



Kitsap Regional Coordinating Council

Chair
Mayor Kim Abel
City of Port Orchard

Vice-Chair
Council Member Carol Arends
City of Bremerton

Commissioner Jan Angel
Commissioner Steve Bauer
Commissioner Josh Brown
Kitsap County

Mayor Cary Bozeman
Council Member Will Maupin
Council Member Nick Wofford *
City of Bremerton

Mayor Darlene Kordonowy
Council Member Bill Knobloch
Council Member Nezam Tooloee *
City of Bainbridge Island

Council Member Carolyn Powers *
City of Port Orchard

Mayor Kathryn Quade
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
Squamish Tribe

Council Chair Ron Charles
Doug Quade, CEO *
Port Gamble S'Klallam Tribe

Commissioner Mary Ann Huntington
Commissioner Cheryl Kincer *
Port of Bremerton

Captain Reid Tanaka
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
Executive Director

* *alternate*
** *non-voting member*

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Board Meeting
September 11, 2007

Meeting Summary

1. Call to Order: Chair Kim Abel called the Kitsap Regional Coordinating Council Board to order at 9:02 a.m. (*Attendance noted at end*)

2. Consent Agenda:

- a. Minutes from June 5, 2007
- b. Elect Vice Chair for remainder of 2007
- c. Work Program: Remainder of 2007

Motion: (Huntington) and second (Knobloch) to approve the Consent Agenda.
Motion carried unanimously.

3. Chair Comments:

Mayor Kim Abel requested a moment of silence to pay respect to the people who died on September 11, 2001.

Executive Session: 9:40 – 10:06 a.m.

4. From the Executive Committee:

a. Endorse the Inter-local Agreement & By-laws:

These documents were received by the Regional Council Board separately from the Board Packet; the movement is to endorse the Kitsap Regional Coordinating Council's Inter-local Agreement (ILA).

Points of discussion:

- After Board endorsement, the ILA will go to the signatory agencies during September for final review, the 4 Cities, the County, and the Port of Bremerton. The Tribes would re-join the Council with a Memorandum of Understanding between each Tribe and the Council.
- Anticipating final version in October, with member jurisdictions' signing before the November Board meeting.
- Clarification regarding membership section: The population formula should be more predictable than "any required cost", there needs to be more specificity about which costs and have an established formula.
Answer: This language was put into the by-laws; possibly there could be a reference to the by-laws in the Membership section of the ILA.
- When presented to the City Councils, questions will probably arise. If the Board member on that Council is not able to answer those any questions, refer them to their City Attorney, they have all been involved in the ILA process.

- The ILA Act does not impact the authority of respective jurisdictions, but many federal funds require cooperation of the jurisdictions, so they are funded through collaborative processes in the Kitsap Regional Council.
- Not all federal funds go through the Regional Council.
- The Suquamish Tribe thanked the Council for their support for the confirmed participation. The sovereignty issue in this situation is more mechanical than cooperative, but always needs to be kept in mind.

b. Puget Sound Regional Council Appointments:

The Kitsap Regional Council's Executive Committee recommended that Poulsbo City Councilman Dale Rudolph and Commissioner Jan Angel be representative and alternate (respectively) on the Growth Management Board; and that Commissioner Josh Brown fill the representative vacancy on the Transportation Policy Board. These two policy boards include representatives from the City of Bremerton and Kitsap County and Other Cities.

Points of discussion:

- Commissioner Angel has concerns regarding the lack of County representation. She questioned: if she sits as an alternate, can she talk and have a vote? *PSRC's Deputy Director Mark Gulbranson*: Talk: Yes; Vote: Only if the main representative is not there.
- Dale Rudolph was complimented for his work and constancy as an alternate on PSRC's Growth Management Board: he is a hard worker on that Committee, takes more notes and makes more comments than anyone – he is very knowledgeable on the subject.
- It was noted that the PSRC's Executive Board is where final decisions get made and the Kitsap Board of County Commissioners are specifically represented at that table.
- The PSRC's Growth Management Board would have to vote to allow an extra seat for a separate County representative.

Motion: (Knobloch) and second (Huntington) to approve the recommendations of the Executive Committee that Kitsap PSRC Committee vacancies be filled as follows: Poulsbo City Councilman Dale Rudolph and Commissioner Jan Angel as representative and alternate (respectively) on the Growth Management Board; and Commissioner Josh Brown as the representative on the Transportation Policy Board.

Yeas: Abel, Bauer, Brown, Arends, Wofford, Maupin, Knobloch, Stern, Forsman, Huntington

Nays: Angel

Motion carried.

5. Executive Director's Report:

Additional notices:

- The follow-up Board Retreat is this Thursday, September 13. Packets were distributed at the meeting.
- The Ferry Summit's November 2 date is going to have to change. The Mayor of Seattle just announced the Climate Conference that same day and we will lose many of our participants to that event. More to come about the new date.
- The Legislative Dinner is October 25 at Amy's on the Bay in downtown Port Orchard.

a. Affordable Housing for All (2060) and Homeless Housing Assistance Act (2163) Grant Programs: Annual Report:

Kirsten Jewell, Project Coordinator for Housing Grant Programs, gave the Annual Report on the Affordable Housing for All Grant Program (2060) and the Homeless Housing Assistance Act Grant Program (2163). The report noted that more than \$2.2 million has been distributed through the Affordable Housing Grant Program over the past 4 funding cycles since 2004. The Homeless Housing Grant Program distributed \$912,000 in its first cycle.

These two grant programs are managed by the Council, rather than the Housing Authority for two reasons. (1) The Kitsap County Consolidated Housing Authority (KCCHA) is a potential applicant for the grant funding, and therefore would have conflict of interest if they managed the program. (2) In addition, these are countywide programs. The City of Bremerton is not represented on the KCCHA Board and the KRCC does include all jurisdictions.

b. Planning Director's Recommendations re: Proposed Revisions to the Countywide Planning Policies: Element B-4 (a & d) and Appendix C:

Two cities voted to not ratify the February County ordinance adopting revisions to the Countywide Planning Policies. Subsequently, the Planning Directors developed language to try to clarify the process (Element B-4). However, there are unknowns and it would benefit from review after the jurisdictions/Planning Directors have experience during the remainder of 2007 and 2008 with negotiating Urban Growth Area Management Agreements.

Points of discussion:

- Regarding B-4 e ii: The County cannot afford to keep paying for urban level of service to unincorporated (urban growth) areas; this policy should not compel the County provide this.
- In 2008, the County intends to review revenues and costs of sewers to all unincorporated areas, with clear conversation and all the facts on the table.

Motion: (Maupin) and second (Brown) to recommend that the proposed revisions to Countywide Planning Policies Element B-4 (a & d) and Appendix C be tabled; and that the revision to Element B-4 (a) adopted by Kitsap County through ordinance 374-2007 on February 12, 2007 be omitted from the balance of revisions adopted by the County: a modified County ordinance would then be submitted to the Cities and Tribes for ratification. In addition, Countywide Planning Policies Element B-4 and Appendix C concerning Urban Growth Areas and Urban Growth Area Management Agreements shall be reviewed during 2009 for possible revision, building on the actual experience in negotiating Urban Growth Area Management Agreements during the balance of 2007 and 2008.

Further discussion:

- A recommendation to continue discussion and vote to the next meeting. Before then, the Board of County Commissioners can look at Element B-4 e ii with their legal counsel.

Motion: (Bauer) and second (Knobloch) to continue discussion of this motion until the October 2 meeting. *Motion carried unanimously.*

c. Recommendations to Endorse Templates for the Association of Urban Growth Areas:

- i. Infrastructure and Service Analysis:
- ii. Draft Resolution to Associate:
- iii. Process Flow Chart: 2007/2008:

At the June Board meeting, Michael Hodgins of Berk & Associates presented the Association Template. The technical team was comprised of Kitsap County and City of Bremerton planning staff, with some help from their public works staff, and staff at the Cities of Poulsbo and Port Orchard. The Kitsap Regional Council staff facilitated these meetings. The idea behind these recommendations is to endorse the Association Template and process.

Also in the packet, as an FYI, is a timeline for work on the upcoming Urban Growth Area Management Agreements with Bremerton and the association of Gorst.

This template sets up a fact-based process that two or more jurisdictions can work through together, while areas are still unincorporated and through the transition of association.

Motion: (Maupin) and (Brown) to endorse the Templates for the Association of Urban Growth Areas.

Further discussion:

- Mayor Kim Abel has not yet read the full report; she doesn't want to vote on this today.
- The Bremerton City Council was briefed on the template. The County and the City of Bremerton were very involved and would like agreement so the process is in place.
- Commissioner Jan Angel advised that she would be on vacation during the next meeting and wants to publicly support the template process.

Motion: (Bauer) and second (Stern) to continue discussion of this motion until the October 2 Board meeting so the Regional Council Board Members from Port Orchard have an opportunity to review. *Motion carried unanimously.*

6. Member Agency Comments: One

Council Member Ed Stern, City of Poulsbo: Yorik Stevens-Wajda, Assistant Planner for the Puget Sound Regional Council, did a fine job presenting Vision 2040, and the excellent video featuring Mike Lonergan. After the presentation, Yorik had an informal discussion with some Poulsbo citizens who thought they heard him say that growth experienced from 2025 – 2040 would be accommodated within existing UGAs. Yorik confirmed that this was the policy. Yorik apparently talked about how Kitsap County could trade off UGA between the two small cities, Port Orchard and Poulsbo; however, this misses the point that we will not take increased density within our existing plans to accommodate an extra 15 years growth.

I will definitely want to discuss this point at our next Small Cities meeting. We are allowing a number of things to accommodate population on increasingly difficult to develop properties by allowing Planned Residential Developments (clustered housing with allows development of properties constrained by critical areas), and we have used master plans, medium and high density, all in balance to maintain our small city quality of life. I believe Poulsbo continues to be very progressive toward accommodating growth, but I am confident that we will not be willing to accept the density from

absorbing 15 more years' (2025 – 2040) worth of additional population within the existing Urban Growth Area.

7. Citizen Comments: Three

Cassalyn David, Habitat for Humanity: The Habitat for Humanity will be accepting applications this fall. If you would like to partner with Habitat, go to: www.kitsaphabitat.org.

Charlotte Garrido, WSU Extension: The Washington State University Extension handed out Sustainable Kitsap calendars to the Board members. The events are color coded to distinguish the different elements. Some notable dates:

- October 5 & 6: A Co-Lab: Creating a Vision for the Future of Kitsap County with State Representative Larry Seaquist, the West Sound Conservation Council and Sustainable Bremerton
- November 27: The E3 (Education, Economy and Environment) Summit at Kiana Lodge
- February 23: Planting the Seeds of the Future Conference

Becky Erickson, Citizen: I encourage the Council to read the Puget Sound Regional Council's 2040 report in depth. The comment period was officially over Friday, but they will still take some comments. Pay attention to the prescriptive recommendations to local jurisdictions regarding incorporating their documents' information with our local document plans. I have some concern and some excitement; and I encourage your participation in this process.

8. Adjourn: 11:20 a.m.

Participants:

Kim Abel, City of Port Orchard
Carol Arends, City of Bremerton
Josh Brown, Kitsap County
Leonard Forsman, Suquamish Tribe
Bill Knobloch, City of Bainbridge Island
Carolyn Powers, City of Port Orchard *
Nick Wofford, City of Bremerton *

Jan Angel, Kitsap County
Steve Bauer, Kitsap County
Tom Danaher, Naval Base Kitsap *
Mary Ann Huntington, Port of Bremerton
Will Maupin, City of Bremerton
Ed Stern, City of Poulsbo *

Board Members Not in Attendance:

Cary Bozeman, City of Bremerton
Cheryl Kincer, Port of Bremerton *
Rob Purser, Suquamish Tribe *
Doug Quade, Port Gamble S' Klallam Tribe *
Nezam Tooloee, City of Bainbridge Island *

Ron Charles, Port Gamble S' Klallam Tribe
Darlene Kordonowy, City of Bainbridge Island
Kathryn Quade, City of Poulsbo
Reid Tanaka, Naval Base Kitsap

* alternates

Kitsap Regional Coordinating Council Staff:

Mary McClure, Executive Director
Kirsten Jewell, Project Coordinator

Nicole White Clark, Project Coordinator

Others Present:

Melody Allen, Suquamish Tribe
Kevin Bagwell, City of Bremerton
Jim Bolger, Kitsap County DCD
Art Castle, Kitsap Homebuilders Assoc.
Mendy Droke, Rep. Jay Inslee's Office
Charlotte Garrido, WSU Extension
Bud Harris, Kitsap County
Larry Keeton, Kitsap County DCD
Paul McMurray, Bainbridge Island Attorney
Andrea Spencer, City of Bremerton DCD
Geoff Wentlandt, City of Bremerton DCD
Jacqueline Aufderheide, Kitsap County Prosecuting Attorney's Office
Mark Gulbranson, Puget Sound Regional Council
Tim Matthes, Kitsap Alliance of Property Owners
Darlene Norris-Cook, Kitsap Community Resources
Ken Attebery, Port of Bremerton
Arno Bergstrom, WSU Extension
Don Burger, Kitsap County
Cassalyn David, Habitat for Humanity
Becky Erickson, Citizen
Mike Haley, Kitsap Housing Authority
Ben Holland, Kitsap County
Silvia Klatman, Bremerton Chamber
Angie Silva, Kitsap County Special Projects
Christy Todd, City of Port Orchard