



# Kitsap Regional Coordinating Council

The Study Session Summary Notes will be available as part of the December Board packet.

Chair  
Council Member Carol Arends  
*City of Bremerton*

Vice-Chair  
Commissioner Steve Bauer  
*Kitsap County*

Commissioner Jan Angel  
Commissioner Josh Brown  
*Kitsap County*

Mayor Cary Bozeman  
Council Member Will Maupin  
Council Member Nick Wofford \*  
*City of Bremerton*

Mayor Darlene Kordonowy  
Council Member Debbie Vancil  
Council Member Kim Brackett \*  
*City of Bainbridge Island*

Mayor Lary Coppola  
Council Member Carolyn Powers \*  
*City of Port Orchard*

Mayor Kathryn Quade  
Council Member Ed Stern \*  
*City of Poulsbo*

Council Chair Leonard Forsman  
Rob Purser \*  
*Suquamish Tribe\*\*\**

Council Chair Ron Charles  
*Port Gamble S'Klallam Tribe\*\*\**

Commissioner Cheryl Kincer  
Commissioner Bill Mahan \*  
*Port of Bremerton*

Captain Mark Olson  
Tom Danaher, PAO \*  
*Naval Base Kitsap\*\**

Mary McClure  
*Executive Management  
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## Executive Board Meeting

*October 14, 2008*

### Meeting Summary

1. **Call to Order:** Chair Carol Arends called the Kitsap Regional Coordinating Council Executive Board to order at 9:16 a.m. (*Attendance noted at end*)
2. **Citizen Comments:** Two. Note that these comments are abridged. The full comments are available on the audio or video recording. Please call Kitsap Regional Coordinating Council at 360-377-4900.

*Vivian Henderson, Kitsap Alliance of Property Owners:*  
Requested corrections to September 9 Draft Board Summary.

*Laura Paton, Kitsap County Consolidated Housing Authority:*  
Noted that a KCCCHA representative will be attending all Kitsap Regional Council Executive Board meetings.

3. **Chair Comments:**

Thank you to Vice-Chair, Commissioner Steve Bauer, for filling the Chair's duties during September's Executive Board meeting while I was on vacation.

4. **Consent Agenda:**

- a. Approve Minutes from September 9, 2008, as amended.
- b. Affordable Housing for All (AHFA) Grant Funding: Recommendations/Open Public Comment Period.
- c. Community Development Block Grant 2009 Action Plan/Open Public Comment Period.
- d. Kitsap Economic Development Alliance: Appointment to the Executive Committee.

**Motion:** (Maupin) and second (Quade) to approve items a., as amended; b.; & d. from the Consent Agenda and to remove item c. for separate action. *Motion carried unanimously.*

**Motion:** (Quade) and second (Mahan) to approve Consent Agenda item c. Community Development Block Grant 2009 Action Plan/Open Public Comment Period. *Motion carried unanimously. (Note that City of Bremerton representatives do not vote on matters pertaining to CDBG ~ Balance of County.)*

## 5. Program Report:

### a. Ferry Funding Legislative Strategy Update of Activities:

- Jointly hiring a lobbyist to track ferry legislation during the 2009 Legislative Session: Lack of support for idea.
- Regional Impact Analysis: Phase 1: The KRCC Board supported the idea, subject to budget confirmation from their Councils. The KRCC only heard back from the City of Poulsbo, who pledged \$900, within the 2 week window needed to raise funds to start the project.
- There will be 1-2 meetings of the Leadership Group (interested elected officials throughout the route areas) in November – early-December, scheduled after the General Election.
- The role of the KRCC in the Legislative Agenda is to be useful to the whole region. There will be a staff lunch with lobbyists to discuss how to be most effective as “Information Central”.
- In conversation with Mary McClure, Senator Kilmer suggested scheduling a weekly teleconference with the Kitsap Caucus throughout the Session to keep local & state elected officials updated.

### Points of discussion:

- Concern: If there is no money for a lobbyist or an analysis, there is no clear plan. Are we just asking the Legislators for money for the ferries, or are we asking for a more strategic proposal? The Board needs to answer that question, Mary McClure has done “everything and more” to find answers. Comments:
  - (1) Funding counts on other participants than Kitsap
  - (2) The AWC will lend a transportation lobbyist for the aforementioned staff luncheon
  - (3) Joe Marine, Mayor of Mukilteo, is open to a presentation to the Mayors
  - (4) At a recent Washington State Transportation Commission meeting in Bremerton, one Seattle member said that Seattle and King County has “1000 times more interest in the Spokane Street Project than in the ferries”.
- The Ferry Advisory Committees (FACs) are a good support and coordinating partner; they have good information that is important to share. *Reply:* KRCC staff is in frequent contact with Walt Elliott, Kingston FAC Chair, and there has already been much coordination and information sharing. A topic of conversation at the staff ferry lunch will be how to fold them in further without a consensus agenda – there are strong differences in opinion and need among the travel sheds.
- The PSRC’s Growth Management Board is working on the Transportation 2040 update ~ they will be promoting telework as a way to get cars off the road.
- Naval Base Kitsap (NBK) Capt. Mark Olson is willing to represent Navy interests with regard to preserving existing ferry service and stable funding source. In regional forums, Admiral Symonds would be the appropriate representative. A survey of NBK (or more regional) staff or some other tool to focus attention would be useful. Look to input from the Ferry Funding Strategy Team to better define the tools. NBK interest in the Telework Pilot Project should also be explored.

b. 2009 Legislative Agenda: Topics:

The Legislative Agenda is developed through a “call” to a thorough list of agencies, organizations and lobbyists associated with Kitsap issues. Responses are compiled, without exclusion, for the Executive Board to review, and remove or keep on the Agenda that will be presented to our Kitsap Caucus at the November 20 Legislative Dinner. The proposed topics are separated into 3 groups:

- New Money asks – This section is uncertain in the current economic climate.
- Preserving Existing Funds – Also uncertain.
- Policy Changes – To help local government operate more efficiently.

While the first two are uncertain, the Legislature still wants to know what Kitsap priorities are.

Points of discussion:

- The Port of Bremerton wants to add to the proposed legislative agenda: A proposal for a \$150,000 allocation to the West Sound Technology Association (WSTA) for a skills panel to target high tech markets. This would fund a public/private partnership working towards a competitive work force. This is a “bread & butter” issue for labor force. This effort started 7 years ago, when Clallam and Jefferson Counties were also engaged, including cluster development to bring jobs to the area.
- We need to be precise in our requests.
- 1- The Ferry strategy: At the September meeting, the Board decided to make a sustainable funding source the only “money ask” for the 2009 Session; now it is a “Christmas Tree” with other, assorted budgetary asks. The ferries should be the one money ask ~ it would send a strong message.  
2- The list needs to be short and serious.  
3- We are in economic straits; the agenda should focus on economic themes; some of the issues on this proposed agenda do not have that relevance.
- In years past, the KRCC legislative agenda has been a more scattered list of priorities, with each jurisdiction also having a lengthier list. The KRCC agenda this year should be shorter, concentrated, and united.
- At a recent Joint Transportation Committee meeting, the ferries were an acknowledged funding issue, but also recognized that the funding problem will at least partially be put onto the local governments. It is likely that the WSF will look to a 50% farebox recovery/25% State/25% local funding model. David Moseley has reinforced that message when meeting with the region’s local jurisdictions. He has also repeatedly said that a capital investment of \$3.9 billion is needed to make WSF sustainable.
- It is frustrating that the state ferries are not looked at as part of the State highway system anymore. We have to accept that the passenger-only ferries are not part of the highway system.

**Motion:** (Mahan) and second (Angel) to instruct KRCC staff to review the proposed legislative agenda, focusing on economic recovery and jobs creation in Kitsap County; and to return with a revised proposed agenda at the November 4 meeting.

c. Kit~Net: Recommendation from Policy Advisory Group:

i. Adopt 2009 Budget & Work Plan

The 2009 Budget & Work Plan are anticipated to be substantially the same as 2008, with no increase in dues for member agencies. The Budget Process timeline for this program requires the Executive Board to approve the Kit~Net Budget & Work Program at this time, so that member agencies can incorporate the dues into their respective agency budgets.

**Motion:** (Bauer) and second (Quade) to adopt the 2009 Kit~Net Budget & Work Program with member assessments at the same level as in 2008. *Motion carried unanimously.*

ii. Approve Guiding Principles

The Guiding Principles recommended by the Policy Advisory Group were developed over several months with the goal of clarifying how recommendations are reached by the group. The process outlined in the Guiding Principles has been informally in practice over the last year; the Guiding Principles will formalize it.

Central to the Guiding Principles is the notion that, assuming proper notice is given, member agencies must attend a meeting in order to vote. There is no required quorum to vote on decisions and no proxy voting is allowed.

Section 7 should be amended to read: *Changing the Guiding Principles: A recommendation to the Kitsap Regional Coordinating Council Executive Board to change these Guiding Principles can be made by a Super Majority (60%) of all member agencies at any regular or special meeting which had proper notice.*

**Motion:** (Maupin) and second (Quade) to approve the Guiding Principles for the Kit~Net as amended. *Motion carried unanimously.*

iii. Adopt Termination/Suspension of Access Rules

This set of rules clarifies what happens if the Kit~Net is compromised through the actions of a member agency. Once the member agency remedies the problem, they can participate again. Of note is the Policy Advisory Group's willingness to be of assistance to help fix the problem.

Section 1.3 to be amended to read: *A. Posted on the Kitsap County Website, or B. Five (5) days after deposit in the U.S. Mail, postage paid.*

**Motion:** (Bauer) and second (Coppola) to approve the Termination/Suspension of Access Rules as amended for the Kit~Net. *Motion carried unanimously.*

d. 2009 Budget & Work Program: Work Shop:

Executive Director Mary McClure talked through the salient points of the proposed 2009 Kitsap Regional Council Work Program and Budget:

- Budget assumption: hold at the 2008 level; acknowledging that new program elements would require new funding.
- Some agency has to do the required items i.e. growth management, transportation federal funding distribution, population review, Countywide Planning Policies revisions. The KRCC has been cost-effective in accomplishing these tasks.

- Two program elements are self-funding and could be moved to another agency – the housing grant programs and Kit~Net, but they have been successfully administered at the Regional Council since their inception.
- A new proposed element: Connecting Kitsap’s PSRC representatives – would use PSRC published issue reports and PSRC Board-related groups (transportation, growth management, economic development) to coordinate understanding through conference call prior to each PSRC Policy Board meeting. Each group will identify issues for presentation and policy discussion to the KRCC Executive Board and to the KRCC’s committees.
- New work from the Collaborative Strategies Program is every other year. Telework and Ferries issues have maxed out the first half of 2009, but the second half could start discussion on energy efficiency through Collaborative Strategies.
- The Executive Board needs to be careful not to take things on they cannot do well.

6. Member Agency Comments: One

*Commissioner Bill Mahan, Port of Bremerton:* The Port of Bremerton is voting tonight on the Economic Development District grant for the incubator building. Please call 360-674-2381 if you would like to give public comment before the vote.

7. Adjourn: 11:00 a.m.

**Meeting Participants:**

Jan Angel, Kitsap County  
 Steve Bauer, Kitsap County  
 Lary Coppola, City of Port Orchard  
 Bill Mahan, Port of Bremerton \*  
 Carolyn Powers, City of Port Orchard \*  
 Ed Stern, City of Poulsbo \*

Carol Arends, City of Bremerton  
 Kim Brackett, City of Bainbridge Island \*  
 Tom Danaher, Naval Base Kitsap \*  
 Will Maupin, City of Bremerton  
 Kathryn Quade, City of Poulsbo

**Executive Management:**

Mary McClure, Executive Manager  
 Kirsten Jewell, Project Coordination

*McClure Consulting LLC*  
 Nicole White Clark, Project Coordination  
 Vicky Clarke, Project Coordination

**Board Members Not in Attendance:**

Cary Bozeman, City of Bremerton  
 Ron Charles, Port Gamble S’ Klallam Tribe  
 Cheryl Kincer, Port of Bremerton  
 Mark Olson, Naval Base Kitsap  
 Debbie Vancil, City of Bainbridge Island

Josh Brown, Kitsap County  
 Leonard Forsman, Suquamish Tribe  
 Darlene Kordonowy, City of Bainbridge Island  
 Rob Purser, Suquamish Tribe \*  
 Nick Wofford, City of Bremerton \*

**Others in Attendance:**

Mark Gulbranson, Puget Sound Reg’l Council  
 Vivian Henderson, Kitsap Alliance of Property Owners  
 Laura Paton, Kitsap County Consolidated Housing Authority  
 Kathy Salazar, Kitsap County Community Development Corporation  
 Benjamin Smith, Kitsap County Community Development Corporation  
 Bill Stewart, Kitsap Economic Development Alliance  
 Randy Theobald, Citizen  
 Julie Wellborn, Pacific Lutheran University  
 Mike Walton, Kitsap County Community Development Corporation

\* alternates