



Kitsap Regional Coordinating Council

Chair
Mayor Kathryn Quade
City of Poulsbo

Vice-Chair
Commissioner Steve Bauer
Kitsap County

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Mayor vacancy
Council Member Carol Arends
Council Member Will Maupin
Council Member Dianne Robinson *
City of Bremerton

Mayor Chris Snow
Council Member Debbie Vancil
Council Member Kim Brackett *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers *
City of Port Orchard

Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
*Suquamish Tribe****

Council Chairman Jeromy Sullivan
Council Member Kelly Baze *
*Port Gamble S'Klallam Tribe****

Commissioner Cheryl Kincer
Commissioner Bill Mahan *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* *Alternate*
** *Ex Officio Member*
*** *Associate Member*

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

Executive Board Meeting Tuesday, November 3, 2009 8:00 – 11:00 a.m. @ Main Meeting Chamber Norm Dicks Government Center

AGENDA

- Study Session: Legislative Agenda with *Jim Justin, AWC* * 8:00 a.m.
- Board Meeting:
1. Call to Order 9:00 a.m.
 2. Citizen Comments (PLEASE KEEP COMMENT TO THREE MINUTES)
 3. Minutes from October 6, 2009 * *Action*
 4. Public Hearings & Adoptions: *Action*
 - a. CDBG: 2010 Action Plan: CAB Funding Recommendations *
 - b. Affordable Housing For All Grant Program: ARC Funding Recommendations For 2010 Cycle *
 5. Chair Comments
 6. From the Executive Committee: 2010 Executive Board Membership *
 7. Work Program Report:
 - a. Legislative Agenda: 2010 Session *Action*
 - b. Land Use: Population & Employment Distribution * *Information Only*
 - c. Transportation: Cross Sound Ferry Service
 - Kingston Reservation Pilot Project *S. Bauer Report*
 - Ferry Fare Advisory Committee Proposal * *Discussion*
 - d. 2010 Work Program & Budget
[material to be sent under separate cover] *Discussion*
 7. Member Agency Comments
 8. Citizens Comments (AS TIME PERMITS)
 9. Adjourn 11:00 a.m.



Study Session Materials





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Study Session November 3, 2009

Legislative Issues: 2010 Building the KRCC Legislative Agenda

- November 3 Finalize KRCC 2010 Legislative Agenda
- November 12 Legislative Dinner
6:00 – 8:30 p.m.
At the Olympic Lodge

- Kitsap Caucus invited; affirmative RSVP's:
 - Senator Phil Rockefeller 23rd
 - Representative Sherry Appleton 23rd
 - Representative Christine Rolfes 23rd
 - Senator Derek Kilmer 26th
 - Representative Jan Angel 26th
 - Representative Larry Seaquist 26th
 - Senator Tim Sheldon 35th
 - Representative Fred Finn 35th
 - Representative Kathy Haigh 35th



- Kitsap RSVP's (as of Thursday, October 28, 2009):

Kitsap County	1
City of Bremerton	5 +
City of Port Orchard	8
City of Bainbridge Island	5
City of Poulsbo	2 +
Port of Bremerton	1
Suquamish Tribe	1
Naval Base Kitsap	2
Health District	1
Kitsap Transit	2

(includes Elected Officials & principal staff/lobbyists)

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:



**Building the 2010 Legislative Agenda
Kitsap Regional Coordinating Council**

If shown as an Issue Contact, are you able & willing to present the issue to Kitsap Legislators @ Nov. 12 Legislative Dinner?

<p><i>Please note your comments and priority for each of these issues →→→→→</i> 0 = Low Priority for 2010 Legislative Session 1 → 3 = Some → High Priority</p>	<p>Prepare for Study Session discussion: Write Your Priority (0-4) & Notes</p>
<p>Top Request for 2009: Achieve Marine Transportation System Sustainability: (a) Enact Long-term Funding Solution for WSF System at current service level (b) Conserve local & regional funding capacity for future passenger ferry service.</p>	
<p>1. Approve Kitsap Higher Education Center funding to commence program planning and facility design process. Collaborate with KEDA ~Status? Funding Request: \$250,000 ? Contact: <i>Charlotte Garrido, Commissioner, Kitsap County, 360-337-7146</i></p>	
<p>2. Provide funding or waive statutory planning requirements for formation of a High Capacity Transportation District to support Bus Rapid Transit, transit-oriented development, and passenger-only ferry service. <i>Note:</i> Kitsap Transit is working with other regional and statewide transit providers to work out long-term funding solutions that include new state finding and new local option funding authority for the full array of transit and mobility management (and telecommuting) services. Funding Request: \$1,000,000 Contact: <i>Dick Hayes, Kitsap Transit, 360-478-6230</i> <i>Jeanne Cushman, 360-789-1641</i></p>	
<p>3. Assure that transportation projects in the region continue to be priorities even as (1) costs increase & (2) revenues for fuel taxes fall. In particular, the Belfair Bypass Project ~ SR 3 Corridor Improvement for its congestion relief, safety, freight mobility, & future growth (including SKIA). Note broad regional support. Ask WSDOT to carefully evaluate traffic management during different phases of construction. Funding Request: Restore \$15 million for Belfair Bypass Project. Contact: <i>Commissioner Bill Mahan, Port of Bremerton, 360-674-2381</i> <i>Rick Olson, PSRC Legislative Liaison, 206-971-3050</i></p>	
<p>4. Preserve WA State's Emergency & Low-Income Housing funding programs at their current levels, e.g. THOR, WA State Housing Trust Fund to support basic emergency & transitional housing. Contact: <i>Terry Schroeder, Coordinator, Continuum of Care Coalition, 360-473-2028</i></p>	
<p>5. Preserve General Assistance Unemployable (GAU) Benefits at current levels. Contact: <i>Terry Schroeder, Coordinator, Continuum of Care Coalition, 360-473-2028</i></p>	



Building the 2010 Legislative Agenda Kitsap Regional Coordinating Council

<p>6. Plan for the needs of individuals exiting state systems of care (e.g. corrections, mental health, foster care) into homelessness.</p> <p>Contact: <i>Terry Schroeder, Coordinator, Continuum of Care Coalition, 360-473-2028</i></p>	
<p>7. Preserve \$40 million in adequate and sustainable funding for State and local components of Public Health System ~ including mental health treatment state beds and allocation of county beds in state facilities.</p> <p>Contact: <i>Scott Daniels, Kitsap County Health District, 360-337-5287</i></p>	
<p>8. Broadband: Support the Kit~Net through legislation or executive action that would allow municipalities to act as their own "broadband retail service providers". This is intended to allow "government -to-government" service. It is <i>not</i> intended to compete with private sector for non-municipal business.</p> <p>Contact: <i>Ed Stern, Kit~Net Policy Advisory Group, 360-649-2101</i></p>	
<p>9. Establishment of tax incentives and/or other infrastructure funding mechanisms. Examples: Modify RCW 82.14.370 to allow urban counties to take advantage of the sales tax for economic development (now granted only to rural counties). Refine existing tax increment financing mechanism to allow counties and cities to fund their own growth. Allow counties to impose utility taxes in unincorporated areas.</p> <p>Contact: <i>Bill Mahan, Commissioner, Port of Bremerton, 360-674-2381</i> <i>Josh Brown, Commissioner, Kitsap County, 360-337-4667</i></p>	
<p>10. Support AWC's City Flexibility Package, in particular, enable Cities to charge a fee based on trip generation, in the form of a Street Utility.</p> <p>Contact: <i>Ed Stern, Board member, AWC, 360-649-2101</i></p>	
<p>11. Puget Sound Partnership: Enforce regulations already in place that protect natural environment, especially regarding storm water run-off.</p> <p>Contact: <i>Steve Bauer, Commissioner, Kitsap County & North Central Puget Sound Eco-System Coordination Board, 360-337-4830</i></p>	
<p>12. Sales tax one year "bump" to ease annexations: Extend King County's special sales tax allocation from WA State (½% to City; ½% to County) to all counties & cities. Note that this revenue comes from the WA State portion of the existing sales tax, <i>not</i> from new taxation.</p> <p>Contact: <i>Josh Brown, Commissioner, Kitsap County, 360-337-4667</i></p>	
<p>13. WSDOT to share the use of State Right of Way for vehicles other than motor vehicle along State Routes.</p> <p>Contact: <i>Dick Hayes, Kitsap Transit, 360-478-6230</i></p>	
<p>Other: Please note that the TransTAC and Planning Directors have been asked to identify any WA State regulatory requirements that they would like to see relaxed/removed during the economic downturn; will pose same question to the Public Works Directors on November 12. Feedback: mid-late November.</p>	



Building the 2010 Legislative Agenda Kitsap Regional Coordinating Council

From ~ Association of
Washington Cities
Volume 32, Interim No. 3
September 2009

AWC Board of Directors adopts preliminary major priorities: On September 25, the AWC Board of Directors adopted three preliminary major legislative priorities for the 2010 session. They are:

City Flexibility Package: In 2009, AWC advanced a broad city flexibility package. This included "flexing" restrictions and requirements in areas such as fiscal health, land use, infrastructure, community safety, public records management, and more. In particular this included greater flexibility with existing revenues and local determination of how these revenues are allocated. The state did many of these same things in adopting the 2009-11 biennial budget, so AWC argued that the same latitude should be given to local governments, even if for a limited period of time. Below is a list of just some of the ideas AWC will be pursuing that support fiscal flexibility, cost-effective options, and local discretion in allocating resources in order for cities to best provide essential services:

- **Public safety sales tax (0.3% county-wide local option)** – [2SSB 5433](#), which passed in 2009, allowed for partial supplanting of the public safety sales and use tax until 2015. Pursue full removal of non-supplant language and no expiration date.
- **Real estate excise tax** – Currently cities that collect the 2nd 0.25% REET must spend those funds on a shorter list of projects than the 1st 0.25% REET. Allow the list of projects for the 2nd 0.25% locally collected real estate excise tax to match the list of projects for the 1st 0.25% real estate excise tax.
- **Gambling tax** – Currently this tax can be used for local gambling enforcement programs. Expand uses to general public safety purposes.
- **Lodging tax** – Currently the lodging tax is restricted to specific uses that are tourism-related. Expand uses for any purpose that maintains or enhances tourism, including public safety.
- **GMA impact fees** – Currently cities can charge for fire, parks, roads and schools if provided by the city. Add police/public safety and emergency response facilities, as well as fire, if provided by a district. Broaden definition of allowable transportation expenditures to include "multimodal" (trails, transit and others). Extend period of time when impact fees can be spent.
- **GMA & shoreline update** – Skip next round of GMA updates in smaller/slow growth cities and counties. Alter GMA and Shoreline planning update schedule (i.e. provide more time).
- **Grant-matching requirements** – Reduce matching requirements for State grants.
- **Transportation Benefit District** – Amend statute to extend voter approved sales tax beyond current 10 year provision. This would allow bonding of this revenue stream.

Municipal Stormwater Funding: A long- term state funding mechanism is needed to support "Phase I" and "Phase II" NPDES stormwater requirements, as well as Puget Sound cleanup efforts, that impacts 137 cities. AWC will aggressively pursue ESHB 1614 (from 2009) which would establish a fee on a barrel of unrefined oil (approximately \$120M/year in revenue); however, we will remain open to alternative legislation that provides equivalent funding.

Street Utility: Declared unconstitutional in 1995, a new authority would enable cities to charge a fee based on trip generation. There was strong opposition from many in the business community during the 2009 Session (HB 1947). The Association of Washington Business has been open to discussion this summer (no commitments or specific policy statement from them at this time.) AWC has already met with House and Senate Transportation Chairs and a host of other legislators outlining the need for this legislation.



Executive Board Meeting Materials





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KRCC Executive Board: Study Session

October 6, 2009

Summary Notes

Legislative Issues 2010: Building the KRCC Legislative Agenda

Mary McClure briefly summarized the Legislative issues included in the Study Session Packet (*available at www.KitsapRegionalCouncil.org*), noting that the limited responses were due to the expectation of little action this Legislative Session, and a focus on organizational survival for most. Further to this discussion, and any action points taken from it, a revised set of priorities will be brought to the KRCC Executive Board at the November 3 meeting.

Washington State Coalition for the Homeless

Priorities were distributed at the meeting (see @ www.KitsapRegionalCouncil.org). Kirsten Jewell, Program Manager for housing grant programs, will report back to the Executive Board at the November 3 meeting after soliciting suggestions from the Kitsap Continuum of Care Coalition for Legislative issues specific to Kitsap.

Association of Washington Cities (AWC)

The City Flexibility Package, one of the 3 AWC priorities, is local option and State neutral. The Street Utility Tax, which was the main focus of the discussion of AWC priorities, would be a user (rate) based system, as water and sewer currently are. Several implementation questions, such as who would set the rates; how usage would be tracked; or whether the fee would be flat for all residents, arose at the meeting. It was commented that Cities have communicated their lack of money to the Legislature for a number of years; a unified, clear message from all jurisdictions that there is little financial resource for streets is needed. It was suggested that Jim Justin, Director of State and Federal Relations at AWC, could answer questions about the initiative in further detail at the November 3 Executive Board meeting.

Kitsap Transit (KT)

Dick Hayes presented Kitsap Transit Priorities. In addition to those listed, it was noted that continuing to lobby WSDOT to share ROW (Right Of Way) for vehicles other than motor vehicle along State Routes is included on the KT Legislative Agenda.

Port of Bremerton

Further to the 2009 agenda, in which the Port's priority was to preserve \$15m for the Belfair Bypass Project: this funding has been lost. It would be appropriate to include for 2010 the request to re-instate the funding.

Due to the lack of continued support at the Port for the SEED Project, it would be appropriate to withdraw the SEED funding request.

Kitsap County

The Board of County Commissioners has not yet identified their Legislative Issues for 2010. However, some discussed at the meeting included:

- Higher Education: BoCC to talk with KEDA to discuss their issues on this topic.
- County Utility Tax: As with last Session, one priority was to establish parity with cities on utility tax. The County imposing a tax rate makes annexations more desirable for citizens. Kitsap County would like support from KRCC on this issue. Jim Justin, AWC, could also speak to this issue if invited to KRCC.
- Ferries: Discussion and coordination with citizen ferry advocate groups (Citizens Plan C and Ferry Advisory Committees) can help focus a ferry platform for KRCC.
- Economic Stimulus: Encourage state to leverage more stimulus dollars for the region.



Kitsap Regional Coordinating Council

Executive Board Meeting

October 6, 2009

Draft Meeting Summary

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1. Call to Order: Chair Kathryn Quade called the Kitsap Regional Coordinating Council Executive Board to order at 9:03 a.m. (*Attendance noted at end*)
2. Citizen Comments: None.
3. Consent Agenda
 - a. Meeting Summary: September 22, 2009
 - b. Open Public Comment Period:
 - i. CDBG: 2010 Action Plan: CAB Funding Recommendations
(*Formal opening is via public newspaper notice on Friday, Oct. 2*)
 - ii. Open Public Comment Period:
Homeless Housing Grant Program: ARC Funding Recommendations
 - c. Approve Letter to Martha & Mary re: Section 108 HUD Loan

Chair Kathryn Quade called for a separate vote on Consent Agenda item b-ii as new information was available and distributed at the meeting. (*To view this information, visit: www.KitsapRegionalCouncil.org*) The revised recommendation for the Homeless Housing Grant Program includes an additional \$115,000 of recently-identified funds left over from 6 previous funding cycles. These funds will be re-distributed for this cycle along with funds collected during 2009. The additional funds were identified in the past few days through work between the Kitsap County Auditors Office and Kirsten Jewell, KRCC Homeless Housing Program Manager, and are mostly made up of two large grants. Additional details relating to these grants are to be made available for the public. The total available for this Cycle (including the \$115,000) is \$400,414.

Motion: (Coppola) and second (Garrido) to approve Consent Agenda items a, b-i and c, as presented.

Motion carried unanimously.

Motion: (Vancil) and second (Coppola) to approve Consent Agenda item b-ii, as presented.

Motion carried unanimously.

4. From the Chair:
Chair Kathryn Quade invited Tom Danaher, Naval Base Kitsap, to introduce his guest at the meeting, Joseph D. Fahrney, Command Master Chief at Naval Base Kitsap.
Chair Quade welcomed the new Port Gamble S'Klallam Tribal representative and alternate to the KRCC Executive Board; Council Chair Jeromy Sullivan and Council Member Kelly Baze (alternate).
5. Work Program Report:
 - a. Revisions to Countywide Planning Policies
At the October 2nd Planning Directors Forum, interest in constraining Countywide Planning Policies updates was re-iterated, in concurrence with direction given

at the September 22nd Executive Board meeting, and based upon interest expressed from their elected officials regarding updates.

On October 15th, KRCC Transportation Committees and KRCC Planning Directors will meet to discuss Kitsap's Designated Centers (CPP Element C). The discussion is in part related to Kitsap Transit's Level of Service, which Kitsap Transit is in the planning stages of re-defining.

For the first time in Kitsap, projected employment figures will be distributed in addition to population as part of the CPP update. Planning Directors and PSRC staff are working together on assumptions and local flexibility. Further reports will follow as work progresses.

Also discussed at the October 2nd Planning Directors meeting was the proposal that they meet with less frequency during 2010. The idea was met with approval and that additional work, if needed, could be undertaken by sub-committees.

a. Transportation

i. Definition of Project Obligation

Requested at the September Board Meeting and included in the Board Packet was a definition of project obligation as it relates to federally-funded projects. This information was provided by Larry Burris, PSRC.

ii. Kitsap Projects in the Transportation 2040 Program

In the Board Packet was the list of Transportation Projects in Kitsap included in Transportation 2040, the long range transportation plan for the region.

Projects "on major arterials plus" are categorized as:

- Constrained: modeled, and part of financial plan
- Un-programmed: modeled, but not in financial plan
- Concept: neither modeled nor in financial plan.

The project list is still in progress. Mary McClure (KRCC), Greg Cioc (Kitsap County) and Dick Hayes (Kitsap Transit) have been working on the project list to ensure the accurate reflection of Kitsap projects. The list has also been circulated to all local jurisdictions for input. While transportation projects that increase capacity are generally being discouraged, some capacity increasing projects may still be needed in Kitsap.

Most projects are under the jurisdiction of Kitsap Transit or Kitsap County. Joint projects, such as the Bremerton and Kitsap County projects (located in the City of Bremerton UGA, currently under the jurisdiction of Kitsap County but to be annexed into City of Bremerton in the future) are being jointly discussed by senior staff.

Other projects on the Kitsap list include several projects related to the WSDOT Bremerton Economic Development Study (BEDS). As there is some interest in looking into a bridge at Sinclair Inlet, these projects may change.

Discussions took place before including the Passenger only Ferry (POF) as a constrained project. Although it is planned that this project be funded locally, it could be problematic if a significant transportation update such as this is not included on the project list for the long range transportation plan.

iii. Future of Ferries *Rep's Larry Seaquist & Christine Rolfes*

Last week the Legislature finished Assembly Days, one of two gatherings between Legislative Sessions. The upcoming 2010 Session could be even more damaging financially than 2009 because an additional \$1.7 billion is needed to fund the budget deficit in 2010-2011 biennium.

It would be helpful for local elected officials to identify State requirements that have financial implications for local jurisdictions (County and City), so that the State can look at temporarily suspending, or possibly even erasing, these requirements. This will ease the financial burden on local governments that are already fiscally impacted, and possibly further so by I-1033.

2011 Transportation Review:

A major transportation funding and priority review is planned for the 2011 Legislative Session. This will include discussion of funding of roads, freight, mass-transit and the ferry system into the future. The Legislature believes that a wide range of interests should be involved in this review. Of great value to the discussion are Ferry Advisory Committees and ferry advocacy citizen groups throughout the Puget Sound Region (from Tacoma to the Islands), such as the Ferry Community Partnership (previously Citizens for Plan C) which, together, can be a powerful voice. The Kitsap Regional Council may want to help organize these groups, to ensure they are represented as one of the voices supporting ferries in the Puget Sound Region.

Ferries under Construction/Planned:

- One 64 car ferry is currently under construction at Todd Pacific Shipyards, and is scheduled for completion June, 2010. This boat will cost \$85m, which is comparatively high (industry standard is \$32m). This is, in part, due to the construction timeframe requested being ¼ (6 months) shorter than that required by the ship builder. This boat is for the Port Townsend to Keystone route.
- An RFP is out to purchase a second (Port Townsend to Keystone) and third (Vashon to Point Defiance) boat. Bids are due in the next two weeks and the contract is to be issued in November.
- The option of a fourth boat is included in Legislation. The view of the Legislature is that this boat should be the bigger 144 car boat. This boat would initially be used as a replacement boat as there is currently no large back-up boat, and would ultimately replace an older boat. During the January Legislative Session, representatives will be pushing to ensure that work begins on this boat in the next 4 years.

Built in Washington:

- Where previously only one company was bidding on ferry boat construction jobs, it is believed that there are currently three or four companies in Washington State able to bid. This competition should drive the previously high construction costs down.
 - Recent comparative ferry boat construction bids in the Southern States equated to around the same cost as building in Washington State once shipping to the ferry final destination is taken into consideration.
 - Although the Built in Washington requirement prohibits WSF from applying for Federal Stimulus funds for ferry construction, these funds can ~ and have been ~ applied to terminal maintenance projects.
-

Cost Savings/Progress:

- The Ferry System is run on 76% fare box recovery, compared to the Seattle transit system's 25% fare recovery: Alternative funding sources need to be looked at.
- Over the past three years, there have been several studies on ferry funding alternatives. By 2011, local elected officials should have a view of how they think the ferries should be funded.
- A WSF audit will be taking place to look at cost savings in construction.
- The Legislature is working to improve the ferry system's ability to inspect itself (investigate casualties, etc.)
- It is planned that a Fare Setting Committee will be convened in the near future; feedback on the structure of such a committee will be desirable from local elected officials.

WSF Management/Efficiency:

- There are some crew management issues within WSF and headquarters needs to be run more efficiently. However, many positive changes have been made under the direction of David Moseley, Assistant Secretary for WA State Ferries; dozens of positions in headquarters, and contracts on capital projects, have been eliminated.
- Current boat building contracts are for boat construction only (not design). WSF is unable to use third party boat designs due to liability issues and their capacity to carry risk (especially compared to the private sector). As such, large amounts of money are spent by WSF perfecting boat designs. Though not the most economic approach, the intensity of liability concerns determines this to be necessary, as well as determining that Design/Build/Maintain and Design/Build contracts are not viable options at this time. This is an ongoing concern and discussion continues.

Terminal/Maintenance Projects:

- Boat repainting is underway on some of the more rusty boats.
- Colman Dock is in need of repair, including seawall repair and seismic retrofit. A coalition with King County is needed, although there is no interest within Seattle (Mayoral and County Executive candidates' positions unknown).
- A Reservation Pilot Project is underway on the Kingston-Edmonds run. This reservation system will ultimately be ferry system-wide. Citizens in Kingston and Edmonds are working together to bring recommendations to the Legislature in December. Legislation will be put in place in January if the system will prove feasible. Local elected officials will be needed to represent the community.

Passenger Only Ferries

- The WSF ferry system and focus is car based. There is no interest for WA State operation of passenger only ferries in the near future.

Bremerton Ferry

- The Legislature is looking at low cost ways of improving the Bremerton service.
- A cost/benefit analysis of creating an extra Bremerton run during the mid-day (if the boat is already running) is to be undertaken.
- The Legislature is hopeful of an extra Bremerton boat.
- A concept for a literacy education program on the Bremerton Ferry is being explored.

Suggested Actions for Local Elected Officials:

- Identify State requirements that have financial implications on local jurisdictions, so that the State can look at temporarily suspending these requirements.
- Use lobbying efforts to advocate building the 144 car boat.
- Fare Setting Committee: feedback needed.
- Ferry funding alternatives studies: by 2011 local elected officials should have a view of how they think the ferries should be funded to input Transportation Review.
- Coalitions: Ferry Advocacy Citizen Groups throughout the Puget Sound Region (from Tacoma to the Islands), can be a powerful voice. The Kitsap Regional Council may want to help organize these groups, or ensure they are represented as one of the voices supporting ferries in the Puget Sound Region.

c. Revenue Sharing ILA Review

Mary McClure (KRCC) and Nancy Buonanno Grennan (Kitsap County) are co-staffing the 2009-2010 Revenue Sharing ILA review. The staff group first convened as part of the review included finance, public works and planning staff from each Kitsap jurisdiction. The Committee came away with several cost cutting actions.

Finance staff from each jurisdiction met late September to discuss next steps. One idea is to transition away from the single 2001 Agreement and to negotiate individual UGAMA's or Annexation Agreements between each City and Kitsap County. With additional work to refine the existing UGAMA (Urban Growth Area Management Agreement) between City of Poulsbo and Kitsap County, this could be used as a starting point.

This idea has been further elaborated with the ILA Review Committee of Elected Officials, and the KRCC Planning Directors Forum. Key in Annexations should be partnership and collaboration: more than just co-operation and trying to make annexations work as well as possible for all those involved. This attitude cannot be mandated and must come from the individuals working on annexations. (*For more information see projection document from the October 6 meeting, which can be found: www.KitsapRegionalCouncil.org*).

Points of Discussion:

- Throughout 2009, references have been made to Kitsap County becoming a Regional Service Provider, and some expectation by the cities is apparent. Much more discussion is needed to define this role, including what is best for citizens over the long-term.
- At least preliminarily, Planning Directors indicate that no jurisdictions expect to expand UGA Boundaries at this time.
- A schedule of intended annexation would give predictability to residents and jurisdictions. It could alleviate some of the issues surrounding the UGA boundaries.

6. Additional Business: KRCC Public Comment to WA Department of Commerce (previously CTED)

2009 legislation created the new Department of Commerce ~ formerly Dept of Community, Trade and Economic Development. Discussion is underway internally to determine which CTED programs will stay within the new department, including several homeless housing programs. The Department of Commerce is taking public comment regarding this matter until Thursday, October 8.

Motion: (Bauer) and second (Vancil) to authorize KRCC Chair to write a letter to WA State Department of Commerce on behalf of KRCC, recommending that the homeless programs be retained within the Department.
Motion carried unanimously.

7. Member Agency Comments: Two.

Ed Stern, City of Poulsbo: October 15 is the next Association of Washington Cities (AWC) District 12 meeting, in Poulsbo.

Charlotte Garrido, Kitsap County: On September 28, the Board of County Commissioners passed a resolution to put together a Food and Farm Policy Council, to include around 15 people representing food production, distribution, marketing and sustainability in Kitsap. Applications can be submitted until October 30 and shortly after we will select members who will meet monthly to discuss how to have more robust food system in Kitsap. Not only will this support economic development and reduce our carbon footprint, but it will also address health and wellness issues and create a stronger conversation about what grows well here and what is nutritious.

7. Citizen Comments: None.

8. Adjourn: 10:56 a.m.

Meeting Participants:

Carol Arends, City of Bremerton
Kim Brackett, City of Bainbridge Island *
Tom Danaher, Naval Base Kitsap *
Charlotte Garrido, Kitsap County
Will Maupin, City of Bremerton
Kathryn Quade, City of Poulsbo
Chris Snow, City of Bainbridge Island
Debbie Vancil, City of Bainbridge Island

Steve Bauer, Kitsap County
Lary Coppola, City of Port Orchard
Joseph Fahrney, Naval Base Kitsap (guest)
Bill Mahan, Port of Bremerton *
Carolyn Powers, City of Port Orchard *
Dianne Robinson, City of Bremerton *
Ed Stern, City of Poulsbo *

* alternates

Executive Management by McClure Consulting LLC:

Mary McClure, Executive Manager
Kirsten Jewell, Project Coordination

Vicky Clarke, Project Coordination

Board Members Not in Attendance:

Kelly Baze, Port Gamble S'Klallam Tribe *
Leonard Foresman, Suquamish Tribe
Mark Olson, Naval Base Kitsap
Jeromy Sullivan, Port Gamble S'Klallam Tribe

Josh Brown, Kitsap County
Cheryl Kincer, Port of Bremerton
Rob Purser, Suquamish Tribe *

Others in Attendance:

Art Castle, Kitsap Home Builders Association
Dick Hayes, Kitsap Transit
Bill Stewart, KEDA

Mark Gulbranson, PSRC
Rite DiEnno

Memorandum

Memorandum

**KITSAP COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT DIVISION**



To: Kitsap Regional Coordinating Council
From: Bonnie Tufts, Block Grant Program Manager *B Tufts*
Subject: Citizen Advisory Board Recommendations for the 2010 Community Development Block Grant (CDBG) and HOME funds
Date: October 26, 2009

Last month you received the Citizen Advisory Board (CAB) recommendations for the 2010 Community Development Block Grant and HOME funds. The CAB's recommendations were guided by the following: 1) priorities set forth in the 2006 – 2010 Kitsap County HOME Consortium Consolidated Plan; 2) a review of each application; 3) an agency interview; 4) project readiness and 5) community needs.

Contained in this month's packet are the following documents:

- 2010 Action Plan
- 2010 Project Descriptions with CAB Recommendations
- 2010 CDBG and HOME Capital Projects Distribution

The Public Service Applications are on a two-year cycle so the projects included in the attached 2010 Action Plan were approved during last year's application cycle. The Community Development Citizen Advisory Boards reviewed 17 funding proposals for very worthy programs and projects in our community. The decision making process was very difficult considering the proposals outweighed the available funds. The Board Members were very diligent and thorough during their decision making process.

I would like to thank the members of the Citizen Advisory Boards for their hard work and dedication to the process. The Community Development Board included: Greg Cioc, Brian Lyman, Rose Norberg, Eldridge Raymond, and Natalie Bryson. The Public Service Board included: Jim Rogers, Pat Hatchel, Annette Tessier, Denise Agee, and Gwynn Rogers.

The recommendations were published October 2nd in the Kitsap Newspaper Group, and made available on the County's website, beginning our thirty-day public comment period. One comment was received from an East Bremerton resident who expressed her concern regarding lack of housing options with parking in rural areas outside of Bremerton, for the low income population of independent seniors that do not yet require medical assistance.

The November KRCC meeting will include a presentation of the recommendations along with a public hearing prior to requesting your approval of the 2010 Action Plan. No later than November 15th, we must submit the 2010 Kitsap County Action Plan to HUD.

Board Action Requested: Approve the 2010 Kitsap County Action Plan.

**KITSAP COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT/
HOME INVESTMENT PARTNERSHIP PROGRAM**

**2010 ACTION PLAN
PROJECTED USE OF FUNDS**

A public hearing to review the contents of Kitsap County's proposed 2010 Action Plan and projected use of approximately \$1.2 million in Community Development Block Grant (CDBG) funds and approximately \$1.3 million in the County's share of the HOME Investment Partnership (HOME) funds will be held by the Kitsap Regional Coordinating Council (KRCC) on Tuesday, November 03, 2009. The meeting will be held at 9:00 a.m. at the Norm Dicks Government Center, 345 6th Street, Bremerton WA, in the 1st floor meeting chambers. Applicants and the public are invited to attend.

The purpose of the Kitsap County CDBG and HOME program is to meet community development, economic development, human/public service, housing and planning needs as identified in Kitsap County's 2006-2010 Consolidated Plan. Proposals selected for funding must be eligible activities for use of CDBG and/or HOME funds, and meet one of two national objectives for use of CDBG funds to primarily benefit low-income persons and/or eliminate slum or blight.

The proposed projects requesting HOME funds will be used for housing development projects throughout Kitsap County. Projects must primarily benefit low and very low-income persons and households.

In addition to the Federal objectives for CDBG and HOME programs, local Kitsap County priorities/policies were considered by the Citizen Advisory Boards when reviewing applications.

Total of all anticipated funding is included in the recommendations listed below. The following projects cannot fall below the minimum grant amount of \$10,000.

The following are the funding recommendations that the *PUBLIC SERVICE CITIZEN ADVISORY BOARD* made to the KRCC as a **two year funding** commitment for 2009 and 2010:

PUBLIC SERVICE FUNDS	REQUEST	2010 RECOMMENDATION
BREMERTON SERVICES ASSOC. – <i>Chuckwagon Meals on Wheels</i>	\$30,000	\$30,000
RMH SERVICES – <i>Untreated Mentally Ill</i>	\$18,250	\$0
SOUND WORKS JOB CENTER – <i>No-fee Job Referral</i>	\$21,000	\$0
YMCA – <i>Childcare Scholarships</i>	\$25,000	\$25,000
HELPLINE HOUSE – <i>Coordinated System of Services</i>	\$20,000	\$10,000
KCR – <i>Emergency & Transitional Housing Services</i>	\$30,000	\$15,000
LITERACY COUNCIL – <i>Adult Reading & Life Skills</i>	\$18,000	\$0
BAINBRIDGE YOUTH SERVICES – <i>Counseling Support Services</i>	\$15,000	\$0
CATHOLIC COMMUNITY SERVICES – <i>Benedict House</i>	\$25,000	\$12,500
BREMERTON FOODLINE – <i>Agency Salaries</i>	\$18,000	\$18,000
CENTRAL KITSAP FOOD BANK – <i>Food Distribution</i>	\$18,000	\$18,000
WEST SOUND TREATMENT CTR – <i>Services to Working Poor</i>	\$47,736	\$0
KITSAP SEXUAL ASSAULT CTR – <i>Child Abuse Intervention</i>	\$23,598	\$12,839
HOLLY RIDGE CENTER – <i>Autism and Mental Health Behavior Services</i>	\$19,600	\$0

COMMUNITY DEVELOPMENT C.A.B. APPLICATION REVIEW

AGENCY/PROJECT/DESCRIPTION	2010 REQUEST	TOTAL PROJECT	CAB RECOMMENDATION
<p>KITSAP COMMUNITY RESOURCES – <i>JACKSON VILLAGE CAMPUS</i></p> <p>Funds are to be used to purchase a 2.2 acre parcel of undeveloped land at 3101 Jackson Avenue SE, in Port Orchard to develop 8 units of transitional housing for homeless families and a community service center.</p>	\$900,000	\$4,512,000	\$750,000
<p>MARTHA & MARY LUTHERAN SERVICES – <i>VILLAGE GREEN AFFORDABLE SENIOR HOUSING</i></p> <p>Funds will be used for the purchase of the 1 acre parcel upon which the Village Green Affordable Senior Housing will be built.</p>	\$400,000	\$8,450,650	\$400,000
<p>ARCHDIOCESAN HOUSING AUTHORITY – <i>MAX HALE CENTER MORTAR & PAINT</i></p> <p>Funds are used to contract services to prep and paint the parking level of the new addition of the building, wash windows, and repair masonry as needed to help maintain the permanent supportive housing consisting of 33 single room occupancy units and 20 other units marketed to 30% and below the median income.</p>	\$77,049	\$80,744	\$54,000 Funds are to be used for mortar repairs.
<p>HOUSING RESOURCES BOARD – <i>FERNCLIFF PHASE ONE</i></p> <p>Funds will be used for the new construction of 10 affordable owner-occupied residential units on Bainbridge Island, serving families at 80% AMI or lower. The newly constructed homes will be a part of HRB's Community Land Trust, keeping the homes affordable in perpetuity.</p>	\$600,000	\$5,952,500	\$560,397
<p>HOUSING RESOURCES BOARD – <i>OPERATING SUPPORT</i></p> <p>Funds will be used for operating costs of the organization to develop affordable housing, and to continue to pay for increased staff time previously funded by HOME until such time development income can cover these costs over the long term, which is anticipated in 2011.</p>	\$25,000	\$62,500	\$25,000
<p>KCCHA – <i>VIEWMONT EAST APARTMENTS REHABILITATION</i></p> <p>Funds will be used to make necessary capital improvements. The improvements include installation of new insulation to meet the current energy code, replacement of deteriorated siding, installation of an ADA accessible ramp and roofing repairs.</p>	\$225,396	\$345,396	\$125,386 Funds to be used for ramp, sidewalks, and railing.
<p>KCCHA – <i>PARK PLACE APARTMENTS REHABILITATION</i></p> <p>Funds will be used to address health and safety issues of unit flooding and moisture problems by repairing roofing on all building and improving drainage at the property.</p>	\$196,356	\$196,356	\$196,356
<p>KITSAP COMMUNITY RESOURCES – <i>WEATHERIZATION</i></p> <p>Funds are used to be used for the weatherization and related minor home repair program. The program reduces the burden of escalating energy prices for low-income residents by improving the energy efficiency of their homes.</p>	\$275,000	\$1,587,237	\$114,000

2010 KITSAP COUNTY CDBG AND HOME CAPITAL PROJECTS DISTRIBUTION

Total 2010 CDBG and HOME Funds Awarded: \$2,340,139

AWARDS BY AREA

North Kitsap – \$420,000
South Kitsap – \$875,386
Central Kitsap – \$270,356
Bainbridge Island – \$585,397
County-wide Projects – \$189,000

TYPE OF AWARDS

Housing – \$1,955,139
Public Facilities – \$310,000
Economic Development – \$75,000

BREAKDOWN BY PROJECT TYPE

Rehab of Existing Multi-Family Housing – \$375,742
Public Facilities and Improvements – \$310,000
Single Family Home Weatherization – \$114,000
Economic Development - \$75,000
Senior Housing - \$400,000
Transitional Housing - \$480,000
Single Family Housing – \$585,397



Kitsap Regional Coordinating Council

4b. Affordable Housing for All Grant Program Application Review Committee Funding Recommendations

Chair
Mayor Kathryn Quade
City of Poulsbo

Vice-Chair
Commissioner Steve Bauer
Kitsap County

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Mayor *vacancy*
Council Member Carol Arends
Council Member Will Maupin
Council Member Dianne Robinson *
City of Bremerton

Mayor Chris Snow
Council Member Debbie Vancil
Council Member Kim Brackett *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers *
City of Port Orchard

Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser*
*Suquamish Tribe****

Vacancy
*Port Gamble S'Klallam Tribe****

Commissioner Cheryl Kincer
Commissioner Bill Mahan *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
Executive Management
McClure Consulting LLC

* *Alternate*
** *Ex Officio Member*
*** *Associate Member*

To: Kitsap Regional Coordinating Council Executive Board November 3, 2009

From: Application Review Committee
Affordable Housing for All Grant Program

Re: Funding Recommendations for Cycle 7 (2010)

Attached are recommendations for funding thirteen (13) of the fourteen (14) project applications submitted for Cycle 7 of the Affordable Housing for All Grant Program. Two of the applications reviewed requested maintenance & operations funding into 2011.

This year there were many more requests for funding than funds available, with approximately \$700,000 in requests, and \$400,414 to award, highlighting the growing disparity between the cost to provide the necessary low-income housing and the funds available to do so. Clearly, additional sources of funding for low-income housing are needed.

Recognizing the trend of decreasing funds available for this program, due to the grim economic picture and the declining housing market, we decided against recommendations for any project for multiple years of Operations & Maintenance funding. This will allow the grant program to maintain flexibility in future funding cycles and encourage grant applicants to develop sustainable revenue flows that do not rely heavily on continuing Affordable Housing for All Grant Program support.

We were faced with very difficult choices about which projects to recommend for funding for this cycle, particularly since all the projects are worthy and all are valuable resources for those in need in our communities. In general, we appreciated the clarity of the grant requests, and the minimal requests for administrative overhead.

Unfortunately, one project had to be disqualified because its application was incomplete. It was missing critical information to allow the Application Review Committee to evaluate the project and compare it with other applications.

The Committee used the funding priorities as recommended by the Continuum of Care Coalition, and approved by the Regional Council Board. In priority order, the funding priorities are: Emergency Shelters, Transitional Housing, Affordable Permanent Housing, and Rental Assistance. In addition, the Committee prioritized funding programs that serve difficult to serve populations and those individuals and households who earn 30% or less of Area Median Income (this priority is stipulated in the legislation).

When determining how much funding to recommend for each project, the Committee evaluated many factors, including:

- How does the project reflect the funding priorities that were adopted by the Executive Board?
- To what extent do they fund households with income at 30% or less of the median income (legislation directs these projects to be given priority)?

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

- To what extent have these projects been funded in the past through this program and through the Homeless Housing Grant Program (HHAA)?
- Are the administrative and/or indirect overhead costs reasonable in light of the scope of the project and the Program Guiding Principles' direction that this type of expense is the lowest funding priority?
- What sub-populations of low-income and at-risk households do the projects serve (*e.g.* mentally ill, addiction recovery)?
- Where the projects are located geographically and are the grant recommendations geographically balanced to the extent possible given the applications received?
- Is it clear what the funding will be spent on? Clear delineation of the proposed expenditures meant more likelihood of recommending funding for specific portions of the application even if there were not sufficient funds to recommend funding the entire application.

Overall the projects that are recommended for funding will make a significant impact in providing low-income housing for many individuals and families in Kitsap County. The projects include both on-going operations & maintenance that will allow more agency funds to be directed to programmatic expenses, and some specific maintenance upgrades that will improve the energy efficiency for agencies and the safety and quality of life for residents in subsidized housing.

The many low-income individuals who will benefit from these funds is a testament to the wide range of people who need assistance and the agencies who step up to serve them. These funds will assist low-income seniors, disabled individuals, individuals recovering from addiction, victims of domestic violence, homeless households, and mentally ill individuals. The funds will contribute to creating 24 additional emergency shelter beds, fund rental assistance for 32 units of low-income housing, create 40 new units of affordable housing, and provide operations & maintenance or capital improvement funding for 48 beds and 243 units.

We recognize our role as advisory to the Kitsap Regional Coordinating Council Board in its decisions regarding the Affordable Housing for All Grant Program funding and we appreciate the opportunity to serve the low-income housing community in this capacity.

Respectfully,

Betti Ridge
Case Manager
Kitsap County Health District

Joanne Tews
Executive Director
Bainbridge Island Helpline House

David Frederick
Executive Director
Hope in Christ Ministries

Gina Lindal
Bremerton CSO
Department of Social and Health Services

Anna Wilderbuer
Administrative Services Manager
Auditor's Office, Kitsap County



Kitsap Regional Coordinating Council

Approve the Recommendations from the Application Review Committee for the Affordable Housing For All Grant Awards for the 2010 Cycle as presented.

4b. Recommendations from the Application Review Committee: Affordable Housing for All Grant Awards for 2010 November 3, 2009

A public hearing to review the Substitute House Bill 2060 – Affordable Housing for All Grant Program projected use of approximately \$400,000 in available funds will be held by the Kitsap Regional Coordinating Council (KRCC) on Tuesday, November 3, 2009. The meeting will be held at 9am at the Norm Dicks Government Center, Meeting Chambers, 345 SW 6th Street, Bremerton, WA. Applicants and the public are invited to attend.

Written comments prior to the public hearing may be sent to Kitsap Regional Coordinating Council, P.O. Box 1934, Kingston, WA 98346 or to kirsten@kitsapregionalcouncil.org.

Substitute House Bill 2060 became law in Washington State on June 13, 2002. The law created a document-recording fee on certain documents to be utilized for low-income housing. Administration of the fund is shared between local governments and the State. The local portion of 2060 funds is administered by the Kitsap Regional Coordinating Council pursuant to an inter-local agreement between Kitsap County and the four Kitsap Cities.

Each year, the Kitsap Regional Coordinating Council appoints an Application Review Committee, drawn from members of the Continuum of Care Coalition who are recommended by its membership, and including one member from the Kitsap County Auditor’s office. Application Review Committee members are not eligible to submit applications from their agency during their term on the Committee.

Proposals selected for funding must fall under permissible uses as outlined in SHB 2060, and amended in ESSHB 2163 and ESSHB 1359, and the 2010 Project Funding Priorities adopted by the Kitsap Regional Coordinating Council on June 2, 2009 and described in the Notice of Funds Available.

The proposed projects requesting Affordable Housing for All Grant funds will be used for low-income housing projects throughout Kitsap County. Projects must benefit low and very low-income individuals and families. Operations & Maintenance projects must remain in use for low-income housing purposes for 40 years, in accordance with the 2060 legislation; Capital projects must be warranted for low-income housing use for 25 years.

The following are the recommended awards for the 2010 Cycle:

	2010	2011	2012
Total Funds Collected for 2009 Cycle	\$ 283,233		
Carryover from Prior Cycles	+\$ 0		
Returned (unused) to Grant Fund from Prior Awards	+\$ 134,652		
O&M Awards Committed in prior funding cycles	- \$ 17,471	\$ 0	\$ 0
Total Available to be Awarded for 2010 Cycle	= \$ 400,414	\$ 177,600	\$ 177,600
2010 Cycle Awards	\$	\$ 0	\$ 0
Carryover Funds from 2010	\$ 0		



Kitsap Regional Coordinating Council

2010 Rental Assistance Applications Award Recommendations		
Agency/Project/Description	Request	Award
Bremerton Housing Authority , Rental Assistance Program, a unique partnership, serving individuals or families in Bremerton in units owned by Kitsap Mental Health Services. <i>(Benefiting 24 individuals or families.)</i>	\$64,500	\$40,000
Housing Resources Board , Rental Assistance Program, serving low-income families on Bainbridge Island by providing rental assistance for units in a variety of projects. <i>(Rental assistance for 8 existing units.)</i>	2010 - \$71,232 2011 - \$83,331 2012 - \$83,331	\$30,000
Total for Single Year Operations & Maintenance Award Recommendations		\$70,000

2010 Operations & Maintenance Single Year Applications Award Recommendations		
Agency/Project/Description	Request	Award
Agape Unlimited , Koinonia Inn, a Transitional Housing program in Port Orchard serving low-income chemically dependent women & their children, for Maintenance staff salary and O&M Expenses. <i>(Maintain 12 units.)</i>	\$51,191	\$33,356
Agape Unlimited , "Project Based" Sisyphus II Housing Program, permanent housing in Bremerton, serving low-income individuals in recovery, for a part-time maintenance staff position. <i>(Maintain 18 units.)</i>	\$27,308	\$21,000
Catholic Community Services , Benedict House, Transitional Housing in Bremerton for chronic & low-income homeless men, for O&M expenses. <i>(Maintain 25 existing units.)</i>	\$40,000	\$10,000
KCCHA , Port Orchard Vista, Permanent Affordable Housing for extremely low-income seniors, for O&M expenses. <i>(Maintain 42 units.)</i>	\$41,000	\$40,000
KCCHA , Kitsap Apartments, Permanent Affordable Housing for very low-income seniors in Port Orchard, for O&M expenses. <i>(Maintain 201 units.)</i>	\$90,158	<i>Disqualified*</i>



Kitsap Regional Coordinating Council

Kitsap Community Resources , Homeless Family Transitional Housing & Services, throughout Kitsap County, for O&M expenses. (<i>Maintain 110 units.</i>)	\$30,000	\$25,000
Kitsap Community Resources , The Family Place, a new Emergency Shelter for homeless families with children in Silverdale for O&M expenses and property manager. (<i>24 new beds.</i>)	\$35,000	\$35,000
West Sound Treatment Center , Forest Drive Oxford House, serving extremely low-income women recovering from addiction and their children in Bremerton for O&M expenses, maintenance and repairs. (<i>Maintain 8 units.</i>)	\$10,279	\$10,279
Total for Single Year Operations & Maintenance Award Recommendations		\$174,635

2010 Operations & Maintenance Multiple Year Applications Award Recommendations			
Agency/Project/Description	Request	Award	
		2010	2011
Archdiocesan Housing Authority , Max Hale Center, Permanent housing for homeless adults, families, elderly & disabled, for new carpet. (<i>Maintain 53 units.</i>)	2010 - \$82,293 2011 - \$69,769	\$50,422	\$0
YWCA , ALIVE Shelter and Rental Assistance, Emergency Shelter for victims of domestic violence, for O&M expenses. (<i>Maintain 23 units.</i>)	2010 - \$50,000 2011 - \$50,000	\$30,000	\$0
Total for Multiple Year Operations & Maintenance Award Recommendations (by Year)		\$80,422	\$0



Kitsap Regional Coordinating Council

2010 Capital Applications Award Recommendations		
Agency/Project/Description	Request	Award
Hope House of Bainbridge Island , Retro-Fit Project, permanent housing for extremely low-income developmentally disabled adults for energy-efficiency upgrades for building. <i>(Upgrade 6 existing units.)</i>	\$32,028	\$25,357
Martha & Mary Lutheran Services , Village Green Affordable Senior Housing, located in Kingston, for land acquisition. <i>(Create 40 new units.)</i>	\$75,000	\$50,000
Total for Capital Application Award Recommendations		\$75,357

* Disqualified due to incomplete application; required project budget was missing.



Kitsap Regional Coordinating Council

Affordable Housing for All Grant Awards 2010 Cycle Summary Breakdown Listed for Year 2010

By Agency

Agape Unlimited – \$54,356
Archdiocesan Housing Authority – \$50,422
Bremerton Housing Authority – \$40,000
Catholic Community Services – \$10,000
Hope House – \$25,357
Housing Resources Board – \$30,000
Kitsap Consolidated Housing Authority – \$40,000
Kitsap Community Resources – \$60,000
Martha & Mary Lutheran Services – \$50,000
West Sound Treatment Center – \$10,279
YWCA – \$30,000

By Geographic Location

Bainbridge Island – \$55,357
Bremerton – \$131,701
Kingston – \$50,000
Port Orchard – \$73,356
Silverdale – \$35,000
Unspecified – \$55,000

By Type of Housing/Priority

Emergency – \$75,000
Transitional – \$68,635
Permanent – \$186,779
Rental Assistance – \$70,000

By Population Served

Developmentally Disabled Adults – \$25,357
Homeless families – \$60,000
Homeless men – \$10,000
Low-Income Individuals – \$80,422
Low-Income Seniors – \$90,000
Mentally Ill Individuals – \$40,000
Victims of Domestic Violence – \$30,000
Individuals recovering from addiction – \$54,356
Women recovering from addiction – \$10,279

By Type of Unit

Rental Assistance Units – 32
New Beds – 24
New Apartments – 40
Maintained Beds – 48
Maintained Apartments – 243

**4b. Recommendations from the Application Review Committee:
Affordable Housing for All Grant Awards for 2010**
November 3, 2009

Written Public Comment Received:

Catholic Community Services (Letter & attachments)
Housing Resources Board (Letter)
Kitsap Mental Health Services (Letter)



250 South Cambrian Avenue
Bremerton, WA 98312

Phone: (360) 405-9486
1-866-246-3642
Fax: (360) 405-9487

*Providing Emergency Transitional
Housing for homeless men of Kitsap County*

October 7, 2009

Kirsten Jewell
Housing Grant Programs
Kitsap Regional Coordinating Council
P.O. Box 1934
Kingston, WA 98346

Dear Kirsten,

The purpose of this letter is to express our concerns regarding the Advisory Review Committee (ARC) funding recommendation for Benedict House Affordable Housing for All Grant (AHFA) 2010 Cycle project application request. Regrettably this decision will impact the lives of homeless men and homeless men with children who call Benedict House their home.

We believe Benedict House should receive full funding from the AHFA because:

1. Allowable use of funds – Supporting building **operation and maintenance costs** of housing projects or units within housing projects eligible to receive housing trust funds, that are affordable to very low-income ((persons)) households with incomes at or below fifty percent of the area median income, and that require a supplement to rent income to cover ongoing operating expenses.
2. Project Application Question 7 – Funds will be used for staff salaries, operations and maintenance costs of the facility. Benedict House Site Monitors have numerous responsibilities, including facility upkeep, building maintenance and ground maintenance. At the same time, CCS will provide on-site housing operations staff to conduct property and business management, direct building maintenance, conduct initial screening/intake of prospective residents and assist each resident with his individualized transition plan.
3. Project Budget Spreadsheet – payroll expenses reflect 4.68 FTE; utilities; repairs and maintenance.
4. Job Description Attachment – Represents 4.68 FTE site monitors. Instead of hiring one full time janitor/maintenance person, all Site Monitors are responsible for the nightly management, facility upkeep, general building and grounds maintenance.
5. Advisory Review Committee – While I recognize the difficult task of the ARC, one phone call could have clarified our position. In the past, the ARC has presented questions to you (Kirsten) for clarification.

We ask that you share our concerns with Mary McClure, the Advisory Review Committee and the Kitsap Regional Coordinating Council and that we remain hopeful that you can find a way to support housing for Bremerton's homeless men.

At the same time, we would be happy to meet with you to further discuss our concerns. Please feel free to contact me at (360) 405-9486, ext 1 if you should have questions or comments regarding our request.

Sincerely,

Pat Millen, OSF
Program Director

Copy: Denny Hunthausen, Executive Director
Rosemary Owens, Grants Manager

Agency of Catholic Community Services of Western Washington, Archdiocese of Seattle



Visit our website at: www.ccsww.org

CATHOLIC COMMUNITY SERVICES SW
JOB DESCRIPTION

Dewey, James, Rick, Terry and On-Call
Name

Job Title: Site Monitor

Catholic Community Services
Agency

Benedict House
Department/Program

Pat Millen, OSF
Supervisor's Name

Program Director
Supervisor's Title

Grade: 5

POSITION DESCRIPTION:

The Site Monitor is responsible for the nightly management, facility upkeep general building and grounds maintenance. This position works under the direction of the Program Director to assure all program goals and objectives are met. This position is responsible for any after hour emergencies that may require management oversight or input.

POSITION RESPONSIBILITIES:

1. Assures Benedict House is set-up and ready to open, oversees evening meal program.
2. Overlap with Site Monitors to assure smooth shift transition.
3. Assist Program Director with case management program.
4. Provide consistent enforcement of program policies, procedures and rules for clients.
5. Informs appropriate personnel of problems with operation of appliances, plumbing, heating and electrical systems to ensure site remains safe and operational.
6. Maintain order and communicate/enforce rules and policies.
 - Log in /out residents.
 - Maintain Nightly Bed List.
 - Record significant occurrences in logbook in a professional manner.
 - Initiate and model respectful interactions with residents.
 - Facilitate night briefings on staff, shelter and client issues and concerns.
 - Assist with wake-ups and morning cleanup.
7. Maintain an atmosphere conducive to a good night's rest.
 - Ensure temperature is at a comfortable degree.
 - Monitor multi-purpose room, sleeping area and bathrooms to maintain safety and security of residents and premises
8. Facility Upkeep
 - Cleaning of common areas to include foyer, multi-purpose room, kitchen, dormitory area, locker room, bathrooms, and computer lab.
 - Kitchen: clean and disinfect all appliances, dishwashers, stove, ovens, refrigerators, freezers and counter tops.
 - Floors: striping, washing and waxing vinyl in kitchen, 1st and 2nd floor lavatories.
 - Cleaning carpet in dormitory, hallway and offices.
9. Building Maintenance
 - Perform minor electrical, plumbing and carpentry tasks.
 - General painting and repairs to interior and exterior of buildings. Includes outside stairwell (metal) and inside stairwell.

From: Carl Florea [carl@housingresourcesboard.org]
Sent: Friday, October 23, 2009 10:15 AM
To: Kirsten Jewell
Cc: Kathryn Cooper

Subject: AHFA Grant - Public Comment

Dear KRCC Board Members,

I am writing on behalf of HRB to encourage you to pass the recommendations of the Applications Review Committee allocating the 2010 Affordable Housing For All dollars.

These funds are critical to HRB's ability to assist some of the lowest income households on Bainbridge Island. In 2009 we lost our project-based Section 8 funding for our transitional housing program. This program allowed us to provide housing to some families in crisis while they got back on their feet. While these funds will not directly replace the loss of Section 8 vouchers, they will allow us to serve some of the same population and keep them from spending more of their incomes on rent than is reasonable and practical. Your vote for approval is a very crucial step to preserving some of the island's diversity. I thank you in advance for your positive vote!

Carl Florea, Executive Director
Housing Resources Board (HRB)
A Community Land Trust
250 Madrona Way NE Suite 110B
PO Box 11391
Bainbridge Island, WA 98110
206-842-1909
Fax 206-842-1120



**KITSAP
MENTAL
HEALTH
SERVICES**

October 22, 2009

Kirsten Jewell
Kitsap Regional Coordinating Council
P.O. Box 1934
Kingston, WA 98346

Re: Comment Regarding The Affordable Housing for All Grant Program - 2010

On behalf of the Kitsap Mental Health Services Board of Directors, our staff, and the clients we serve, I would like to thank the Kitsap Regional Coordinating Council for their consideration and approval of the Bremerton Housing Authority's request for \$40,000 in Affordable Housing funding. This funding will be used to provide much needed rental assistance for our clients, funding which is otherwise extremely challenging to obtain.

It is Affordable Housing for All funding that makes it possible for our clients to maintain their housing. Safe, affordable housing is essential to maintaining our client's mental health and well-being, and facilitates the ability to successfully live in the community. We are grateful for the recommendation to fund this much needed rental assistance and we hope you will find the recommendation worthy of approval.

Sincerely,

Joe Roszak
Executive Director

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Executive Director

*The mission of Kitsap
Mental Health Services
is to shape the future of
mental health through
state of the science
service delivery,
community partnerships
and advocacy.*

Ph (360) 373-5031
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5455 Almira Drive NE
Bremerton, WA 98311

www.kitsapmentalhealth.org





Kitsap Regional Coordinating Council

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Mary McClure
*Executive Management
McClure Consulting LLC*

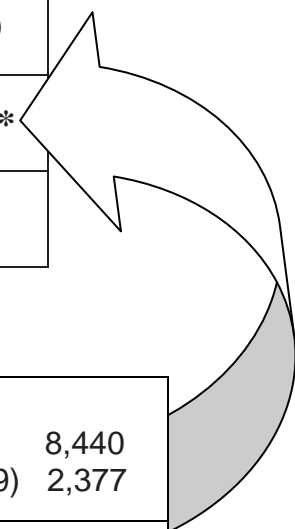
* *Alternate*
** *Ex Officio Member*
*** *Associate Member*

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
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6. Kitsap Cities ~ Population as of April 1, 2009 As per WA State Office of Financial Management November 3, 2009

City of Bremerton	36,620
City of Bainbridge Island	23,290
City of Port Orchard	10,817 *
City of Poulsbo	8,855

Includes:	
City of Port Orchard (April 1, 2009)	8,440
McCormick Woods Annexation Area (July 7, 2009)	2,377
From the KRCC Inter-Local Agreement: IV. MEMBERSHIP AND REPRESENTATION	
2. City Governments:	
a. The Mayor of each city having a population of 10,000 persons or less;	
b. The Mayor and one (1) member of the City Council of each city having a population between 10,001 persons and 30,000 persons;	
c. The Mayor and two (2) members of the City Council of each city having a population greater than 30,000 persons;	
4. City Council and Port of Bremerton representatives may be selected by whatever means established by each specific member agency for a two (2) year term.	





Kitsap Regional Coordinating Council

7b. Land Use: Population & Employment Distribution: Overview

November 3, 2009

Note: UGA Populations (actual) based on Transportation Analysis Zones (TAZ's); 2025 projections based on jurisdictions' Comp Plans & sub-area planning	Actual Population		Projected: 2025: Kitsap CPP		Projected: 2040: PSRC		Convert to Housing Units	Distributed Jobs
	2000 US Census	4/1/2009 WA OFM	+ New Population	Projected Total	+ New Population (2000 →)	Discussion Notes		
Bremerton City	37,259	36,620	14,759	52,017	39,000		Underlying assumptions are the basis of discussion among the Planning Directors and with PSRC. Assumptions should reflect local (not regional) factors & be locally-determined.	Planning Directors with PSRC staff are just beginning this element of the Vision 2040 impacts discussion
East UGA	5,412		2,210	7,622				
West UGA	3,229		2,017	5,246				
Bremerton Port UGA	68		-68	0				
Central Kitsap UGA	21,743		8,733	30,476				
Gorst UGA	154		73	227				
Silverdale UGA	15,276		8,059	23,335	19,000			
Bainbridge Island City	20,308	23,290	8,352	28,660	16,000			
Kingston UGA	1,871		3,135	5,006				
Poulsbo City	6,813	8,855	3,739	10,552	Portion of 12,000	Consider relative city size with all annexation		
UGA	901		3,355	4,256				
Port Orchard City (incl. McCormick Woods annexation)	7,693	10,817	3,600	11,293	Portion of 12,000			
UGA	11,570		3,375	14,945				
Port Orchard UGA Expansion Study Area	0		6,334	6,334				
South Kitsap UGA:	1,241		8,024	9,265				
UGA Population					39,000: includes CK UGA, Kingston, and all other unincorporated UGA's			
	133,537	58%	75,697	76%	209,234	63%		
Non-UGA Population	98,432	42%	23,905	24%	122,337	37%		
	25,000				25,000: Non-UGA or rural			
Total County Population	231,969	247,600	99,602	331,571 ¹				

¹ Adopted Countywide Population Total aligned with WA State OFM Intermediate Population Projection for 2025

From the CPP's adopted 11-19-07: "Population distribution will be reviewed through the Kitsap Regional Coordinating Council process... include an analysis of the Cities' and County's progress in achieving target distributions. If the 76% UGA target mentioned above for new population growth and the overall population targets are met or exceeded, the target for new population will revert to five sixths (83%), as per the revised County-wide Planning Policies adopted by Kitsap County Ordinance #258-01 on August 20, 2001. Otherwise, the target may be reaffirmed or explicitly modified."



Kitsap Regional Coordinating Council

7c. Ferry Fare Policy Advisory Committee

Proposal from the WA State Transportation Commission

Briefing Paper prepared by Walt Elliott, Chair, Kingston Ferry Advisory Committee
November 3, 2009

Issue: What should be the form and relationships for an advisory group to work with Washington State Ferries (WSF) on developing tariff and strategy proposals and on advising the Washington State Transportation Commission (WSTC) on adopting them?

Tariff Setting Background:

The process starts with the Legislature establishing a biennial budget for ferries based on expected total fare revenue. Legislation also specifies considerations that may be made in setting fares, for example, frequent user discounts. WSF then develops the fare and strategy proposals that will achieve this revenue and, after holding public meetings, passes the fare proposals to the WSTC, which either approves or changes them. The WSTC then goes through the process to implement them in the Washington Administrative Code. This includes an announcement of their intention and a public hearing, normally held in Seattle.

Tariff Advisory Committee Background:

Ferry Advisory Committees: By law, Ferry Advisory Committees, appointed by local officials, are established on each ferry route to advise WSF on system issues. In Kitsap, there are four FACs, each to include representative constituents from the route's travel shed: Kingston, Bainbridge, Bremerton, and Southworth. Under the RCWs the FACs are required to review fare pricing strategies. While FAC review is not required for operational strategies WSF has routinely included the FACs in that process.

Previous Tariff Policy Committee: Since 2000, the FACs have exercised their tariff review responsibilities through a WSTC-sponsored Tariff Policy Committee (TPC). Besides FAC representatives, the TPC also included some legislative staff and interest groups such as bicycle clubs and Kitsap Transit. The TPC review of tariff proposals came after WSF had already developed their proposals. The TPC reviewed these proposals and made recommendations to the WSTC regarding their adoption. Since 2000, the TPC dealt primarily with the fare increases needed to replace revenue lost by the elimination of the MVET as a ferry funding source. It reviewed the yearly fare increases and how they should be equitably applied. For example, the TPC developed "tariff route equity" fare policy where each route's fares are based on the distance or time of the ferry run. The TPC was dissolved by the WSTC in January 2007.

2007 Legislation: Facing large future ferry capital cost, the 2007 Legislature prescribed a major overhaul for ferry system planning and financing. It also enacted a two-year hold on fare increases. Now that fare increases are again authorized, re-establishing a tariff policy advisory group is being proposed by both the WSTC and the FACs. Under the 2007 legislation, WSF is now required to develop tariffs to meet revenue targets and also to develop related strategies that reduce capital funding needs. For example, higher peak hour fares would be a pricing strategy to move some riders to the less used travel times, thus reducing the need to add more ferry capacity. Reservations systems would be an operational strategy to reduce the need to expand vehicle holding areas. Because these strategies are intended to change rider behavior, the 2007 legislation called for more public and FAC involvement in the process. While in the past the FACs and the public reviewed WSF proposals after they had been

developed, the 2007 legislation required WSF to include public meetings and FACs in the development process. Now the tariff policy group will be involved in the beginning of the tariff process, instead of only at the end.

Tariff Policy Advisory Committee (TPAC) Proposals

At the invitation of the WSTC, the FAC Executive Council (including the Chairs of each FAC throughout the system) made a proposal in July 2009 to the WSTC for a new tariff advisory group. The WSTC responded to the FAC Executive Council, WSF, and key Legislators in late October with a proposed Tariff Policy Advisory Committee or TPAC (*attached*). The WSTC's proposal would set up the TPAC under the auspices of the WSTC. Beyond participating in developing tariff proposals, the TPAC would review pricing strategies, operational strategies and ferry system costs looking at where they may be reduced. The last item would require implementing legislation.

Issues with the WSTC proposal

Below is a summary of major points of concern with the WSTC proposal:

- The TPAC would be created outside of the FAC system, duplicating functions that the FACs are required to do under statute. This would both weaken the FACs and reduce the voice of riders and ferry communities in (WSF) system decisions that involve fares, service and operations.
- Local elected officials would not designate their representatives to the TPAC. Instead, the WSTC would choose the committee members from among a variety of recommendations, including those from local officials.
- West Sound communities would be under-represented on the TPAC. While other ferry routes each have a representative, the four West Sound routes would only have one representative on the TPAC. This would be inequitable, as the Kitsap routes comprise 60% of the system's riders. It would also not recognize the diverse needs of our Kitsap routes.
- Committee members from ferry routes would be a minority (6 of 14) on the Committee. The majority of the committee is ferry interest groups most of whom are already represented on the FACs.
- From the rider and ferry community perspective, a TPAC under the direction of WSTC is not well suited for system cost oversight nor for assessing the impacts of strategies to change rider behavior and changes to route service. This is not a legislated role of WSTC. The consideration of cost/service tradeoffs is best accomplished by collaboration between WSF, local governments, and the FACs.

Update: Wednesday, October 28, there was a meeting of the WSTC with key legislators (Haugen, Clibborn, Seaquist, Rolfes, Appleton, Morris, and others from ferry-dependent communities); co-chairs of FAC Executive Council Elliott and Mendell attended and spoke. Agreed that the proposal needs to be re-worked collaboratively among WSF, the WSTC, and FAC's and brought back for further consideration, probably after Thanksgiving.



TARIFF POLICY ADVISORY COMMITTEE (TPAC)

DRAFT Proposal

Background

Current law (*established in 2007 – see RCW's 47.60.290 & .315*) directs Washington State Ferries (WSF) to review fares annually and develop a fare proposal per several statutory directives including the following:

- Use data from the Commission's ferry user survey
- Develop the proposal with input from affected ferry users by public hearing and by reviews with the affected FAC's
- Consider the impacts on users, capacity and local communities

Once the WSF review is complete and the above directives are met, WSF is required to report the results of their fare review and provide fare revision recommendations to the Commission. The problem with this process as currently prescribed is that it is bifurcated in that "joint" discussions regarding fares and fare policies amongst representatives of the key players (Commission, WSF and FAC's/ riders) is no longer occurring as it once had when the Commission's former Tariff Policy Committee (TPC) was in place.

It would be ideal if representatives of the three entities could jointly discuss and develop the fare proposal for each year so that when the recommendations finally reach the full Commission, the proposal is representative of a collaborative, transparent process. While it is possible that all may not agree to one final proposal, it is critical that they work together throughout. Therefore, we suggest the following proposal to essentially re-institute the former "TPC" – now referred to as the "TPAC" under this proposal. To achieve the vision in this proposal, some statutory changes may be needed to clarify rate setting expectations.

Purpose of TPAC:

- In cooperation with WSF, conduct an annual review of the tariff structure, revenue needs, and tariff policies.
- Formulate ferry tariff proposals, and make recommendations for changes to the tariff policy structure, to the Commission for its consideration in setting tariff rates and policies.
- Serve in an advisory role to the WSTC on all matters related to the ferry fares, including but not limited to:
 - Pricing and service strategies
 - Ferry system operational costs impacting fares
 - Fare and service options as well as vessel enhancement opportunities aimed at controlling and/or reducing system operational costs

Appointing Body:

The WSTC will appoint the members of the TPAC. Membership nominations may come to the Commission from the Ferry Advisory Committee's (FAC) Executive Council, their respective local FAC's, and local and regional governmental appointing bodies.

Terms & Composition of the TPAC:

- Each TPAC member will serve a term of four years with the option for reappointment. Initial terms may be shorter for some members so that expirations are staggered.
- TPAC members will elect a chair to serve a term of one year. The Chair may be re-elected if the TPAC chooses.
- TPAC members will serve without compensation. They must be residents of ferry-served communities and demonstrate identified areas of expertise appropriate to the public interest they represent on the Committee (*see membership list below*).
- There will be 14 members representing the following areas of expertise and/or entities:
 - 6 members representing ferry routes as follows: Vashon Island, Kitsap County, Whidbey Island, Port Townsend, Anacortes, and the San Juan Islands.
 - 2 Transit Representative: Kitsap and Metro/ Sound Transit
 - 1 Commercial/ Freight Representative
 - 1 Bike/ Pedestrian Representative
 - 1 Ferry Union Representative
 - 2 Chamber of Commerce/ EDC Representatives – Kitsap Co. and San Juan Islands
 - 1 Statewide Tourism Representative
- The WSTC will appoint one of its members to serve as an ex-officio member

General Provisions:

- Meetings of the TPAC shall be open to the public.
- Staff support of the TPAC will be provided by WSF under the guidance of the WSTC. Support will include but not be limited to:
 - Fare and tariff policy analysis and data
 - Operational cost data and analysis
 - Usage/ ridership data
 - Meeting and logistical management
 - General administrative support



Kitsap Regional Coordinating Council

2009 Budget: Preliminary for Discussion
November 3, 2009

Chair
Mayor Kathryn Quade
City of Poulsbo

Vice-Chair
Commissioner Steve Bauer
Kitsap County

Commissioner Charlotte Garrido
Commissioner Josh Brown
Kitsap County

Mayor vacancy
Council Member Carol Arends
Council Member Will Maupin
Council Member Dianne Robinson
City of Bremerton

Mayor Chris Snow
Council Member Debbie Vancil
Council Member Kim Brackett *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers *
City of Port Orchard

Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
Suquamish Tribe***

Council Chair Jeromy Sullivan
Council Member Kelly Baze *
Port Gamble S'Klallam Tribe***

Commissioner Cheryl Kincer
Commissioner Bill Mahan *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
Naval Base Kitsap**

Mary McClure
Executive Management
McClure Consulting LLC

* Alternate
** Ex Officio Member
*** Associate Member

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)

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1. Core Program			
Expenses	Amended 2008	Adopted 2009	Proposed 2010
Core Program			
Management Services *	\$309,230	\$279,820	\$204,390
Communication Forum	\$86,070	\$ 84,180	See attached description of Work Program
Growth Management Coordination (includes federal trans funding cycle)	\$78,750	\$ 77,020	
Organizational Devel & Program Management	\$ 70,160	\$ 68,620	
Organizational Costs *	\$ 15,000	\$ 15,000	\$7,000
Dues-Funded Core Program ²	\$324,230	\$294,820	\$211,390
Sources of Funds			
Estimated Beginning Balance ¹	\$ 3,000	\$ 25,236	Not known ¹
Member Dues <11.6% decrease>	\$244,468	\$239,090	\$211,390

2. Broadband Program: 2010 Work Program & Budget was adopted September, 2009			
Expenses			
Management Services *	\$ 34,030	\$38,030	\$19,000
Legal Fees	\$ 4,000	-	-
Telework Pilot Project	\$ 90,000	\$ 60,000	-
Member-Funded Broadband Program	\$128,030	\$ 98,030	\$19,000
Sources of Funds			
Kit-Net member agency assessments	\$ 38,030	\$ 38,030	\$19,000
Telework Pilot Project (WA State Contract) ²	\$ 90,000	\$ 60,000	-

3. Housing Grant Programs Self -Funded thru Document Recording Surcharge Fees			
Expenses			
Funding Decisions for State & Federal Programs Housing, CDBG (except Bremerton)	\$74,250	\$ 50,000	\$84,040
Source of Funds			
Housing Grant Program Administration Fee	\$ 76,762	\$ 40,000	\$76,000 + ³

Unallocated ³	0	\$9,506	Not known ¹
Total Work Program	\$452,260	\$402,356	Not yet final

* Most projected expenses are included in **category management services** except \$7,000 (estimated) for website, phone, post office box, insurance.

BKAT taping of 11 Executive Board meetings provided as part of Kitsap County's contract with BKAT & tape to BITV.

¹ Carry-over from 2009 to 2010 not yet estimated.

² The Core Program for 2010 does not include any longer the Housing Grant Programs.

³ County Auditor estimates up to \$35,000 additional from 2331 funds (new late 2009 and 2010)



Kitsap Regional Coordinating Council

2010 Budget & Work Program Assumptions

One quarterly meeting of each of three standing committees;

Transportation (TransPOL + TransTAC combined)

Planning Directors Forum

Public Works Group

Executive Board: (10) monthly meetings February – December, except August

Coordination with Puget Sound Regional Council:

Policy-level representatives' monthly teleconferences

(to be refined based on 6 months experience during 2009)

Director to participate in Regional Staff Committee & Regional Project
Evaluation Committee

Key topics:

- | | |
|-----------------------|--|
| Elected Officials: | UGA Mgmt Agreement and ILA development, including discussion of LOS & Governance in Rural Areas
Review proposed cost efficiencies across jurisdictions
TransPOL, as described below |
| Planning Directors: | Population & Employment Projections
Finalize Countywide Planning Policy consistency revisions
Adoption and Ratification of the CPP's
Resource to UGA Mgmt Agreement and ILA development
Forum for discussion: Rural definitions
Shoreline Master Plan Updates (as useful) |
| Transportation: | Tracking federally-funded project obligations
Review and recommend priorities for non-motorized funding & project development, based on 2009 Non-Motorized Ad Hoc Committee report
Begin identifying projects for regional funding competition |
| Public Works: | Implementation Steps from Solid Waste Plan Update
Identify cost efficiencies across jurisdictions
Resource to UGA Mgmt Agreement and ILA development |
| Finance/Operations | Resource to UGA Mgmt Agreement and ILA development
Identify cost efficiencies across jurisdictions |
| Economic Development: | [Need to review Retreat Recommendations and caucus with the leads identified at that time] |
| Legislative Agenda: | One dinner only during 2010, pre-session. Invite participation from our State Legislators in Board Study Sessions. Also use Study Sessions to track ferry issues. |



Kitsap Regional Coordinating Council

What you should expect:

This Work Program and Budget does not have the flexibility to add significant projects ~ ARRA funding program, Non-Motorized Ad Hoc Committee, Revenue Sharing ILA a year early, and so forth.

If other compelling programs, projects, or topics appear on the horizon, additional funding will be required. Regional Council staff can manage consultant- or staff-performed projects.

If projects are delayed, there will not be additional staff available to push them forward once blockages are removed! They will remain... delayed!

We don't anticipate substantial deterioration of what the Regional Council can accomplish during 2010 ~ in fact, it is a "down year" in the transportation funding cycle and we anticipate getting the staff work on the CPP revisions substantially completed during 2009. The Non-Motorized Ad Hoc Committee is winding towards conclusion during November. The groundwork is laid for a productive 2010 ...

As in the past, requests that can be accommodated in the course of regular meetings and activities, will be [of course!]

The phones will be answered reliably from 8:30 – 11:30 a.m. ~ Monday through Thursday.

Scheduled committee meetings that are cancelled won't be re-scheduled ~ We'll have to wait until the next opportunity to work on business together.

The ever-tightening estimate of meeting expenses and mileage etc. can be achieved by their being managed as part of the Executive Management services contract, rather than expensed and itemized for County review.

What's not included in this Work Program:

Scheduling and re-scheduling meetings. General membership dinners. A second Legislative Dinner. An Executive Board meeting in January (which will actually work better form some of the newly-elected officials and Councils.)

Annual Executive Board Retreat ~ suggest using Study Sessions & plan a retreat in early 2011.

Monthly updates to Council members who are not on the Executive Board. You're probably asking "Did we ever do that?" and the answer is "yes" – for a while. At first, we published a jazzy quarterly newsletter and mailed it to a wide audience; then we transitioned to an e-newsletter. Lots of compliments, but we decided to focus on our member jurisdictions and agencies. But this year, we've taken on so many other things that this is one that fell by the wayside. It is still an excellent idea, communicating with all of the elected officials in our midst. We'll try to do it twice during 2010.



2010 Cost Allocations
Proposed November 3, 2009

These figures use the same % spread as since 2007 and do not take into consideration any changes in 2009 Population and/or Assessed Valuation.
2009 reflects 2.2% decrease from 2008 → 2009.

Proposal: 14.5% decrease (compared to 2009) in member agencies support of the Kitsap Regional Coordinating Council + Kit~Net.

	2007	2008	2009			Proposed 2010		
	KRCC Dues	KRCC Dues	KRCC Dues	Kit~Net Assessment	Total Support	KRCC Dues	Kit~Net Assessment	Total Support
Kitsap County 59.5%	\$141,972	\$145,660	\$145,660 \$142,456	\$10,765	\$153,221	\$125,778	\$4,000	\$129,778
Bremerton 11.8%	\$28,049	\$28,781	\$28,781 \$28,148	\$2,000	\$30,148	\$24,944	\$750	\$25,694
Bainbridge Island 13.3%	\$31,725	\$32,550	\$32,550 \$31,834	\$2,000	\$33,834	\$28,115	\$750	\$28,865
Port Orchard 2.8%	\$6,693	\$6,867	\$6,867 \$6,716	\$1,000	\$7,616	\$5,919	\$750	\$6,669
Poulsbo 3.1%	\$7,331	\$7,523	\$7,523 \$7,358	\$1,000	\$8,358	\$6,553	\$1,000	\$7,553
Pt Gamble S'Klallam Tribe 0.5%	\$1,124	\$1,155	\$1,155 \$1,130	[\$500]	\$1,130	\$1,057	[\$500]	[\$1,057]
Suquamish Tribe 0.5%	\$1,124	\$1,155	\$1,155 \$1,130	[\$500]	\$1,130	\$1,057	[\$500]	[\$1,057]
Port of 3.6% Bremerton	\$8,638	\$8,861	\$8,861 \$8,667	[\$500]	\$8,667	\$7,610	[\$500]	[\$7,610]
Kitsap Transit 4.9%	\$11,612	\$11,916	\$11,916 \$11,651	[\$500]	\$11,651	\$10,357	[\$500]	[\$10,357]
TOTAL	\$238,268	\$244,468	\$239,090	\$16,765	\$255,855	\$211,390	\$7,250	\$218,640



For Your Information



October 27, 2009

MEMORANDUM

To: Mary McClure

From: Bill Stewart

Re: Westbury Update

The company's management has been making substantive commitments toward establishing production operations in Kitsap County.

Westbury anticipates taking occupancy of about 19,000 square feet at Twelve Trees Business Park by Nov 15. Tenant improvements will begin at that time. The company also is in discussion with prospective providers of broadband capacity to their facility.

Westbury's current plans include hiring 6-8 persons in November to begin training and assembly of the first product units. The output will provide initial support for sales staff who will be hired in December for product launch in 20 U.S. markets in January. Additional production staff will be added subsequently. The company has entered into a first-source hiring agreement with the Kitsap Work Source Center, whose staff will conduct recruitment, screening and referral as production job orders are placed.

To meet the production start-up and product launch schedule, management is completing supply chain arrangements. Westbury is making a concerted effort to procure from Kitsap County businesses where practicable. They have already contracted with a Bainbridge Island-based marketing firm.

This week management also expects to receive the valuation report for its patents/licensing contract. The valuation is being conducted by Hanlin Moss Group P.S., who are certified public accountants, valuation accountants, and fraud examiners.

Meanwhile, HUD's Regional Office in Seattle is well along with its review of Kitsap County's Section 108 application. A conference call was held on Tuesday with a review panel from HUD headquarters in Washington, D.C.



Kitsap Regional Coordinating Council

Affordable Housing ~ AHFA Grant Program

\$134,652 of AHFA funds returned for re-allocation during the current cycle:

2004 Cycle:

Agape Unlimited \$581.61

2005 Cycle:

West Sound Treatment Center \$484.45
Low Income Housing Institute \$1,700.00

2006 Cycle:

Agape Unlimited \$32.65
Catholic Community Services \$1,331.18

Archdiocesan Housing Authority \$34.91
Housing Resources Board \$94.04

2007 Cycle:

Bremerton Housing Authority \$57,868 ¹
Kitsap Community Resources \$15,008 ²

2008 Cycle:

Kitsap Community Resources \$57,519 ³

¹ 2 years of un-used Voucher-type Rental Assistance
² Project upgrades that were not completed in contract timeframe
³ O&M for a Transitional Housing duplex whose lease was lost

Returned Funds Report: *November 3, 2009*

Attached are a breakdown of funds that have been returned for use by other projects and jurisdictions:

Affordable Housing ~ AHFA Grant Program

Transportation ~ federal ARRA stimulus funds

Transportation ~ Federal ARRA Stimulus Funds

Original Awards:

- (1) City of Poulsbo: Viking Avenue Phase 2 \$3,800,000
- (2) Bainbridge Island: Core 40 Non-Motorized \$ 150,000

Funded thru funds returned by a King County Project:

- (3) Port of Bremerton Cross-SKIA Connector \$2,623,386
Funds returned [\$376,614] to a King Co. project

Funded thru funds returned by Poulsbo #1 above:

- (4) City of Poulsbo Viking Avenue Phase 3 \$1,070,643
Note: Possible funding for additional projects, if funds returned by this project due to legal action

Good stewardship of funds
(by contractors & program manager)
Benefits everyone
Especially during tight financial times



Kitsap Regional Coordinating Council

MEETING SCHEDULE: Through end of 2009

<p>Executive Board Meetings Norm Dicks Government Center Main Meeting Chambers 8:00 – 11:00 a.m. December 1</p>	<p>Revenue Sharing ILA Review Committee NDGC: City Council Conference Room 2:00 p.m. – 4:00 p.m. November 17</p>	<p><i>We will be finalizing 2010 calendars right after Thanksgiving. Stay tuned!</i></p>
<p>Planning Directors Suquamish Admin Building 8:30 a.m. – 12:00 p.m. November 19 10:00 a.m. – 2:00 p.m. December 2</p>	<p>Transportation Policy Committee & Transportation Technical Advisory Committee Kitsap Transit Conference Room <i>DATE TO BE CONFIRMED</i></p>	<p>Public Works NDGC, City Council Conference Room 12:45 – 2:45 p.m. November 12</p>
<p>KRCC Trails Work Group Kitsap Transit Conference Room 1:30 – 4:00 p.m. November 2</p>	<p>Kit~Net Policy Advisory Group Bremerton City Council Meeting Room, NDGC (<i>&VTC sites thru Kitsap –exact locations TBA</i>) 10:00 – 11:30 a.m. November 12</p>	<p>Executive Committee KCCHA Silverdale Conf Room 9:00 – 11:00 a.m. November 10 December 8</p>
<p>Teleconference calls among Kitsap reps to PSRC Policy Boards & Staff Committees:</p> <p>Executive Board: Nov 23 @ 9:00a.m. Transportation: Nov 10 @ 1:30p.m. Dec 8 @ 1:30p.m. Growth Management: Nov 9 @ 11:30a.m. Dec 7 @ 1:30p.m. Economic Development: Nov 30 @ 9:30a.m.</p> <p>Telcon's will be approx 30 minutes. Reminders, call in details and PSRC Meeting Agendas will be circulated among Reps 1 week prior to each call.</p>		

Call 360-377- 4900 for further details