



Kitsap Regional Coordinating Council

Chair
Mayor Darlene Kordonowy
City of Bainbridge Island

Vice-Chair
Commissioner Chris Endresen
Kitsap County

Commissioner Jan Angel
Commissioner Patty Lent
Kitsap County

Mayor Cary Bozeman
Councilor Carol Arends
Councilor Dianne Robinson
Councilor Nick Wofford *
City of Bremerton

Councilor Bill Knobloch
Councilor Nezam Tooloee *
City of Bainbridge Island

Mayor Kim Abel
Councilor Carolyn Powers *
City of Port Orchard

Mayor Kathryn Quade
Councilor Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
Suquamish Tribe

Council Chair Ron Charles
Phil Dorn *
Port Gamble S'Klallam Tribe

Commissioner Mary Ann Huntington
Commissioner Cheryl Kincer *
Port of Bremerton

Capt. Reid Tanaka
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
Executive Director

* *alternate*
** *non-voting member*

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Board Meeting July 11, 2006

Meeting Summary

1. **Call to Order:** Vice-Chair Chris Endresen called the Kitsap Regional Coordinating Council Board to order at 9:15 a.m. (*Attendance noted at end*)
2. **Consent Agenda:**
 - a. Minutes from Board Meeting June 6, 2006
 - b. Appointment of Beverly Kincaid to Kitsap County Community Development Corporation Board of Directors

Motion: (Huntington) and second (Lent) to approve the Consent Agenda.
Motion carried unanimously.

3. **Chair Comments:**

The Council Board Retreat on July 7 was productive, with all member agencies represented (except Naval Base Kitsap) – thank you to Director Mary McClure for a full agenda.

Several hours of the Retreat were spent discussing economic development: the state of funding from Cities and the need to step up economic development in our communities. Kitsap's Countywide Planning Policies Element J: Economic Development mandates that the County comply with the Growth Management Act to preserve and sustain the area's economic development. Recent efforts of the Prosperity Partnership at the four-county level and local growth reinforce that now is the time to take action.

The result of that conversation is a proposed resolution. The resolution recommends an information-gathering process and regional assessment of economic development needs; the end result of which would be an Economic Development Action Agenda.

It is recommended that the elected officials go back to their jurisdictions for support and financial backing, funded by the member agencies' dues scale percentage.

This issue will be brought back to this table in September with a recommendation for Task Force members and proposed next steps.

Council Board Comments:

- *Mayor Cary Bozeman* wants our goals to be (1) how best to use the County's resources to bring higher paying jobs here and (2) to set standards for accountability for public dollars.

- *Commissioner Patty Lent* likes the language, but requests that the date of the resolution be today and adjust the September agenda language.
- *Council Member Ed Stern*: Poulsbo is working on the 2007 budget right now. Is the idea to fund this study in 2007? *Mayor Darlene Kordonowy* advised that the funding is to come from this year's economic development funds, with an additional request in this year's funding cycle for the consultant.
- *Tribal Chair Leonard Forsman* asked if the resolution would be binding – Suquamish does not have the money to fund this. *Mayor Darlene Kordonowy* advised that the cost of the consultant is an estimated \$60,000 - \$75,000; it would be shared among member agencies according to the Kitsap Regional Council's dues formula.
- *Mayor Cary Bozeman* commented that the jurisdictions need to support this resolution. The County needs to do a good job with public understanding, investing time and money in the issue. We need to ask ourselves if we are being efficient and effective with precious public dollars and if we can do a better job with new economic development in Kitsap County.
- *Commissioner Jan Angel* commented that that is a good foundation.
- *Mayor Darlene Kordonowy* commented that she spoke with Kitsap Economic Development Council (KEDC) Board Member Dwight Sutton. He said that the KEDC is going to be talking with every jurisdiction and asking them if the KEDC should disband, and if not, how best to get the jurisdictions to come together with the KEDC after the assessment to have a united economic development front for the County.
- *Mayor Kim Abel* commented that Section 2 in the resolution is important. It is important to have an action agenda at the end of the assessment – the outcome is important. The Cities want help to understand what the individual jurisdictions can do to help the region's economic development efforts.
- *Council Member Ed Stern* commented that he mentioned the resolution to David Mitchell, President of Olympic College, on Friday. Dr. Mitchell advised that he likes the spirit of the initiative.
- *Commissioner Jan Angel* commented that the Commissioners tasked themselves with calling a member of the KEDC Board. She spoke with Lary Coppola who said he was supportive of the resolution.
- *Commissioner Patty Lent* advised that she spoke with Elizabeth Wilson on the KEDC Board; she also was supportive of the resolution.

Motion: (First) and second (Second) to approve the resolution 7-11-06, with changes.

4. Executive Director's Report:

Included in the Board Packet is a White Paper from the Kitsap County Community Development Block Grant (CDBG) Program Manager Ron Adams. The question posed: does it make sense to further merge the Bremerton and the Balance-of-County Block Grant Programs – in light of the current personnel issues. While it is important to always be alert to further efficiencies, now is not the appropriate time for such a merger.

a. Transportation:

i. Federal Funding Program Recommendations:

The Transportation Committees and Council Board have been working on the Countywide federal funding recommendations and the Contingency List (should more funds become available) for 4-5 months.

Kitsap County's Waaga Way project was successful at the Puget Sound Regional Council's regional awards, receiving \$1.6 million to fund a phase of the project. Kitsap County has made the commitment that if they do not need the total amount of funds they received for the Waaga Way project; they will release the funds to be disbursed through the Contingency List process.

Motion: (Angel) and second (Lent) to approve the recommendations for federal funding for Non-Motorized and Countywide Funds and prioritized Contingency Lists.

Motion carried unanimously.

ii. WSF Long Range Plan: Proposed Comment Letter:

A draft Comment Letter for the Washington State Ferries Draft Long Range Plan has been circulated for 1 ½ months. The Council Board saw an early draft and the Transportation Committees and Ferry Advisory Committees have provided feedback from their jurisdictions.

Regarding the current draft of the Comment Letter, the Seattle Department of Transportation has requested that Kitsap take out a section talking about the cumulative impact of cars on downtown Seattle. Seattle DOT advises that WSF has not done good analysis on the impact, Seattle would prefer we omit it. *From Seattle's Comment Letter:* "They [WSF] haven't done a good analysis of the impact on our downtown streets. I don't know that the comment it is only a small increment is correct. The preliminary analysis they did of the cumulative impact of 3 routes was, to even use WSF's language, 'an extreme impact'."

Kitsap Transit Executive Director Dick Hayes commented that he spoke with Commissioners Endresen and Angel regarding the possibility of omitting that section. Seattle's concerns are primarily about queuing. Beyond that, the real impact of not omitting the section would be possibly tarnishing the good relationship between the City of Seattle and Kitsap County, and Kitsap Transit, by extension. Kitsap has worked hard to strengthen the working relationship between the jurisdictions across the Sound. There is value in collaborating with Seattle.

Commissioner Chris Endresen agreed the comment could be struck from the draft; instead: the WSF needs to analyze the queuing at a regional level. Queuing is a system-wide problem and will require WSF collaborating with the terminal jurisdictions to find solutions together.

Mayor Darlene Kordonowy advised that the letter should also go to Washington State Department of Transportation (WSDOT) Secretary Doug MacDonald; the coordination of WSF with landside-transportation is an on-going issue.

Commissioner Chris Endresen commented that she is in agreement; the letter should go to WSDOT, and also to the Governor, and the Senate and House Transportation Committee majority and minority leaders.

Motion: (Abel) and second (Endresen) to approve the recommended comments as amended on the Washington State Ferries Draft Long Range Plan, for transmittal by letter before July 31, 2006.

Motion carried unanimously.

b. Low Income Housing Grant Programs:

Funds projected to be collected for the 2007 Cycle are about the same as in other cycles (\$445,178); although \$177,600 has already been committed in prior cycles. Adding to the funds this year is a carryover of \$39,779 from the 2006 cycle, and \$96,315 that was released from the Low Income Housing Institute's Serenity Court project, leaving an estimated total of \$404,672 available to be distributed for new grants.

i. 2060 Low Income Housing Program: Review & Approve Cycle 4:

• Application Review Committee Members:

The Continuum of Care Coalition recommended four of its members to be appointed to the 2007 cycle Application Review Committee. Two of the members (Joanne Tews, Executive Director, Helpline House and Barbara Moerler, Vestry Member, St. Paul's Episcopal Church) are returning members, and two are new for this cycle (Cindy Benson, Youth Services Director, WorkSource Kitsap and Betti Ridge, Case Manager, Kitsap County Health District). Anna Wilderbuer, Administrative Services Manager, will represent the Auditor's office.

Motion: (Lent) and second (Endresen) to appoint the 2007 cycle 2060 Low Income Housing Grant Program Application Review Committee as recommended by the Continuum of Care Coalition: Joanne Tews, Barbara Moerler, Cindy Benson, Betti Ridge, and Anna Wilderbuer.

Motion carried unanimously.

• Funding Priorities:

The Continuum of Care Coalition recommended funding priorities for the 2060 Low Income Housing Grant program. These are the same priorities as were recommended and approved for the last two grant cycles.

Motion: (Abel) and second (Lent) to adopt the 2007 cycle funding priorities for the 2060 Low Income Housing Grant Program as recommended by the Continuum of Care Coalition (in priority order): Rental Assistance; Transitional Housing; Affordable Permanent Housing; and Emergency Shelters.

Motion carried unanimously.

ii. 2060 Low Income Housing Program: Request for Contract Extension:

Bainbridge Island Housing Resources Board has requested a contract extension for the Island Terrace Apartments project, a 48-unit low-income housing preservation project, which received a \$200,000 grant in the 2004 cycle.

The project has secured all necessary funding, including a grant from Rural Development ~ this was a contingency of the last contract extension (expires on June 30, 2006). However, due to the project closing date being set for October 31, 2006, Housing Resources Board is requesting a contract extension for this grant until December 31, 2006.

Commissioner Chris Endresen commented that it is very difficult to put large acquisition projects like Island Terrace together, and it often takes a long time and many funding sources.

Mayor Darlene Kordonowy noted that Housing Resources Board is a very capable advocate for low income housing on Bainbridge Island. Their model of governance is one she recommends to others.

Motion: (Endresen) and second (Robinson) to approve a 2060 Low Income Housing Grant Program contract extension for Housing Resources Board, contract #KC-059-05, extending the contract termination date to December 31, 2006.

Motion carried unanimously.

iii. 2163 Program to Decrease Homelessness in 10 Years:

- Program Guiding Principles: Approval:

A Program Development Committee, including Mayor Abel, Commissioner Lent, Port Orchard City Councilor Rita DiIenno, and Bill Reddy, Executive Director of Housing Resources Board, have been working over the last six months to develop and refine Guiding Principles for the 2163 Homeless Housing Grant Program.

The 2163 grant program derives its funding from a state-mandated \$10 document recording surcharge, as does the existing 2060 Low Income Housing Grant Program. The 2163 grant program will be modeled on the 2060 grant program.

Executive Director Mary McClure outlined the key differences between the 2060 and the 2163 Guiding Principles:

- The Continuum of Care Coalition will be responsible for the Annual Homeless Census, completing the annual update to the 10-Year Homeless Housing Plan, and recommendations for annual funding priorities to the Kitsap Regional Coordinating Council Board.
- The Board will appoint Application Review Committee members from the larger public service community.
- Recipients of 2060 funds are not excluded from receiving 2163 funds, and vice versa.
- The 2163 grant cycle will be January – June, at the opposite time of the year as the 2060 program cycle (from July – December).
- No more than 60% of projected revenue (State of Washington) will be allowed for future year portions of multiple-year grants; 40% + any funds collected above the state projection will for single year grants. This ratio may be adjusted by the Board as needed.
- Program evaluation will be concurrent with the 2060 program.
- Eligible uses of the funds are different from 2060, as mandated by the State, and include local priorities identified in the 10-Year Homeless Housing Plan.

Council staff is working with Kitsap County to determine whether an Inter-Local Agreement is necessary, or whether a County resolution will suffice.

Tribal Council Chair Leonard Forsman commented that he appreciated the geographic equity provision in the Guiding Principles.

Motion: (Arends) and second (Robinson) to approve the Guiding Principles for the 2163 Homeless Housing Grant Program. *Motion carried unanimously.*

- Update of 10 Year Plan: Adoption:

The Continuum of Care Coalition submitted an update to the 10-Year Homeless Housing Plan, which Washington State requires by July 31.

Council Member Ed Stern questioned the implications for each individual jurisdiction's comprehensive plan. Executive Director McClure noted that the Planning Directors were given the opportunity to comment on the plan, but did not. One of the objectives in the plan is focused on the policy issues.

Commissioner Patty Lent suggested that a note be added indicating that we believe that the Homeless Count number is inaccurately low. Council staff will follow up with the State about how this low benchmark number will affect Kitsap's ability to meet performance standards.

Council Dianne Robinson commented that the Executive Summary of the 10-Year Plan was unclear and difficult to understand. She distributed and read a re-worked Executive Summary which included the history, mission, statement, and scope of the plan. Taking out the newspaper articles would streamline the plan. The summary of the strategic plan was very good.

Executive Director Mary McClure noted that the Board Retreat included discussion of staff involvement in the facilitation and coordination of subsequent annual updates to the 10-Year Plan.

Commissioner Patty Lent suggested using Councilor Robinson's comments to draft a new Executive Summary for submission to the state.

Motion: (Abel) and second (Endresen) to approve the 10-Year Homeless Housing Plan as presented by the Continuum of Care Coalition, with the incorporation of Councilor Robinson's comments into a new Executive Summary. *Motion carried unanimously.*

Council Member Ed Stern commented on the importance of the regional nature of homelessness, and that successful homeless housing programs may be a magnet for drawing more homeless to our county.

Council Member Bill Knobloch questioned why the Homeless Census was done in January, since one of the contributing factors to the low number is reported to be inclement weather. Council staff responded that the State mandated a specific date for the statewide count, based on expert advice that homeless individuals may be more likely to seek shelter in the winter season.

c. Countywide Planning Policy Topics:

The Planning Directors have been working on revisions to the Countywide Planning Policies (CPP) since the end of 2004, when the last revisions were adopted. Per Council Board request at that time, several Elements were to be reviewed for possible revision in 2006. A synopsis:

- Element B: Urban Growth Areas:
 - Revisions to Element B will be included in the proposed revisions. The Planning Directors made a clarification to the Element, defining the differences between a Land Capacity Analysis and a Buildable Lands Analysis.
 - Reasonable Measures: The Planning Directors assembled a desk reference of 46 Reasonable Measures for the community planning process. These Measures can be utilized in the Urban Growth Areas to increase density and attract people to live within its urban boundaries.
- Elements C & D: Centers & Limited Areas of More Intensive Rural Development (LAMIRD):
 - In 2004, the Council Board approved 24 Centers in Kitsap County, in different designations: Town or City Center, Transportation Hub, Activity/Employment Center, and Mixed Use Center/Neighborhood. Those Centers will be reviewed again in 2008 for additions and/or adjustments.
 - Mixed Use Center/Neighborhood is classified as being within Urban Growth Areas.
- Element G: Siting Public Capital Facilities:

The Planning Directors reviewed their jurisdictions' Comprehensive Plans, looking for duplicative efforts with the siting processes defined in the Countywide Planning Policies for Essential Public Facilities of a statewide or countywide nature. After discussion at the planning level and the recognition of no duplication, there is no recommended revision at this time.
- Element I: Affordable Housing:

After discussion regarding augmenting or clarifying the policies to add language for the accommodation of market rate/unsubsidized housing, it is recommended to not amend Element I at this time, acknowledging existing policy that includes provision for market rate and middle income persons. The Planning Directors recommend review in 2008.
- Element J: Economic Development:

The Economic Development Element was not on the original list of Elements to review in 2006. The Planning Directors have had some recent discussion of the Element and recommend review of the element in 2008.
- Element K: Fiscal Analysis Impact:

This policy recognizes the need for each jurisdiction to plan for its projected urban-scale growth in its Urban Growth Area(s). There are several points in the overall planning cycle that entail financial planning for infrastructure, and these are collected and referenced in this element.

Commissioner Patty Lent requests the Planning Directors to review Element J in 2007, after the Countywide Economic Development Action Plan is complete.

Mayor Darlene Kordonowy advised that at the Board Retreat on July 7, the Board requested that the Planning Directors look at revising Element I in 2007 to include definitions for market rate, below market rate, and low income housing.

Naval Base Kitsap Public Affairs Officer Tom Danaher commented that, regarding Element C, the designation of Bremerton as a Regional Metro Area includes the Navy complex, which is bulging at the seams. The Silverdale Center has more money, should possibly be the County's Metro Center, instead of an Urban Center. Those designations do not do justice to the growth that Kitsap County has seen. And Jackson Park is somewhere in-between types of Centers – where does that area stand? *Council Director McClure* advised that the Puget Sound Regional Council (PSRC) has designated 3 Centers in Kitsap County: Bremerton as the Metro Center, Silverdale as the Urban Center, and the South Kitsap Industrial Area (SKIA) as the major Industrial/Employment Center in Kitsap County. The other types of Centers are designated at the County level, through the Kitsap regional Coordinating Council. Silverdale is an anomaly in the four-county region; it is the only Urban Center that is an unincorporated Urban Growth Area. Bremerton is the smallest Metropolitan Center in the region, but was an important designation for the PSRC, as it highlights their commitment to Kitsap County as part of the region.

Commissioner Patty Lent commented that Tom Danaher's comments are a welcome alternative to metropolitan cities and would lead to good discussion about identifying areas of growth for the next 25 years.

Commissioner Chris Endresen commented that it would be appropriate to look at changing the language to redefine the Navy's position in Kitsap County.

Mayor Darlene Kordonowy commented that the Centers map, created in 2004, may not accurately reflect the most recent KRCC-designated centers. *Director McClure* advised that the map will be checked against the appendix listing.

Mayor Kim Abel commented that centers are important designations for transportation funding.

Commissioner Jan Angel commented that the NW Corporate Campus Employment Center has been changed to a Residential Center. *Director McClure* advised that the Planning Directors will review the Centers on a regular basis, starting in 2007.

Mayor Kim Abel commented that the designation of Centers is with Council Board approval, a task that is added to the work program when necessary. How can the Board bring up issues concerning the proposed revisions? *Director McClure* advised that the goal is to release the CPP revisions for public comment at the September meeting, with a public hearing in October and a final vote in November.

Commissioner Chris Endresen commented that there should be discussion before the September Board meeting.

Mayor Kim Abel commented that there seems to be a large proposed revision to Element B – How did that happen and why? *Director McClure* advised that there needed to be definitions and

clarification of the Land Capacity Analysis and the Buildable Lands Analysis. This was a major topic for the Planning Directors.

Mayor Darlene Kordonowy advised that the Executive Committee will look at the proposed CPP revisions schedule at their meeting next week and will possibly revise the schedule to appropriately suit board members' concerns.

5. Member Agency Comments: One

Council Member Bill Knobloch advised that he will work with the Executive Director to adjust the Long Range Vision to include Bremerton International Airport.

6. Citizen Comments: One

Jim Sommerhauser, Citizen, 36-year government employee, and "kibitzer" commented that it would have been a good idea for BKAT to film the NASCAR portion of the Board Meeting. He suggests more coverage of the NASCAR issue, to help the public understand the issue more fully.

He also said that this organization is the most frequently vilified, but our work is great and everybody should know about the work we accomplish. BKAT filming Board meetings would let the world see what happens at these meetings. That most motions are passing unanimously is fabulous.

Mr. Sommerhauser's final comment was that the Council Board are the worst crowd in the world for acronyms; he lost track of what we were saying at several junctures due to our use of acronyms.

7. Adjourn: 11:07 a.m.

Participants:

Kim Abel, City of Port Orchard
Carol Arends, City of Bremerton
Tom Danaher, Naval Base Kitsap
Leonard Forsman, Suquamish Tribe
Bill Knobloch, City of Bainbridge Island
Patty Lent, Kitsap County
Dianne Robinson, City of Bremerton
Nick Wofford, City of Bremerton *

Jan Angel, Kitsap County
Cary Bozeman, City of Bremerton
Chris Endresen, Kitsap County
Mary Ann Huntington, Port of Bremerton
Darlene Kordonowy, City of Bainbridge Island
Kathryn Quade, City of Poulsbo
Ed Stern, City of Poulsbo *

* alternates

Board Members Not in Attendance:

Ron Charles, Port Gamble S'Klallam Tribe
Cheryl Kincer, Port of Bremerton *
Rob Purser, Suquamish Tribe *
Nezam Tooloee, City of Bainbridge Island *

Phil Dorn, Port Gamble S'Klallam Tribe *
Carolyn Powers, City of Port Orchard *
Reid Tanaka, Naval Base Kitsap

Kitsap Regional Coordinating Council Staff:

Mary McClure, Executive Director
Nicole White Clark, Project Coordinator

Claudia Dixon, Project Coordinator
Kirsten Jewell, Project Coordinator

Others Present:

Larry Eyer, Kitsap Community Resources
Silvia Klatmer, Bremerton Chamber
Matthew Reardon, Great Western Sports
Jim Sommerhauser, Citizen

Rich Johnson, Great Western Sports
David Overton, Overton & Associates
Bill Reddy, Housing Resources Board
Gordon Walgren, Port of Bremerton

