



Kitsap Regional Coordinating Council

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Council Member Carol Arends
City of Bremerton

Vice-Chair
Commissioner Steve Bauer
Kitsap County

Commissioner Jan Angel
Commissioner Josh Brown
Kitsap County

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Council Member Will Maupin
Council Member Nick Wofford *
City of Bremerton

Mayor Darlene Kordonowy
Council Member Debbie Vancil
Council Member Kim Brackett *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers *
City of Port Orchard

Mayor Kathryn Quade
Council Member Ed Stern
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Council Chair Ron Charles
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Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* *alternate*
** *Ex Officio Member*
*** *Associate Member*

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Executive Board Meeting

July 1, 2008

Meeting Summary

1. **Call to Order:** Chair Carol Arends called the Kitsap Regional Coordinating Council Executive Board to order at 9:41 a.m. (*Attendance noted at end*)
2. **Citizen Comments:** Four. Note that these comments are abridged. The full comments are available on the audio or video recording. Please call Kitsap Regional Coordinating Council at 360-377-4900.

Bob Benze, Kitsap Alliance of Property Owners:

Recently, in KRCC and PSRC meetings, statements have been made that the PSRC Vision 2040 is for guidance only and that it will not interfere with local land use planning decisions. However this is not written down anywhere and it appears to be flatly contradicted by the actual words in Vision 2040.

Jackie Rossworn, Citizen:

Five to ten years ago, foot ferries destroyed the beaches and kelp beds in Rich Passage. The beaches are starting to rebuild, but owners of houses on the Passage are only supportive of foot ferries again if they are compatible with the environment. Rich Passage land owners make up millions of tax revenues for Kitsap County – the elected officials need to take care.

Vivian Henderson, Kitsap Alliance of Property Owners:

There were no public comments on the BKAT airing of the June KRCC Board Meeting. Additionally, the transcript of my June testimony was not included in the Board Summary.

Karl Duff, Kitsap Alliance of Property Owners:

During today's work session on Marine Transportation, I was struck by the complete absence of discussion about better performance by state agencies. Citizens will not pay for the incompetence of organizations – it is publicly irresponsible and the issue has to be addressed.

3. **Consent Agenda:**

- a. Approve Minutes from May 6, 2008.
- b. Approve Minutes from June 3, 2008.
- c. KRCC Budget Amendment.
- d. Authorization for Council Chair to sign contract with WSDOT for Telework Pilot Project in the amount of \$150,000.
- e. Authorization for Council Chair to contract with McClure Consulting LLC for Telework Pilot Project in the amount of \$150,000.
- f. Community Development Block Grant Program: Appointments to the Citizen Advisory Boards.

Motion: (Brown) and second (Kordonowy) to approve Consent Agenda, as presented.
Motion carried unanimously; City of Bremerton representatives did not vote on item f.

Note: Bainbridge Island Council Member Debbie Vancil abstained from Consent Agenda item 3a.

4. Chair Comments: None

5. From the Executive Committee:

a. June 5 Executive Board Retreat: Re-cap:

Action items were reiterated from at the June 5 Executive Board Retreat:

- After reviewing the year-to-date, a mid-year budget amendment is expected:
 - \$2,000 out of unallocated funds, into the housing program (previously authorized)
 - Integrating the Telework Pilot Project into the KRCC budget.
- 2009 Topics and Initiatives were discussed
- The September Executive Board Meeting will have a 1 ½ hour Study Session about Puget Sound Regional Council (PSRC) Effectiveness, inviting all elected, appointed, and citizen representatives to all PSRC committees. One idea to explore: is it feasible for all PSRC representatives to represent a single Kitsap position at the PSRC?
- The Ferry Legislative Strategy Work Group: This group has been formed and has had its first meeting.
- Possible sale of Puget Sound Energy: This action is no longer imminent; local jurisdictions' letters were part of successfully influencing WUTC's actions. The information to the Kitsap Regional Council was coherent and timely.
- Transportation Think Tank: See 5b below.
- Energy Efficiency: Review to Collaborative Strategies Leadership Group (Winter 2008-09)
- Future of Farms & Forests: Tabled.

b. Transportation Think Tank Proposal:

The KRCC Executive Board, at their June 5 Retreat, declined to “green light” a proposal to form a group to identify issues (particularly transportation) related to high fuel prices and regional climate change initiatives; but the Executive Committee subsequently decided that this proposal should be considered. Kitsap Transit and the Regional Council will develop a joint proposal for discussion and action at the September 9 KRCC Executive Board meeting.

Comment: Raising fares will hurt the working class in Kitsap County. This is an opportunity to plan for the projected growth in our region – we can have a livable community. Thank you to the Executive Committee for the foresight to bring this proposal back to the table.

c. Meeting Summary Protocol:

There was discussion at the last Executive Board meeting regarding how to handle comment attribution. Summaries are just that – a summary of discussion, with verbatim text required for motions and voting. Meeting Minutes are specific with attributes; they provide a level of specification that can contribute a less candid discussion. Meeting Minutes are also longer to produce and read. The Regional Council has refined its Summary style over the last 7-8 years with the approval of the State Auditor. If desired, a Board Member can ask for attribution to a specific comment they make. Board Executive meetings are audio and video recorded.

Additionally, noted was a voting issue: If an Executive Board Member does not speak when voting, it creates difficulty for a accurate summary of actions. Board Members should declare their vote verbally or it will be attributed to the majority vote.

6. Program Report:

a. Kit~Net Policy Advisory Group Recommendation: Release 2009 Budget & Work Plan:

In May, the Executive Board approved the Kit~Net Policy Advisory Group's recommendation for a process for developing the Broadband Work Program and Budget for each following year. This process includes releasing a proposed Work Program and Budget in July for agencies to review and discuss with their decision-makers. In September, the Broadband Budget will be incorporated into the Regional Council Budget as that process commences.

The 2009 Broadband Budget is anticipated to be the same as 2008, with the addition of the Telework Pilot Project (allocating 2/3 of the grant award in 2008, and 1/3 in 2009). A small amount of funding is included for the Techno-Tools and Telework Team to follow-up the Telework Pilot Project to determine how to apply the information gained from the Telework Pilot project in Kitsap.

The rest of the 2009 Work Program is a continuation of the work being done in 2008. The Policy Advisory Group is very supportive of the current structure of the group; sharing the communication forum between Kit~Net specific issues (equipment standards, security protocols, etc.) and Kitsap's COPS grant (federal funds for technology to improve capability, efficiency, and coordination for Kitsap's first responders).

As an overview, all three components of the Broadband Work Program are united by use of the NOANet fiber backbone and the desire to create more efficiency. Washington State Senator Ken Jacobsen is keenly interested in the project, with briefing from Council Member Ed Stern and Mary McClure. Noted that Council Member Ed Stern was recently appointed to the Washington State High-speed Internet Working Group, where he will be able to share what is going on in Kitsap County with other jurisdictions.

Motion: (Quade) and second (Bauer) to approve the proposed 2009 Kit~Net Budget and Work Program for release to Kit~Net member agencies for review and comment prior to the September 9 Executive Board Meeting. *Motion carried unanimously.*

b. Affordable Housing for All and Homeless Housing Assistance Act Grant Programs: Evaluation Committee Recommendations:

In the last six years the Washington State Legislature has mandated and provided funding sources for two grant programs aimed at providing facilities and services for low-income individuals in each county. Commissioner Angel was involved with the original design of the programs in Kitsap County, whereby an ILA was forged among Kitsap jurisdictions to operate the programs on a county-wide basis.

The Guiding Principles of the programs mandate a Program Review every three years. The Executive Board appointed an excellent Programs Review Committee, which demonstrated a high level of understanding of the programs and contributed excellent comments and questions to the review process.

Executive Director Mary McClure reviewed the 9 recommendations from the Programs Review Committee. Overall, the Programs Review Committee concluded that the programs are operating very well and that, with a few small changes, “don’t mess with success.”

Program Coordinator Kirsten Jewell commented regarding recommendation #9, that the Regional Council is also informed of low-income housing issues by the Continuum of Care Coalition through the process of the Coalition recommending annual funding priorities and Application Review Committee members for the program. In addition, the update to the Kitsap Homeless Housing plan that is underway during 2009 will bring forward many key issues, as the Executive Board approves the final plan.

With regard to the implementation of the Homeless Management Information System (HMIS), the project will be coordinated by the Housing Grant Programs Coordinator (Kirsten Jewell) with technical assistance from the affected agencies, the Washington State Department of Trade and Economic Development (CTED), and other counties who have already implemented their HMIS program. Implementation costs will include hardware, software, and information technology management. It is anticipated that funding for Kitsap’s implementation will come through the Executive Board’s approval of the use of a portion of the Homeless Housing Grant Program funds. After the Kitsap HMIS is operational, CTED will pay \$20,000/year to purchase Kitsap’s HMIS data which can be used to defray ongoing operational costs.

Motion: (Brown) and second (Quade) to approve the recommendations from the Housing Grant Programs Review Committee, including the recommended changes to the programs’ Guiding Principles. *Motion carried unanimously.*

c. 2009 Legislative Agenda: Key Topics:

Thus far, conversation has focused on how to communicate to the Washington State Legislators that a stable funding source for the ferry system is a critical issue for Kitsap County during the 2009 Legislative Session. It is possible to focus effort on just the ferries issue. However, that would be a departure from the Executive Board’s standard procedure for developing a Legislative Agenda. Previously, the Regional Council asked our lobbyists and agency partners for legislative issues that affect Kitsap County. The Executive Board then discussed the issues, debated priorities and voted to approve the Agenda over the course of a couple months. A recommendation is to, again, go to the agencies and discuss the realm of possibilities at the September Executive Board meeting.

Points of discussion:

- The City of Poulsbo does have specific requests to ask the legislature, including changes to Highway 305. This Board previously discussed having a folder of legislative asks, with one side being countywide issues and the other being jurisdictional issues.
- To be effective, we need to understand that money is increasingly harder to get. We need to further our projects’ success by educating our State elected officials about our issues and possible solutions.

A range of reactions to the idea of a single issue (ferry funding) Legislative Agenda:

- At the KRCC Executive Board Retreat in June, people talked about the necessity to be “evangelical” about lobbying for ferries during the legislative session. This clarifies the

push for a single topic, but ongoing funding for other issues is important too. But with funding short, our legislators want priorities from the KRCC.

- We should emphasize ferries as the dominant effort for this session, while not excluding the other issues we choose to bring forward.
- We need a comprehensive legislative package.

7. Member Agency Comments: Six

Kathryn Quade, City of Poulsbo: There has been no further support since the Executive Board gave our Drug Court emergency relief funds at the beginning of this year. Those funds ran out at the end of June and there is still no stable funding source. I'd like to ask the Regional Council to approve an action to continue funding this program through the end of the year.

Points of discussion:

- We will need to discuss this issue with our individual jurisdictions.
- The issue is long-term support – we supported this issue financially six months ago, but we had anticipated that the program would find long-term funding support during the last 6 months.
- This has been spur-of-the-moment – there has not been enough time to find a funding source. We are already planning for next year.
- The County is actively seeking grants, but it is a band-aid for another 6 months of funding. A funding source from the State Legislature is not realistic. There is less flexibility than ever before, there is no funding for the compliance officer right now.
- Every jurisdiction is facing budget constraints, but this is an issue that we will have to face one way or another – this way is cheaper in the long run.

Motion: (Quade) and second (Kordonowy) to bring the issue back to the individual jurisdictions for discussion. *Motion passed unanimously.*

Director Mary McClure will provide information re: cost-sharing from earlier in the year.

8. Adjourn: 11:13 a.m.

Meeting Participants:

Jan Angel, Kitsap County	Carol Arends, City of Bremerton
Kim Brackett, City of Bainbridge Island *	Josh Brown, Kitsap County
Leonard Forsman, Suquamish Tribe	Darlene Kordonowy, City of Bainbridge Island
Bill Mahan, Port of Bremerton *	Will Maupin, City of Bremerton
Doug Quade, Port Gamble S' Klallam Tribe *	Kathryn Quade, City of Poulsbo
Ed Stern, City of Poulsbo *	Debbie Vancil, City of Bainbridge Island

Executive Management:

<i>McClure Consulting LLC</i>	Nicole White Clark, Project Coordination
Mary McClure, Executive Manager	Kirsten Jewell, Project Coordination
	Brad Rucker, Project Coordination

Board Members Not in Attendance:

Steve Bauer, Kitsap County
Ron Charles, Port Gamble S' Klallam Tribe
Tom Danaher, Naval Base Kitsap *
Mark Olson, Naval Base Kitsap
Rob Purser, Suquamish Tribe *

Cary Bozeman, City of Bremerton
Lary Coppola, City of Port Orchard
Cheryl Kincer, Port of Bremerton
Carolyn Powers, City of Port Orchard
Nick Wofford, City of Bremerton *

* alternates

Others in Attendance:

Ken Attebery, Port of Bremerton
Arno Bergstrom, WSU Extension
Karl Duff, Kitsap Alliance of Property Owners
Greg Jose, Art Anderson Associates
Vivian Henderson, Kitsap Alliance of Property Owners

Bob Benze, Kitsap Alliance of Property Owners
Jackie Brashorn, Citizen
Mark Gulbranson, Puget Sound Reg'l Council