



Kitsap Regional Coordinating Council

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City of Bremerton

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Kitsap County

Commissioner Jan Angel
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Kitsap County

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Council Member Nick Wofford *
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Council Member Debbie Vancil
Council Member Kim Brackett *
City of Bainbridge Island

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Council Member Carolyn Powers *
City of Port Orchard

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Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* *alternate*
** *Ex Officio Member*
*** *Associate Member*

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

Executive Board Meeting *June 3, 2008*

Meeting Summary

1. Call to Order: Chair Carol Arends called the Kitsap Regional Coordinating Council Executive Board to order at 9:07 a.m. (*Attendance noted at end*)
2. Citizen Comments: Three. Note that these comments are abridged. The full comments are available on the video recording. Please call Kitsap Regional Coordinating Council at 360-377-4900.

Vivian Henderson, Kitsap Alliance of Property Owners:
Transcript is attached to back of summary.

Linda Berry-Maraist, City of Poulsbo: Commented about Kitsap's membership in the Puget Sound Regional Council (PSRC), supporting Board's May decision to stay in PSRC and supporting the idea that Kitsap's representatives to Boards and committees are organized so that we can be most effective. Since Kitsap's issues are different from the counties on the other side, we need to be organized and diligent, perhaps through KRCC sponsoring forums or other opportunities for discussion between you and other electeds who represent Kitsap County at PSRC.

Bill Knobloch, City of Bainbridge Island:

Commented about agenda #7a: Transportation Policy Committee: Recommendation re: Use of Additional Countywide Federal Funds. The City of Bainbridge Island was able to get about \$3,000,000 in federal Countywide funds for projects through honest and fair competition. I support our Mayor in trying to retain that money for our Public Works projects. I'm concerned whether we are treading in an area that might create some hard feelings, in light of PSRC's rules about how the competition is run. Before KRCC takes any action about the City's request to combine these awards for Public Works projects I'd recommend advance work with PSRC to make sure we are treading lightly in terms of advising the sub-committees on how they handle this.

3. Consent Agenda:
 - a. Approve Minutes from May 6, 2008.
 - b. Community Development Block Grant Program: Appoint Citizen Advisory Board Member for Public Service & Community Development.
 - c. Affordable Housing For All Grant Program: Recommendations from the Continuum of Care Coalition:
 - o Funding Priorities for 2008 Cycle
 - o Application Review Committee

Consent Agenda item 3b: Community Development Block Grant Program: Appoint Citizen Advisory Board Member for Public Service & Community Development was pulled from the Consent Agenda. The item will be voted upon at July's Executive Board Meeting.

Motion: (Bauer) and second (Bozeman) to approve Consent Agenda item 3c: Affordable Housing For All Grant Program: Recommendations from the Continuum of Care Coalition, as presented. *Motion carried unanimously.*

Motion: (Bauer) and second (Bozeman) to table Consent Agenda item 3a: Minutes from May 6, 2008 until July Executive Board meeting. *Motion carried unanimously.*

4. Chair Comments:

Reminder of the Kitsap Regional Coordinating Council Executive Board Retreat Thursday, June 5.

5. From the Executive Committee:

Re: Executive Board Retreat: June 5: Proposed Agenda:

Points of discussion:

- Kitsap effectiveness in the PSRC:
 - The Executive Committee has discussed two possible ways to do that:
 - ✓ A meeting or workshop with all Kitsap County people involved at the PSRC.
 - ✓ A survey from all Kitsap County PSRC participantsEither option would likely happen in the autumn.
 - However Kitsap decides to proceed, the KRCC could take on the role of analyzing issues and taking countywide positions.
 - Someone from each of the PSRC Committees could report back to the Kitsap Regional Council on a regular basis.
- Re: Puget Sound Energy sale: The intent is informational.

6. Community Development Block Grant Program: Amend Action Plan: Recommendations from Community Advisory Board: KCCHA Re-Program Funds from Nordic Place to Poplars Project:

Bonnie Tufts, Program Manager, Kitsap County Community Development Block Grant Program: The Kitsap County Consolidated Housing Authority is requesting to re-program funds awarded to the Nordic Place project which would have developed housing for low-income families. Instead the funds will be used to re-finance the Poplars Apartments, affordable housing for low-income seniors in Silverdale. The Citizen Advisory Board recommended approval of this request. A legal ad was published on April 26th, with a 30-day comment period. No comments were received.

Public Hearing started: 9:38 am.

Julie Graves, Kitsap County Consolidated Housing Authority: We are asking for your support for this change, which will serve 31 extremely low-income residents of the Poplars Project. Allowing KCCHA to refinance Poplars will greatly help keep this project affordable.

Public Hearing ended: 9:39 am.

Mayor Kathryn Quade commented that the City of Poulsbo supports this change even though it is moving money out of Poulsbo.

Motion: (Brown) and second (Kordonowy) to approve the Kitsap County Amendment to the 2007 and 2008 Action Plans reprogramming funds from Nordic Place to the Poplars Apartments. *Motion carried unanimously.*

7. Program Report:

a. Transportation Policy Committee: Recommendation re: Use of Additional Countywide Federal Funds:

The Puget Sound Regional Council (PSRC) conservatively estimated federal transportation funds for the 2008 – 2010 cycle. Consequently, there are additional funds available to Kitsap County. Additionally, there are funds from projects that were not completed and those funds were sent back to the PSRC. The total amount of extra funds is \$1,024,166.00. There are several strictures on how to use the funds:

- They may be allocated now or added to the 2011-2013 cycle funds.
- The process should start by reviewing the Contingency List from the 2008–2010 cycle (approved in 2006).
- At local and PSRC urging, the funds are best used to finish projects or phases.

Each jurisdiction brought projects forward. The recommendations reflect conversations with the Transportation Technical Advisory Committee and the Policy Committee. Details:

- \$238,535 is for Rural Area Set-aside. *Recommendation:* Hold these funds for 2011 – 2013 programming.
- \$177,280 is for Non-Motorized Transportation. *Recommendation:* Non-Motorized Right-of-Way acquisition for the Tremont Street Widening in the City of Port Orchard.
- \$608,351 is for Surface Transportation Programs (STP). These funds are unencumbered; they may be used for any Kitsap transportation project on the Regional TIP.

Recommendations:

- \$90,644 for Right-of-Way acquisition: Tremont Street Widening in City of Port Orchard.
- \$222,048 for Plan, Specification, and Estimate (PS&E) for SR 303 Corridor, Warren Avenue at 11th Street in the City of Bremerton.
- \$295,659 for completion of Kitsap Transit's Bremerton A-Float project.

Additionally, there was discussion of the City of Bainbridge Island's intention (in a separate action) to request the Kitsap Regional Council's support for the transfer of already-granted Countywide funds from two projects to a third one. Like so many other jurisdictions throughout the country, the City is facing increased costs and decreasing revenues and needs to focus resources on fewer projects in order to finish anything. This is a variation on an approach commonly used when a project can't be completed for some reason. It is different in that it involves three projects rather than two, but since all the projects involved in the transaction already have Countywide funds committed to them, it would be up to the Kitsap Regional Council to recommend to the PSRC. So far, PSRC has been receptive to the concept. The City will need to put their request in writing and forward it through the Kitsap Regional Council process for action, and then apply to PSRC for the transfer.

Bainbridge Island City Council has not yet determined which project to move forward. Anticipate a decision within 2-4 weeks. Noted that this is an example of the Kitsap Regional Council's federal funding process being transparent and consistent, with the Transportation Policy Committee working together to complete projects throughout Kitsap County.

Motion: (Bauer) and second (Wofford) to approve the list of projects recommended by the Transportation Policy Committee for use of the additional federal Surface Transportation Program funds now available, as presented. *Motion carried unanimously.*

b. Planning Directors Forum: Accessory Dwelling Units:

Accessory Dwelling Units (ADU) is on the Kitsap Regional Coordinating Council 2008 Work Program; in conjunction with studying non-subsidized affordable housing. The Planning Directors Forum has reviewed ADUs and is reviewing Reasonable Measures in terms of what is directly applicable to ADUs and affordable housing. They will report to the Board in the autumn.

The Accessory Dwelling Units presentation from the City of Poulsbo's Planning Director, Barry Berezowsky is on the Kitsap Regional Coordinating Council's web site:

www.KitsapRegionalCouncil.org, click on "The Executive Board", located under June 3rd Board Meeting.

Points of discussion:

- Have the Planning Directors discussed septic, stormwater, and set backs? *Answer:* Not yet, but an area to discuss is if ADUs need to be connected separately for water/ sewer.
- This is an important issue. Student housing should also be discussed – How do you encourage student housing without pricing them out of the market? *Answer:* This is a significant issue all local governments and affordable housing organizations face. Many jobs created in Kitsap are not family wage jobs - there needs to be a better balance. ADUs are one way to pursue and provide needed housing.
- It is possible for the Planning Directors Forum to develop a common set of ADU guidelines for Board review. This would be similar to building code guidelines the Council developed for fiber broadband installation, based on City of Poulsbo's innovative approach.
- ADUs are not very prevalent in Kitsap County, but the socio-economic factor can drive more into a community. Think about a 150-unit subsidized housing block compared with 150 ADUs. We need to work hard to make sure they're successful.
- ADUs are good for housing aging parents. The County needs to be cautious not to over-regulate – we run the risk of people not building because of the regulations, or worse, building ADUs without a permit.
- The City of Poulsbo and the City of Port Orchard have tighter regulations on permitting ADUs – they require a Conditional Use Permit (CUP), which requires much more time and money, including Hearing Examiner costs (typically 20–30 hours @ \$100-\$150/per hour) along with notification to neighbors, a public hearing, research, and construction. When it is too difficult, many people choose not to follow the regulations.
- Non-incorporated Kitsap County faces two different standards – in rural and within Urban Growth Areas (UGA). The County can be appealed on both standards – we need to be careful not to open ourselves up to appeals. Especially in the rural areas, the County is held to a very high standard.
- The Summary is appreciated, but it's not necessary to go further. The 2009 Work Program will have revisions to the Countywide Planning Policies and the population review. The ADU conversation can be brought in again at that time. Previous County Commissioners challenged the Cities regarding infrastructure and the Cities have challenged the County

Commissioners on community development and housing numbers. Next year is a good time to assess where both of those issues are.

- The City of Bremerton has the most permissive regulations for ADUs. There was debate two years ago for a new zoning code; a concern at that time was ADUs. Rentals are a bigger piece of the housing picture in Bremerton than in other Kitsap communities – ADUs mean more rentals. It is impossible to tell a property owner that they have to use their ADU to house their mother-in-law. After debate, the Council was convinced that there is available land without making new lots and that the rental issue is separate from the conversation about ADUs.

c. Legislative Agenda: Review Process for Developing 2009 Legislative Agenda:

The Kitsap Regional Council is starting the process of developing the 2009 Legislative Agenda to ensure that the agenda is completed and approved by the Executive Board before the November 20 Legislative Dinner. As agreed last year, there will be an opportunity for individual jurisdictions to spotlight their particular issues, as well as countywide issues.

8. Member Agency Comments: One

Kathryn Quade, City of Poulsbo: I will report back to my City Council regarding their possible interest in creating countywide standards for Accessory Dwelling Units (ADU). The City Council is also actively looking at mixed use development.

9. Adjourn: 10:46 a.m.

Meeting Participants:

Carol Arends, City of Bremerton
Josh Brown, Kitsap County
Tom Danaher, Naval Base Kitsap *
Bill Mahan, Port of Bremerton *
Carolyn Powers, City of Port Orchard
Ed Stern, City of Poulsbo *
Debbie Vancil, City of Bainbridge Island

Steve Bauer, Kitsap County
Lary Coppola, City of Port Orchard
Darlene Kordonowy, City of Bainbridge Island
Will Maupin, City of Bremerton
Kathryn Quade, City of Poulsbo
Nick Wofford, City of Bremerton *

* alternates

Board Members Not in Attendance:

Jan Angel, Kitsap County
Kim Brackett, City of Bainbridge Island *
Leonard Forsman, Suquamish Tribe
Rob Purser, Suquamish Tribe *
Reid Tanaka, Naval Base Kitsap

Cary Bozeman, City of Bremerton
Ron Charles, Port Gamble S' Klallam Tribe
Cheryl Kincer, Port of Bremerton
Doug Quade, Port Gamble S' Klallam Tribe *

Executive Management:

McClure Consulting LLC
Mary McClure, Executive Manager

Nicole White Clark, Project Coordination
Kirsten Jewell, Project Coordination

Others in Attendance:

Ken Attebery, Port of Bremerton
Chris Dunagan, *The Kitsap Sun*
Bill Knobloch, City of Bainbridge Island
Julie Graves, KCHA

Linda Berry-Maraist, City of Poulsbo
Mark Gulbranson, Puget Sound Reg'l Council
Vivian Henderson, Kitsap Alliance of Property Owners
Bill Stewart, Kitsap Economic Development Alliance

Vivian Henderson, Executive Director
Kitsap Alliance of Property Owners
Testimony to the Kitsap Regional Coordinating Council
Tuesday, June 3, 2008

I'd like to comment on the minutes from the May 6, 2008 meeting. In regard to Item 5b. Puget Sound Regional Council, there are a number of bulleted items identified as "Points of Discussion" but no mention is made as to who made the points. There are many references to "I" in the narratives but "I" is not identified. I was able to identify who made the "points of discussion" because I was at that meeting and I further identified each speaker by watching the BKAT DVD of the meeting but shouldn't it be part of the record?

The "points of discussion" by two KRCC members was not even mentioned - Ed Stern and Carolyn Powers. Mr. Stern's remarks about the Puget Sound Partnership having more to say about land use in Kitsap County than PSRC should be part of the record. And Carolyn Powers remarks about giving PSRC's Vision 2040 and 2030 an "executive scan" should also be part of the record.

I'm not sure of all the inconsistencies in the minutes as compared to what was actually said but I do know that in Commissioner Bauer's statement when he said "The way that we operate now, people are appointed to specific committees, but there are no *formal* policies in place that they represent when they attend meetings at PSRC." In the minutes, the word "formal" was omitted. It is an important word in this context.

In explaining his opinion about Kitsap County's membership in PSRC he said, "It would be different if we were talking about a regional government which would have the power to plan for the region through mandates, but the PSRC does not have that power." I wonder if Commissioner Bauer has seen an Email dated April 8, 2008 from PSRC Executive Director Bob Drewel to PSRC Executive Board Members and Alternates which discusses in detail a statewide initiative creating "a new regional government" that considers PSRC fulfilling that role. Judging from your statement, Commissioner Bauer, is it fair to assume that you would oppose the prospect of PSRC becoming a regional government?

I applauded you at the May 6th KRCC meeting, Commissioner Bauer because you hit the nail right on the head. KAPO's position is that the issue is PSRC, but you made some profound statements and we thank you. KAPO does not believe that our PSRC representatives are representing all of the interest that are being affected by Vision 2040 and Destination 2030. Our junior taxing districts have not been consulted or even informed of how their responsibilities to our community and citizens are affected by these documents and other PSRC policies. I know, I have asked them.

When votes are cast at PSRC are they "formal" positions that have been agreed upon by those supposedly represented at the table? Was Commissioner Brown's "Yes" vote for Kitsap County to adopt Vision 2040 a vote that was agreed upon by all 3 county

commissioners and the taxing districts, or was it just your opinion, Commissioner Brown? And where were you Commissioner Bauer, you weren't even there.

Members of KAPO attend the PSRC meetings and many times the PSRC member representing Kitsap County is not there and there is no alternate. It's not uncommon for our representatives to be a half hour to 45 minutes late and miss opportunities to make salient points to the discussion at hand.

KAPO will continue to attend PSRC meetings and question when members of the Kitsap delegation or their alternates are not present. Just being there is not satisfactory. Our governments must provide full disclosure to our citizens about how their lives are affected by not only PSRC but KRCC. KAPO does not believe that either body represents the interests of our citizens. KRCC and PSRC represent the interests of government. It makes government more powerful. This does not serve the interest of citizens. Commissioner Angel had sage advice at the May 6th meeting when she said don't "...assume that the PSRC is taking care of us..."

We are very disappointed with Port Commissioner Bill Mahan. It was his idea for KAPO to request the county appoint an unbiased citizen's committee to evaluate KC's membership in KRCC. He told us he would support us in such an effort. The first chance he got, he voted "No".

And Mayor Coppola - as recently as January 2008 you wrote an editorial describing PSRC as "...a monolithic, unelected government that's accountable to no one, and dominated by ultra-liberal interests from the Interstate 5-centric side of Puget Sound". We agree with you, Mayor, so why did you vote against the opportunity to find out. Now any lessons we learn will be the hard way.

Carolyn Powers, I am not sure what an "executive scan" is but I can tell you that the devil is in the details.

Jeane Kirkpatrick, former Ambassador to the UN was frequently asked why the U.S. didn't simply withdraw from the U.N. and her answer was, "Because it's more trouble than it's worth". I suspect that is the case here too.

vivian

From: Sylvia Nelson [SNelson@psrc.org] on behalf of Bob Drewel [BDrewel@psrc.org]
Sent: Tuesday, April 08, 2008 1:14 PM
Cc: Cabinet Group
Subject: Initiative Follow-up

To: PSRC Executive Board Members and Alternates

From: Bob Drewel, Executive Director

At the last meeting of the PSRC's Executive Board I mentioned an upcoming meeting that had been requested by Steve Mullin of the Washington Roundtable and Mike Vaska, a Seattle attorney, on their planning for a statewide initiative related to regional governance. I also indicated that I would share what I heard at that meeting with you.

I have now met with Mike and Steve.

They reported that they are in the planning stages of launching an initiative on regional governance. They had few details to share on either the timing or content of their proposed initiative. They indicated that the content of the initiative was not settled and promised more detailed information as their work progresses.

Here are some key things they shared about their overall direction:

They had not decided whether to pursue a statewide vote this November or an initiative to the 2009 legislature, which would result in a ballot measure in November 2009. As you may know, an initiative to the people would require signature gathering to be complete in early July, an initiative to the legislature would require petitions to be filed 10 days before the 2009 legislature convenes.

They are contemplating an initiative along the lines of the recommendations of the Regional Transportation Commission co-chaired by John Stanton and Norm Rice, but with statewide implications focused on Spokane and Clark counties, in addition to the four central Puget Sound counties. (This is a departure from legislation introduced in the state Senate this past year which was focused on the Sound Transit district in our region and included a charter process for other parts of the state.)

They anticipate that the initiative would have impact on the PSRC, and also recognize the realities of federal law, which requires major changes to the PSRC to be agreed to by jurisdictions representing 75% of the region's population, the largest city and the Governor, as preconditions for federal approval. (This is also a departure from legislation introduced in the Senate this past year, which did not include PSRC.)

They were focused on a new directly elected regional board and had yet to decide how many board members to include.

They are contemplating a new regional government which would have prioritization authority over future new state revenue and authority over regional tolling, in addition to any future new regional revenue.

They indicated that they have been assured of adequate funding support for an initiative and had broad, but not necessarily complete support, of business and other leadership interests. As you know, the details of regional governance proposals are often the deciding factors on the depth and breadth of support for these proposals.

I thanked Mike and Steve for stopping by to share their progress and indicated that the PSRC would be very interested in seeing a copy of their initiative prior to filing with the Secretary of State. They indicated that they would keep us apprised of their planning as it progresses. They also indicated that they had not yet made a go/no go decision. So it is not yet certain that an initiative will be filed.

I was joined by Mark Gulbranson, Charlie Howard and Rick Olson at the meeting with Mike and Steve. Please feel free to follow-up with any of us if you have additional questions or thoughts about this subject.

Bob