



Kitsap Regional Coordinating Council

No audio recording for
this meeting due to sound
equipment malfunction in
the Main Meeting
Chambers at the Norm
Dicks Government Center

Chair
Commissioner Steve Bauer
Kitsap County

Vice-Chair
Mayor Kathryn Quade
City of Poulsbo

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Mayor Cary Bozeman
Council Member Carol Arends
Council Member Will Maupin
Council Member Nick Wofford *
City of Bremerton

Mayor Darlene Kordonowy
Council Member Debbie Vancil
Council Member Kim Brackett *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers *
City of Port Orchard

Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser*
Suquamish Tribe***

Council Chair Ron Charles
Port Gamble S'Klallam Tribe***

Commissioner Cheryl Kincer
Commissioner Bill Mahan *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
Naval Base Kitsap **

Mary McClure
Executive Management
McClure Consulting LLC

* Alternate
** Ex Officio Member
*** Associate Member

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Executive Board Meeting

January 6, 2009

Meeting Summary

- 1. Call to Order:** Chair Steve Bauer called the Kitsap Regional Coordinating Council Executive Board to order at 10:41 a.m. (*Attendance noted at end*)
- 2. Citizen Comments:** None.
- 3. Consent Agenda:**
 - a. Approve Minutes from December 2, 2008, as presented.
 - b. Appointment to Homeless Housing Program Application Review Committee
 - c. RESOLUTION of Support: Kitsap SEED Project

Motion: (Arends) and second (Garrido) to approve Consent Agenda, as presented.
Yeas: Arends, Bauer, Bozeman, Brackett, Brown, Coppola, Garrido, Mahan, Maupin, Quade
Nays: none
Abstentions: Vancil
Motion carried.
- 4. Chair Comments:**

At the last meeting, we recognized Carol Arends' service as KRCC Chair ~ we've also got a plaque to present to her today. On behalf of the Executive Board, we say thank you very much for stepping into the fray last year and leading us all, with your knowledge of history through the issues that we've dealt with, and for helping us see the way ahead. Thank you very much ~ we appreciate it.

The second issue is to acknowledge the members of the 2009 Executive Committee. We have representation from each of the Cities and the County in the group: Carolyn Powers from Port Orchard, Will Maupin from Bremerton and Darlene Kordonowy from Bainbridge Island have agreed to serve, in addition to Kathryn Quade and myself. Thank you for your willingness to serve.
- 5. From the Executive Committee: Recommendations:**
 - a. Recommendation to Adopt 2008 End of Year Budget Amendment
Points of interest:
 - Submitted for approval is the budget as of end of November 2008. The budget is materially correct and reflects the activity for the year.
 - County finance representative indicated that the revenues being slightly higher through the end of the year (e.g. housing grant revenues) is not problematic (especially since expenditures were within the adopted budget).

Motion: (Coppola) and second (Mahan) to adopt the 2008 End of Year Budget Amendment, as presented. *Motion carried unanimously.*

b. Recommendation to Authorize Chair to sign Inter-local Agreement with Kitsap Transit for 2009 Financial Support

Points of interest:

- Same basic format as previous years: to memorialize Kitsap Transit's contribution to the Transportation Work Program.
- Contribution amount was decreased 2.2%, as for member jurisdictions.

Motion: (Arends) and second (Quade) to authorize Chair to sign inter-local agreement with Kitsap Transit for 2009 financial support, as presented. *Motion carried unanimously.*

c. Recommendation to Authorize Chair to sign Management Services Contract Amendment to reflect amendment to 2008 Work Program and approved Work Program for 2009

Points of interest:

- This implements a Board decision (September 2008) to move funds (\$6,035) from the unallocated category, to cover a portion of the additional work done on the Ferry Legislative Strategy work in 2008. Some of the \$6,035 covered direct expenses and the remainder (through the contract amendment) will go to time charges.
- The same amount (\$6,035) will be used during 2009 to cover the additional work of the Transportation Funding Program and updating the Countywide Planning Policies ~ already part of the 2009 Work Program.

Points of discussion:

- Clarification sought as to whether the contract includes the additional work done with the citizen advisory group (Ferry Community Partnership). Although not called out specifically, inclusion of the Ferry Community Partnership is included in the programmed ferry work. It is acknowledged that the successes of the Washington State Ferry (WSF) system are very dependent upon ridership, and the riders should be a major part of the efforts.
- Of the \$6,035 for 2008, half went to expenses, whereas for 2009, all will go to professional services. More staff hours are anticipated in 2009 but only an insignificant increase in meeting expenses or mileage.

Motion: (Quade) and second (Coppola) to authorize Chair to sign the Management Services Contract Amendment to reflect amendment to the 2008 Work Program and the approved Work Program for 2009. *Motion carried unanimously.*

6. PSRC Appointments for 2009:

There are vacancies in Kitsap re: Puget Sound Regional Council (PSRC) appointments.

Points of interest:

- A full slate of representatives and alternates will enable the new program of teleconferencing to begin prior to the February round of PSRC meetings.
- Kitsap County, Economic Development District (Bremerton), and Suquamish vacancies are not the responsibility of the Kitsap Regional Council to appoint, but it would be helpful to know who will be participating in 2009.
- It is the responsibility of the Kitsap Regional Council to appoint the *Kitsap Other Cities* representatives.

Points of discussion:

- Darlene Kordonowy has reiterated her willingness to continue as the representative on the Executive Board for 2009. Poulsbo Council Member Becky Erickson has expressed interest in serving as 2nd alternate to alternate Carolyn Powers. The 2nd alternate would attend if/when representative and 1st alternate are unable to attend. *Note:* It is organizationally acceptable to the PSRC for a 2nd alternate to serve.
- Carolyn Powers is happy to serve on the Executive Board or where needed, and has interest also in the Operations Committee, Economic Development District and Transportation Policy Board. She noted that all PSRC meetings are open to the public. Agreed to discuss this further with Becky Erickson. Noted too that alternates can, and sometimes do, attend committee meetings, but cannot vote when the representative is present and voting.

Motion: (Quade) and second (Garrido) to approve the PSRC committee appointments for 2009, as presented. *Motion carried unanimously.*

Update on Current issues

Fact sheet provided at meeting, and attached at end of summary.

- a. Community Development Block Grant (CDBG) Neighborhood Stabilization Program in Kitsap:
- The Kitsap CDBG Program will receive \$672,000 for Neighborhood Stabilization Program.
 - Money to be awarded by February, 2010.
 - CDBG Program Managers are working on structuring a program toward funds for abandoned and foreclosed buildings, and high foreclosure-probable areas. Collaboration between CDBG and Kitsap Housing Coalition has been recommended.
 - There is no separate allocation for City of Bremerton; Program Managers from the County and City of Bremerton have already begun collaborating to make the program effective countywide.

Points of discussion:

- The Block Grant Program has been continually cut under the current administration. With this in mind, the following questions were raised:
 - Will this continue under the new administration?
 - Is there further information on what the new administration's policy will be?
 - Has discussion been raised with Congress?
 - Should we be encouraging Congress to increase block grant funding for Cities and Counties?
- These questions will arise as part of the assessment of funding resources for Transportation and Housing programs.

- b. Local Government Procurement Workshop:

The Workshop is scheduled for January 27, in collaboration with the Kitsap Economic Development Alliance (KEDA) as part of the *Kitsap 20/20* Local Government as Partner Initiative. The goal is to recognize government procurement as an important element of strengthening our community through Buying Local. The Workshop is for elected officials, operational directors, and purchasing agents; it will focus on concrete strategies: what is currently being done and what is possible in the future.

Points of discussion:

- There can be huge premiums for buying through local suppliers, so at some point buying local is not cost effective. This concept will be discussed at the workshop.
- The Board hopes that Bainbridge Island Graduate Institute representatives are invited. The entire local non-profit sector will be invited.

c. Ferry Legislative Strategy Development:

The series of meetings over the next couple of weeks will define the following:

- Constructive actions throughout the 2009 Legislative Session.
- Information channel: Anticipated to use the Kitsap Regional Council website, including links to other resources, including Ferry Community Partnership (FCP) and Ferry Advisory Committee (FAC) reports.
- Communication link with Kitsap Caucus: possibly a weekly teleconference.
- Effective interplay among constituent resources: e.g. local elected officials, FAC's, and FCP.

Points of interest:

- The situation is currently very 'fluid'. Kitsap Legislators are asking for the Kitsap Regional Council's help, and we need to figure out how best to give it to them.
- Three Kitsap Legislators met with Kitsap's elected officials on January 5th, for discussion re: what might be accomplished in this Legislative Session.
- A second meeting, on January 7th, between elected officials, legislators and FAC/FCP will include the key topic of how to blend the needs of all ferry users.

d. PSRC Economic Stimulus Packages:

The Puget Sound Regional Council's Regional Project Evaluation Committee Chair, Randy Witt, reported to the Kitsap Regional Council on January 5th that most 30-day projects on the Kitsap list have made it through selection process so far. Noted no City of Port Orchard projects on the list.

Points of discussion:

- Three 90-day projects were submitted by the City of Port Orchard. KRCC staff and City of Port Orchard to follow up together re: missing submissions. [Later in the meeting, Mayor Coppola reported that he had requested that City of Port Orchard Stimulus Projects be re-sent to Karen Richter.]
- Project prioritization will be finally decided through the PSRC process, with KRCC input.
- The 90-day project list will be the subject of a second PSRC meeting mid-January.
- 180-day projects will be reviewed next – followed by longer term projects.
- On 6th January, 2009, all Public Works Directors received the status for each of their projects.

e. Legislative Agenda:

The Kitsap Regional Council's 2009 Legislative Agenda was sent to the 9 Kitsap Legislators in late December. Additionally, copies were sent to all Member Agencies, along with the KRCC 2009 Work Program. (*Note: Council updates will follow monthly, throughout 2009.*)

f. Kitsap Homeless Housing Plan:

A final draft of the Kitsap Homeless Housing Plan should be released in late January, for action at the February Executive Board meeting. The Kitsap Regional Council would like to be able to use the goals and work in the Plan as a standard for the Homeless Housing Assistance Act (HHAA) Grant Program Cycle, for which grant applications are due at the end of February 2009. If action is

taken at the February meeting, the Plan will be used in this cycle. The Board requested to see the Plan after it has been approved by the Kitsap Continuum of Care Coalition.

7. Member Agency Comments: Three

Carolyn Powers, Port Orchard: Question: What are the specifics of the 90 day window on the Stimulus Package? *Answer:* The Stimulus Package information from Randy Witt (currently chair of the PSRC Regional Project Evaluation Committee) will be re-circulated to all Member Agencies. In addition, a recent e-mail from Randy included the following information:

- A key point to be reviewed is the number of jobs created by projects. (To be evaluated by the State, based on information provided locally).
- Federal funds will probably not be allowed to supplant local funds.

Katherine Quade, City of Poulsbo: I'd like to welcome Charlotte Garrido back to the Kitsap Regional Council Board. We have a lot of challenges facing us this next year, but also a lot of optimism. By being positive and optimistic, we can accomplish a lot more. I appreciate everyone's willingness to put their shoulder to the wheel: we have a lot of work to do. It's a pleasure to serve with you all.

Charlotte Garrido, Kitsap County: Question: This may be an important time for us to look at the budgetary problems we are having and consider what type of projects we could build a coalition around, in arenas that will leave something physically tangible and at the same time create jobs in both the short and long-term. This could be an ongoing sidebar discussion that a sub-committee could take on. Are any jurisdictions considering any Stimulus Projects that go beyond transportation? *Response:* *Bill Mahan, Port of Bremerton:* The Port of Bremerton has submitted 3 projects: 2 transportation projects and 1 other project (Kitsap SEED Incubator).

Steve Bauer, Kitsap County: Response: This would aid us in preparedness as there may be another Stimulus Package.

8. Adjourn: 11:24 a.m.

Meeting Participants:

Carol Arends, City of Bremerton
Cary Bozeman, City of Bremerton
Josh Brown, Kitsap County
Leonard Forsman, Suquamish Tribe
Bill Mahan, Port of Bremerton *
Carolyn Powers, City of Port Orchard *
Debbie Vancil, City of Bainbridge Island

Steve Bauer, Kitsap County
Kim Brackett, City of Bainbridge Island *
Lary Coppola, City of Port Orchard
Charlotte Garrido, Kitsap County
Will Maupin, City of Bremerton
Kathryn Quade, City of Poulsbo
Nick Wofford, City of Bremerton *

Executive Management:

McClure Consulting LLC :
Mary McClure, Executive Manager

Nicole White Clark, Project Coordination
Vicky Clarke, Project Coordination

Board Members Not in Attendance:

Ron Charles, Port Gamble S' Klallam Tribe
Tom Danaher, Naval Base Kitsap *
Mark Olson, Naval Base Kitsap
Ed Stern, City of Poulsbo *

Cheryl Kincer, Port of Bremerton
Darlene Kordonowy, City of Bainbridge Island
Rob Purser, Suquamish Tribe *

Others in Attendance:

Vivian Henderson, Kitsap Alliance of Property Owners
Tim Thomson, Port of Bremerton

* alternates