the Joint Training Program was dropped from the Bill.

Motion: (Bozeman) and second (Lent) to endorse letter to Kitsap Legislators regarding the Passenger Only Ferry legislation, as recommended by the Transportation Policy Committee.

Motion carried unanimously.

8. Member Agency Comments: None

9. Citizen Comments: One

Patrick Lucas advised that he had a bad experience as a patient at Harrison Hospital in November 2005 and asked how we as a County can best support Harrison Hospital's revitalization.

Mr. Lucas also thanked the Kitsap Regional Coordinating Council for their continued support of Kitsap County with the Washington State Ferries' Long Range Plan.

10. Adjourn: 11:09 a.m.

Participants:

Kim Abel, City of Port Orchard
Carol Arends, City of Bremerton
Chris Endresen, Kitsap County
Bill Knobloch, City of Bainbridge Island *
Carolyn Powers, City of Port Orchard
Kathryn Quade, City of Poulsbo
Ed Stern, City of Poulsbo *
Nick Wofford, City of Bremerton *

Jan Angel, Kitsap County
Cary Bozeman, City of Bremerton
Mary Ann Huntington, Port of Bremerton
Patty Lent, Kitsap County
Rob Purser, Suquamish Tribe *
Dianne Robinson, City of Bremerton
Kjell Stoknes, City of Bainbridge Island *

**Alternates*

KRCC Staff:

Mary McClure, Executive Director
Nicole White Clark, Project Coordinator

Claudia Dixon, Project Coordinator
Kirsten Jewell, Project Coordinator

Others Present:

Ken Attebery, CEO, Port of Bremerton
Greg Cioc, Kitsap County Transportation
Mark Gulbranson, Puget Sound Reg'l Council
Dick Hayes, Kitsap Transit
Julie McCormick, Kitsap Sun
Dave Olson, Harrison Hospital

Kerrie Cardon, NBBJ Architects
Wendy Clark-Getzin, Kitsap Transit
Patti Hart, Harrison Hospital
Patrick Lucas, Citizen
Mike Miller, Rice, Fergus, Miller Architects
Chris Snow, Council Member, City of Bainbridge Isl.