



Kitsap Regional Coordinating Council

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Kitsap County

Commissioner Jan Angel
Commissioner Josh Brown
Kitsap County

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Council Member Kim Brackett *
City of Bainbridge Island

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Council Member Carolyn Powers *
City of Port Orchard

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Captain Mark Olson
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*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* Alternate
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Executive Board Meeting

November 4, 2008

Meeting Summary

1. **Call to Order:** Chair Carol Arends called the Kitsap Regional Coordinating Council Executive Board to order at 9:03 a.m. (*Attendance noted at end*)
2. **Citizen Comments:** One. Note that these comments are abridged. The full comments are available on the audio or video recording. Please call Kitsap Regional Coordinating Council at 360-377-4900.

Walt Elliott, Kingston Ferry Advisory Committee (FAC) Chair: The Washington State Ferries will release their Draft Long Range Plan on November 17. Public hearings will be held in the first two weeks in December. The Kingston FAC is working on a position paper in response to the Long Range Plan. He will send a copy to the KRCC Executive Board when completed.

3. **Consent Agenda:**
 - a. Approve Minutes from October 14, 2008, as presented.
 - b. Interlocal Agreement with Kitsap Transit for 2008 Financial Contribution.
 - c. Kitsap County Community Development Corporation: Approval of Board Member Application.

Motion: (Brown) and second (Bauer) to approve Consent Agenda.
Motion carried unanimously.

4. **Chair Comments:** None
5. **Public Hearings and Associated Action:**
 - a. **Community Development Block Grant 2009 Action Plan:**
Bonnie Tufts, Program Manager, CDBG: There is one change to the 2009 Action Plan that was included in the Board Packet regarding the YMCA Project: instead of the funds going to the Kitsap County Consolidated Housing Authority, they would go to Kitsap County for the same project. Six written comments were received, all in support of the recommendations, except for one from the Kitsap County Community Development Corporation who was dissatisfied with not receiving funding.

Public Hearing opened at 9:12 a.m.

Public Comments: 15. Note that these comments are abridged. The full comments are available on the audio or video recording. Please call Kitsap Regional Coordinating Council at 360-377-4900.

James Weaver, Citizen Advisory Board: This was a very difficult year. There was a significant decrease in funding and an increase in applications. The CAB aimed to use the funds to maximize leveraging funds from other sources. Thanks to the CDBG staff and the Auditor's Office.

Kathy Chadwick, Wasabi DDI: A grant from the Kitsap County Community Development Corporation allowed me to get my business started, which will use local businesses and provide jobs in the future.

Ben Smith, Board Chair, Kitsap County Community Development Corporation: Kathy Chadwick is a good example of how the KCCDC program creates jobs. Since the KCCDC hired Ruth Ann Halford, she has increased applications, jobs produced, and grants made.

Ruth Ann Halford, Executive Director, Kitsap County Community Development Corporation: Thanks to the CAB for considering our application. This is a request to reconsider the decision not to fund the KCCDC. Great progress has been made in the last year. The idea of merging with the Kitsap Economic Development Alliance has been discussed with Bill Stewart, KEDA's Executive Director, and we concluded that a merger would not be efficient. Last month, the KRCC Board heard about the concept of a revolving loan fund; the KCCDC is still working toward that goal.

Wendy Miles, Olympic College: I have been working with the KCCDC for the last few years. We formed a consortium to determine what services currently exist and what services businesses need. That study concluded that there is no redundancy in the system; the current services being provided are complementary. Please re-consider granting funds to the KCCDC.

Mike Walton, Chair-Elect, Kitsap County Community Development Corporation: In 2002 when the KCCDC was created, the Board at that time believed that it was necessary in order to increase jobs and ensure capital development. Ron Adams was a champion for the KCCDC, and secured a commitment from Kitsap County and the City of Bremerton to support it until it was sustainable. The KCCDC has not lived up to its end of the bargain yet, but with recent re-grouping it can now succeed. Please consider directing funding from the YWCA project to the KCCDC.

Suzie Hamlin, Treasurer, Society of St. Vincent de Paul: Thank you for supporting funding for the new women's shelter; we hope to break ground in the Spring.

Denise Agee, Society of St. Vincent de Paul:

Harry Morris, President, Society of St. Vincent de Paul:

David Foote, Executive Director, United Way of Kitsap County: Of course I am disappointed with United Way not getting funded, but I cannot disagree with the good decisions made by the CAB; I would probably have made those same choices if I were in their place. The Non-Profit Center has already lined up potential tenants and the project will continue to move forward.

Stuart Walton, Kitsap Business Development Trainer, Washington CASH: We help aspiring low-income business people start businesses. People graduate from our class to peer support groups. At a recent seminar about how to survive tough economic times we had 25 attendees.

Julie Pounds, Chuckwagon Senior Meals: Thank you; the recommended grant for \$30,000 represents home-delivered meals to 180 home-bound seniors.

Joe Rozak, Executive Director, Kitsap Mental Health Services: Thank you to the CAB; they had tough decisions to make. We have broken ground on the Keller House Project and are ready to begin site clearing. The project should be ready for occupancy by Fall 2009.

Chad Solvie, Chief Executive Officer, Martha & Mary: Thank you to the CAB. Martha & Mary provides services to kids and seniors, and adds a \$13 Million payroll to the Kitsap economy.

Joanne Tews, Executive Director, Helpline House: Thanks for consideration of the Helpline House Project. We see approximately 1,000 clients per month on the Island, and provide them with food, clothing, advocacy, counseling and other services. Special thanks to Bonnie Tufts and Shannon Bauman.

Public Hearing closed at 9:36 a.m.

Motion: (Brown) and second (Angel) to approve the Kitsap County CDBG/HOME 2009 Action Plan as presented. *Motion carried unanimously.*

b. Affordable Housing for All Grant Funding:

Kirsten Jewell, Project Coordinator, Housing Grant Programs, KRCC: The Application Review Committee (ARC) faced difficult choices in making these recommendations due to decreasing funding. The ARC prioritized Operations and Maintenance projects over Capital projects, and used the KRCC-approved program funding priorities to further assist in making the recommendations. Note that two applications were disqualified because they did not include project budgets. Thanks to the Application Review Committee who did an excellent job.

Public Hearing opened at 9:42 a.m.

Citizen Comments: Two. Note that these comments are abridged. The full comments are available on the audio or video recording. Please call Kitsap Regional Coordinating Council at 360-377-4900.

Suzie Hamlin, Treasurer, Society of St. Vincent de Paul: Thank you for recommending funding for the women's shelter project.

Rob Gelder, Director of Development, Martha & Mary: Thank you for funding this project which upgrades apartments for low-income seniors.

Public Hearing closed at 9:44 a.m.

Motion: (Brown) and second (Quade) to approve the funding recommendations for the 2009 Cycle of the Affordable Housing for All Grant Program as presented. *Motion carried unanimously.*

6. Program Report:

a. 2009 Work Program, Budget, Dues:

After discussion, the Executive Board decided to table the approval of the Kitsap Regional Coordinating Council's 2009 Work Program, Budget, and Dues until the December 2 Executive Board Meeting.

Points of discussion:

- The KRCC ILA requires that the Board receive drafts of the next year's Work Program, Budget, and Dues by September 30 and approve them by the end of November.
- A challenge in the 2009 Work Program and Budget is in the Low Income Housing Grant Programs section. Revenue from the Programs (from document recording fees) were one-third lower in 2008, creating a \$25,000 shortfall that will likely continue into 2009. This issue will need to be addressed by the Executive Committee when they meet in 2 weeks.
- The assumption by Mary McClure, with direction from the Executive Board, was that the Member Agency Dues will not go up from the 2008 numbers.
- The 2009 Budget and Work Program as presented will have to be re-visited in the housing programs; it will have to be adjusted for less revenue.
- The Dues are calculated for each jurisdiction using a formula that weights 50% population and 50% assessed land value.
- Kitsap County is asking for a 2.2% reduction in dues from the KRCC. They asked the Health District to reduce their dues by 5%. This would make the new County dues \$142,456 (down from \$145,660).
- The Tribes pay considerably less ~ \$1,100 in annual dues ~ not based on the weighted formula. Is this their "fair share"? *Comment:* Since their casinos benefit from the other jurisdictions' spending; why can't the Tribes pick up the extra 2.2% the County is not going to pay? *Comment:* The Tribes are non-voting Associate Members of the KRCC; most of the Work Program is driven by the municipalities.
- While it is beneficial to have the Tribes, Port, and Naval Base Kitsap on the Board, the Cities and County drive most of the work load. The value of the KRCC is that the member jurisdictions sit at one table to address issues that affect the whole County. The Tribes, the Port and Naval Base Kitsap add to the table, but many of the issues we deal with do not always affect them. It may be time for the Executive Committee to review the dues formula in 2009.
- The Navy cannot use federal money for dues to the KRCC ~ that is why they do not pay dues and are a non-voting, Ex Officio member. The Navy does appreciate being at the table, however; there is a very large Navy presence in Kitsap County and the continuity among jurisdictions is important.

Motion: (Quade) and second (Bauer) to table the action and refer to the KRCC Executive Committee for further discussion prior to action at the December Executive Board meeting.
Motion carried unanimously.

b. 2009 Legislative Agenda:

The KRCC Staff took direction from the KRCC Executive Board at the October meeting to winnow the agenda items down to the issues that address "Economic Recovery and Jobs Creation". However, this is still a discussion document and the remaining issues can be further winnowed down.

Points of discussion:

- By narrowing the agenda, are we denying the winnowed agency the chance to advocate for their issues? *Answer:* Not at all. We will go back to the agencies that had agenda items taken out to let them know the Executive Board's actions; but they typically advocate their issues at the State Legislature on their own; the KRCC support is a tool in their arsenal.

- Last month the Board gave the KRCC staff direction to re-focus the 2009 Legislative Agenda on economic recovery and jobs creation. This does not mean that the other issues are not worthwhile.
- The State is facing a \$3.2 billion deficit. If ferries are going to be the #1 funding request, we all have to work together ~ it will take all of our energy in the 2009 Session.
- A difference from last month is the Kitsap County Consolidated Housing Authority's difficult position. Agreed to add a placeholder item in the 2009 Legislative Agenda.

Motion: (Brown) and second (Kordonowy) to adopt the 2009 Legislative Agenda, as amended with a placeholder for a forthcoming Kitsap County Consolidated Housing Authority issue.
Motion carried unanimously.

- c. Vision 2040 Briefing: Puget Sound Regional Council: Rocky Piro, Program Manager:
Vision 2040 was adopted April 25, 2008, by the PSRC's General Assembly. The report focuses on regional agreement on integrating growth management, transportation, economic and environmental goals in the 4-County region of King, Kitsap, Pierce, and Snohomish Counties; it provides context for the majority of PSRC's work in the region.

Vision 2040 projects 1.7 million new people and 1.2 million new jobs by 2040; the PSRC plans to create a sustainable framework of "People, Prosperity, and Planet" to accommodate the growth. There will be a conceptual approach, with numeric guidance, to commit to compact development, and concentrated jobs, housing & activities; this will be more efficient and more cost-effective while protecting our natural resources.

The role of the Multicounty Planning Policies will be to provide guidance and direction for regional planning through *Destination 2030* (the PSRC's transportation plan, soon to be updated to *Transportation 2040*) and through the Regional Economic Strategy. New policy issues/topics:

- Fuller treatment of the environment: addressing habitat, water quality, air & climate change
- A more strategic emphasis on housing, with an improved job-housing balance
- The relationship between our health and the built environment
- Attention to regional urban form and design
- A call for cleaner transportation mobility into the future
- Meeting service needs through efficiency and conservation

The implementation will include actions and measures that focus on regional action, with some at the local level. The work underway now includes:

- The *Transportation 2040* update itself
- Integrating Regional Growth Strategy Allocations into targeting processes.
- Outreach to countywide planning groups and local governments regarding review of their local Comprehensive Plans
- Work on infrastructure financing, *i.e.* how to make sure services are in place for good growth

The PSRC has already met several times this fall with the KRCC Planning Directors Forum to discuss how the Countywide Planning Policies (CPPs) can be further developed to interconnect with the new Multicounty Planning Policies. The Forum has been advised that Kitsap County is "ahead of the game" in terms of compliant, up-to-date CPPs ~ and that we should feel proud.

Points of discussion:

- The PSRC's Growth Management Board is hearing from all the Centers in the coming months. The City of Bremerton will be presenting in January. There are 27 Growth Centers in the region. Even Silverdale will be asked to present soon.
- The KRCC appreciates the PSRC staff work. Rocky won a national award recently in honor of his work on the *Vision 2040* Plan.
- The CPP's call for a review of the last round of population distribution during 2009. Issues will be densification, with more happening in the Centers and a lower expectation of development in rural areas. If, after analysis, there is a suggested decrease in rural population, there will likely be a shift in development pattern, with ability for the Cities to absorb those extra people.
- The jurisdictions' Comprehensive Plan updates and Shoreline Master Plans are due by December 2011; CPP updates are due by December 2010.

7. Member Agency Comments: Four

Mayor Lary Coppola, City of Port Orchard: The Revenue Sharing Agreement with the Cities and County is up for review in 2009 – the City of Port Orchard wants to make sure it gets reviewed.

Commissioner Bill Mahan, Port of Bremerton:

- November 12, 3:30 – 7:30 p.m.: The Port is having a Town Hall Meeting about the Kitsap SEED Project, at the Kitsap Way Comfort Inn in Bremerton.
- November 13, 7:00 p.m. The Port is discussing their 2009 Budget and potential matching funds for the SEED Incubator Building.
- Commissioner Mahan routed a memo to the Board re: participation in a citizen group to review membership in the Puget Sound Regional Council. *Per Council Chair Carol Arends*: Discussion of this proposal will be referred to the Executive Committee and then on the agenda at the December KRCC Executive Board Meeting.

Commissioner Steve Bauer, Kitsap County:

- The Puget Sound Partnership's draft Action Plan will be released November 6 for public comment, with the comment period closing on November 20. A committee has formed to figure out how the draft Plan works "on the ground" with jurisdictions.
- Commissioner Bauer will be serving on the Department of Community, Trade, and Economic Development's Transfer of Development Rights group in 2009. A draft report re: farms and forest land preservation has been issued and is seeing a lot of discussion from about 30 community groups around the State. He will send a copy to Mary McClure to circulate to the Board.

Mayor Kathryn Quade, City of Poulsbo:

The Cities of Poulsbo and Bainbridge Island will be developing joint comments to the Puget Sound Partnership Draft Action Plan.

8. Adjourn: 11:10 a.m.

Meeting Participants:

Jan Angel, Kitsap County
Steve Bauer, Kitsap County
Lary Coppola, City of Port Orchard
Darlene Kordonowy, City of Bainbridge Island
Will Maupin, City of Bremerton
Ed Stern, City of Poulsbo *

Executive Management:

Mary McClure, Executive Manager
Kirsten Jewell, Project Coordination

Board Members Not in Attendance:

Cary Bozeman, City of Bremerton
Ron Charles, Port Gamble S' Klallam Tribe
Cheryl Kincer, Port of Bremerton
Carolyn Powers, City of Port Orchard *
Debbie Vancil, City of Bainbridge Island

Others in Attendance:

Denise Agee, Citizen
Dean Boening, Kitsap County Public Works
Cathy Chadwick, Wasabi DDI
Ann Erickson, Bremerton Ferry FAC
Charlotte Garrido, Citizen
Suzie Hamlin, St. Vincent De Paul
Judi Kallevig, Communitas
Harry Mornia, St. Vincent De Paul
Joe Roszak, Kitsap Mental Health Services
Joanne Tews, Helpline House
Mike Walton, Kitsap County Community Development Corporation
Ruth Ann Halford, Kitsap County Community Development Corporation
Kathy Salazar, Kitsap County Community Development Corporation
Benjamin Smith, Kitsap County Community Development Corporation

Carol Arends, City of Bremerton
Josh Brown, Kitsap County
Tom Danaher, Naval Base Kitsap *
Bill Mahan, Port of Bremerton *
Kathryn Quade, City of Poulsbo
Nick Wofford, City of Bremerton *

McClure Consulting LLC

Nicole White Clark, Project Coordination
Vicky Clarke, Project Coordination

Kim Brackett, City of Bainbridge Island *
Leonard Forsman, Suquamish Tribe
Mark Olson, Naval Base Kitsap
Rob Purser, Suquamish Tribe *

* alternates

Ken Attebery, Port of Bremerton
Natalie Bupon, Block Grant Advisory Group
Barbara Clarke, Martha & Mary
David Foote, United Way
Rob Gelder, Martha & Mary
Olivia Hilt, Communitas
Wendy Miles, Olympic College
Julie Pounds, Chuckwagon
Chad Solvey, Martha & Mary
Stuart Walton, Washington CASH