



Kitsap Regional Coordinating Council

Chair
Mayor Patty Lent
City of Bremerton

Vice-Chair
Commissioner Josh Brown
Kitsap County

Commissioner Charlotte Garrido
Commissioner Robert Gelder
Kitsap County

Council Member Will Maupin
Council Member Dianne Robinson
Council Member Greg Wheeler *
City of Bremerton

Council Member Kim Brackett
Council Member Hilary Franz
Council Member Kirsten Hytopoulos *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers
Council Member Jim Colebank *
City of Port Orchard

Mayor Becky Erickson
Council Member Linda Berry-Maraist *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
Suquamish Tribe***

Council Chairman Jeremy Sullivan
Council Member Kelly Baze *
Port Gamble S'Klallam Tribe***

Commissioner Bill Mahan
Commissioner Roger Zabinski *
Port of Bremerton

Captain Pete Dawson
Tom Danaher, PAO *
Naval Base Kitsap**

Mary McClure
Executive Management
McClure Consulting LLC

* Alternate
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Executive Board Meeting November 22, 2011 Meeting Summary

- 1. Call to Order:** Chair Patty Lent called the Kitsap Regional Coordinating Council's Executive Board to order at 10:42 a.m. (*Attendance noted at end*)
- 2. Citizen Comments: Two.**
To hear comments in full, contact KRCC staff to request Board Meeting audio recordings.
Joe Roszak, Kitsap Mental Health Services(KMHS): Advocacy of Protection of the Social Safety Net Element of KRCC Legislative Agenda.
 - KMHS services are critical but have been cut by the Legislature annually over the past several years.
 - Because of current financial limitations, KMHS is unable to reach out and support those in need in our community. Last year KMHS released 300 individuals into the community who would have been eligible for services due to serious, persistent mental illness and income level.
 - KMHS services cannot be funded locally or by United Way-type programs because of the magnitude and seriousness of client cases.
 - KMHS programs are proven to effectively reduce hospitalization rates, which reduces the financial burden on the State and local communities and enhances quality of life for all.
 - I appreciate the KRCC Board's support and advocacy of the social safety net.*Sally Santana, Citizen:* Advocacy of Protection of the Social Safety Net Element of KRCC Legislative Agenda.
 - Thanks to the Board for supporting the social safety net as part of their legislative priorities. To have no social safety net would be almost unconscionable.
 - Last week was Hunger and Homelessness Awareness Week, which involved many local events.
 - School district staff, teachers and nurses from throughout Kitsap attended the recent "Empowering People, Repairing our Safety Net" conference, where action items and legislative priorities were identified. Legislators in attendance today received copies of the legislative priorities. The group will reconvene February 8.
- 3. Approve Consent Agenda**
 - a. Minutes of November 1, 2011 Meeting
 - b. ILA with Kitsap Transit for \$75,000 to fund portion of Countywide Multi-Modal Transportation Plan Phase 1 Assessment**Motion:** (Coppola) and second (Gelder) to approve the Consent Agenda, as presented. *Motion carried unanimously.*

4. Comments From The Chair

Chair Lent: Kitsap's three Naval Base Kitsap bases ~ Keyport, Bangor Trident, and Puget Sound Naval Shipyard ~ were recently awarded the Regional Installation Excellence Award. Naval Base Kitsap will now compete nationally for the Outstanding Installation Excellence Award.

Captain Pete Dawson: This award is an honor for Naval Base Kitsap, which is clearly the most dynamic and multi-faceted base in the Navy. Staff has put a huge amount of effort into this award. One unique element of Naval Base Kitsap is the strong relationship with the greater community; my representation on this Board is an example of that. Thanks to the Board and the community for all the support the Navy receives here in Kitsap County. An example of the synergy of the Naval Base and the community are the Navy's mutual aid metrics: about one third of our service calls are off-base. Fire responses are particularly high. Naval Base Kitsap sees this as a win-win situation, as we sometimes rely on the other jurisdictions in emergencies.

5. Recommendations from the Executive Committee:

a. 2012 Executive Board Officers

The Executive Committee recommends that the 2011 Board leadership continues through 2012, with Mayor Lent as Chair and Commissioner Brown as Vice Chair.

Motion: (Brackett) and second (Gelder) to approve the recommendation for Mayor Lent as Chair and Commissioner Brown as Vice Chair of the 2012 KRCC Board, as presented. *Motion carried unanimously.*

b. Contract Extension for Executive Management Services

The Executive Committee recommends extending the Executive Services Contract with McClure Consulting LLC for three (3) years. The contract ties compensation and scope of work to the annual KRCC adopted Work Program and Budget, so that the Board retains the ability to right-size the Council based on Budget and Work Program.

During 2012, the Executive Board will receive quarterly budget and work program reports documenting both the upcoming and work completed during the previous quarter.

Motion: (Gelder) and second (Brackett) to Authorize the Executive Committee to finalize contract negotiations with McClure Consulting LLC and execute the contract before the end of 2011. *Motion carried unanimously.*

c. 2012 Work Program

- The main focus of Growth Management work in 2012 will be working on the Kitsap County Population Distribution Update (with its related analyses) and reviewing the Countywide Planning Policies for un-met/streamline-able policies.
- 2012 Transportation work will be concentrated on the Countywide Multi-Modal Transportation Plan Phase 1 Assessment and the Federal Funding Cycle.
- The KRCC Housing Program will implement the Coordinated Entry Program as well as the next (second) cycle of the Coordinated Grant Program.
- The Kit~Net Policy Advisory Group will host a series of techno-tools Brown Bag Lunches developed during 2011.
- Based on discussion during the Legislative Study Session, the public works cost efficiencies element of the work program will expand to cover a wider range of inter-jurisdictional cost efficiencies and local government funding challenges.

Points of Discussion:

Mayor Erickson: While the Kit~Net Group has done some award-winning work in previous years, I am not supportive of the Kit~Net element of the Work Program for 2012. We have true funding challenges within Local and State Government. I recommend tabling Kit~Net, and instead funding true development of our key legislative strategies.

Mary McClure: The Kit~Net Program is supported by an ILA involving a much wider group of agencies than the KRCC member jurisdictions, including School and Fire Districts, Kitsap Regional Library and the Kitsap Public Utility District. The Kit~Net group had a sober conversation at their last meeting about their continuation, and agreed that this is the only forum for IT-based idea sharing and cost-focused collaboration. The group articulated their desire to continue, and the funding comes (typically) from their department budgets. Before eliminating the program, there are a number of other partners we need to talk with. It is not simply a matter of re-directing the funds.

Mayor Erickson: I am not suggesting eliminating the program, just tabling it. While I understand that the Special Districts need to be coordinating their IT, we should not be funding it at this level.

Commissioner Mahan: We heard a report from our Executive Director that this program is one that is doing what we just talked our Legislators about, and specifically does what they just challenged us to do: make government more efficient.

Commissioner Garrido: I think that the Kit~Net discussion is a really good one. At our next meeting we should have a briefing about where the group has been and where it is going. I need more information to understand how the organizations are working together and to ensure that, at least for the County part, I am in agreement with funding the program.

Council Member Brackett: The Kit~Net program is a really good example of regionalization and it is important to show our support. I have heard very good things from the School Districts about this program: it has brought fiber to schools throughout the county. The program has also won a PSRC VISION 2040 Award. Perhaps the Board has just lost touch with the Kit~Net program. We can always amend the budget as we go forward.

Commissioner Gelder: I think we are all looking for the value in this program. If we get clarity with that, we will be much more comfortable moving forward.

Mayor Erickson: I want to get the clarity before I fund the program.

Motion: (Mahan) and second (Robinson) to approve the 2012 Work Program, as presented.

Yeas: Brackett, Coppola, Garrido, Gelder, Lent, Mahan, Maupin, Robinson. *Nays:* Erickson.

Motion carried.

d. 2012 Budget

The 2012 Budget is basically the same as the 2011 Budget. Notes:

- It is difficult to estimate available funds for the Homeless and Low Income Housing Grant Programs as they are funded through revenue currently being collected. However, we have more information this year and have an actual figure for available funding included in the Budget.
- Legal service expenses are included in organizational expenses, as listed in the Board Packet. By cutting back on organizational expenses during 2011, we have been able to accommodate 2011 legal fees with just a \$2,000 increase in organizational expenses. During 2011, we were contacted by Kitsap County's Prosecuting Attorney's office informing us of invoices for legal advice from 2009, 2010, 2011 and into the future. We had not accounted for these fees because we did not know about them. We are in conversation with the Prosecuting Attorney's office and Commissioner Brown to craft a proposal regarding the past legal fees. The proposal will be

reviewed by the Executive Committee in December and will come to the Executive Board in January.

Motion: (Coppola) and second (Colebank) to approve the 2012 Budget, as presented.
Motion carried unanimously.

e. 2012 member Agency Dues

Member Dues are the same for 2012 as 2011.

Motion: (Brackett) and second (Gelder) to approve Member Agency Cost Allocations, as presented.
Motion carried unanimously.

6. Work Program Report:

a. Legislative Agenda

Discussion with Kitsap's Legislators at today's Study Session centered on KRCC's five (5) key Legislative Priorities for 2012. During that discussion, Legislators emphasized the need for the Board to develop more specifics around the priorities.

Commissioner Gelder volunteered to be a part of the work, as it evolves.

Council Member Brackett noted that the Special Legislative Session this December may bear relevance on the KRCC Legislative Priorities, noting that it is beneficial to stay broad at this time.

Motion: (Garrido) and second (Brackett) to approve the 2012 KRCC legislative Priorities, as presented. *Motion carried unanimously.*

b. Revisions to Countywide Planning Policies: Adoption and Ratification

Further to Kitsap County adoption in November, the four (4) Cities and two (2) Tribes are in the process of scheduling ratification action of the CPPs with their City and Tribal Councils.

Council Member Brackett: The Bainbridge Island City Council did not vote last night, as scheduled. Instead, they are awaiting the outcome of the Bremerton City Council vote.

Mayor Lent: The CPPs will be discussed at the City of Bremerton Study Session on November 30. The adopted CPP's are acceptable to the City, and we will be moving forward.

Council Member Wheeler: I believe that the Bremerton City Council will ratify.

Council Member Robinson: I am also comfortable with the CPP's as proposed.

c. South Kitsap Industrial Area: Dept. of Corrections Essential Public Facility Siting Process

At this time, the WA Department of Corrections (WA DoC) is considering three sites in the region to locate an intake/evaluation facility. Locations under consideration are: the South Kitsap Industrial Area (SKIA) and sites in Mason and Thurston Counties. The Bremerton City Council put forward the South Kitsap Industrial Area as a location for consideration with 7-2 vote.

Kitsap's Countywide Planning Policy (CPP) Element G: Siting Public Capital Facilities was developed in the 1990's to create an avenue for local input regarding impacts, mitigations, and citizen concerns about the siting of an Essential Public Facility in Kitsap. At that time, state agencies' siting processes did not include involvement of local communities in the manner they do today. There is a provision in state law which requires that Comprehensive Plans not preclude the ability to site Essential Public Facilities. Essential Public Facilities are characterized as those that tend to be difficult to site, such as waste handling or corrections facilities.

The Planning Directors Forum unanimously supports the proposal brought forward by the City of Bremerton Planning Director, Andrea Spencer, to bypass the CPP Element G (to create a separate local siting process) in this instance. This proposal, in the form of a resolution, acknowledges the

extensive outreach by the WA DoC, which includes an Environmental Impact Statement (EIS). The WA DoC siting process far surpasses the depth of the local siting process prescribed by the CPPs. Any local process would be duplicative.

Board Comments:

Mayor Lent: Please ensure that all Board members receive the WA Department of Corrections' Determination of Significance and Notice of Public Hearings on Scope of EIS notice.

Council Member Wheeler: I will be voting against this item today. I do not believe there has been enough transparency in this process. The constituents that I represent have received very little information.

Council Member Brackett: We are not yet at the phase of the siting process where the details will be addressed.

Mayor Coppola: I am unsure about siting the facility at SKIA. This offers the ability to have the WA DoC pay for a lot of the infrastructure, but I wonder how much a corrections facility will help to attract the type of businesses we want at SKIA in the long term.

Commissioner Mahan: Facilities such as this create jobs and do not cause problems in the communities that they are sited in. Therefore we may want to consider it. However, there are already a number of reasons against siting a business at SKIA, or in Kitsap. I don't think we need to add another one. The site is part of the SKIA sub-area plan but is on private property.

Mayor Lent: The correctional facility will evaluate recently criminally convicted citizens. The Kitsap county jail is in the middle of the County headquarters. Kent Valley is the same, with the jail located in the large business district. That jail usually has inmates for up to a year. The Kitsap facility would not house in-mates long-term. If the Board does not want to pass the resolution, then we could go ahead and follow the procedure to form a siting committee. However, there are three sites being considered and the WA DoC is working to a deadline to site the facility.

Commissioner Garrido: The resolution states that the WA DoC has satisfied the requirements of Element G and that no further process is required. However, I don't think that we have had enough discussion. This group has not done its due diligence. I think this is an important discussion to have. I have not formed an opinion on it.

Mayor Lent: The Determination of Significance and Notice of Public Hearings documents the elements the WA DoC has undertaken to satisfy the essential public facility siting requirements.

Commissioner Gelder: Is this time sensitive? What if we pick this up at the January meeting?

Mayor Lent: Once the site has been selected, the WA DoC will go through the hearings board and public process as per any unconditional use permit. The next public process will occur once the site has been selected.

Council Member Brackett: Could the local siting process occur at the point that SKIA were selected as the final site?

Mayor Lent: The siting process in our CPPs is a potential roadblock to the WA DoC. I do not believe they will site the facility in Kitsap with the local siting process requirement in place. The City will go through the same pre-development requirements as per State Law and City code, as with any new development, if the final site is SKIA.

Council Member Maupin: When this came to the City Council we agreed that this is a good opportunity. It will provide jobs. I know there is a concern about the facility's compatibility with heavy industrial uses. This resolution states that we agree that the State process the WA DoC is going

through meets our local process for siting. I don't think that the Board is being asked whether they agree with the siting; only that it agrees that the siting process requirements have been met.

Council Member Wheeler: I do not think that we have met the intent of the CPPs. I don't think there has been enough transparency. I recently voted on behalf of Bremerton to put some money towards some aerospace marketing. Had this been on the horizon at that time, I would have voted against that because I am not sure that those two industries are compatible.

Council member Colebank: Have the other potential locations submitted a resolution to the WA DoC?

Mayor Lent: I do not know, but can find out what the other Cities have done regarding the location.

Mayor Erickson: It would be helpful for the Executive Committee to disseminate all of the information from the WA DoC, and talk about how to satisfy other questions that might come up so that the Board feels more comfortable with the proposal.

Council Member Brackett: It would be useful to have a statement from the Planning Directors with all future recommendations, stating what issues were discussed.

Motion: (Robinson) and second (Maupin) to adopt the resolution to the effect that the WA State Dept. of Corrections has satisfied the requirements of Element G of the Countywide Planning Policies (CPP's) for the siting of an essential public facility in the City of Bremerton, Kitsap County, Washington, and no further process is required to satisfy the EPF siting requirements outlined in the CPP's.

Yeas: Erickson, Lent, Mahan, Maupin, Robinson. Nays: Colebank, Coppola. Abstentions: Garrido, Gelder. Motion failed, with two County Commissioners abstaining.

d. Transportation

i. Project Priority List

Each county in the State of WA was recently tasked with creating a project list to illustrate the need for and benefits of a statewide transportation revenue package. The State Legislature requested this list. The Puget Sound Regional Council is compiling the Puget Sound region list. There was little time to come up with a "perfect" list. Development of the list generated a lot of conversation and better understanding of many of the projects, but the KRCC Transportation Technical Advisory Committee (TransTAC) notes that this is not a useful starting point for the 2012 federal funding cycle. The TransTAC also notes that while the list was meant to illustrate local need, many of Kitsap's projects are on State highways – which are a critical part of Kitsap's transportation system. This is not a geographically balanced list, and does not divide the potential funding equally between geographic districts. Instead, the projects are focused around the existing (State) transportation system. The list reflects that the Gorst elbow (projects in the Bremerton Economic Development Study) is the identified highest priority in the County.

The list is a ten year project list, and illustrates the use of a \$1 billion (\$68.3 million to Kitsap) and a \$2 billion (\$136.7 million to Kitsap) statewide revenue package. In addition to each county's local project list, there are statewide transit and stormwater lists. There is also an as-yet-unreleased WSDOT list. In addition to a list of projects, there is preservation and maintenance set-aside. This would be distributed to Kitsap jurisdictions through an as-yet-undetermined process, such as lane-miles or population.

At the most recent Transportation Policy Committee (TransPOL) meeting, the group agreed that the list as it then stood needed much refinement. In the week preceding this Board meeting, the TransTAC convened several times by conference call. All project sponsors were kept up-to-date

with their project's status on the list as it progressed. Due to time limitations, the TransPOL have not seen this final list.

Points of Discussion:

- Kitsap Transit numbers show that operating revenue shows \$181 million deficit. Is this correct? Staff to check that number.
- The caveats about the list being illustrative and non-binding are important.
- Thank you. This was a lot of work to do in a short amount of time.
- The list lacks geographic equity. North Kitsap has just 7% of the funds on the first list.
- The SR305 corridor, about which several meetings have taken place, is not on the first list even though it is a North Kitsap Priority.
- There are no Poulsbo projects on the first list.
- Poulsbo staff consistently commented that the Poulsbo portion of the SR305 multi-modal study was complete.
- The TransPOL has seen all of these projects except for the Kitsap Transit project.
- Projects are prioritized (\$1b vs. \$2b) to some extent by project readiness.
- It is important to recognize that should funding be available, the list would be reworked.
- To ensure geographic equity for funding, we need to consider more than just this one list.

Motion: (Erickson) and second (Gelder) to return the Kitsap Priority Project List to the KRCC Transportation Policy Committee (TransPOL) for review and to authorize that Committee to forward the List, as approved by them, to meet the December deadline. *Motion carried unanimously.*

ii. Countywide Multi-Modal Transportation Plan: Phase 1 Assessment Timeline

Mary McClure gave an overview of this phase of the project, which will take place during 2012. The KRCC TransPOL and TransTAC will be involved during the process. Engineering input from each jurisdiction will primarily take place in the TransTAC forum, so as to limit the burden on jurisdictional staff. The Phase II strategies will define how much detail will be involved in that phase. The Board indicated support of the timeline as presented.

7. Member Agency Comments: *One.*

Council Member Maupin: Reported that the test-run of the Kitsap Transit Passenger Only Ferry with Congressman Norm Dicks. The ferry boat went through Rich Passage and around Blake Island.

8. Citizen Comments: *None.*

9. Adjourn: 12:21 p.m.

Meeting Participants:

Linda Berry-Maraist, City of Poulsbo *
Jim Colebank, City of Port Orchard *
Tom Danaher, Naval Base Kitsap *
Becky Erickson, City of Poulsbo
Robert Gelder, Kitsap County
Bill Mahan, Port of Bremerton
Dianne Robinson, City of Bremerton

Kim Brackett, City of Bainbridge Island
Lary Coppola, City of Port Orchard
Pete Dawson, Naval Base Kitsap **
Charlotte Garrido, Kitsap County
Patty Lent, City of Bremerton
Will Maupin, City of Bremerton
Greg Wheeler, City of Bremerton *

Executive Management by McClure Consulting LLC:

Mary McClure, Executive Manager
Vicky Clarke, Project Coordination

Myrna Knode, Executive Assistant
Kirsten Jewell, Project Coordination

Board Members Not in Attendance:

Kelly Baze, Port Gamble S'Klallam Tribe *
Leonard Forsman, Suquamish Tribe
Kirsten Hytopoulos, City of Bainbridge Island *
Rob Purser, Suquamish Tribe *
Roger Zabinski, Port of Bremerton *

Josh Brown, Kitsap County
Hilary Franz, City of Bainbridge Island
Carolyn Powers, City of Port Orchard
Jeromy Sullivan, Port Gamble S'Klallam Tribe **

<p>* <i>Alternate</i> ** <i>Non-Voting</i></p>
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Others in Attendance:

Abby Burlingame, KCAR
Scott Daniels, Kitsap County Health District
Mark Gulbranson, PSRC
Beverly Kinkaid, Citizen
Sarah Marez-fields, Agape Unlimited
Joe Roszak, Kitsap Mental Health Services
Sally Santana, Citizen
Gordon Walgreen, Port of Bremerton

Greg Cioc, Kitsap County Public Works
Larry Eyer, Kitsap Community Resources
Holly James, Kitsap Entrepreneurial Center
Patti Kirkpatrick, City of Port Orchard
Tom McBride, Kitsap County
Gregory Sanders, Amalgamated Transit Union
Ed Stern, Poulsbo City Council
Nick Wofford, Bremerton City Council