



# Kitsap Regional Coordinating Council

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Commissioner Mary Ann Huntington  
Commissioner Cheryl Kincer \*  
*Port of Bremerton*

Captain Reid Tanaka  
Tom Danaher, PAO \*  
*Naval Base Kitsap\*\**

Mary McClure  
*Executive Director*

\* *alternate*  
\*\* *non-voting member*

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## Board Meeting April 10, 2007

### Meeting Summary

1. Call to Order: Chair Chris Endresen called the Kitsap Regional Coordinating Council Board to order at 9:06 a.m. (*Attendance noted at end*)
2. Consent Agenda:
  - a. Minutes from February 6, 2007  
**Motion:** (Abel) and second (K. Quade) to approve the February 6, 2007 Board Meeting Minutes.  
*Motion carried unanimously.*
  - b. Minutes from March 6, 2007  
**Motion:** (K. Quade) and second (Abel) to approve the March 6, 2007 Board Meeting Minutes.  
*Motion carried unanimously.*
3. Chair Comments:
  - Commissioner Endresen recently testified as chair of the Board of County Commissioners for Substitute Senate Bill 5803. This bill would mandate the formation of a single transportation planning and funding organization in the 4-county region. The bill will not pass this year, but Senator Ed Murray and Senator Mary Margaret Haugen are dedicated to bringing back a similar bill next year.
  - Commissioner Endresen met with Nels Sultan from the Kingston Express Association. Mr. Sultan believes that Kitsap Transit is focusing on passenger ferry service for Bremerton; which he thinks would negatively impact the north end of Kitsap County. The Kingston Express Association is similar to a co-operative organization, and is not eligible to receive federal grant funds through the Kitsap Regional Council, which is the coordinating body for allocating those funds. The Association is applying for a grant from the Port of Kingston; however, there are many issues with receiving a grant from the Port, including liability.
4. Executive Session started at 9:14 a.m. and ended at 9:30 a.m.
5. Executive Committee Report:  
McClure Consulting LLC Contract: \$10,000 Budget Increase  
*Motion tabled.*

6. Executive Director's Report:

a. Local Government Forum: Registration Report:

As of April 3, 2007, there are 80 participants registered for the April 19 Local Government Forum at the Norm Dicks Government Center. Registrations are still coming in; and with the resource people, facilitators, and scribes, the total number of participants will be comparable to the 2005 Forum. Thank you to the Kitsap Regional Council Board for putting the word out to your Councils and senior management.

b. Transportation: Rural Corridors Program Application: Update:

Two proposals were put forward from Kitsap County to the Puget Sound Regional Council's (PSRC) 2007 Rural Corridors Program. The two proposals are:

- Lincoln/Noll Roundabout: The requested \$250,000 would complete the project.
- Suquamish Safe Routes to Schools: The requested \$250,000 would complete the drainage and sidewalk construction in the Suquamish portion of the Safe Routes to Schools.

Greg Cioc, Transportation Planning Manager for Kitsap County, asked each applicable jurisdiction to reply with their proposed prospectuses by Wednesday, April 4. Kitsap County was the only jurisdiction with projects to put forward for this PSRC program. Since the PSRC allows 2 project applications to be submitted by each County, the Kitsap Regional Council may:

- Officially endorse both projects
- Not endorse the projects
- Choose to prefer one project over the other
- Refer the projects to the Transportation Policy Committee for further discussion

After Board discussion, there was consensus to endorse and submit both projects to the PSRC. It was noted that the language in the application for the Suquamish Safe Routes to Schools will be amended to clarify the proposed construction area.

**Motion:** (Kordonowy) and second (Abel) to endorse the two Kitsap County projects to the Puget Sound Regional Council's 2007 Rural Corridors Project.

*Motion carried unanimously.*

c. Broadband Update:

i. Kit~Net Inter-Local Agreement: Report:

Executive Director McClure elaborated on the materials regarding the Kit~Net project that were distributed to the Board. Key points:

- The Policy Advisory Committee is comparable to the existing Task Force in its caliber of expertise and experience. The structure of the Policy Advisory Group is important because it makes recommendations to the Board, which does not have representation from all participating agencies (school, fire, water districts et al).
- Kit~Net will provide dual utility: Emergency incident management and daily sharing of information and applications among agencies.
- KPUD will be the Network Operations Manager, serving as the control center for the network, regardless of which service providers are used.
- Intertwined with the Kit~Net Inter-Local Agreement (ILA) issue is the Kitsap Regional Coordinating Council ILA issue, which must be resolved before the Kit~Net ILA can be

- finalized. The Council ILA amendments will be reviewed by the Executive Committee and then brought forward to the Board.
- Concurrently, the Kit~Net ILA is being reviewed by the County Prosecuting Attorney's Office. Scott Snyder, legal counsel for Kit~Net, will then review changes and send it to the Policy Advisory Group for review and agency signatures. There is concern about losing momentum among non-Inter Governmental Network agencies as this process is drawn out. Everyone hopes to have the ILA completed and Kit~Net functioning by the end of 2007.
  - The Policy Advisory Group has turned its attention to issues of common interest such as GIS, SITUS, video-conferencing, and disaster recovery strategies.

ii. Digital Cities Expo: Fiber to the North End: Report & Discussion:

The issue of whether a public sector agency should take on the role of Service Provider (SP) to other public agencies is one that needs to be answered eventually. Several Kitsap agencies sent representatives to the recent Digital Cities Expo in Washington, D.C., where side meetings among the Kitsap delegation focused on this issue – Kitsap County, Cities of Poulsbo and Bainbridge Island, KPUD, Port Gamble S'Klallam Tribe. Two provider options were identified: Poulsbo (legally enabled as a code city) [and potentially any other code city such as Bainbridge Island] and Port Gamble S'Klallam Development Authority (as the business arm of the Tribe). For each option, the matrix distributed in the Board materials must be filled in, including comparing current vs. potential future levels of service. Meetings to continue discussions are scheduled. The Kit~Net project also links to the Kitsap Economic Development Alliance's Broadband Initiative, expanding opportunities to the private sector.

*Bud Harris, Director of Information Technology, Kitsap County*, commented that there are many options for delivery of services, and all of them have complexities. Security is a key issue, in light of federal and state regulations which govern the Inter-Governmental Network (IGN). Another complexity is incorporating mobile technology in 1<sup>st</sup> Responders' vehicles. In addition, participating agencies have different-sized staffs and different reporting relationships. The Policy Advisory Group is a great forum of excellent people to talk about policy and technical issues.

*Tom Danaher* questioned how the Navy fits into Kit~Net. *Bud Harris* responded that the Navy is connected to the IGN as a conduit to State and Federal business through private secure circuits. It would be worthwhile to include senior Navy Information Technology staff in the discussions.

*Mayor Kordonowy* requested more information about the goals of the project. *Bud Harris* responded that the focus of Kit~Net is to modernize an old network. The first priority is 1<sup>st</sup> Responder communication, with a secondary goal of allowing agencies to conduct business with each other, sharing information and applications. For example, Kit~Net will be key to a regional Disaster Recovery Program as well as Business Resumption planning. Kit~Net is the opportunity to "do the right thing" from a public safety perspective, and with minimally more money and effort enable a broad range of other benefits, including private sector options in the future.

*Executive Director McClure* noted that the Kit~Net project will come to specific decision points, which she outlined in a diagram [e-mailed to the Board after the meeting]. One of these decision points will be whether to make a policy shift from meeting public agency needs to expanding to meet private sector needs as well.

d. Revisions to the Countywide Planning Policies:

The 2006 revisions to the Countywide Planning Policies have been adopted by the Board of County Commissioners, and ratified by the Suquamish and Port Gamble S'Klallam Tribes; and rejected by the City of Bremerton.

Mayor Kim Abel advised that the Port Orchard City Council rejected the proposed revision at their Council meeting last night, April 9. She noted that the Council would have ratified all of the revisions except the language in Element B 4 (a). Per mandate, the Port Orchard City Council will submit a statement in writing of their issues for rejecting the CPP's.

Because two cities have rejected the proposed revisions to the Countywide Planning Policies, the proposed revisions to the Policies will come back to the Kitsap Regional Council for further discussion.

Points of discussion regarding Element B 4 (a):

Concern over the adoption/ratification process:

- The Kitsap Regional Council spent over a year working on these proposed revisions, it is frustrating that communication is not happening between the Regional Council and the City Councils. Bringing back the discussion to the Regional Council will not make a difference if the City Councils are not kept informed.
- When the Regional Council voted to approve the proposed revisions in December 2006, the revisions were bound up together. If the revisions had been separated, ratification would have happened on all pieces except for the contested language in Element B 4 (a). Until the City Councils vote on the revisions they do not have a venue to give feedback.

Poulsbo/Bainbridge Island deference to Bremerton/Port Orchard:

- Is it prudent for Poulsbo and Bainbridge Island to voice their opinion at this time?
- Poulsbo City Council thinks it is unnecessary; they will wait for Kitsap Regional Council to agree on the revised language.
- The Poulsbo City Council put off their vote in March in deference to the Cities of Bremerton and Port Orchard, who have a larger stake in this issue.
- The City of Bainbridge Island did not put the ratification vote on their City Council agenda in deference to the Cities of Port Orchard and Bremerton. Regarding annexation, should the financial issues be "tackled" now or later? The Regional Council should be laying out a timeline for that discussion now.
- Looking forward to the proposed revisions coming back to the Regional Council so we can see what the City Councils' concerns are.

Bremerton/Port Orchard specific concerns:

- The City of Bremerton's main issue is whether the proposed revisions follow the Growth Management Act (GMA) legally. Bremerton is the only city in Kitsap with contiguous unassociated Urban Growth Areas (UGA). The County needs consistent Countywide Planning Policies. Every UGA need policy that directs growth to the right areas.

- The “shall/will” language issues had nothing to do with NASCAR. The UGAs contiguous to Bremerton will need clarification and discussion.
- The focus of the GMA is to concentrate growth. When Kitsap County updated their Comprehensive Plan in 2006, clarity was added in this area. We have to recognize that we are different from King, Snohomish, and Pierce Counties – in King County, only 15% of the population lives outside the UGA; in Kitsap County, it is more like 50%.
- The GMA anticipation is that cities will provide urban services. The main issue for the City of Bremerton is planning. Kitsap County does the planning and permitting for all areas not associated with the cities, then hands over the some of those areas to the cities. The City of Bremerton wants to take over the planning of the areas that will eventually be incorporated into the City.

Fiscal issues at the heart of the concerns:

- Fiscal issues are driving this discussion. The County has concerns about the language being changed to “will” for the Kingston, Silverdale and South Kitsap Industrial Area (SKIA) UGAs – it is unlikely that these Areas will become associated in the 20-year horizon. Revenue tax sharing does need to be discussed soon.
  - If the GMA is followed, Kitsap County would soon have a different income stream.
  - The Regional Council needs to take the time to sit down with our jurisdictions’ Planning Directors and legal counsel. Some people feel that the County is not fair by not charging Business & Occupation (B&O) tax, but counties are not able to charge B&O tax. The GMA does not address finances, the ramification on jurisdictions’ budgets, or their ability to provide essential services. We need to start conversation now about those impacts on our jurisdictions.
  - Kingston will not generate enough revenue to be a self-sustaining city in the 20-year planning horizon.
  - The Board of County Commissioners and City Councils need more education on taxing rules and abilities. This is a population-based system, so Cities should be concerned about added court costs – probates, adoptions, etc., not just criminal court.
- e. Draft Application for 2008 CDBG/HOME Funding and the CAPER:  
*Bonnie Tufts, Program Manager of the Kitsap County Community Development Block Grant (CDBG) Program:* The Board Packet contains links to the CDBG web site that contains:
- The CDBG/HOME draft application, currently in its public comment period
  - The Consolidated Annual Performance and Evaluation Report (CAPER), due to the Department of Housing and Urban Development on May 31, 2007.

The draft application will come back to the Kitsap Regional Council for approval at the May 1 Board Meeting.

- f. 2163 Funding Recommendations:
- A cover letter and recommendations from the 2163 Application Review Committee were included in the Board packet. Many thanks to the Application Review Committee for their caring, insightful, and dedicated work reviewing the grant applications. This meeting will begin the public comment period for the distribution of approximately \$620,000 in grant funds for homeless housing & service providers. At the May 1st Board Meeting there will be a Public Hearing, followed by Board Action.

- Distributed today is a funding matrix of the four grant programs for which the Board is the decision making body – CDBG, HOME, 2060, and 2163. It shows every project funded and which grant programs funded these projects. Digital versions will be emailed to the Board. Board feedback or suggestions are welcome.
- At the March 15th, 2007 United States Interagency Council on Homelessness Second Annual National Summit on Innovation for Jurisdictional Leaders all 34 Counties of Washington State were jointly awarded the “A Home for Every American Award” in the County category for our work developing and implementing 10-Year Homeless Housing Plans. The award cited the landmark Homelessness Housing and Assistance Act of 2005, which generates approximately \$15 million a year to help support county plan efforts. All 34 counties now have developed plans and are working on implementation. These awards recognize outstanding partnership, innovation, research, and results in the area of Homeless Housing.
- New proposed Washington State legislation, Engrossed Second Substitute House Bill 1359, would revise, re-codify, and consolidate the 2060 Affordable Housing Program and the 2163 Homeless Housing Program. The legislation as it currently stands would significantly increase reporting measures and standards for both programs and adds an additional \$8 surcharge, of which counties get 90%, for the Homeless Housing Programs. This would more than double the amount available to distribute through Kitsap’s 2163 Homeless Housing Grant Program. At this point the bill has passed the House and Senate subcommittees, the Washington State Coalition for the Homeless lobbyist reports that an informal deal has been reached that the legislation will pass the Senate as well, with the House approving amendments made in the Senate. If the legislation passes, staff will be exploring in detail the implications for Kitsap’s Housing Grant programs, and will report back to the Board.

7. Member Agency Comments: One

*Kathryn Quade, City of Poulsbo:* After hearing today that the City of Port Orchard has rejected the proposed revisions to the Countywide Planning Policies, I’m cancelling the meeting that I scheduled for 1:00 – 3:00 p.m. today to provide opportunity for us to understand the concerns of the City of Bremerton re: Element B4a. It will be discussed again at a future meeting of the Regional Council Board.

8. Citizen Comments: Two

*Tim Matthes, Kitsap Alliance of Property Owners:* “I am the new Kitsap Alliance of Property Owners’ (KAPO) representative to the Kitsap Regional Coordinating Council. KAPO was very involved in the countywide process and had many reservations. I appreciate the fact that you are not having a meeting later today. KAPO wants to be involved in the ratification process and wants meetings to be open to the public.”

*Mayor Kim Abel* asked about the number of people who attended the Public Hearing prior to the Kitsap Regional Council Board’s vote to approve the proposed revisions to the Countywide Planning Policies in December 2006. *Answer:* There was no comment given at the Public Hearing, nor did anyone attend the broadly-advertised Stakeholders Meeting on the same topic.

*Becky Erickson, Member of the Poulsbo Noll Road Association:* “Thank you for voting to endorse the Noll roundabout; this feature will be helpful as North Kitsap’s population increases. I would caution you to do traffic counts prior to construction – I was trapped on Bainbridge Island’s roundabout near the high school the other day.

I have worked with Nels Sultan, of the Kitsap Express Association, in the past. I do not think that it is the intention of the Association to exclude our South Kitsap neighbors, but the Kingston Express Association was born out of frustration. The Association's learning curve is wide, but they are creating the genesis of an idea that might go forward. They will keep the Kitsap Regional Council updated with the proceeding stakeholders' meetings."

9. Adjourn: 10:58 a.m.

**Participants:**

Kim Abel, City of Port Orchard	Jan Angel, Kitsap County
Carol Arends, City of Bremerton	Josh Brown, Kitsap County
Tom Danaher, Naval Base Kitsap *	Chris Endresen, Kitsap County
Leonard Forsman, Suquamish Tribe	Bill Knobloch, City of Bainbridge Island
Darlene Kordonowy, City of Bainbridge Island	Will Maupin, City of Bremerton
Rob Purser, Suquamish Tribe *	Doug Quade, Port Gamble S' Klallam Tribe *
Kathryn Quade, City of Poulsbo	Ed Stern, City of Poulsbo *
Nick Wofford, City of Bremerton *	

**Board Members Not in Attendance:**

Cary Bozeman, City of Bremerton	Ron Charles, Port Gamble S' Klallam Tribe
Mary Ann Huntington, Port of Bremerton	Cheryl Kincer, Port of Bremerton *
Carolyn Powers, City of Port Orchard *	Reid Tanaka, Naval Base Kitsap
Nezam Tooloe, City of Bainbridge Island *	

\* alternates

**Kitsap Regional Coordinating Council Staff:**

Mary McClure, Executive Director	Kirsten Jewell, Project Coordinator
Nicole White Clark, Project Coordinator	Laura Edwards, Project Coordinator

**Others Present:**

Shannon Bauman, Kitsap County CDBG	Jim Bolger, Kitsap County Dept. of Comm. Dev.
Greg Cioc, Kitsap County Public Works	April Davis, Bremerton Housing Authority
Harold Dorish, U.S. Census	Chris Dunagan, <i>Kitsap Sun</i>
Mike Eliason, Kitsap Assoc. of Realtors	Becky Erickson, Noll Road Association
Michaellyn Garcia, U.S. Census	Mark Gulbranson, PSRC
Bud Harris, Kitsap County IS Director	Diane Mark, Kitsap County GIS
Tim Matthes, KAPO	Andrea Spencer, Bremerton Dept. of Comm. Dev.
Bonnie Tufts, Kitsap County CDBG	Kurt Wiest, Bremerton Housing Authority