



# Kitsap Regional Coordinating Council

## Executive Board Meeting

December 1, 2009

### Meeting Summary

Chair  
Mayor Kathryn Quade  
*City of Poulsbo*

Vice-Chair  
Commissioner Steve Bauer  
*Kitsap County*

Commissioner Josh Brown  
Commissioner Charlotte Garrido  
*Kitsap County*

Mayor Patty Lent  
Council Member Carol Arends  
Council Member Will Maupin  
Council Member Dianne Robinson \*  
*City of Bremerton*

Mayor Chris Snow  
Council Member Debbie Vancil  
Council Member Kim Brackett \*  
*City of Bainbridge Island*

Mayor Lary Coppola  
Council Member Carolyn Powers \*  
*City of Port Orchard*

Council Member Ed Stern \*  
*City of Poulsbo*

Council Chair Leonard Forsman  
Rob Purser \*  
*Suquamish Tribe\*\**

Council Chairman Jeromy Sullivan  
Council Member Kelly Baze \*  
*Port Gamble S'Klallam Tribe\*\*\**

Commissioner Cheryl Kincer  
Commissioner Bill Mahan \*  
*Port of Bremerton*

Captain Mark Olson  
Tom Danaher, PAO \*  
*Naval Base Kitsap\*\**

Mary McClure  
*Executive Management  
McClure Consulting LLC*

\* Alternate  
\*\* Ex Officio Member  
\*\*\* Associate Member

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- Call to Order: Chair Kathryn Quade called the Kitsap Regional Coordinating Council Executive Board to order at 9:11 a.m. (*Attendance noted at end*)
- Citizen Comments: Two.  
*Vivian Henderson, Kitsap Alliance of Property Owners (KAPO)*: I am here today to file a complaint with the KRCC Board about the venues of KRCC Legislative Dinners. I believe that any member of the public should be allowed and encouraged to attend these meetings, but am convinced that public attendance is discouraged. I am respectfully requesting that future Legislative Dinners be held in a place that is easily accessible to the public.  
*Linda Berry-Maraist, City of Poulsbo, City Council*: I recently attended a Safe Park Workshop, at which it was discussed that the fact that all jurisdictions have different regulations, makes coordination difficult for non-profits working on access to Safe Parks. At the workshop I suggested that KRCC could be a forum for communication among Planning Directors, Police and interested parties to discuss coordinating regulations to make it easier for non-profits to organize on this issue.
- Washington State Ferries: Kingston Reservation System  
*Assistant Secretary for WSF, David Moseley*,  
In response to the request that they look into a reservation system, WSF will submit a Reservation System Pre-Design Study to the WA State Legislature on December 15<sup>th</sup>, for consideration during the 2010 Legislative Session. For the purpose of the Study Test, the Kingston ↔ Edmonds route was identified due to its range of ridership and route complexities. It is acknowledged that each route would ultimately have different system requirements. The Pre-Design Study will illustrate how a reservation system could be beneficial to:
  - existing customers: reducing ferry wait times, offering flexibility and certainty
  - host communities: reducing congestion
  - WSF: through better use of existing assetsThe Reservation System would achieve these goals through a set of new business rules, and by identifying IT and terminal requirements needed to create a successful system. The Legislature is considering expanding the existing WSF reservation system (Port Townsend ↔ Keystone, and Anacortes ↔ B.C to Sydney) to enhance the existing assets of this financially unsustainable business, in turn to support projected long term increase in users. The cost of capital improvements required to support the ridership increase is estimated to be far greater than of the implementation of a reservation system (\$20m vs. \$290m). In many cases there is not additional space for terminal expansion, *e.g.* increased holding capacity. Also under review in the Study is the possibility of a reservation system's better cost + service increasing ridership and therefore revenue. Current thought is to *not* charge for reservations: equity is important to WSF. However, since the business is now financially unsustainable, the Legislature may disagree. Issues under consideration are what percentages of space reserved on each run/which boats. As well as learning from the WSF system's experience, WSF has explored successful systems

worldwide: many of these successful systems use terminals that look very similar to those in Edmonds and Kingston. WSF has also solicited information from specialist technical companies and plans to customize or modify existing technology in any reservation system they would implement. A citizen partnership committee, which includes representatives from both the Edmonds and Kingston ferry communities, has been engaged to help analyze how the system needs to work to meet user needs. This committee would be kept in place if a system is implemented; it is anticipated that modifications to any system will be needed to improve customer benefit. Direction from the Legislature, such as more questions, or to not pursue a reservation system, or recommendation for further route testing, or implementing new business rules, is expected during the 2010 Legislative Session. The implementation of a reservation system has not been authorized; therefore no timeline or route priority exists.

4. Minutes from November 3, 2009

**Motion:** (Snow) and second (Vancil) to approve minutes from November 3, 2009, as presented.  
*Motion carried unanimously.*

5. From the Chair:

I would like to welcome the newest member of the KRCC Executive Board, Bremerton Mayor Patty Lent. I would also like to take this time to recognize a colleague with whom I have had the pleasure to work over the past several years. Past Mayor and current Council Member of City of Bainbridge Island, and Officer of the Kitsap Regional Coordinating Council, Darlene Kordonowy has been a willing mentor and a creative problem solver. It's been an honor working with you. Thank you for your dedication to Kitsap County.

*Council Member Darlene Kordonowy:* I appreciate being recognized for this work. I have been involved with many of you in many different ways over the past years. It is nice being outside of public office. I have been welcomed back and grounded by my community. This has been a wonderful experience. Recently, many people have been asking about what they can do to help those in need. The Continuum of Care Coalition has produced a brochure, '56 Ways to Help the Homeless in Kitsap County', which can be downloaded from their website. The KRCC is also producing a small brochure about the Kitsap Homeless Housing Plan, which will be released before the end of 2009.

*Commissioner Steve Bauer:* It is my pleasure to present our current Board Chair, Mayor Kathryn Quade, with a plaque for her service as Chair. Kathryn, I have been impressed by your optimism and your commitment to issues such as Homeless Housing and the Drug Court.

6. From the Executive Committee:

a. 2010 Board Leadership

Every December, Board Leadership for the following year is elected, usually with City/County rotation. At the beginning of this year there was a "swap" so that Commissioner Bauer could focus on the Kitsap Consolidated Housing Authority Board. The nomination from the Executive Committee is for Commissioner Bauer as Chair in 2010. The Executive Committee also recommended that there be nominations from the floor for Vice Chair, or that the position be filled in the New Year, when the new Board is in place. The Chair commented here that Board leadership requires additional work, and encouraged that the Executive Committee remains diverse in 2010.

**Motion:** (Quade) and second (Garrido) to elect Commissioner Steve Bauer as Chair of the Kitsap Regional Coordinating Council in 2010.

*Motion carried unanimously.*

**Motion:** (Stern) and second (Vancil) to elect Mayor Patty Lent as Vice Chair of the Kitsap Regional Coordinating Council in 2010.

*Motion carried unanimously.*

b. Contract for Executive Management Services

Commissioner Bauer, having reviewed the existing contract, commented that it was clear that the contract had a lot of time and energy put into it, and has worked well for the past few years.

**Motion:** (Arends) and second (Bauer) to authorize the Chair to extend the existing contract for executive management services, with McClure Consulting LLC, for the period January 1, 2010 through December 31, 2011, incorporating the adopted Budget and Work Program for 2010 and, when adopted, the Budget and Work Program for 2011, as per the existing contract provisions.

*Motion carried unanimously.*

c. 2010 Committee Appointments

Mary McClure clarified that the KRCC Executive Board does not elect KEDA Board Members from each jurisdiction, but that it does elect public members of the KEDA Executive Board. Designating representatives to the KRCC Transportation Policy Board is also the role of individual jurisdictions. Chair Quade and Mary McClure will draft a letter in December, stating what action is needed by all jurisdictions, and requests that City and Tribal representatives ensure that the letter is routed to new Council members.

It was noted that a change in KRCC bylaws may be needed to allow representation from Council Member(s) as an alternate to the Mayor on some or all Boards. This change may be necessary due to the change in form of government at the City of Bainbridge Island. Further discussion will take place among the Executive Committee and the Prosecuting Attorney's office.

d. PSRC Representatives Telcon Program

Telcons among Kitsap Representatives and Alternates of all PSRC Boards have taken place ahead of PSRC's four Policy Board meetings during the second half of 2009. Those who participated reported that knowing where their compatriots stand on issues is beneficial to them. It is anticipated that teleconference calls will continue in 2010, and future representatives and alternates should consider participation as part of the role they take on.

e. End-of-Year Budget Financial Amendment

Staff proposed a Special Meeting for December 15, lasting 30-45 minutes, to review and act upon the End-of-Year Budget Amendment.

**Motion:** (Snow) and second (Bauer) to schedule a Special Meeting of the Kitsap Regional Coordinating Council, to be coordinated with the Department of Emergency Management Board Meeting on Tuesday, December 15, 2009, that begins at 11:30 a.m. for the purpose of review and action on proposed End of Year 2009 Budget Amendment. The final time is to be announced, and publicly noticed in accordance with the KRCC bylaws for Special Meetings.

*Motion carried unanimously.*

7. Work Program Report:

a. 2010 Work Program & Budget

KRCC staff will make changes to the KRCC 2010 Work Program and Budget based on the December 1 Study Session.

**Motion:** (Snow) and second (Arends) to schedule review and action on the 2010 Work Program and Budget at the December 15 Special Meeting.

*Motion carried unanimously.*

b. Legislative Agenda: 2010 Session

The November 12 Legislative Dinner was well attended, despite the inability to accommodate last-minute attendees. With the exception of the 1 year 'bump' from State portion of sales tax, all KRCC Legislative Priorities were commented upon favorably by the Legislature at the November 12 dinner.

Points of Discussion:

- Throughout 2010, as individual issues arise beyond those included in the formal Legislative Agenda, the KRCC Board may be asked to lend its support through letters.
- After discussion with local State Legislators and federal Congressional delegates, Mayor Patty Lent is preparing a proposal for a percentage of the Federal Gas Tax to be returned to local jurisdictions via the State Government, specifically for road repair. The Mayor is working with Washington State County Road Administration, and is seeking partnership with other agencies to build strong support not just in Washington, but the entire U.S. This will necessitate a major change in Legislation, and may take all year. More information needs to be gathered before KRCC Board action can be taken. Further reports can be given as more information is available, possibly during a 2010 Study Session.

**Motion:** (Coppola) and second (Garrido) to adopt the 2010 KRCC Legislative Agenda, as presented.  
*Motion carried unanimously.*

c. Land Use:

i. Revisions to Countywide Planning Policies

Revisions to the Centers element of the Kitsap Countywide Planning Policies will include language stating that communities change and grow, and will emphasize that Center status is evolutionary. These language revisions were discussed at a meeting among James Weaver (City of Port Orchard Development Director), Rocky Piro (PSRC's Program Manager for Growth Management Planning) and KRCC Director Mary McClure regarding City of Port Orchard's emergence as a Regional Center. There is management support at PSRC for this approach. All draft CPP language changes will be completed in December for Council review throughout January 2010. An in-depth conversation about these changes will take place at the March 2010 Board Meeting.

PSRC staff support from Rocky Piro, Jeff Storrar, and Carol Naito has been superior to previous CPP Revisions as most revisions (this time) come from the PSRC Multi County Planning Policies. The population review and distribution work is also progressing. A discussion of using population numbers in Kitsap and translating to housing units for regional use is underway with PSRC.

ii. Revenue Sharing Review

A small group of staff and elected officials will be convened shortly to discuss next steps.

d. Transportation:

i. December 10 TransPOL / TransTAC Meeting Agenda

In addition to agenda items listed, Ray Deardorf, WSF, will be presenting the WSF Long Range Plan and discussing its impacts on future levels of service (LOS). Also to be discussed in 2010 are the long range corridor improvements planned for North, Central and South Kitsap and the anticipated effects of those transportation improvements. Improvements considered will identify T2040 transportation projects.

ii. T2040 Preferred Alternative

*Commissioner Josh Brown,*

*Rep. PSRC Transportation Policy Board & Vice President, PSRC Executive Board*

PSRC began with five different transportation alternatives and the baseline (current transportation system), in Transportation 2040, the Region's Long Range Transportation Plan. These alternatives were combined to create the preferred alternative, with the two major focuses of (1) completing the region's transportation system and (2) making it more efficient. Within the preferred alternative is a list of projects from the four-County Region. The bulk of these

projects are ‘left over’ from Destination 2030 (the Region’s previous Long Range Transportation Plan).

There is concern from some that the plan does not go far enough to reduce greenhouse gas emissions; only lowering them by 4% over the next 30 years, compared to the Governor’s mandated reduction of 35% in that timeframe. However, emissions saved through the increased use of alternative fuels, electric vehicles and increased fuel efficiency will significantly contribute to reducing greenhouse gas emissions above and beyond those saved through long range transportation planning.

The Kitsap-specific goals of T2040 are to expand the number of park and rides, expand cross-jurisdictional transit and preserve WSF service. Kitsap is very different from the other Counties in the Region, and has the 2<sup>nd</sup> lowest Single Occupancy Vehicle (SOV) rate in Washington State. The inclusion of BRT projects in Kitsap will make corridors more cost- and time-efficient. One important project that was initially missing from the Kitsap Project List is the Gorst bottleneck. This is now included in the Plan. The project list continues to change. Questions about the list should be directed to Commissioner Brown.

8. Member Agency Comments: Two.

*Council Member Debbie Vancil, City of Bainbridge Island:* I would like to thank all of the members of the KRCC Board for the professionalism and collegiality, and to let all citizens know that we do indeed work well together.

*Mayor Chris Snow, City of Bainbridge Island:* This is my final KRCC Meeting. I am encouraged by the synergy that exists here.

9. Adjourn: 11:03 a.m.

**Meeting Participants:**

Carol Arends, City of Bremerton  
Kelly Baze, Port Gamble S’Klallam Tribe \*  
Josh Brown, Kitsap County  
Charlotte Garrido, Kitsap County  
Tom Danaher, Naval Base Kitsap \*  
Patty Lent, City of Bremerton  
Mark Olson, Naval Base Kitsap  
Kathryn Quade, City of Poulsbo  
Chris Snow, City of Bainbridge Island  
Debbie Vancil, City of Bainbridge Island

Steve Bauer, Kitsap County  
Kim Brackett, City of Bainbridge Island \*  
Lary Coppola, City of Port Orchard  
Bill Mahan, Port of Bremerton \*  
Leonard Forsman, Suquamish Tribe  
Will Maupin, City of Bremerton  
Carolyn Powers, City of Port Orchard \*  
Dianne Robinson, City of Bremerton \*  
Ed Stern, City of Poulsbo \*

**Executive Management** by McClure Consulting LLC:

Mary McClure, Executive Manager  
Kirsten Jewell, Project Coordination

Vicky Clarke, Project Coordination  
Ellen Peterson, Project Coordination

**Board Members Not in Attendance:**

Cheryl Kincer, Port of Bremerton  
Jeromy Sullivan, Port Gamble S’Klallam Tribe

Rob Purser, Suquamish Tribe \*

**Others in Attendance:**

Arno Bergstrom, WSU  
Brian Bunker, Parametrix Inc.  
Dennis Cziske, Kingston FAC  
Walt Elliott, Kingston Ferry Advisory Committee  
Mark Gulbranson, PSRC  
Rita DiIenno, Citizen  
Spencer Horning, Navy Region Northwest  
Mike Walton, KCCDC

Linda Berry Maraist, City of Poulsbo  
Greg Cioc, Kitsap County  
Ray Deardorf, WSF  
Becky Erickson, City of Poulsbo  
Darlene Kordonowy, City of Bainbridge Island  
Vivian Henderson, KAPO  
Bill Stewart, KEDA