



# Kitsap Regional Coordinating Council

Chair  
Council Member Carol Arends  
*City of Bremerton*

Vice-Chair  
Commissioner Steve Bauer  
*Kitsap County*

Commissioner Jan Angel  
Commissioner Josh Brown  
*Kitsap County*

Mayor Cary Bozeman  
Council Member Will Maupin  
Council Member Nick Wofford \*  
*City of Bremerton*

Mayor Darlene Kordonowy  
Council Member Debbie Vancil  
Council Member Kim Brackett \*  
*City of Bainbridge Island*

Mayor Lary Coppola  
Council Member Carolyn Powers \*  
*City of Port Orchard*

Mayor Kathryn Quade  
Council Member Ed Stern  
*City of Poulsbo*

Council Chair Leonard Forsman  
Rob Purser \*  
*Suquamish Tribe\*\*\**

Council Chair Ron Charles  
Doug Quade, CEO \*  
*Port Gamble S'Klallam Tribe\*\*\**

Commissioner Cheryl Kincer  
Commissioner Bill Mahan \*  
*Port of Bremerton*

Captain Reid Tanaka  
Tom Danaher, PAO \*  
*Naval Base Kitsap\*\**

Mary McClure  
*Executive Management  
McClure Consulting LLC*

\* *alternate*  
\*\* *Ex Officio member*  
\*\*\* *Membership MoU in process*

P.O. Box 1934  
Kingston, WA 98346  
360-377-4900 (voice)  
360-297-7762 (fax)  
[www.KitsapRegionalCouncil.org](http://www.KitsapRegionalCouncil.org)

## Executive Board Meeting *February 5, 2008*

### Meeting Summary

1. Call to Order: Chair Carol Arends called the Kitsap Regional Coordinating Council Board to order at 9:04 a.m. (*Attendance noted at end*)

Chair Carol Arends asked for Citizen Comment: No comment at this time.

2. Consent Agenda:

- a. Minutes from December 20, 2007 Executive Board meeting.
- b. Recommendation to Affirm Funding for 2008 Homeless Count
- c. Recommendation to Ratify 2007 End of Year Budget Amendment
- d. Authorization of Chair to sign Kit~Net Inter-Local Agreement.

**Motion:** (Kordonowy) and second (Stern) to approve the Consent Agenda for February 5, 2008, as presented. *Motion carried unanimously.*

3. Chair Comments:

Welcome new Kitsap Regional Council members: representative Debbie Vancil and alternate Kim Brackett, City of Bainbridge Island Council Members. Also, in the audience, welcome to Linda Berry-Maraist, new City Council Member for the City of Poulsbo and new representative for Poulsbo on the Transportation Policy Committee.

4. From the Executive Committee:

- a. Executive Committee Appointments:

Chair Carol Arends has appointed the Council's 2008 Executive Committee:

Carol Arends, Chair  
Steve Bauer, Vice Chair  
Darlene Kordonowy  
Kathryn Quade

- b. Recommendation to Authorize Chair to sign Management Services Contract for 2008 - 2009:

**Motion:** (Kordonowy) and second (Bauer) to authorize the Chair of the Kitsap Regional Coordinating Council to sign the Management Services contract with McClure Consulting LLC for the period January 1, 2008 through December 31, 2009, substantially in the form presented, for the amount of \$335,225 in 2008, incorporating and reflecting the adopted Work Program and Budget for 2008. *Motion carried unanimously.*

c. Memorandum of Understanding for Tribes' Council Membership:

The Executive Committee has received a draft of the proposed Memorandum of Understanding from Suquamish Tribal Chair Leonard Forsman and from Port Gamble S'Klallam Tribe's Chief Operating Officer, Doug Quade. There are a few procedural questions that still need to be answered, so the draft was sent back to the Tribes for clarifying revisions. A second draft will hopefully be available by the February Executive Committee meeting for review and recommendation to the Executive Board for a vote at the March 4 Executive Board meeting.

d. Possible Focus: Sustainability and Energy Efficiency:

Commissioner Steve Bauer recently talked with the Kitsap Regional Council's Executive Committee regarding sustainability and energy efficiency. Kitsap County is in a position to be a statewide model as every County faces the need for energy conservation and savings.

Points of discussion:

- This is an excellent role for the Kitsap Regional Coordinating Council and it complements the Telework Project.
- The Navy would be a good partner in this endeavor; they could help the County move quickly to create a good Kitsap model.
- A recent conversation with Puget Sound Energy advised that it would cost Kitsap County about \$70,000 to go from the current rates to using renewable energy ~ why not economize with current fuel sources?
- This project can also be linked to the Sustainable Energy and Economic Development (Kitsap SEED) Project.

5. Program Report:

The Kitsap Regional Council members have an opportunity on Tuesday, February 12, to go to Olympia and spend a couple hours with Representative Sherry Appleton to learn how Washington State bills become law. The van will leave from Poulsbo City Hall @ 8:30 a.m. and return ± 2:00 p.m.

a. Ratification of Revisions to the Countywide Planning Policies:

All four Cities have ratified the revisions to the Countywide Planning Policies. The Suquamish Tribe and the Port Gamble S'Klallam Tribe are planning to ratify the revisions next week.

b. Puget Sound Regional Council Appointments for 2008:

**Motion:** (Stern) and second (Vancil) to nominate Kim Brackett (as the representative) and Linda Berry-Maraist (as alternate) to the Puget Sound Regional Council's Transportation Policy Board. *Motion carried unanimously.*

**Motion:** (Vancil) and second (Bauer) to nominate Chris Snow (as the representative) and Ed Stern (as alternate) to the Puget Sound Regional Council's Economic Development District. *Motion carried unanimously.*

**Motion:** (Brown) and second (Angel) to nominate Carolyn Powers as the alternate to the Puget Sound Regional Council's Executive Board. *Motion carried unanimously.*

**Motion:** (Bauer) and second (Brown) to nominate Dale Rudolph as the representative to the Puget Sound Regional Council's Growth Management Board.

*Motion carried unanimously.*

The only seat left unfilled is the alternate position to the Growth Management Board. Carolyn Powers expressed particular interest in the City of Port Orchard filling that spot ~ during this coming month, the City's interest will be further explored. The appointment will be considered at the March 4 Executive Board meeting.

- c. Kitsap Economic Development Alliance Executive Committee 2008 Appointments:  
The responsibility of the Kitsap Regional Coordinating Council is to recommend a 4<sup>th</sup> public sector seat on the Kitsap Economic Development Alliance (KEDA) Executive Committee to the KEDA. Per conversation with the Interim Executive Director of the KEDA, their by-laws are silent on how the Executive Committee is created. The by-laws will likely be reviewed and revised after a permanent Executive Director starts work.

**Motion:** (Kordonowy) and second (Angel) to nominate Ed Stern to the Kitsap Economic Development Alliance's Executive Committee. *Motion carried unanimously.*

- d. Shared Salmon Strategy:  
A day-long Puget Sound Partnership workshop was held on January 24; Commissioner Bauer and Mayor Kordonowy are the representative and alternate respectively to the Partnership. Staff from the Shared Salmon Strategy participated; Shared Salmon Strategy is now working under the Puget Sound Partnership. The three work items are: (1) Informing the Action Agenda, (2) Writing grants to help supplement project funding, and (3) Working with the watersheds -- a grass roots effort will make the movement more effective. This project also needs political heft to be effective.

Points of discussion:

*Mayor Cary Bozeman* recently had dinner with David Dicks (Executive Director of the Puget Sound Partnership). Their discussion focused on accountability and that salmon recovery is a land use issue. In 1985, the King County Metro Council used Best Available Science to acknowledge that primary sewage treatment is acceptable, because Puget Sound washes itself out on a regular basis. That 1985 Best Available Science was incorrect – it has now been proven that Puget Sound does not flush itself out. Recent issues include clear cutting upland areas and sewage treatment. Elected officials can create open spaces – we need to show where the improvements have been made.

*Commissioner Jan Angel:* There are ways in which we could do a better job, although the Growth Management Act sometimes stands in the way through inflexibility. A good example is leakage of septic systems into Gorst Inlet, that the GMA says can't be sewered because it is outside of the Urban Growth Area. I am glad the City of Bremerton is working with the County now to get that particular job done. In general, we need to make a list of the beneficial things that can be done right now and let our citizens know what they can do to help. I believe our citizens want to do the right thing and are looking for the education to do the right things. Thank you to Jim Bolger and our (County) Dept. of Community Development for bringing forward a list of things that we can be doing now.

6. Community Development Block Grant: Amendment to the 2006 – 2010 Consolidated Plan for Inclusion of Section 108 funds:

*Bonnie Tufts, Community Development Block Grant Program Manager:* The Kitsap County Community Development Block Grant and HOME Investment Partnership Consolidated Plan for the years 2006 – 2010 was adopted by the KRCC on November 1, 2005. The Plan, as adopted, did not describe the potential use of Section 108 Funds in the community. For this reason we are requesting to amend the *2006-2010 Kitsap County Consolidated Plan for Inclusion of Section 108 Funds*.

Section 108 is a loan guarantee provision of the Community Development Block Grant (CDBG) program. Section 108 provides communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. CDBG rules and regulations do apply to these funds. In addition to being an eligible activity, all projects must meet one of the three National Objectives: principally benefit low- and moderate-income persons, aid in the elimination or prevention of slum and blight, or meet an urgent need.

Section 108 loans are not risk-free, however; local governments borrowing funds guaranteed by Section 108 must pledge their current and future CDBG allocations to cover the loan amount as security for the loan. Such public investment is often needed to inspire private economic activity, providing the initial resources or simply the confidence that private firms and individuals may need to invest in distressed areas.

The amount of Section 108 funds currently available is \$5,924,000, five (5) times the County's last CDBG Entitlement. For those interested in applying for Section 108 funds, pre-submission and citizen participation requirements can be obtained from Kitsap County's Block Grant Office.

The legal ad beginning a 30-day comment period was published on January 2, 2008 and posted on our website. No written comments have been received.

**Public Hearing Opened at: 10:21 a.m.**

*Commissioner Jan Angel:* Would the decision to use Section 108 funds come before the Board of County Commissioners?

*Bonnie Tufts:* The Kitsap Regional Coordinating Council is the decision-making body for the CDBG and HOME funds, so using Section 108 funds will be a decision of this board.

**Public Hearing Closed at: 10:26 a.m.**

**Motion:** (Brown) and second (Bauer) to approve the Amendment to the 2006-2010 Consolidated Plan for inclusion of Section 108 funds. *Motion carried. Representative from Bremerton abstained.*

7. Member Agency Comments: Eight

*Commissioner Josh Brown:* It is great that we are now taping these Board Meetings.

Kitsap County now has full voting seats on the Puget Sound Regional Council's Committees. Thank you to Commissioners Angel and Bauer for making all the meetings. We are looking forward to making our voices heard.

*Council Member Ed Stern:* A small delegation from Kitsap went down to Olympia last week to support a request for \$150,000 in funding to the Kitsap Regional Coordinating Council for a telework pilot project. We received very good reception. I am passing out a proviso for Senate Bill (SB) 5162; there is a corresponding bill in the House, to give funds to the Kitsap Regional Council for the project. To help promote this to our state legislature for project funding, please write to your contacts in Kitsap and Mason counties.

*Mayor Lary Coppola:* As a private sector employer, I will offer input to this project. One example I can share from my business is a father able to work from home to be with his sick child.

*Commissioner Jan Angel:* I have worked with Ed (Stern) on the telework topic a long time, including gathering data from interviews with ferry commuters who would love to work from home in Kitsap, even a few days a week. I support this project.

*Commissioner Steve Bauer:* I commend Mary McClure, Ed Stern and Kathryn Quade. This project seems like a good opportunity to be part of a good experiment and to find benefit to telecommuting; I hope we agree to implement this project.

*Naval Base Kitsap Public Affairs Officer Tom Danaher:* I commuted for 7 years to Todd Shipyard in Seattle, a company that does not provide the flexibility to telecommute. There is a huge group of people in the medical field that could benefit from telework – we should start “scratching” there. This is a sensational idea, 1,000’s of people can benefit from this project. Naval Base Kitsap already does much telework out of necessity – we are surrounded by water.

*Council Member Carol Arends:* It is very hard to staff our hospital jobs with the current level of service the ferries offer. The Washington State Ferries should work for better service too.

*Mayor Darlene Kordonowy:* In Washington, vehicle miles traveled needs to be the focus ~ it gives us a strategy direction. Good job, Ed and Mary.

8. Citizen Comments: Two

*Note:* Full content of comments can be reviewed through BKAT film of the meeting (contact Char Burnette @ BKAT: 360-308-0139) and/or audio recording (Nicole White Clark @ 360-377-4900).

*Karl Duff, Citizen:* re: Kitsap County membership in the Puget Sound Regional Council. Mr. Duff read the text of an e-mail he sent to the Board of Kitsap County Commissioners and referenced a white paper prepared by the Kitsap Alliance of Property Owners that he distributed to the members of the Kitsap Regional Coordinating Council.

*Charlotte Garrido, Consultant to the Kitsap Economic Development Alliance:* re: Kitsap Baccalaureate Project. Ms. Garrido reported on legislative progress for a \$212,000 request to increase access to baccalaureate education in Kitsap County. She will provide contact info for influential legislators.

9. Adjourn: 10:54 a.m.

**Meeting Participants:**

Jan Angel, Kitsap County  
Steve Bauer, Kitsap County  
Kim Brackett, City of Bainbridge Island \*  
Lary Coppola, City of Port Orchard \*\*  
Leonard Forsman, Suquamish Tribe  
Will Maupin, City of Bremerton \*\*  
Ed Stern, City of Poulsbo \*

Carol Arends, City of Bremerton  
Cary Bozeman, City of Bremerton  
Josh Brown, Kitsap County  
Tom Danaher, Naval Base Kitsap \*  
Darlene Kordonowy, City of Bainbridge Island  
Carolyn Powers, City of Port Orchard  
Debbie Vancil, City of Bainbridge Island

\* alternates

\*\* arrived after meeting in progress, voting only on agenda item 6: CDBG Amendment to the 2006 – 2010 Consolidated Plan for Inclusion of Section 108 funds; alternates voted for jurisdiction.

**Board Members Not in Attendance:**

Ron Charles, Port Gamble S’Klallam Tribe  
Bill Mahan, Port of Bremerton \*  
Doug Quade, Port Gamble S’Klallam Tribe \*  
Reid Tanaka, Naval Base Kitsap

Cheryl Kincer, Port of Bremerton  
Rob Purser, Suquamish Tribe \*  
Kathryn Quade, City of Poulsbo  
Nick Wofford, City of Bremerton \*

**Executive Management:**

McClure Consulting LLC  
Mary McClure, Executive Manager

Nicole White Clark, Project Coordination  
Kirsten Jewell, Project Coordination

**Others in Attendance:**

Ken Attebery, Port of Bremerton  
Linda Berry-Maraist, City of Poulsbo  
Spencer Horning, Navy Regional Northwest  
Tim Matthes, Kitsap Alliance of Property Owners

Arno Bergstrom, WA State University Extension  
Jim Bolger, Kitsap County  
Mark Gulbranson, Puget Sound Regional Council