



# Kitsap Regional Coordinating Council

Chair  
Council Member Carol Arends  
*City of Bremerton*

Vice-Chair  
Commissioner Steve Bauer  
*Kitsap County*

Commissioner Jan Angel  
Commissioner Josh Brown  
*Kitsap County*

Mayor Cary Bozeman  
Council Member Will Maupin  
Council Member Nick Wofford \*  
*City of Bremerton*

Mayor Darlene Kordonowy  
Council Member Debbie Vancil  
Council Member Kim Brackett \*  
*City of Bainbridge Island*

Mayor Lary Coppola  
Council Member Carolyn Powers \*  
*City of Port Orchard*

Mayor Kathryn Quade  
Council Member Ed Stern  
*City of Poulsbo*

Council Chair Leonard Forsman  
Rob Purser \*  
*Suquamish Tribe\*\*\**

Council Chair Ron Charles  
Doug Quade, CEO \*  
*Port Gamble S'Klallam Tribe\*\*\**

Commissioner Cheryl Kincer  
Commissioner Bill Mahan \*  
*Port of Bremerton*

Captain Reid Tanaka  
Tom Danaher, PAO \*  
*Naval Base Kitsap\*\**

Mary McClure  
*Executive Management  
McClure Consulting LLC*

\* alternate  
\*\* Ex Officio member  
\*\*\* Membership MoU in process

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## Executive Board Meeting *April 8, 2008*

### Meeting Summary

1. Call to Order: Chair Carol Arends called the Kitsap Regional Coordinating Council Board to order at 10:36 a.m. (*Attendance noted at end*)
2. Citizen Comments: None
3. Consent Agenda:
  - a. Approve minutes from March 18, 2008.
  - b. Receive Grant Funding Recommendations from Application Review Committee for 2008 Cycle: Homeless Housing Grant Program.
  - c. Request for Contract Amendment: Homeless Housing Assistance Act Program: Kitsap Recovery Center.
  - d. Community Development Block Grant (CDBG): Receive 2007 Consolidated Annual Performance and Evaluation Report, Draft 2009 Applications, and Request for Citizen Advisory Board nominations.

Regional Council Chair Carol Arends called for a separate vote for Consent Agenda item d. – Board members from the City of Bremerton do not vote on CDBG issues.

**Motion:** (Kordonowy) and second (Brown) to approve Consent Agenda items a-c, as presented. *Motion carried unanimously.*

**Motion:** (Brown) and second (Angel) to approve Consent Agenda item d, as presented. *Motion carried unanimously.*

4. Chair Comments:

Noted in *The Kitsap Sun* that a former gubernatorial candidate from Kitsap County has passed away. Ellen Craswell was a tireless public servant, serving in the 23rd District of the State Legislature.

The 2008 Spring Legislative Dinner is Thursday. Further information on the event is in the FYI section of today's Board Packet.

5. From the Executive Committee:

Status: Memorandum of Understanding for Tribes' Council Membership:  
*Leonard Forsman*

The Suquamish Tribal Council passed the Memorandum of Understanding (MoU) last night and they will forward the action to the Kitsap Regional Council's Executive Committee for approval at the May Executive Board Meeting.

6. Program Report:

Legislative Dinner Update: Representative Kathy Haigh will be able to attend; Senator Rockefeller will not be there. Also, Mayor Coppola and Commissioner Angel cannot attend. There have been good RSVPs from each jurisdiction. Representative Frank Chopp, Speaker of the House, will also be in attendance, with Representative Sherry Appleton introducing him.

a. Puget Sound Regional Council (PSRC) Appointments for 2008: Growth Management Policy Board Alternate:

**Motion:** (Angel) and second (Stern) to nominate Mayor Lary Coppola as alternate to the Puget Sound Regional Council's Growth Management Policy Board. *Motion carried unanimously.*

It was further noted that Port of Bremerton Commissioner Bill Mahan is the "All Region Ports" representative on the PSRC's Operating Committee.

b. Transfer of Federal Countywide Funds to Passenger-only Ferry Support Project:

This action was forwarded from the Kitsap Transit Board. Because there was no action at the Regional Council's March Executive Board Meeting, there is now some pressure to take action on this one way or another.

*Dick Hayes, Kitsap Transit Executive Director:* Kitsap Transit staff has put together a complicated funding package, with all parts crucial to the development of the Newberry Hill Park & Ride Project. While full funding will not be needed for 10 years, it creates a situation for Kitsap Transit to move forward on the Silverdale site.

Moving the funds to the Passenger-only Ferry Support Project will finance one part of a 5-6 part budget to procure a boat and operate it in test mode for 6 - 12 months.

**Motion:** (Bauer) and second (K. Quade) to approve transferring federal Countywide Funds in the amount of \$1,100,200 from the Newberry Hill Park & Ride Project (KT-30) to the project KT-6, Passenger Only Support. *Motion carried unanimously.*

c. Ratification of Revisions to the Countywide Planning Policies:

All Cities and Tribes have ratified the revision to the Countywide Planning Policies (CPPs) that rescinded the "should" and "may" language in Element B-4 (a), reverting back to the original language ("shall" and "will"). This process demonstrated that the ratification process works the way it was designed, *i.e.* if two city councils do not support proposed revisions, it goes back to the Regional Council Board for further discussion.

Re: review of locally-designated Centers: The Planning Directors (Forum) have agreed, because there are no substantive changes to the Centers, that it will not be necessary to revise the CPPs for the Centers Appendices until 2009, when the Council will review the Population Distribution. CPP revisions may be made at that time. There are a few small "tweaks" to the Centers:

- Haddon and Charleston Centers (Bremerton) will merge.
- The NW Corporate Campus Center deleted.
- A potential change to the designation for Suquamish is as yet unknown.

Mayor Darlene Kordonowy requested an updated map of the Centers.

d. Kit~Net Inter-local Agreement:

Agencies that have signed the Inter-Local Agreement to date: Kitsap County, City of Bainbridge Island, City of Bremerton, City of Poulsbo, CENCOM, Central Kitsap Fire & Rescue, South Kitsap Fire & Rescue, Kitsap Regional Library, South Kitsap School District, and Olympic Educational Services District. The City of Port Orchard, DEM, additional school districts and fire districts, and various other public agencies are in the process of reviewing and approving the ILA.

The list of agencies in the Board packet represents all agencies who have participated to date in some capacity in the Kit~Net project. Some have been consistent participants; others more sporadic. Naval Base Kitsap has had intermittent participation, seemingly having to do with changes in command; Captain Tanaka and Tom Danaher have expressed interest in the project, but have not sent NBK representatives to the Policy Advisory Group. All public agencies are eligible to participate in the Kit~Net, regardless of their past participation.

The Kit~Net Policy Advisory Group will recommend a process/timeline for the Kit~Net budget process for the Executive Board to review and approve at the May meeting. It is anticipated that the program will continue to be self-funding.

*Council Member Stern* noted that Keyport is a world-wide leader in remotely repairing ships; and the Naval Hospital Bremerton is a leader in remote medicine.

e. Tele-work Pilot Project:

Representatives from the Commute Trip Reduction (CTR) Board, Washington State University, Bridging the Divide Program, and Wave Broadband have offered information and assistance to this project.

Mary McClure will figure out the grant mechanics with the CTR Board.

Advice from the Washington State Department of Transportation and the CTR Board: Find champions as we take the results to the PSRC and the Legislature.

*From Mark Gulbranson, Deputy Director of the PSRC:* There is keen interest at the State and regional level in this work. He will enjoy bringing the end result of the Pilot Project to the PSRC's Policy Board – the region holds 60% of the State's population.

Points of discussion:

- Will the 75 companies that are going to take part in the Pilot Project be coordinated with the Kitsap Economic Development Alliance (KEDA)? *Answer:* Yes, there will be interface with the KEDA for the private companies' selection process and for the contact process.
- The 75 companies will mostly be local, with  $\pm 6$  in the Seattle/Tacoma area and  $\pm 15$  from Jefferson County. The Jefferson County connection is timely because this will be an important test during the Hood Canal Bridge closure in 2009.
- Bainbridge Island does already have video conferencing for their courts system. It would be great to have a teleconference of the Kitsap Regional Council Executive Board Meeting in the near future.

- Olympic College (OC) also has classes where students can teleconference into classes from the satellite locations. This allows OC to offer classes they would not be able to otherwise.
- The City of Port Orchard's Rotary installed a distance learning center with access to OC. It has been working successfully, if under the radar, for several years.
- Boeing has teams that work successfully while being located all around the world.
- We should bring teenagers in to the project – they are effective with technology.
- There was a video conferencing demonstration at Olympic College in June 2004. The demonstration was well attended by business owners and elected officials and it laid the groundwork for the conversation about other possible uses of video teleconferencing. Another demonstration could be organized, timed for when the Telework Pilot Project kicks off.

f. Housing Grant Programs: Periodic Program Review:

The Guiding Principles of the two Housing Grant programs mandate a program review every three years. The Affordable Housing for All Grant Program (2060) was reviewed in 2005 and resulted in several changes in the operations of the program and to the Guiding Principles. The 2008 program review will be the first one for the Homeless Housing Grant program. The review will include issues such as: administrative costs, the provision for multi-year awards, setting an allowance for administrative overhead for grantees, geographic equity, and whether the Regional Council continues to provide the staffing and be the decision board for the grant programs.

The Executive Board needs to appoint a Program Review Committee, comprised of a cross-section of elected officials with good geographic reach. The Executive Committee recommends that the Committee include elected officials representing the Cities of Bainbridge Island and Bremerton, and North, Central, and South Kitsap County, as well as one member of the Continuum of Care Coalition and one member of the Application Review Committee.

Representatives from the Continuum of Care Coalition (Darlene Cook, Housing Director, Kitsap Community Resources, and Chair of the Continuum of Care Coalition) and the Application Review Committee (Joanne Tews, Executive Director, Helpline House and long-time ARC member) have been nominated. Becky Erickson, Poulsbo City Council Member, will represent North Kitsap. Other jurisdictions still need to submit their nominations.

*Commissioner Bauer* expressed concern that a County representative serve on the Committee, and suggested that Commissioner Angel would be an appropriate person. She will be contacted to see if she is interested and willing to serve on this committee.

In order to expedite the Review Committee's work, the Executive Board agreed that the Committee should meet, including nominees from the rest of the jurisdictions, before the next Executive Board meeting, at which time the Review Committee will be formally confirmed.

g. Regional Solid Waste Plan:

The Solid Waste Management Plan was last updated in 1999, and it needs to be updated every ten years. To that end, Kitsap County hired the consulting firm URS in December 2007. They have started the process of putting an interlocal agreement (ILA) in place with each jurisdiction, with the County the official leader in the Plan update. This ILA is a new step required by the Department of Ecology. A draft will be ready for each jurisdiction at the end of this week; the County is preparing to meet with the individual jurisdictions after that.

The Update process will include Solid Waste Advisory Committee members from each jurisdiction, as well as updates for recycling and service programs, and a financial systems analysis for curb-side service.

Points of discussion:

- The SEED Project has talked about facilities to turn waste into energy. Is there a place in the update to acknowledge this not-quite-here technology? *Answer:* There is a fuel cell company that has signed a letter of intent (over a year ago) with the Port of Bremerton. They would have the ability to turn waste into energy. There will be a section in the new Plan for renewable energy. The technology may not be ready right now, but the new piping being put in can be converted to process waste to energy. It will take a few more years before we know if it produces enough methane to provide enough energy.

7. Member Agency Comments: Three

*Commissioner Bill Mahan:* The National Association for the Advancement of Colored People (NAACP), the City of Bremerton, Olympic College, and businesses from the private sector have significant interest in minority business, which falls off outside King County.

May 31<sup>st</sup> is the ribbon cutting for the new, world-class Bremerton Marina. There will be a private party and it will be a fun day with lots of activities.

*Mayor Kathryn Quade:* As Poulsbo moves forward with our City Hall project, we will look at teleconferencing ideas.

*Council member Ed Stern:* The PSRC Economic Development Board recently toured the Paul Allen Computer Science Center, Nintendo headquarters, Microsoft headquarters, and the City of Bellevue City Hall. I appreciate the appointment to this Board as this county looks more urban.

8. Adjourn: 11:49 a.m.

**Meeting Participants:**

Carol Arends, City of Bremerton  
Cary Bozeman, City of Bremerton  
Lary Coppola, City of Port Orchard  
Darlene Kordonowy, City of Bainbridge Island  
Will Maupin, City of Bremerton  
Kathryn Quade, City of Poulsbo

Steve Bauer, Kitsap County  
Josh Brown, Kitsap County  
Leonard Forsman, Suquamish Tribe  
Bill Mahan, Port of Bremerton \*  
Doug Quade, Port Gamble S' Klallam Tribe \*  
Ed Stern, City of Poulsbo \*

\* alternates

**Board Members Not in Attendance:**

Jan Angel, Kitsap County  
Ron Charles, Port Gamble S' Klallam Tribe  
Cheryl Kincer, Port of Bremerton  
Rob Purser, Suquamish Tribe \*  
Debbie Vancil, City of Bainbridge Island

Kim Brackett, City of Bainbridge Island \*  
Tom Danaher, Naval Base Kitsap \*  
Carolyn Powers, City of Port Orchard  
Reid Tanaka, Naval Base Kitsap  
Nick Wofford, City of Bremerton \*

**Executive Management:**

*McClure Consulting LLC*  
Mary McClure, Executive Manager

Nicole White Clark, Project Coordination  
Kirsten Jewell, Project Coordination

**Others in Attendance:**

Dean Boening, Kitsap County Public Works  
S. Craig Dorr, American Marine Bank  
Mike English, Sen. Cantwell's Office  
Mark Gulbranson, Puget Sound Reg'l Council  
Tom Karwaki, Port Gamble S' Klallam Tribe  
Molly Lee, Citizen  
Derek Sheppard, *The Kitsap Sun*

Pat Campbell, Kitsap County Public Works  
Bill Eley, City of Bremerton  
Becky Erickson, Poulsbo City Council  
Bud Harris, Kitsap County, Info Services  
Pam Layla, American Marine Bank  
Derry Lyons, South Kitsap School District  
Tim Treacher, City of Poulsbo