



Kitsap Regional Coordinating Council

Chair
Commissioner Steve Bauer
Kitsap County

Vice-Chair
Mayor Patty Lent
City of Bremerton

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Council Member Will Maupin
Council Member Dianne Robinson
Council Member Greg Wheeler *
City of Bremerton

Council Member Kim Brackett
Council Member Hilary Franz
Council Member Kirsten Hytopoulos *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers
Council Member Jim Colebank *
City of Port Orchard

Mayor Becky Erickson
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
*Suquamish Tribe****

Council Chairman Jeromy Sullivan
Council Member Kelly Baze *
*Port Gamble S'Klallam Tribe****

Commissioner Bill Mahan
Commissioner Roger Zabinski *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* *Alternate*
** *Ex Officio Member*
*** *Associate Member*

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)

www.KitsapRegionalCouncil.org

Executive Board Meeting Tuesday, October 5, 2010 Norm Dicks Government Center

AGENDA

- Study Session: Building the Legislative Agenda: 2011 * 8:00 a.m.
- Board Meeting:
1. Call to Order 9:00 a.m.
 2. Citizen Comments (PLEASE KEEP COMMENT TO THREE MINUTES)
 3. Consent Agenda: *Action* (5)
 - a. Approve Minutes of September 7, 2010 Meeting *
 - b. Low Income Housing Grant Program: Affordable Housing for All: Funding Recommendations: Open Public Comment Period *
 4. From the Executive Committee:
October Board Retreat * *Update* (5)
 5. Work Program Report:
 - a. Sustainable Communities *Update* (30)
 - i. Energy Efficiency Programs *Hilary Franz & Charlotte Garrido*
 - ii. Grant Application with Kitsap Transit
 - b. Revisions to Countywide Planning Policies
 - i. Employment Distribution *Report* (20)
 - ii. Revised Schedule * *Action* (10)
 - c. Transportation
 - i. Federal Funding Cycle Timing & Contingency List * *Report* (10)
 - ii. WA Transportation Commission *Report* (10)
 - o Transportation Listening Session *
 - o Priority Projects List *
 - d. Low Income Housing * *Report* (15)
 6. Member Agency Comments
 7. Citizens Comments (AS TIME PERMITS)
 8. Adjourn 11:00 a.m.

* *Materials in Board packet*
(ESTIMATED TIME)



Study Session Materials





Kitsap Regional Coordinating Council

Note!
Attached are materials from Legislative Sponsors (Port Orchard, Kitsap Transit, AWC) that we received subsequent to the September packet ~ the issues are included in the worksheets for this Board meeting.

Chair
Commissioner Steve Bauer
Kitsap County

Vice-Chair
Mayor Patty Lent
City of Bremerton

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Council Member Will Maupin
Council Member Dianne Robinson
Council Member Greg Wheeler *
City of Bremerton

Council Member Kim Brackett
Council Member Hilary Franz
Council Member Kirsten Hytopoulos *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers
Council Member Jim Colebank *
City of Port Orchard

Mayor Becky Erickson
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
*Squamish Tribe****

Council Chairman Jeremy Sullivan
Council Member Kelly Baze *
*Port Gamble S'Klallam Tribe****

Commissioner Bill Mahan
Commissioner Roger Zabinski *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* *Alternate*
** *Ex Officio Member*
*** *Associate Member*

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

Study Session: 2011 Legislative Agenda

October 5th, 2010

TIMELINE

- July/August Canvas Kitsap Agencies for key legislative issues; compile for review.
- September 9th Review & defer for discussion
- October 5th First refinement – rank & discuss
- November 2nd Second refinement – finalize priorities
- December 7th Adopt
- December 16th Legislative Dinner

In preparation for a productive discussion at the October 5th Study Session, please consider the 52 legislative issues (!!!) on the following three-page worksheet. The issues are sorted into two preliminary categories:

- Page 2: funding-oriented issues
- Page 3 & 4: policy-oriented issues

For each issue, please rank its priority using this key in the first blank column:

1. High priority for KRCC
2. Moderate priority for KRCC
- ~ or ~
- A. High priority to endorse, but not KRCC-specific
- B. Moderate priority to endorse, but not KRCC-specific
- ~ or ~
- X. Do not support this issue.

Please prepare these worksheets for Tuesday's discussion.

In addition to this ranking, please indicate in the final column (Willing to Lobby?) whether or not you are willing to commit either your time or staff time/resources to actively lobby for that issue.

Based on upcoming Tuesday's Board discussion, there are several possibilities as to how the issues can be further sorted/refined; the intent of this worksheet is to provide a good starting point for your discussion.

Thank you!

| AGENCY | # | LEGISLATIVE ISSUES - FUNDING | RANK | WILLING TO LOBBY? |
|----------------------------------|----|---|------|-------------------|
| Kitsap County | 1 | Create a predictable and sustainable source of funding for ferry operations and capital needs, including one or more new 144-car ferries | | |
| Kitsap County | 2 | Fund SR 3 expansion in Gorst via additional lanes or new bypass bridge | | |
| Kitsap County | 3 | Approve capital funding for the Kingston Village Green project | | |
| Kitsap County | 4 | Restore mental health treatment state beds, preserve allocation of county beds in state facilities and eliminate surcharges to counties | | |
| Port of Bremerton | 5 | Include \$1.1 million in the 2011 Capital budget for infrastructure development at the Port of Bremerton. | | |
| Mason County | 6 | Funding for completion of design, right of way acquisition and construction of the Belfair Bypass project. Also supported by: Port of Bremerton, City of Bremerton, Mason County, North Mason School District, Overton & Associates, & Washington State Department of Transportation. | | |
| Kitsap Transit | 7 | \$3 - \$5 million in Washington State Department of Transportation toll credits | | |
| Kitsap Transit | 8 | Regional mobility grant for Agate Pass/Suquamish Way improvements, including those for bikes and pedestrians | | |
| Kitsap County Health District | 9 | Retain non-categorical Public Health funding | | |
| Kitsap County Health District | 10 | Sustain 5930 funding (funded by the Tobacco Control Account that is exhausted 7/1/11) | | |
| Kitsap Community Resources | 11 | Preserve current level of state funding for the Washington State Housing Trust Fund | | |
| Association of Washington Cities | 12 | Pursue a stable funding source for Municipal Research and Services Center: Contingent on the passage of I-1100 and/or I-1105 | | |
| Association of Washington Cities | 13 | Pension Funding: Need for level/stable contribution rates that do not fluctuate with economic "boom/bust" cycles. In addition, consider pursuing a deferral of any increase in employer contributions from July 2011 to January 2012. | | |
| Kitsap Community Resources | 14 | Carry forward 'Community Safety Net' priority from KRCC's 2010 legislative agenda – includes: Emergency & Low Income Housing, General Assistance Unemployable Benefits, Public Health Funding, & Planning for People Leaving State Care (e.g. corrections, mental health, foster care). | | |
| Association of Washington Cities | 15 | State Budget - Continued Appropriation of Committed State Funds: Includes maintaining full mitigation for streamlined sales tax; continuation of the city-county assistance account; continuation of important state-shared revenues such as the criminal justice assistance account, liquor excise tax account and liquor revolving account; maintenance of nearly full funding for local public health jurisdictions. <i>Re-instate Public Works Trust Fund & Washington Wildlife Recreation Program.</i> | | |
| Washington Environmental Council | 16 | Obtain a permanent revenue source for storm water project grants for local governments. Also supported by Washington Conservation Voters. | | |

| AGENCY | # | LEGISLATIVE ISSUES – POLICY | RANK | WILLING TO LOBBY? |
|--|----|---|------|-------------------|
| Kitsap County | 17 | Require consideration of a county’s ability to pay in binding interest arbitration decisions | | |
| Kitsap County | 18 | Assist counties and cities by encouraging expanded annexation territories for city services consistent with Boundary Review Board criteria, such as through a temporary state sales tax contribution to cities | | |
| Kitsap County | 19 | Expand local infrastructure financing programs to unincorporated and newly annexed areas of counties | | |
| Kitsap County | 20 | Relief from forest compensating tax applied to acquisition of private timberlands by county | | |
| Kitsap County | 21 | Allow public operation and maintenance of large on-site septic systems in rural areas | | |
| Kitsap County | 22 | Add an indexing clause to the latecomers agreement compensation requirements for infrastructure investment | | |
| Kitsap County/ Kitsap County Health District | 23 | Support Washington State Association of Counties objective to secure additional local revenues and flexibility, in areas such as enhancement districts, road funds, utility tax and expanded franchise authority | | |
| | | Support efforts of Washington State Association of Counties and others to provide counties with more funding tools | | |
| City of Poulsbo/ Association of Washington Cities | 24 | Support for Association of Washington Cities’ “City Flexibility Package” | | |
| | | City Fiscal Flexibility: Includes Real Estate Excise Tax flexibility, expanding use of lodging tax (<i>with a population threshold?</i>), eliminate restrictions on wine/beer taxes, reduce grant/loan matching requirements, expanded uses of drug forfeiture funds, and expand uses of parking tax. | | |
| City of Bremerton | 25 | Limit allowable concentration of sex offenders residing in one jurisdiction. | | |
| City of Poulsbo | 26 | Street utility authority | | |
| City of Poulsbo | 27 | Tax increment financing | | |
| City of Poulsbo | 28 | Expand Recreational Users Statute – minimize local government jurisdiction liability for trails on transportation corridors. | | |
| City of Poulsbo/ Kitsap County Health District | 29 | Support for Safe Drug Disposal Legislation | | |
| | | Support prescription drug take-back programs | | |
| City of Port Orchard | 30 | Revise state law to allow South Kitsap/Port Orchard be able to use/access Public Facilities District funding. | | |
| City of Port Orchard | 31 | Revise state law to do away with requirement that Second Class Cities must go out to bid every year for “official” newspaper designation and to allow cities to publish their legal notices either in print or on the newspaper’s website with online Affidavit of Publication requirements. | | |
| City of Port Orchard | 32 | Allow Cities to either sell Court Collection debt to an outside entity or find other legal means to reduce unpaid fine/collection debt. | | |
| City of Port Orchard | 33 | Revise mandate/enforce the sale of the inner harbor line land to the City and provide a payment plan to purchase, similar to the current lease agreement. | | |

| | | | | |
|---|----|--|--|--|
| City of Port Orchard | 34 | Public Records Requests: Allow Cities to charge for staff time to compile the documents and for attorney review costs to be reimbursed. | | |
| City of Port Orchard | 35 | Limit Planning Commissioner terms to 4 years (currently set for 6 years). | | |
| City of Port Orchard | 36 | Mandate that anytime a State highway is part of a City's annexation, that the State will maintain jurisdiction over repairs and maintenance of that Highway until the City reaches its population threshold. | | |
| City of Port Orchard | 37 | Revise law to allow a change in the makeup of the Hotel/Motel Tax committee members. | | |
| Port of Bremerton | 38 | A bridge across Sinclair Inlet needs to be included in the Bremerton Economic Development Study as one of the alternatives to transportation corridor relief. | | |
| Kitsap Transit | 39 | Easing of high-capacity plan requirements (<i>see info sheet</i>) | | |
| Kitsap County Health District | 40 | Eliminate on-site inspector certification and land fill inspector certification | | |
| Kitsap County Health District | 41 | Increase immunization rates (tighten exemption criteria) | | |
| Kitsap Transit | 42 | Direct Department of Social and Health Services to work with transits and paratransits on combined Medicaid and general paratransit funding. | | |
| Kitsap Transit | 43 | Re-interpret/update 18 th Amendment limitations on use of Department of Transportation property for transit and non-motorized transportation uses. | | |
| Association of Washington Cities | 44 | Criteria for Binding Interest Arbitration: Consider other factors such as: ability to pay, economic conditions (state, regional, and local), and other regional characteristics. Also look at qualifications for arbitrators. | | |
| Association of Washington Cities | 45 | Local Liquor Tax: Contingent on the passage of I-1100 and/or I-1105, Association of Washington Cities will pursue a local option liquor tax. | | |
| Association of Washington Cities | 46 | Streamline business licensing operations among governments, and continue to explore centralization or alternatives which improve efficiency of local B&O tax process among cities. AWC will strongly defend against any efforts to centralize municipal B&O tax collection and administration. | | |
| Association of Washington Cities | 47 | AWC will oppose any efforts to eliminate the Annexation Sales Tax Credit. | | |
| Washington State Association of Fire Chiefs | 48 | Simple majority elections (50% plus 1) for Emergency Medical Services Levies and Benefit Charge elections. | | |
| Washington State Association of Fire Chiefs | 49 | Mandatory Residential Sprinkler Systems in New Construction, and eliminating all barriers regarding voluntary installation. | | |
| Washington State Association of Fire Chiefs | 50 | Provide cities joining Regional Fire Authorities with the same property tax incentive they receive when annexing into a fire district. | | |
| Washington State Association of Fire Chiefs | 51 | Wild Land Fire Issues, including "no man's land" responses and adoption of the International Wildland Urban Interface Code (W.U.I.). | | |
| Washington State Association of Fire Chiefs | 52 | Chemical, Biological, Radiological, Nuclear, high-yield Explosives (CBRNE)/ Funded Regional Hazardous Materials Teams | | |

City of Port Orchard

2011 Legislative Priorities

Public Facilities District (PFD):

Current law is written to exclude South Kitsap as no projects were in the works when law was written. Would like to have this revisited and changed to allow South Kitsap/Port Orchard be able to use/access funding. Right now as the law reads, South Kitsap/Port Orchard is permanently barred from using these funds, despite paying into the fund every year, for such items as parks, event center, or ongoing maintenance of City facilities.

Official Newspaper Designation for Second Class Cities:

Revise law to do away with requirement that Second Class Cities must go out to bid every year for "official" newspaper designation and to allow cities to publish their legal notices either in print or on the newspaper's website with online Affidavit of Publication requirements.

Court Collection:

Revise law to allow for sale of debt to an outside entity. Currently, the City has \$3.5 million in unpaid fines through its Municipal Court. Suggest law that would allow Cities to either sell the debt to an outside entity or find some other legal means to reduce its unpaid fine/collection debt.

Inner Harbor Line:

Revise statute to mandate or enforce the sale of the inner harbor line land to the City and to provide a payment plan to purchase said land, similar to the current lease agreement. It should be noted that in 2010, 6272 SL was passed, which changed RCW 79.115.030 Relocation of harbor lines authorized by legislature. The remaining language is: "The commission on harbor lines is authorized to change, relocate or reestablish harbor lines." The text balance of this RCW was removed.

Public Records Requests:

Allow for Cities to charge for staff time to compile the documents and attorney review costs to be reimbursed.

Hotel/Motel Tax:

Revise law to allow a change in the makeup of the committee members. Right now it is equal Hoteliers and Recipients, with Councilmember as the Chair. This has become a political hotcake and would like to see this Committee be better rounded to more fairly distribute the funding.

State Highway Maintenance:

Revise law to mandate that anytime a State highway is part of a City's annexation, that the State will maintain jurisdiction over repairs and maintenance of that Highway until the City reaches its population threshold.

Planning Commission Terms:

Term limits are set by RCW 35.63.030 for six years and would like term limits reduced to four (4) years. This would allow for more active participation by community members to serve on this Commission and would keep term limits at the same level of local elected officials.

Kitsap Transit Legislative package 2011-2012

Richard M. Hayes, Executive Director

1. Securing \$3M-\$5M in toll credits: for the local match for ferry and ferry-corridor projects

2. Changes to high-capacity legislation to:
 - A. Allow use of regional plans (POF and Vision 2040 plans) in place of state requirements
 - B. Retention of DOT/WSF participation
 - C. Limit expert review panel role to areas outside approved plan
 - D. Keep and expand:
 - transit/land-use planning linkage
 - sustainability focus

3. Secure "earmark" for 2011-2012 Regional Mobility grant for KT's SR 305 corridor-priority project: Transportation System Management (TSM) treatments at Agate Pass Bridge to include bike and pedestrian facilities

4. Direction to DSHS to work with transits and paratransits on combined Medicaid and general paratransit funding

5. Re-interpretation/updating of 18th Amendment limitations on use of DOT property for transit/alternative transportation uses to include:
 - A. No-cost use of DOT right-of-way when treatments are part of an adopted corridor plan
 - B. Use of context-sensitive design to facilitate inclusion of TSM treatments, including bike/pedestrian

KT's Top Three 2011-2012 Legislative Priorities

1. \$3M-\$5M in DOT toll credits
2. Easing of high-capacity plan requirements
3. Regional mobility grant for Agate Pass/Suquamish Way improvements, including those for bikes and pedestrians

**Association of Washington Cities
Subcommittee Recommendations to
2010-11 Legislative Committee**

| Subcommittee on City Fiscal Health and Flexibility | | |
|---|--|-----------------|
| Subcommittee Recommendation | Issue | Comments |
| | City Fiscal Flexibility: AWC will pursue proposals that support fiscal flexibility, cost-effective options, and local discretion in allocating resources in order for cities to best provide essential services. Examples include: REET flexibility, expanding use of lodging tax (<i>with a population threshold?</i>), eliminate restrictions on wine/beer taxes, reduce grant/loan matching requirements, expanded uses of drug forfeiture funds, and expand uses of parking tax. | |
| | State Budget - Continued Appropriation of Committed State Funds: Close monitoring is needed to ensure that important state-shared revenues and state funds continue to be allocated to local governments. This includes: maintaining full mitigation for streamlined sales tax; continuation of the city-county assistance account; continuation of important state-shared revenues such as the criminal justice assistance account, liquor excise tax account and liquor revolving account; maintenance of nearly full funding for local public health jurisdictions. <i>Re-instate PWTF & WWRP</i> (infrastructure subcommittee?) | |
| | Criteria for Binding Interest Arbitration: Consider other factors such as: ability to pay, economic conditions (state, regional, and local), and other regional characteristics. Also look at qualifications for arbitrators. | |
| | Pursue a stable funding source for MRSC: Contingent on the passage of I-1100 and/or I-1105 | |
| | Pension Funding: Need for level/stable contribution rates that do not fluctuate with economic "boom/bust" cycles. In addition, consider pursuing a deferral of any increase in employer contributions from July 2011 to January 2012. | |
| | Local Liquor Tax: Contingent on the passage of I-1100 and/or I-1105, AWC will pursue a local option liquor tax. | |
| | B&O tax/business license fee: AWC will continue to explore ways to streamline business licensing operations among governments this interim, and continue to explore centralization or alternatives which improve efficiency of local B&O tax process among cities. AWC will strongly defend against any efforts to centralize municipal B&O tax collection and administration. | |
| | Annexation Sales Tax Credit: AWC will oppose any efforts to eliminate this credit. | |



Executive Board Meeting Materials





Kitsap Regional Coordinating Council

Chair
Commissioner Steve Bauer
Kitsap County

Vice-Chair
Mayor Patty Lent
City of Bremerton

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Council Member Will Maupin
Council Member Dianne Robinson
Council Member Greg Wheeler *
City of Bremerton

Council Member Kim Brackett
Council Member Hillary Franz
Council Member Kirsten Hytopoulos *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers
Council Member Jim Colebank *
City of Port Orchard

Mayor Becky Erickson
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
*Suquamish Tribe****

Council Chairman Jeremy Sullivan
Council Member Kelly Baze *
*Port Gamble S'Klallam Tribe****

Commissioner Bill Mahan
Commissioner Roger Zabinski *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* Alternate
** Ex Officio Member
*** Associate Member

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

Executive Board Meeting September 7, 2010 Draft Meeting Summary

1. Call to Order: Chair Steve Bauer called the Kitsap Regional Coordinating Council Executive Board to order at 9:37 a.m. (*Attendance noted at end*)
2. Citizen Comments: *One.*
To hear comments in full, contact KRCC staff to request Board Meeting audio recordings.
Linda Berry-Maraist, Poulsbo City Council: Concerns over expenses involved in Legislative Priorities:
 - Key regional priorities should be looked at.
 - Kitsap Transit use of Right of Way, expand Recreational Users Statute, and prescription buyback program are all relevant issues in Kitsap.
3. Consent Agenda:
 - a. Approve Minutes of July 6, 2010 Board Meeting
 - c. Affordable Housing for All Grant Program: Appoint Application Review Committee Member
Motion: (Garrido) and second (Lent) to approve items A and C from the Consent Agenda, as presented. *Motion carried unanimously.*
 - b. Draft Consolidated Plan 2011-2017 Public Comment Period
Chair Steve Bauer commented that the Board had not been provided with copies of the Consolidated Plan prior to the request to open Public Comment and requested from the CDBG staff that any items requiring action be circulated ahead of time in future and that copies of the Consolidated Plan be sent to the Executive Board as soon as possible.
Motion: (Brackett) and second (Robinson) to approve item B from the Consent Agenda, as presented. *Motion carried unanimously.*
4. From the Executive Committee: Proposal: October Board Retreat
Regional service provision roles in Kitsap County will be the topic of the proposed Board Retreat, which is tentatively scheduled for October 29. The Executive Committee believe that service sharing and partnering opportunities is an appropriate focus for the current economic climate.
Motion: (Erickson) and second (Brackett) to approve the use of up to \$5,000 of the unallocated portion of the KRCC's 2010 Budget for an Executive Board retreat this October. *Motion carried unanimously.*
5. Work Program Report:
 - a. OFDA ~ KCCDC Report:
*Bill Stewart, Olympic Finance Development Authority
& Mike Walton, Kitsap County Community Development Corporation*
A complete portfolio turnover from KCCDC to OFDA is progressing. Only one

of KCCDC's current loans has completely defaulted. By working more closely with the borrowers, OFDA hope to keep the other loans as current as possible. A further update in October was requested by the KRCC Executive Board, if there is progress to report.

b. Sustainable Communities Program

Becky Erickson, City of Poulsbo Mayor, reported that the City is working with Kitsap Transit around Transit-Oriented Development. Plans are evolving, and a more detailed report will be given at the October Board meeting.

c. Revenue Sharing / UGA Program

A series of meetings are set up between Port Orchard and County law enforcement and public works staff to focus on reviewing service sharing potentials. The negotiating teams will also meet to review the Port Orchard proposal with a view to creating the successor Revenue Sharing Agreement.

d. Building the Legislative Agenda: 2011

KRCC staff began contacting partner agencies this August. Many agencies were still working on their agendas at this time. A revised, more specific draft of priorities will be brought forward to the Board at the October meeting.

Points of Discussion:

- Liquor privatization will impact local government through lost sales tax revenue. Nearly all the funding for the Municipal Research and Services Center (MRSC) of Washington is derived from liquor profits and taxes ~ by cities through their distribution of liquor profits, and by counties through their share of liquor excise taxes. MRSC's future is uncertain due to the possible elimination of this funding source. The Legislature should be encouraged to support cities and counties so that they do not "get the short end" if legislation related to liquor excise tax and liquor profits distribution passes.
- The cost of Public Records Requests is huge for all government jurisdictions.
- The Director of the Association of Washington Cities (AWC) is now Legislative Director for Governor Gregoire.
- Lodging Tax RCW could also be at risk of being lost to the State ~ this funding source is of great value to local government. We should keep abreast of this.

e. Transportation:

i. Non-Motorized Recommendations:

Recommendations from the KRCC Non-Motorized Ad Hoc Committee regarding use of KRCC federal funding and advice to jurisdictions on trails planning were reviewed by the KRCC TransTAC (Transportation Technical Advisory Committee) and presented to the KRCC TransPOL (Transportation Policy Advisory Committee) in July. In October, the recommendations regarding use of federal funds distributed by KRCC will be considered by the TransPOL. It is likely that the Federal Funding Cycle originally scheduled for 2011, will be postponed until 2012, which will give the TransPOL more time to consider revisions to the current non-motorized funding priorities.

The decision to postpone the next Federal Funding Cycle will be made at PSRC in the next few months. Postponing the cycle is under consideration because it is not clear how much money would be involved in a 2011 Funding Cycle due to question as to whether federal re-authorization of transportation funding will be in place. Rolling any funds over to 2012 that do become available is considered the best use of limited staff resources. There is typically some

uncertainty surrounding transportation funding. However, if it becomes obvious that federal funds will come through in 2011, everyone would go through the funding process.

Points of Discussion:

- The Non-Motorized Recommendation that funds primarily be used for land acquisition/ construction makes the agencies responsible for planning, potentially holding up projects for many years.
- In recent years, the trend for transportation funding has been moving towards funding shovel ready projects and packaging projects to complete phases.
- The perception among citizen activists is that a lot of funding goes into planning, with limited “on the ground” results.

ii. Federal Funding Recommendations

The total amount of funds for distribution comes from two Kitsap projects which are unable to be completed in the time-frame required and from some new federal funds. The amount available enables each jurisdiction to have one project funded. The TransPOL recommended this use of funds at their July 21 meeting.

Motion: (Powers) and second (Coppola) to approve the recommended projects by the KRCC TransPOL for funding through the PSRC re-programming process. *Motion carried unanimously.*

iii. Transportation Enhancement Projects

This summer, a PSRC panel of jurisdictions’ senior staff from throughout the PSRC region met to evaluate and recommend Transportation Enhancement projects for funding by WSDOT. Subsequent to these funding recommendations, the Kitsap County Regional Trail Plan (which was ranked highly) was disqualified by WSDOT due to federal regulation that disallows planning for bicycle and pedestrian facilities using enhancement funds. The funds that were freed up by disallowing this trail plan project, along with another one on the east-side of Puget Sound, funded two projects in smaller cities to create “smaller city equity.” Kitsap received far less than its population share, but the funding is predicated on project scoring, not regional equity. Several projects submitted by Kitsap jurisdictions scored below the cut-off point for project funding, although the Poulsbo Liberty Bay Waterfront Trail project (\$250,000) and a bicycle safety project to be piloted in the North Kitsap School District and Olympic College are on the list of recommendations. The recommendations will go to the PSRC Transportation Policy Board on Thursday to open Public Comment. Kitsap’s reps to the PSRC Transportation Policy Board could argue for regional equity at the Policy Board meeting, but there are challenges involved with any argument.

iv. Priority Projects

The Washington Transportation Commission has requested lists of regionally significant projects from each MPO (Metropolitan Planning Organization) and RTPO (Rural Transportation Planning Organization). The reason for the request is not clear, but some believe it is for a 2011 Transportation Funding Package or background planning for the Washington Transportation Plan, currently being updated by the Commission.

- Kitsap has submitted two projects for inclusion on the Peninsula RTPO project list.
- An initial list of projects for the PSRC project list includes 19 different projects, submitted by jurisdictions countywide.

Motion: (Garrido) and second (Lent) to refer Kitsap’s list of PSRC-region projects to TransPOL to refine before September 24. *Motion carried unanimously.*

f. Low Income Housing

i. Low-Income Housing Grants Changes & Coordinated Grant Program

Kirsten Jewell, Housing Grants Program Manager, described the concept of a coordinated application for the Homeless Housing Grant Program, the Affordable Housing for All Grant Program, and the Bremerton and Kitsap CDBG/HOME Programs.

Motion: (Garrido) and second (Robinson) to approve the concept of a Coordinated Grant application process, including the Bremerton and Kitsap CDBG/HOME Programs, the Homeless Housing Grant Program, and the Affordable Housing for All Grant Program, and to direct the Grant Program Managers to develop Guiding Principles to bring back to the Executive Board for approval. *Motion carried unanimously.*

ii. Homeless Persons’ Encampment Update

Kirsten Jewell, Housing Grants Program Manager, noted that Washington State passed legislation this year that affirms faith-based groups’ right to host tent cities, and prohibits local jurisdictions from creating unreasonable barriers to this happening. The Kitsap Continuum of Care Coalition’s Outside Homeless Committee is working to facilitate the creation of tent cities in Kitsap. The Continuum of Care has requested that each jurisdiction enact ordinances and create a permitting process for tent cities. The Committee is giving a presentation to each jurisdiction with this information, as well as information about Kitsap un-sheltered homeless. The Committee is also working with churches to find a potential host for a tent city.

Commissioner Brown commented that the Safe Parks program has been successful, but there were concerns about creating a homeless “enclave” in the community. So far, there have been no complaints from the neighbors. Case management is critical to the success of that program. He hopes that we can address this issue with a sense of urgency.

Council Member Maupin spoke in support of the idea and noted that many details will need to be worked out.

Mayor Coppola commented that the Port Orchard City Council has heard the presentation. They are waiting to act on ordinances to see what Kitsap County does. He stressed the value of all Kitsap jurisdictions having the same ordinances.

g. Additional Items:

i. City of Poulsbo Transition in Representation on KRCC Executive Board:

Council Member Ed Stern will replace Council Member Dale Rudolph on the KRCC Executive Board with immediate effect.

ii. Kit~Net Broadband Stimulus Grant:

Kitsap has been awarded \$3million for additional infrastructure, based on the Kit~Net collaborative process. The Kit~Net Policy Advisory Group will be the main conduit of information-sharing and next steps.

iii. Kitsap Transit FTA Grant Award:

Kitsap Transit is to receive \$100,000 for High Capacity Planning Integration Study of Kitsap County Land Use and Transit.

7. Member Agency Comments: *Five.*

Charlotte Garrido, Kitsap County: I am on the steering committee for the Metropolitan Business Plan, which is a four county region effort. Many of the details of a Building Energy Efficiency Innovation Center will soon be finalized. The Innovation Center will help start-up and existing businesses moving

into energy efficiency with wrap-around services. I would like this group to begin thinking about how to use this in Kitsap, and would like to invite PSRC to present information to the Board.

Becky Erickson, City of Poulsbo: Dale Rudolph served on the Poulsbo City Council for seventeen years, and has done a remarkable service for his community. We in Poulsbo wish to thank him. Thank you to Council Member Stern for stepping up as we go through this transition.

Josh Brown, Kitsap County: I hope that we can thank Dale Rudolph in person.

Ed Stern, City of Bremerton: In 2006 we were facing the issue of the lack of affordable housing in Kitsap. Now, affordable housing is less of a problem; instead, finding employment is the problem.

Patty Lent, City of Bremerton: This coming Saturday is the 9/11 memorial.

8. Citizen Comments: *None.*

9. Adjourn: 11:14 a.m.

Meeting Participants:

Steve Bauer, Kitsap County

Josh Brown, Kitsap County

Tom Danaher, Naval Base Kitsap *

Charlotte Garrido, Kitsap County

Bill Mahan, Port of Bremerton

Mark Olson, Naval Base Kitsap

Dianne Robinson, City of Bremerton

Greg Wheeler, City of Bremerton *

Kim Brackett, City of Bainbridge Island

Lary Coppola, City of Port Orchard

Becky Erickson, City of Poulsbo

Patty Lent, City of Bremerton

Will Maupin, City of Bremerton

Carolyn Powers, City of Port Orchard

Ed Stern, City of Poulsbo *

Roger Zabinski, Port of Bremerton *

* Alternate

Executive Management by McClure Consulting LLC:

Mary McClure, Executive Manager

Kirsten Jewell, Project Coordination

Vicky Clarke, Project Coordination

Myrna Knode, Executive Assistant

Board Members Not in Attendance:

Kelly Baze, Port Gamble S' Klallam Tribe *

Jim Colebank, City of Port Orchard *

Hilary Franz, City of Bainbridge Island

Rob Purser, Suquamish Tribe *

Leonard Forsman, Suquamish Tribe

Kirsten Hytopoulos, City of Bainbridge Island *

Jeromy Sullivan, Port Gamble S' Klallam Tribe

* Alternate

Others in Attendance:

Arno Bergstrom, WSU Extension

Greg Cioc, Kitsap County Public Works

Chris Dunagan, Kitsap Sun

Vivian Henderson, KAPO

Jackie Rossworn, KAPO

Bill Stewart, KEDA

Mike Walton, KCCDC

Linda Berry-Maraist, Poulsbo City Council

Mark Dorsey, City of Port Orchard

Mark Gulbranson, PSRC

Larry Keeton, Kitsap County

Sally Santana, Citizen

Bonnie Tufts, CDBG

James Weaver, City of Port Orchard

KRCC Executive Board Study Session
Comments on the Kitsap Countywide Planning Policy Revisions
September 7, 2010

Red Denotes recommended changes from the Planning Directors prior to September
Blue Denotes recommended changes from the KRCC Executive Board during September Study Session
Green Denotes Kitsap County recommended changed (not reviewed by KRCC Planning Directors Forum)

| <i>Element</i> | <i>Sub-section</i> | Pg. # | <i>Issue</i> |
|--------------------------------------|--------------------|-------|--|
| Element B: Urban Growth Areas | 1. | 7 | <p>Policies for Urban Growth Areas (UGA) ...jurisdictions to accommodate their housing and employment growth (derived from population distribution), as adopted in the applicable Countywide Planning Policies and consistent with the 20-year population forecast from the WA Office of Financial Management <i>and <u>Vision 2040 guidance.</u></i></p> <p><i>Board Comments: A minority of the Board felt that reference to Vision 2040 should be removed from this paragraph.</i></p> |
| | 6. (box) | 11 | <p>Fully Contained Communities and Master Planned Resorts</p> <p>A Master Plan review process and decision criteria for fully contained communities and master planned resorts should be incorporated in the County’s comprehensive plan.</p> <p>➤ Also see 2030 Population Distribution Appendix B</p> <p><i>[text box] <u>Proposals for FCC’s should be made available for review and comment on regional impacts.</u></i></p> <p><i>Board Comments: Progressive approach. Reduces sprawl.</i></p> |
| Element C: Centers of Growth | 2b. | 12 | <p>Regional Manufacturing/Industrial Centers</p> <p><i>Board Comments: Add specific language re: industries.</i></p> <p><i>Action: Planning Directors to evaluate in concert with KEDA</i></p> |
| | 4. | 13 | <p><i>Living wage is the minimum hourly wage needed to cover the costs of food, shelter, clothing, and other basic necessities. The assumption is that living wages vary across communities, based on differences in the cost of living. [Source: Economic Policy Institute]</i></p> <p><i>Board Comments: Specify the income range for Kitsap, or describe the formula by which we can come to the actual living wage \$ figure in Kitsap as these numbers date rapidly.</i></p> <p><i>Action: Refer to Planning Directors in concert with KEDA</i></p> |

| | | | |
|---|--------|----|---|
| Element D: Rural Land Uses and Development Patterns | 1b | 15 | Preserving rural character and enhancing the natural environment. <i>Board Comments: Add “protect working resource land.”</i> <i>Action: Refer to Planning Directors</i> |
| | 4a. | 16 | Rural land use designations in the County's Comprehensive Plan shall should <u>recognize ecological functions and</u> support rural uses <i>Action: Refer to Planning Directors noting no Board resistance to the idea.</i> |
| Element E: Countywide Strategies for Open Space Preservation, Resource Preservation, and Critical Areas, Air Quality, and Water Quality/Quantity | Intro | 17 | Climate <i>...enhance the quality of countywide water and soil resources, climate, and air.</i> <i>Board Comments: We cannot control “climate,” only our impacts upon it.</i> <i>Action: Planning Directors review use of “climate” in this section and consider what it means.</i> |
| | 1c. | 17 | The County and the Cities should shall frame and separate urban areas by creating and preserving a permanent network of urban and rural open space, including parks, recreation areas, critical areas and resource lands. <i>Action: Planning Directors to consider long-term expectation and possible impacts</i> |
| | 1b &c. | 17 | <i>Action: Planning Directors to consider combining b & c.</i> |
| | 2e. | 18 | <u><i>The County and the Cities shall protect and enhance the public health and safety and the environment for all regional residents, regardless of social or economic status, by reducing pollutants.</i></u> <i>Board Comments:</i> <ul style="list-style-type: none"> • <i>Is “pollutant” a definable term?</i> • <i>Can local gov’t control air quality? The State regulates this.</i> • <i>There are some things that we can do locally such as zoning</i> • <i>Consider adding statement supporting State policies</i> <i>Action: Planning Directors to review.</i> |
| Element J. Countywide Economic Development | 2c. | 34 | The County and the Cities shall cooperate with tribes, ports, other special districts, and all economic development interests to identify <i>and develop funding sources necessary to meet</i> the capital facility needs of designated industrial and commercial sites and investments to support economic development. <i>Board Comments: How would this be achieved regionally?</i> <i>Action:</i> <ul style="list-style-type: none"> • <i>Bill Mahan to bring forward more information at next Executive Board meeting</i> • <i>Planning Directors to consider</i> |



Kitsap Regional Coordinating Council

3b. Affordable Housing for All Grant Program Application Review Committee Funding Recommendations

Chair
Commissioner Steve Bauer
Kitsap County

Vice-Chair
Mayor Patty Lent
City of Bremerton

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Council Member Will Maupin
Council Member Dianne Robinson
Council Member Greg Wheeler *
City of Bremerton

Council Member Kim Brackett
Council Member Hilary Franz
Council Member Kirsten Hytopoulos *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers
Council Member Jim Colebank *
City of Port Orchard

Mayor Becky Erickson
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
*Suquamish Tribe****

Council Chairman Jeremy Sullivan
Council Member Kelly Baze *
*Port Gamble S'Klallam Tribe****

Commissioner Bill Mahan
Commissioner Roger Zabinski *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* *Alternate*

** *Ex Officio Member*

*** *Associate Member*

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

To: Kitsap Regional Coordinating Council Executive Board October 5, 2010

From: Application Review Committee
Affordable Housing for All Grant Program

Re: Funding Recommendations for Cycle 8 (2011)

Attached are recommendations for funding twelve (12) of the seventeen (17) project applications submitted for Cycle 8 of the Affordable Housing for All Grant Program. Only one of the applications reviewed requested funding into 2012 & 2013.

As has been the case each cycle, this year there were many more requests for funding than funds available, with approximately \$600,000 in requests, and \$245,070 to award, highlighting the growing disparity between the cost to provide the necessary low-income housing and the funds available to do so. Clearly, additional sources of funding for low-income housing are needed.

Recognizing the trend of decreasing funds available for this program, due to the grim economic picture and the declining housing market, we decided against recommendations for any project for multiple years of Operations & Maintenance funding. This will allow the grant program to maintain flexibility in future funding cycles and encourage grant applicants to develop sustainable revenue flows that do not rely heavily on continuing Affordable Housing for All Grant Program support.

We were faced with very difficult choices about which projects to recommend for funding for this cycle, particularly since all the projects are worthy and all are valuable resources for those in need in our communities. In general, we appreciated the clarity of the grant requests.

The Committee used the funding priorities as recommended by the Continuum of Care Coalition, and approved by the Regional Council Board. In priority order, the funding priorities are: Emergency Shelters, Transitional Housing, Affordable Permanent Housing, and Rental Assistance. In addition, the Committee prioritized funding programs that serve difficult to serve populations and those individuals and households who earn 30% or less of Area Median Income (this priority is stipulated in the legislation).

When determining how much funding to recommend for each project, the Committee evaluated many factors, including:

- How does the project reflect the funding priorities that were adopted by the Executive Board?
- To what extent do they fund households with income at 30% or less of the median income (legislation directs these projects to be given priority)?
- To what extent have these projects been funded in the past through this program and through the Homeless Housing Grant Program (HHAA)?

- What sub-populations of low-income and at-risk households do the projects serve (e.g. mentally ill, addiction recovery)?
- Where the projects are located geographically and are the grant recommendations geographically balanced to the extent possible given the applications received?
- Is it clear what the funding will be spent on? Clear delineation of the proposed expenditures meant more likelihood of recommending funding for specific portions of the application even if there were not sufficient funds to recommend funding the entire application.

We were disappointed that two projects had to be disqualified because the applications were incomplete. Both were missing project budget spreadsheets ~ critical information to allow the Application Review Committee to evaluate the project and compare it with other applications. Consistency and fairness has always been essential to the process, and despite our regret, disqualifying incomplete applications has been the practice for many years.

Two other projects were not recommended for funding:

- Kitsap Community Resources’ The Family Place requested funding for a resident manager staff position, but the described position was not eligible for funding because only a small part of the job was maintenance.
- Martha & Mary’s Village Green Senior Housing project (that was funded \$50,000 in the 2010 cycle) has such a significant amount of funds that are tentative and is so far out in the future, that another funding commitment at this time did not seem prudent.

We also made funding level recommendations that do not include any administrative overhead, in-direct expenses, or project fees. We recommend that contracts specifically exclude these expenses, which ranged between 0% and 30% of project budgets. With so few grant funds, the priority is to direct funds in ways that will directly improve buildings, enable programs to continue operating, or improve the quality of life for low-income clients.

Overall, the projects that are recommended for funding will make a significant impact in providing low-income housing for many individuals and families in Kitsap County. The many low-income individuals who will benefit from these funds is testament to the wide range of people who need assistance and the agencies who step up to serve them. The funds will contribute to creating 6 additional emergency shelter beds for youth, fund rental assistance for 8 units of low-income housing, and provide operations & maintenance or capital improvement funding for 25 beds and 213 units.

We recognize our role as advisory to the Kitsap Regional Coordinating Council Board in its decisions regarding the Affordable Housing for All Grant Program funding and we appreciate the opportunity to serve the low-income housing community in this capacity.

Respectfully,

Danielle Perez
 Executive Manager
 Bremerton Community Service Office, DSHS

Joanne Tews
 Executive Director
 Bainbridge Island Helpline House

Patti Petersen
 Executive Director
 Bremerton Foodline

Denise Agee
 Program Coordinator
 St. Vincent de Paul Women & Children’s Shelter

Anna Wilderbuer
 Administrative Services Manager
 Auditor’s Office, Kitsap County



Kitsap Regional Coordinating Council

3b. Recommendations from the Application Review Committee: Affordable Housing for All Grant Awards for 2010 *October 5, 2010*

A public hearing to review the Substitute House Bill 2060 – Affordable Housing for All Grant Program projected use of approximately \$236,478 in available funds will be held by the Kitsap Regional Coordinating Council (KRCC) on Tuesday, November 2, 2010. The meeting will be held at 9am at the Norm Dicks Government Center, Meeting Chambers, 345 SW 6th Street, Bremerton, WA. Applicants and the public are invited to attend.

Written comments prior to the public hearing may be sent to Kitsap Regional Coordinating Council, P.O. Box 1934, Kingston, WA 98346 or to kirsten@kitsapregionalcouncil.org.

Substitute House Bill 2060 became law in Washington State on June 13, 2002. The law created a document-recording fee on certain documents to be utilized for low-income housing. Administration of the fund is shared between local governments and the State. The local portion of 2060 funds is administered by the Kitsap Regional Coordinating Council pursuant to an inter-local agreement between Kitsap County and the four Kitsap Cities.

Each year, the Kitsap Regional Coordinating Council appoints an Application Review Committee, drawn from members of the Continuum of Care Coalition who are recommended by its membership, and including one member from the Kitsap County Auditor's office. Application Review Committee members are not eligible to submit applications from their agency during their term on the Committee.

Proposals selected for funding must fall under permissible uses as outlined in SHB 2060, and amended in ESSHB 2163 and ESSHB 1359, and the 2010 Project Funding Priorities adopted by the Kitsap Regional Coordinating Council on June 1, 2010 and described in the Notice of Funds Available.

The proposed projects requesting Affordable Housing for All Grant funds will be used for low-income housing projects throughout Kitsap County. Projects must benefit low and very low-income individuals and families. Operations & Maintenance projects must remain in use for low-income housing purposes for 40 years, in accordance with the 2060 legislation; Capital projects must be warranted for low-income housing use for 25 years.

The following are the recommended awards for the 2011 Cycle:

| | 2010 | 2011 | 2012 |
|---|---------------------|-------------------|-------------------|
| Total Funds Collected for 2011 Cycle | \$ 240,819 | | |
| Carryover from Prior Cycles | +\$ 0 | | |
| Returned (unused) to Grant Fund from Prior Awards | +\$ 4,251 | | |
| O&M Awards Committed in prior funding cycles | - \$ 0 | \$ 0 | \$ 0 |
| Total Available to be Awarded for 2011 Cycle | = \$ 245,070 | \$ 177,600 | \$ 177,600 |
| 2011 Cycle Awards | \$ 245,070 | \$ 0 | \$ 0 |
| Carryover Funds from 2011 | \$ 0 | | |

Because of the small amount of funds available, and the priority on funding that directly benefits clients, all recommendations for project funding specifically exclude funding for administrative overhead, indirect costs, or project fees.



Kitsap Regional Coordinating Council

| 2011 Rental Assistance Applications Award Recommendations | | |
|--|----------|----------------------|
| Agency/Project/Description | Request | Award |
| Bremerton Housing Authority , Rental Assistance Program, a unique partnership, serving individuals or families in Bremerton in units owned by Kitsap Mental Health Services. <i>(Benefiting 24 individuals or families.)</i> | \$64,500 | <i>Disqualified*</i> |
| Housing Resources Board , Rental Assistance Program, serving low-income families on Bainbridge Island by providing rental assistance for units in a variety of projects. <i>(Rental assistance for 8 existing units.)</i> | \$30,000 | \$27,000 |
| Total for Single Year Operations & Maintenance Award Recommendations | | \$27,000 |

| 2011 Operations & Maintenance Single Year Applications Award Recommendations | | |
|---|----------|----------|
| Agency/Project/Description | Request | Award |
| Agape Unlimited , Koinonia Inn, a Transitional Housing program in Port Orchard serving low-income chemically dependent women & their children, for Maintenance staff salary and O&M Expenses. <i>(Maintain 12 units.)</i> | \$49,909 | \$44,000 |
| Agape Unlimited , "Project Based" Sisyphus II Housing Program, permanent housing in Bremerton, serving low-income individuals in recovery, for a part-time maintenance staff position. <i>(Maintain 18 units.)</i> | \$22,324 | \$18,000 |
| Catholic Community Services , Benedict House, Transitional Housing in Bremerton for chronic & low-income homeless men, for O&M expenses. <i>(Maintain 25 beds.)</i> | \$40,000 | \$20,000 |
| Catholic Housing Services , Max Hale Center, Permanent housing for homeless adults, families, elderly & disabled, in Bremerton, for new carpet. <i>(Maintain 53 units.)</i> | \$83,888 | \$25,580 |
| Kitsap Community Resources , Homeless Family Transitional Housing & Services, throughout Kitsap County, for O&M expenses. <i>(Maintain 110 units.)</i> | \$35,000 | \$33,200 |



Kitsap Regional Coordinating Council

| | | |
|--|----------|----------------------|
| Kitsap Community Resources , The Family Place, a new Emergency Shelter for homeless families with children in Silverdale for resident manager salary. (<i>Maintain 24 beds.</i>) | \$35,000 | \$0 |
| West Sound Treatment Center , O'Hana House, Transitional Housing for women recovering from addiction in Bremerton, for O&M expenses. (<i>Maintain 12 units.</i>) | \$28,470 | \$12,000 |
| West Sound Treatment Center , The Lighthouse, Transitional Housing for men recovering from addiction in Port Orchard, for O&M expenses. (<i>Maintain 8 units.</i>) | \$39,320 | \$6,740 |
| West Sound Treatment Center , Forest Drive Oxford House, serving extremely low-income women recovering from addiction and their children in Bremerton for O&M expenses, maintenance and repairs. (<i>Maintain 8 units.</i>) | \$13,476 | \$9,000 |
| YWCA, ALIVE Shelter & Eli's Place , Emergency & Transitional Housing, serving victims of domestic violence in Bremerton & Poulsbo, for O&M expenses. (<i>Maintain 23 beds/units.</i>) | \$50,000 | <i>Disqualified*</i> |
| Total for Single Year Operations & Maintenance Award Recommendations | | \$168,520 |

| 2011 Operations & Maintenance Multiple Year Applications Award Recommendations | | | |
|---|---|-----------------|-------------|
| Agency/Project/Description | Request | Award | |
| | | 2011 | 2012 & 2013 |
| Kitsap County , Kitsap Recovery Center, Emergency & Transitional Housing for individuals in crisis, for client supplies. | 2011 - \$15,000 2012 - \$10,000 2013 - \$10,000 | \$10,000 | \$0 |
| Total for Multiple Year Operations & Maintenance Award Recommendations (by Year) | | \$10,000 | \$0 |



Kitsap Regional Coordinating Council

| 2011 Capital Applications Award Recommendations | | |
|---|----------|-----------------|
| Agency/Project/Description | Request | Award |
| Hope in Christ Ministries , Oasis Teen Center, Emergency housing for youth in Bremerton, for building acquisition. <i>(Create 6 new beds.)</i> | \$50,000 | \$20,000 |
| Kitsap County Consolidated Housing Authority , Martin Avenue Duplex, Transitional housing for homeless families with children in Bremerton, for window replacement. <i>(Upgrade 2 units.)</i> | \$21,300 | \$6,000 |
| Kitsap County Consolidated Housing Authority , Chico Passage Duplex, Permanent housing for developmentally disabled adults in Port Orchard, for building rehab, replacement & repairs. <i>(Upgrade 2 units.)</i> | \$14,150 | \$13,550 |
| Martha & Mary Lutheran Services , Village Green Affordable Senior Housing, located in Kingston, for land acquisition. <i>(Create 40 new units.)</i> | \$25,000 | \$0 |
| Total for Capital Application Award Recommendations | | \$39,550 |

* Disqualified due to incomplete application; required project budget spreadsheet was missing.



Kitsap Regional Coordinating Council

Affordable Housing for All Grant Awards 2011 Cycle Summary Breakdown

Listed for Year 2011

By Agency

Agape Unlimited – \$62,000
Catholic Community Services – \$20,000
Catholic Housing Services – \$25,580
Hope in Christ Ministries – \$20,000
Housing Resources Board – \$27,000
Kitsap Consolidated Housing Authority – \$19,550
Kitsap Community Resources – \$33,200
Kitsap County – \$10,000
West Sound Treatment Center – \$27,740

By Geographic Location

Bainbridge Island – \$27,000
Bremerton – \$110,588
Port Orchard – \$64,290
Countywide – \$43,200

By Type of Housing/Priority

Emergency – \$50,000
Transitional – \$104,940
Permanent – \$63,130
Rental Assistance – \$27,000

By Population Served

Developmentally Disabled Adults – \$13,550
Homeless families – \$33,200
Homeless men – \$20,000
Homeless Teens – \$20,000
Individuals in Crisis – \$10,000
Low-Income Individuals – \$58,580
Individuals recovering from addiction – \$89,740

By Type of Unit

Rental Assistance Units – 8
New Beds – 6
Maintained Beds – 25
Maintained Units – 213



Kitsap Regional Coordinating Council

Executive Committee still formulating...

Chair
Commissioner Steve Bauer
Kitsap County

Vice-Chair
Mayor Patty Lent
City of Bremerton

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Council Member Will Maupin
Council Member Dianne Robinson
Council Member Greg Wheeler *
City of Bremerton

Council Member Kim Brackett
Council Member Hilary Franz
Council Member Kirsten Hytopoulos *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers
Council Member Jim Colebank *
City of Port Orchard

Mayor Becky Erickson
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
*Suquamish Tribe****

Council Chairman Jeromy Sullivan
Council Member Kelly Baze *
*Port Gamble S'Klallam Tribe****

Commissioner Bill Mahan
Commissioner Roger Zabinski *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* Alternate
** Ex Officio Member
*** Associate Member

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)

www.KitsapRegionalCouncil.org

4. From the Executive Committee: KRCC Board Retreat *October 5, 2010*

Friday, October 29, 2010
8:30 – 1:00
Island Lake Community Room

Focus: Consolidations & Cost Efficiencies

Considerations from the Public Works Directors:

1. Vehicle fleets (land & water)
2. Storm water: facilities maintenance *e.g.* regional type ponds (½ acre +), larger underground tanks, disposal of material
3. Solid waste: some possibility to consolidate collection contracts, coordinated with existing contracts' expiration
4. Planning for regional facilities needed by 2020-30
Co-location or combined properties?
(especially maintenance facilities)
 - ✓ Look at future growth patterns
 - ✓ Evaluate capital facility plans together & identify possible opportunities

5. Signalization
6. Sign shop

← **Public Works says:
There's nothing here –
we're already doing it!**



Kitsap Regional Coordinating Council

Requested Action:

Approve revised timeline for completion of proposed revisions to the Countywide Planning Policies.

Chair
Commissioner Steve Bauer
Kitsap County

Vice-Chair
Mayor Patty Lent
City of Bremerton

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Council Member Will Maupin
Council Member Dianne Robinson
Council Member Greg Wheeler *
City of Bremerton

Council Member Kim Brackett
Council Member Hilary Franz
Council Member Kirsten Hytopoulos *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers
Council Member Jim Colebank *
City of Port Orchard

Mayor Becky Erickson
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
*Suquamish Tribe****

Council Chairman Jeromy Sullivan
Council Member Kelly Baze *
*Port Gamble S'Klallam Tribe****

Commissioner Bill Mahan
Commissioner Roger Zabinski *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* Alternate
** Ex Officio Member
*** Associate Member

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

5b-ii. Countywide Planning Policy Revisions: Revised Timeline October 5, 2010

| Planning Directors Forum | Jurisdictions' Review & Action | KRCC Executive Board Review & Action |
|--|---|--|
| <p><u>Through March 31:</u> Finalize proposed revisions</p> | <p><u>April 1 – May 24:</u> Review proposed revisions; <i>identify issues of concern</i></p> | <p><u>June 1:</u> Review members' <i>issues of concern</i> [Council member from each jurisdiction to present]</p> |
| <p><u>June 18:</u> Address jurisdictions' issues of concern & <i>propose solutions</i></p> | | <p><u>July 6:</u> Review Planning Directors' <i>proposed solutions</i></p> |
| <p><u>July 29:</u> Review Board Comments & recommend specific language</p> | <p><u>July 15 – August</u> Jurisdictions review proposed solutions and <i>provide specific language suggestions</i></p> | <p><u>September 7:</u> Reviews jurisdictions' specific feedback; provide guidance & policy direction</p> |
| <p><u>September 23:</u> <i>re-schedule</i></p> | <p>KEDA review employment projections</p> | <p><u>October 5:</u> Review <i>employment projections</i></p> |
| <p>Submit proposed revisions to WA State agencies for review (up to 60 days)</p> | | |
| <p><u>October 12:</u> Address <i>specific feedback</i> and propose specific solutions</p> | | <p><u>November 2:</u> Review and recommend revisions to public hearing</p> |
| <p>Public hearing: mid-November (date to be finalized) Public comment period thru November 30</p> | | |
| <p><u>November 18:</u> <u>December 2:</u> Review public & state agency comments and prepare final proposed CPP revisions</p> | | <p><u>December 7</u> Recommend proposed revisions to Kitsap County for adoption & jurisdictions for ratification</p> |
| | <p><u>1st Quarter, 2010</u> After Kitsap County adopt: Cities/Tribes ratify</p> | <p><u>1st Quarter, 2010</u> Kitsap County adopt</p> |



Kitsap Regional Coordinating Council

5c-i. **Federal Funding Cycle:** Ranked Contingency List Projects
 KRCC TransPOL to review / amend in preparation for potential 2011 federal funding actions

October 5, 2010

| Jurisdiction | Project Name | Future Contingency List (ranked) | Additions to Consider |
|---------------------|---|---|------------------------------|
| Bainbridge Island | Rockaway Beach Rd Stabilization | \$900,000 #1 | |
| Port Orchard | Tremont Widening: Additional R-O-W funds | \$250,000 #2 | |
| Kitsap County | Southworth Drive Bridge: Reconstruction | \$100,000 #3 | |
| Kitsap Transit | Annapolis Ferry Dock & Parking Lot: ADA access & uplands | \$340,000 #4 | |
| Kitsap County | Countywide Trail Plan | | \$250,000 |
| Port Orchard | Cedar Sidewalks (non-motorized) | | \$400,000 |
| Kitsap Transit | Bremerton Trans Center: Bike/Walkways | | |
| Other? | | | |
| Totals: | | \$1,590,000 | |



Kitsap Regional Coordinating Council

KRCC **Kitsap's Listening Session:**

Best attended and widest
input given of all 5
Statewide Sessions!

5.c-ii. WA Transportation Commission: Transportation Listening Session October 5, 2010

- ➔ The Kitsap & Olympic Peninsula *Transportation Listening Session* took place on September 30 in Bremerton.
- ➔ These Listening Sessions are local government agencies' chance to weigh in on the Policy recommendations included in the plan, in areas including:

| | | |
|------------------|---------|---------|
| Freight Mobility | Funding | Ferries |
| Safety | Tolling | |

List of event attendees...

| | | | | | |
|----|---------------------|---------------------------------|----|-----------------------|--|
| 1 | Dan O'Neil | Commissioners, Washington | 25 | Derek Kilmer | State Senator |
| 2 | Philip Parker | Transportation Commission (WTC) | 26 | Rep. Christine Rolfes | State Rep. 23 rd District |
| 3 | Paul Parker | Senior Policy Analyst, WTC | 27 | Terra Rose | Rep. Larry Seaquist's Office |
| 4 | Becky Erickson | Mayor, City of Poulsbo | 28 | Patrick Babineau | Peninsula RTPO |
| 5 | Linda Berry-Maraist | Poulsbo City Council | 29 | Vicky Clarke | Kitsap Reg'l Coordinating Council |
| 6 | Patty Lent | Mayor, City of Bremerton | 30 | Barb Smithson | Kitsap County Health District |
| 7 | Greg Wheeler | Bremerton City Council | 31 | Barbie Rasmussen | Olympic Area Department of Social and Health Services |
| 8 | Jim McDonald | | 32 | Patricia Willestoft | Port Townsend Paper Corp. |
| 9 | Dianne Robinson | | 33 | Rick Feeney | West Sound Cycle Club |
| 10 | Kim Brackett | Bainbridge Island City Council | 34 | Lee Derror | |
| 11 | Mike Mecham | City of Bremerton | 35 | Margaret Witt | Advocate for people with disabilities |
| 12 | Greg Cioc | Kitsap County Public Works | 36 | Douglas Rauh | Bainbridge Island Chamber of Commerce |
| 13 | Jim Rogers | | 37 | John Willett | North Kitsap Trails Association |
| 14 | Roger Zabinski | Port of Bremerton | 38 | Don Willott | City of Bainbridge Island Non Motorized Advisory Committee |
| 15 | Jay Spady | US Navy | 39 | Robert Thuring | Citizens |
| 16 | Clifford Olin | IFPTE (PSNS & INF) | 40 | Bob Dollar | |
| 17 | Spencer Horning | Naval Base Kitsap | 41 | Sunny Wheeler | |
| 18 | George Kovich | WSDOT | 42 | Ed Friedrich | Kitsap Sun |
| 19 | Brian Smith | | 43 | Paul Roberts | Berk & Associates |
| 20 | Joe Donisi | Clallam County Public Works | 44 | Allegra Calder | |
| 21 | Rich James | Clallam County Commissioner | 45 | Gary Simonson | |
| 22 | Mike Chapman | Mason County | | | |
| 23 | Ross Gallagher | Port of Kingston | | | |
| 24 | Pete DeBoer | | | | |

PUBLIC COMMENT PERIOD: EXTENDS THRU OCTOBER 15

Email: wtp2030@wstc.wa.gov



Kitsap Regional Coordinating Council

5c-ii. WA Transportation Commission: Request for Priority Projects: **Kitsap's List for PSRC Regional Projects**

October 5, 2010

What will the Regional Project Lists be used for?

Use not known. Possible uses:

- 1) To create a revenue package KRCC Board Packet Oct 5, 2010 Page 29 of 41
- 2) Background information in WTC's update of WTP.

Note: These may be really different sets of projects!

Direction from PSRC: Focus more near term than long term; do not include on the list something that is so far out that no work has been done on it.

Next Step: PSRC's RPEC will review each County's project list at their September 24 meeting and make recommendations about a final PSRC list, which could contain up to 40 projects.

Approach: Focus on State Highways, Corridors

Note: There has not been time to prioritize these projects.

| Hwy/Road | Project Name | In T2040 Plan? | T2040 Information | | | |
|-----------------------------|---|----------------|--|----------------|------------------------------|-----------------|
| | | | Project Description | Lead Agency | Cost Est. | Completion Year |
| <i>Countywide</i> | | | | | | |
| WA State Ferries System | Financial sustainability | ✓ | In short term, specifically, two 144 car ferries | WSDOT/WSF | | |
| <i>Central/South Kitsap</i> | | | | | | |
| SR 3/SR 304 Corridor | Gorst congestion and interchange improvements | ✓ | 8 projects in the SR 16/SR 3 Gorst vicinity (see T2040 project list for specifics) | WSDOT | Total: \$931m | From 2010-2040 |
| | Sinclair Inlet Bridge Study | ✓ | Fund the Planning and Tolling Study and if feasible, then the Design of the Sinclair Inlet Bridge | WSDOT | | |
| <i>North Kitsap</i> | | | | | | |
| SR 305 Corridor | Left Hand Turn Lanes / Intersection Improvements at various locations | ✓ | Intersection improvements with transit queue jump lanes. Agate Pass Bridge Intersection ~ extended turn lane. | WSDOT | \$3.2m | 2040 |
| | Bus Rapid Transit with Multi-modal Improvements | ✓ | BRT Poulsbo to BI ferry | Kitsap Transit | Cost estimated program'cally | 2020 |
| SR 104 | Kingston Ferry Holding Lane / Kingston Circulation improvements | ✓ | Kitsap County is studying the potential to realign inbound lanes of SR 104 through the commercial portion of Kingston North to the existing outbound lanes. If a configuration exists that is acceptable to both WSDOT and WSF, the County and WSDOT will pursue funding for the design, right-of-way acquisition, and construction of proposed alignment. | | | |
| SR 104 / SR 3 | Hood Canal Bridge Holding Lanes construction & SR 3 widening to 4/5 lanes | ✓ | Northbound truck climbing lane | WSDOT | \$24.4m | 2040 |
| | | | Southbound truck climbing lane | | \$59.6m | |
| | | | Widen to 4 lane median divided facility | | \$57m | |

| <i>Non-motorized projects</i> | | | | | | |
|---|---|---|---|---------------|-------|---------------|
| SR 305 | Sound to Olympics Trail: Bainbridge Island | ✓ | Included in un-programmed portion of plan | | | |
| | Sound to Olympics Trail: Poulsbo & Kitsap County | ✓ | Included in un-programmed portion of plan | | | |
| SR 3 / SR 16 | Sinclair Inlet Trail: Port Orchard to Bremerton | ✗ | | | | |
| <i>Projects not on State Highway System</i> | | | | | | |
| Bethel Road | Corridor congestion improvements | ✓ | Lincoln Ave NE to Ives Mill Rd SE | Kitsap County | \$20m | 2010 |
| Silverdale Way | Corridor congestion improvements | ✓ | Widen to 5 lanes ~ Byron to Chico Way | Kitsap County | \$4m | \$2015 |
| Bucklin Hill Road | Corridor congestion improvements | ✓ | Widen roadway and reconstruct culverts into a bridge over Chico Creek | | | Kitsap County |

5d. Low-Income Housing Grants Changes

October 5, 2010

Low Income Housing Grant Programs Changes

Overall shifts in Federal and State funding for Low-Income and Homeless Programs:

- Required streamlining & coordination for increased efficiency
- De-categorization of funding streams
- Reduction in number of contracts for reduced administration/overhead
- Reporting through Homeless Management Information System (HMIS)
- Focus on client outcomes as primary performance measure

Total funds to Kitsap annually (approx):

Kitsap
CDBG/HOME:
\$1.6M

AHFA (2060):
\$250,000

HHAA (2163/2331):
\$850,000

Key pieces soon to affect Low-Income Housing Grant Programs in Kitsap:

- Service Delivery ~ State & Federal mandates are coming that will require coordinated entry and assessment for clients receiving services.

The Kitsap Homeless Housing & Services Delivery Study is underway, with results due October 31. Implementation of Recommendations: 2011 – 2012.

- Funding Delivery ~ WA Commerce is proposing a Consolidated Homeless Grant Program (CHG), which will combine various state homeless programs' funding, increasing local control of the money, expanding allowable uses, and changing reporting requirements. This new CHG does NOT include the Homeless Housing or Affordable Housing Grant Programs.

Grant Program Manager engaged in WA Commerce stakeholder discussions re: how program will be administered and managed in Kitsap. Decision for KRCC Board: Early 2011.



**For
Your
Information**



Memorandum**Memorandum****KITSAP COUNTY BLOCK GRANT PROGRAM**

To: Kitsap Regional Coordinating Council

From: Bonnie Tufts, Block Grant Program Manager

Subject: Citizen Advisory Board Recommendations for the 2011 Community Development Block Grant (CDBG) and HOME funds

Date: September 23, 2010

Attached you will find the Citizen Advisory Board (CAB) recommendations for the 2011 Community Development Block Grant and HOME funds. The CAB's recommendations were guided by the following: 1) priorities set forth in the 2011 – 2015 Kitsap County HOME Consortium Consolidated Plan; 2) a review of each application; 3) agency capacity, 4) an agency interview; 5) project readiness; and 6) community needs.

The Community Development CAB reviewed 14 funding proposals and the Public Service CAB reviewed 17 proposals, all very worthy projects in our community. The decision making process was very difficult considering the proposals outweighed the available funds. The Board Members were very diligent and thorough during their decision making process. The Community Development CAB specifically looked at whether a funding investment would enable the agency to move forward and get the project completed.

Background on the HOME Recommendation

The budget cuts at the state level, particularly with the Housing Trust Fund (HTF) did have a direct impact on our program and the applications we received this year. Several projects that applied for and received HOME funding in 2010 had anticipated gaps being filled by the HTF, and with those funds not available, the agencies were back with an additional request of the local HOME dollars. With a prior commitment in the projects, and the clock ticking on getting projects completed in compliance with HOME regulations, the CAB now faced the difficult decision of which projects to fund. They fully realized that giving each project a small amount of funds would leave funding gaps and not assist in the completion of any of the projects. Therefore, the CAB ranked the projects based on timeline and readiness to proceed, and looked at the overall HOME investment in the projects including 2011 and 2012 awards. The recommendations for HOME funding were:

1. Housing Kitsap's Downpayment Assistance Program - \$67,921
2. Kitsap Community Resources (KCR) Jackson Village - \$300,000
3. Martha & Mary's Kingston Village Green Senior Housing Project - \$150,000 (2011 funds) and a forward commitment of \$225,000 (2012 funds).
4. Housing Resources Board's (HRB) CHDO Operating - \$25,000

While they did not recommend funding to HRB's Ferncliff Project, they awarded operating funds to the agency because they felt it was an important project and they wanted HRB to have the staff to continue working on it. The total HOME investment for the 3 housing projects that requested funds, including the current recommendations, are:

- Ferncliff - \$805,397
- Jackson Village - \$780,000
- Village Green - \$775,000

It should be noted that while the 2011 Application Packet and Policy for the Use of CDBG/HOME Dollars stated that forward commitments of funds would not be available, the CAB felt it was imperative to fully fund Martha and Mary to enable them to apply for Tax Credits in the spring of 2011, keeping the project on schedule. The only way to give them a full funding commitment and still fund other projects was by committing future funds.

Background on CDBG Capital Recommendation

The CAB again ranked the projects and determined funding based on their highest priorities. While the weatherization program did rate high, it was competing against the other KCR project, SK Community Services Center which scored very high and will provide a great investment in South Kitsap. KCR had rated the Services Center as a higher priority within their organization. It was difficult for the CAB to not fund weatherization, but felt that this year was the right year to do it because of all the ARRA funds weatherization received. The Martha and Mary Dining Remodel project was well liked by the CAB, but ranked as a lower priority against the other projects and also is a lower priority in the Consolidated Plan. This year the CAB did place a large emphasis on youth as well as economic development and fully funded all projects in those categories.

Background on Public Service Recommendation

The Public Service CAB looked at more applications than in previous years. There were several new agencies that applied and did receive funding which meant the CAB gave smaller awards to more agencies, with the exception of North Kitsap Fishline. The CAB felt this program was the biggest priority because it will provide short term rental assistance to clients and keep them out of homelessness. A brand new agency to the Kitsap County Block Grant Program was the Kitsap Humane Society which will provide Low Income Veterinary Services. The CAB felt strongly in putting a small investment into this project which meets a great public health need due to the diseases that can be transmitted between animals and people.

I would like to thank the following members of the Citizen Advisory Boards for their hard work and dedication to the process: Denise Agee, Phedra Elliot, Gwynn Rogers, Greg Cioc, Brian Lyman, Rose Norberg, Eldridge Raymond, and Jessica Olsen.

The recommendations were published September 24th, in the Kitsap Newspaper Group, and made available on the County's website, beginning our thirty-day public comment period. The November KRCC meeting will include a presentation of the recommendations along with a public hearing prior to requesting your approval of the 2011 Action Plan.

Board Action Requested: None – For Information Only

**KITSAP COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT/
HOME INVESTMENT PARTNERSHIP PROGRAM**

**2011 ACTION PLAN
PROJECTED USE OF FUNDS AND**

A public hearing to review the contents of Kitsap County's proposed 2011 Action Plan and projected use of approximately \$1.2 million dollars in Community Development Block Grant (CDBG) funds and approximately \$542,921 dollars in the County's share of the HOME Investment Partnership (HOME) funds will be held by the Kitsap Regional Coordinating Council (KRCC) on Tuesday, November 02, 2010. The meeting will be held at 9:00 a.m. at the Norm Dicks Government Center, 345 6th Street, Bremerton WA, in the 1st floor meeting chambers. Applicants and the public are invited to attend.

The purpose of the Kitsap County CDBG and HOME program is to meet community development, economic development, human/public service, housing and planning needs as identified in Kitsap County's Five Year Consolidated Plan. Proposals selected for funding must be eligible activities for use of CDBG and/or HOME funds, and meet one of two national objectives for use of CDBG funds to primarily benefit low-income persons and/or eliminate slum or blight.

The proposed projects requesting HOME funds will be used for housing development projects throughout Kitsap County. Projects must primarily benefit low and very low-income persons and households.

In addition to the Federal objectives for CDBG and HOME programs, local Kitsap County priorities/policies were considered by the Citizen Advisory Boards when reviewing applications.

The Action Plan will be available for viewing under "2011 Action Plan" on the internet by September 24, 2010 on Kitsap County's website under Departments/Offices of KC Block Grant Program: http://www.kitsapgov.com/hr/block_grant_program/block_grant_program.htm

Public Comments - Written comments on the 2011 Action Plan can be mailed between September 24, 2010 and October 25, 2010 to: Kitsap County Block Grant Program, 345 6th Street Suite 400, Bremerton WA 98337 or e-mail btufts@co.kitsap.wa.us. If you have questions regarding the CDBG/HOME program, please call (360) 337-7285.

Special Thanks - Kitsap County thanks the following members of the Citizen Advisory Boards for their valuable contribution to our Citizen Participation Process: Gwynn Rogers, Denise Agee, Phedra Elliott, Greg Cioc, Brian Lyman, Rose Norberg, Eldridge Raymond, and Jessica Olson.

Total of all anticipated funding is included in the recommendations listed below. The following projects cannot fall below the minimum grant amount of \$10,000.

The following are the funding recommendations that the **PUBLIC SERVICE CITIZEN ADVISORY BOARD** made to the Kitsap Regional Coordinating Council (KRCC) FOR 2011: *(Note: A coordinated grant process is currently being considered for the 2060, 2163, and County and City CDBG Programs for the 2012 Application Cycle. If the combined grant process is not finalized by next year, the public service agencies awarded funds during the 2011 cycle could receive the second year of funding without having to reapply).*

| PUBLIC SERVICE PROJECTS | | | |
|---|--|------------------|-----------------------|
| Agency | Project | Request | Recommendation |
| Boys & Girls Cub | After School Programs | \$10,000 | \$10,000 |
| Bremerton Foodline | Agency Salaries | \$18,000 | \$10,000 |
| Bremerton Rescue Mission | Mobile Feeding & Hygiene Project | \$12,000 | 0 |
| Bremerton Services Assoc. | Chuckwagon Meals on Wheels | \$30,000 | \$18,000 |
| Catholic Community Services | Benedict House | \$27,000 | \$18,000 |
| Catholic Housing Services | Max Hale Resident Services Coordinator | \$30,639 | \$20,000 |
| Central Kitsap Food Bank | Food Distribution | \$20,000 | \$11,500 |
| Helpline House | A Coordinated System of Services | \$15,000 | \$13,500 |
| Kitsap Community Resources | Homeless Children & Family Services | \$30,000 | 22,000 |
| Kitsap Humane Society | Kitsap Low Income Veterinary Services | \$50,000 | 10,000 |
| Kitsap Sexual Assault | Child Abuse Intervention | \$22,000 | 10,000 |
| Literacy Council | Transitioning GED Students | \$18,000 | 10,000 |
| NK Fishline | Homeless Support Services | \$42,455 | 27,000 |
| RMH Services | Untreated Mentally Ill | \$17,130 | 0 |
| Sound Works Job Center | No Fee Job Referral | \$18,000 | 0 |
| YMCA | Child Care Scholarships | \$25,000 | 10,000 |
| YWCA | ALIVE Family Advocacy | \$18,000 | 10,000 |
| TOTALS | | \$403,224 | \$200,000 |
| If CDBG funds are increased, the additional funding will be added to NK Fishline Homeless Support Services. If CDBG funds are decreased, the cut in funding will occur proportionately between all funded agencies except those already funded at the minimum of \$10,000. | | | |

The following are the funding recommendations for CDBG and/or HOME funding by the **COMMUNITY DEVELOPMENT CITIZEN ADVISORY BOARD** to the KRCC:

| CAPITAL PROJECTS | | | |
|---|------------------------------|--------------------|-----------------------|
| Agency | Project | Request | Recommendation |
| Boys & Girls Cub | Bremerton Teen Center | \$100,000 | \$100,000 |
| Catholic Housing Services | Max Hale HVAC | \$148,456 | \$64,097 |
| * Hope In Christ Ministries | Oasis Teen Shelter | \$150,000 | \$150,000 |
| Kitsap Community Resources | SK Community Services Center | \$350,000 | \$350,000 |
| Kitsap Community Resources | Weatherization | \$275,000 | 0 |
| Martha & Mary Health Services | Dining Remodel | \$50,000 | 0 |
| TOTALS | | \$1,073,456 | \$664,097 |
| * A condition was imposed by the Community Development Advisory Board for the Hope in Christ Ministries Oasis Teen Shelter, that if the agency was not able to acquire the property by July 2011, the funding will be rolled into the 2012 application cycle. | | | |

ECONOMIC DEVELOPMENT PROJECTS

The KRCC has set aside 10% of the project CDBG funds, estimated to be \$80,410 for 2011. The Citizen Advisory Board included an additional \$59,590 of CDBG Capital funds for the following *Economic Development* projects.

| Agency | Project | Request | Recommendation |
|-------------------------|--------------------------------------|------------------|------------------|
| Kitsap County Extension | SBDC | \$30,000 | \$30,000 |
| KEDA | Selling to Government | \$25,000 | \$25,000 |
| Washington CASH | Kitsap County Microcredit Initiative | \$85,000 | \$85,000 |
| TOTALS | | \$140,000 | \$140,000 |

If CDBG funds are increased, the additional funding will be rolled over into the 2012 application cycle.
 If CDBG funds are decreased, the cut in funding will occur proportionately between Washington CASH and the Catholic Housing Services Max Hale HVAC project. Catholic Housing Services Max Hale HVAC project is not to be funded below \$40,000.

HOME PROJECTS

| Agency | Project | Request | 2011 Recommendation | 2012 Recommendation |
|-----------------------------------|------------------------------|--------------------|---------------------|---------------------|
| Housing Kitsap (KCCHA) | Downpayment Assistance | \$275,000 | \$67,921 | |
| Housing Resources Board | CHDO Operating | \$25,000 | \$25,000 | |
| Housing Resources Board | Ferndale | \$250,000 | 0 | |
| Kitsap Community Resources | Jackson Village | \$350,000 | \$300,000 | |
| **Martha & Mary Lutheran Services | Village Green Senior Housing | \$375,000 | \$150,000 | \$225,000 |
| TOTALS | | \$1,275,000 | \$542,921 | \$225,000 |

**The Advisory Board allowed future funding for the Martha and Mary Village Green project in order to assure it's completion within the HOME funding guidelines.

If HOME funds are increased, the additional funding will be added to Housing Kitsap Downpayment Assistance.
 If HOME funds are decreased, the cut in funding will occur to Housing Kitsap Downpayment Assistance.

AMENDMENT TO THE 2009 ACTION PLAN

This amendment affects the use of funds previously awarded to the following project:

| Agency | Project | Change to Use of Funds |
|---------------------|--|---|
| Boys and Girls Club | Bremerton Teen Center Soft Costs – Mountain View Middle School Site. | Allows for the change of location to the Old East High Site, 1300 East 30 th Street, Bremerton |

**AMENDMENT TO THE 2010 ACTION PLAN
USE OF PROGRAM INCOME**

In 1997, 1998, 1999, and 2000 Housing Kitsap (formerly known as Kitsap County Consolidated Housing Authority KCCHA) was allocated \$384,031 for their downpayment assistance program. They have since received repayments on those loans totaling \$371,718.04 in program income. In order to spend these funds in a timely manner, Housing Kitsap will use the Program Income for the following projects:

| Agency | Project | Funding |
|----------------|--|---------------------|
| Housing Kitsap | Single Family Housing Rehabilitation Program | \$210,000.04 |
| Housing Kitsap | Public Housing Scattered Site Septic System Rehabilitation | \$75,028.00 |
| Housing Kitsap | Nollwood Community Center Rehabilitation | \$86,690.00 |
| TOTALS | | \$371,718.04 |

CITY OF BREMERTON HOME CONSORTIUM

As a HOME Consortium County with the City of Bremerton, the City will receive 43 percent HOME funds totaling \$455,080.

ADMINISTRATION

Grant administration is the general management and coordination of the CDBG/HOME programs, including federal regulation compliance, annual monitoring, citizen participation and development of other sources of funding for community development. 20% of our CDBG entitlement may be used for planning and administrative costs to deliver the CDBG program requirements. Those funds not being used for administration and planning purposes will be rolled into project use. 10% of our HOME allocation will be retained for use in administrative costs to deliver the HOME program requirements.



Kitsap Regional Coordinating Council

Kitsap County Solid Waste Management Plan Update

October 5, 2010

Chair
Commissioner Steve Bauer
Kitsap County

Vice-Chair
Mayor Patty Lent
City of Bremerton

Commissioner Josh Brown
Commissioner Charlotte Garrido
Kitsap County

Council Member Will Maupin
Council Member Dianne Robinson
Council Member Greg Wheeler *
City of Bremerton

Council Member Kim Brackett
Council Member Hilary Franz
Council Member Kirsten Hytopoulos *
City of Bainbridge Island

Mayor Lary Coppola
Council Member Carolyn Powers
Council Member Jim Colebank *
City of Port Orchard

Mayor Becky Erickson
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser *
*Suquamish Tribe****

Council Chairman Jeromy Sullivan
Council Member Kelly Baze *
*Port Gamble S'Klallam Tribe****

Commissioner Bill Mahan
Commissioner Roger Zabinski *
Port of Bremerton

Captain Mark Olson
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* *Alternate*
** *Ex Officio Member*
*** *Associate Member*

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

- November 2009:*
 - Draft Plan presented to City and Tribal Councils.
 - Agency comments solicited.
- May, 2010:*
 - Kitsap County Solid Waste Advisory Committee (SWAC) approval.
 - Preliminary draft submitted to Ecology for 120 day review.
- August 2010:*
 - Kitsap County commended by Ecology for forward-thinking Plan.
 - Specific Ecology comments folded into Plan.

Next Steps:

- October 1, 2010:*
 - SEPA notice published.
- October 6, 2010:*
 - Final review and approval of Plan by Kitsap County SWAC.
- October 18, 2010:*
 - End of SEPA review and comment period.
- October 19 to end 2010:*
 - Cities and Tribes to adopt Plan. Kitsap County will provide draft resolution for use if preferred, and are available for presentations to Councils if required. *Note: There is no formal deadline for adoption.*
 - Kitsap County Board of Commissioners adopts Plan.
 - Ecology approves Plan.

Coming soon to a Council near you!



Kitsap Regional Coordinating Council

October 5, 2010

Meeting changes & additions noted in **bold** and ★

COMMITTEE MEETING
SCHEDULE: 2010
Call 360-377- 4900 for further details

| Executive Board Retreat: Island Lake Community Center, Poulsbo 8:30 a.m. – 1:00 p.m. ★ October 29 ★ | | Fall Legislative Dinner: Amy’s on the Bay, Port Orchard <i>Exact time TBA</i> ★ December 16 ★ | | | | | | | | | | | | | | | | | | | | | |
|--|---|---|---------------------------|--|------------|------------|------------|------------------------|---------------------------|----------------------------|-----|-----------------------|---------------------------|---------------------------|---------------------------|--------------------------|-----|---------------------------|-----|-----------------------------|-----|---------------------------|-----|
| Executive Board Meetings Norm Dicks Government Center Main Meeting Chambers 8:00 – 11:00 a.m. November 2 December 7 | Executive Committee KCCCHA Silverdale Conference Room 9:00 – 11:00 a.m. October 12 November 9 December 14 | Transportation Policy & Transportation Technical Advisory Committees (Joint) Kitsap Transit Conference Room 1:00 – 4:30 p.m. October 21 | | | | | | | | | | | | | | | | | | | | | |
| Planning Directors Forum Suquamish Admin Building 11:30 a.m. – 2:30 p.m. ★ October 12 ★ 9:00 a.m. – 1:00 p.m. ★ December 2 ★ | Public Works Group Kitsap Transit Conference Room 2:00 – 4:00 p.m. December 16 | Kit~Net Policy Advisory Group Bremerton City Council Meeting Room Norm Dicks Government Center ★ 2:30 p.m. – 4:30 p.m. ★ ★ November 18 ★ | | | | | | | | | | | | | | | | | | | | | |
| Revenue Sharing Review Team <i>No meetings currently scheduled</i> | | Teleconference calls among Kitsap reps to PSRC Policy Boards & Staff Committees: <table border="1" style="margin: 10px auto;"> <thead> <tr> <th></th> <th style="text-align: center;"><i>Oct</i></th> <th style="text-align: center;"><i>Nov</i></th> <th style="text-align: center;"><i>Dec</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Executive Board</td> <td style="text-align: center;">12th @ 3:30pm</td> <td style="text-align: center;">29th @ 9:00 am</td> <td style="text-align: center;">n/a</td> </tr> <tr> <td style="text-align: center;">Transportation</td> <td style="text-align: center;">25th @ 9:00am</td> <td style="text-align: center;">1st @ 3:30 pm</td> <td style="text-align: center;">7th @ 3:30 pm</td> </tr> <tr> <td style="text-align: center;">Growth Management</td> <td style="text-align: center;">n/a</td> <td style="text-align: center;">1st @ 1:30 pm</td> <td style="text-align: center;">n/a</td> </tr> <tr> <td style="text-align: center;">Economic Development</td> <td style="text-align: center;">n/a</td> <td style="text-align: center;">1st @ 9:30 am</td> <td style="text-align: center;">n/a</td> </tr> </tbody> </table> <p><i>Telcon’s will be approximately 30 minutes. Reminders & call in details will be circulated one week prior to each call. PSRC Meeting Agendas are distributed by PSRC staff to Board members, alternates, & interested parties, the Thursday before each Board Meeting.</i></p> | | | <i>Oct</i> | <i>Nov</i> | <i>Dec</i> | Executive Board | 12 th @ 3:30pm | 29 th @ 9:00 am | n/a | Transportation | 25 th @ 9:00am | 1 st @ 3:30 pm | 7 th @ 3:30 pm | Growth Management | n/a | 1 st @ 1:30 pm | n/a | Economic Development | n/a | 1 st @ 9:30 am | n/a |
| | <i>Oct</i> | <i>Nov</i> | <i>Dec</i> | | | | | | | | | | | | | | | | | | | | |
| Executive Board | 12 th @ 3:30pm | 29 th @ 9:00 am | n/a | | | | | | | | | | | | | | | | | | | | |
| Transportation | 25 th @ 9:00am | 1 st @ 3:30 pm | 7 th @ 3:30 pm | | | | | | | | | | | | | | | | | | | | |
| Growth Management | n/a | 1 st @ 1:30 pm | n/a | | | | | | | | | | | | | | | | | | | | |
| Economic Development | n/a | 1 st @ 9:30 am | n/a | | | | | | | | | | | | | | | | | | | | |

Little Progress in Negotiations Over City-County Revenue-Sharing Deal

By Chris Henry

Sunday, September 26, 2010

PORT ORCHARD —

Nearly 18 months ago, the city of Port Orchard notified Kitsap County that it would withdraw from a decade-old agreement on annexations among the county and all four Kitsap cities.

Port Orchard officials objected to how tax revenue is shared among governments in the years immediately following an annexation.

With less than a month to go until the city can legally withdraw from the agreement, a resolution appears unlikely, Port Orchard Mayor Lary Coppola said Friday.

Regardless, city and county officials say they'll keep working to better coordinate services inside and outside urban areas. Port Orchard has had a number of annexations over the past two years, including the large McCormick Woods residential area.

Under the current agreement, tax revenue is shifted from the county to the city over a three-year period. Port Orchard officials assert the city should immediately receive 100 percent of tax revenue since it assumes 100 percent of road maintenance, law enforcement and other services after an annexation.

The city's proposal sparked a countywide discussion, facilitated by the Kitsap Regional Coordinating Council, about the annexation process. Port Orchard and county officials have been working on a template for how annexation should proceed, and considerable progress has been made, South Kitsap Commissioner Charlotte Garrido said. "The discussions have been mutually respectful and I think each jurisdiction has gained from these conversations," Garrido said.

The annexation focus group looked at the unincorporated area of the Bethel Corridor for a hypothetical test case of how to make a seamless transition from one government entity to another. It developed a "pre-annexation checklist" of impacts to each jurisdiction in the areas of service delivery and costs.

According to Eric Baker, the county's special projects manager, the process afforded both parties plenty of hindsight on rough spots in the largest residential annexation in Port Orchard's history. "We've worked on closing some of the data gaps that occurred during the McCormick Woods process," Baker said. "I think the work we're doing here will have applications to annexations (in the rest of the county)."

Bremerton and Port Orchard have more in common with one another than with Poulsbo, which already has annexed most of its relatively small urban growth area. Revenue sharing has been less of an issue for Poulsbo, said Mayor Becky Erickson, because areas annexed were largely rural, not up-and-running residential communities like McCormick Woods, with immediate need for services.

Another byproduct of the annexation talks has been discussion of consolidating some services under Kitsap County. Stormwater management, for example, may be a logical function for cities to contract out to the county. Traffic-signal maintenance is another possibility. Port Orchard already contracts with the county for this service, because it doesn't have a facility to do the work. Other possible regional services are street sign and vehicle maintenance, parks, building inspections, permitting and law enforcement. Coppola also has suggested cooperating on health care to reduce costs. "Some of these don't lend themselves to cost-effective consolidation, while others are still on the table for discussion," Coppola said.

Coppola in May sent the county suggested language for a new revenue sharing agreement that would shorten the term of the agreement to a maximum of two years. In some cases, a one-year term might be sufficient, his letter said. The county has not responded in any way that would pin down hard numbers, Coppola said. The earliest the city could withdraw from the annexation agreement is Oct. 23, although by some interpretations of state law, the deadline would be in late November. The annexation group meets this week, but Coppola doubts negotiations will advance enough by either deadline to deter the city from withdrawing. "The ball has been in the county's court for well over a year," Coppola said. "I don't believe our council is inclined to grant an extension to the deadline."

The city, however, would be open to continue discussing service consolidation. So would the county, Baker said, "I can't say the county's interest in this topic will end if the city pulls out in October."