



# Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

Draft v. 9/3/2023

## TransTAC Meeting Agenda

Thursday, September 14, 2023 | 1:30-3:00 PM | Virtual Meeting

Link to participate in the video conference and view the screen share:

<https://us06web.zoom.us/j/81789473765>

### A. Welcome and Old Business

*Objective: Maintain the business and operations of KRCC.*

- Introductions
- Approve [May 11, 2023 meeting summary](#) (pg. 2)
- For reference: [2023 meeting calendar](#) (pg. 5)
- For reference: [Latest 2023 TransTAC/TransPOL Meeting Plan](#) (pg. 6)

### B. PSRC Updates

*Objective: Share updates on recent regional planning related developments at Puget Sound Regional Council.*

- [PSRC Delivery Tracking Report](#) (pg. 9)
- Other updates from PSRC
- For reference: [Monthly PSRC Update](#) (pg. 11)

### C. 2024 KRCC Transportation Program Work Plan

*Objective: Provide input on the 2024 KRCC Work Plan re: Transportation*

- Review and discuss the [draft 2024 KRCC Transportation Work Plan](#) (pg. 13)

### CI. Cross-Jurisdictional Transportation Issues

*Objective: Brainstorm and identify transportation topics and issues of common interest to discuss in 2023.*

- Discuss summer project updates and funding intel

### CII. Corridor Updates

*Objective: Share updates on cross jurisdictional corridor projects.*

- SR 305, SR 16/Gorst, SR 104, SR 303, others

### CIII. Announcements and Next Steps

*Objective: Ensure follow-up on proposed ideas and tasks.*

- Review action items
- Next TransTAC meeting on November 9 – confirm if in person?
- Next TransPOL on October 19
- Announcements

### CIV. Adjourn



Transportation Technical Advisory Committee (TransTAC)
Meeting Summary
May 11, 2023 | 1:30 - 3:00 PM
Virtual Zoom Meeting

Table with 3 columns: Actions, Entity Responsible, Status. Rows include: The Puget Sound Regional Council (PSRC) will share the funding amount allocated in the Transportation Alternatives Program (TAP); PSRC will share more information about the Regional Safety Plan grant; TransTAC members will share transportation plans with Kitsap Transit as they are completed; Washington State Department of Transportation (WSDOT) will provide updates in writing on the Gorst delivery plans.

A. Welcome and Administration

Claire Wendle, KRCC Transportation Program Lead, began the meeting. See Attachment A for list of participants. TransTAC members approved the February 8 TransTAC meeting summary.

B. PSRC Updates

Jennifer Barnes, PSRC, shared updates on the Transportation Improvement Plan (TIP):

- PSRC Executive Committee approved the TIP in April and is expected to be approved by the Statewide Transportation Improvement Program (STIP). PSRC processed extension requests and moved project delivery to July or into 2024. PSRC is monitoring delivery more closely this year and is hoping to exceed project delivery numbers. PSRC did not have any concerns regarding delivery for projects in Kitsap County.
The Project Delivery Working Group has been meeting since January 2023 and initially focused their efforts on emergency tools and identifying a five-step process to allocate or redistribute funding. Projects that require a STIP amendment for delivery after June cannot be completed because of the timing of the fiscal year. The Working Group will continue to meet and focus on reviewing tracking policies. During the spring, the Working Group suggested the following for emergency tools:
Increasing federal shares that relate to the amount of funding that projects can accept to meet their minimum match. This is a tool that can be amended through administrative processes and does not need to go through the TIP. The change will allow smaller projects to receive the maximum amount of funding before larger projects receive additional funds.
A TransTAC member asked if that measure means that all projects receive the same amount of funding as the smaller projects. PSRC has a list of projects that are eligible and their maximum federal share. PSRC calculates the capacity of each project, and each receives awards based on the same method until match requirements are at their limit.

Doug Cox, PSRC, shared information about the Rural Town Centers and Corridors (RTCC) competition. He noted that the RTCC has updated safety and equity criteria to be consistent with the regional funding requirements. RTCC project requests are capped at \$3.045 million. PSRC is soliciting members for the Project Selection Committee to review projects in August and will follow up with more information by email. Below are key dates related to the RTCC:

- May 22: PSRC will release the call for the RTCC and information will be available on the PSRC website.
- June 2: Screening forms are due. Each countywide forum will select up to three projects to compete in the regional competition.
- July 28: Application deadline and start of PSRC scoring.

Doug also provided information about the Transportation Alternatives Program (TAP) and the upcoming informational workshop for participants. The TAP's call for projects will be released in early June and the project selection process will occur in August.

PSRC announced that they received a grant for the Safe Streets for All Action Plan, and there are remaining unrewarded funds. There was a second call for the remaining funds and there are plans to widen the funding for the Regional Safety Plan. Partner agencies will have a role in the Safe Streets for All Action Plan, but PSRC will lead the application to adhere to USDOT preferences to submit one grant. The definition of the Regional Safety Plan will be expanded to include predesign studies for safety projects.

### **C. Cross Jurisdictional Transportation Issues**

TransTAC members shared project and jurisdictional updates:

- The City of Poulsbo and Kitsap County are coordinating on modeling efforts, and other jurisdictions are welcome to coordinate with the County for modeling.
- Kitsap Transit is working on a service plan for winter 2024. Jurisdictions should share their growth projections with Kitsap Transit as they complete their transportation plans.
- Kitsap Transit will be reaching out to Puget Sound Energy (PSE) to ask for a dedicated staff in the region to look at electric needs for power infrastructure as electric transportation needs grow. There have been issues with PSE in the area, particularly in Tribal areas.
- Bremerton is onboarding a consultant for their comprehensive plan.
- Port Orchard received a Safe Routes to Schools grant.
- WSDOT was not present to share updates on Gorst delivery plans.

### **D. Corridor Updates**

TransTAC members shared updates on their respective projects, including construction updates, permitting and regulation processes, and funding opportunities:

- The Poulsbo Johnson Parkway will have a grand opening in the second week of June.
- SR 305 will have a working group meeting on May 31.
- Construction for the Silverdale Transit Center will require the road to be closed and the County may receive calls from members of the public. The project does not have a determined end date and was awarded a second phase for inductive chargers.

### **E. Announcements and Next Steps**

Claire Wendle reviewed the action items from the meeting and adjourned the group. The next TransTAC meeting will be held virtually on September 14. The next TransPOL meeting will be held virtually on June 11.

### **F. Adjourn**

*The meeting adjourned at 3:00 p.m.*

## Attachment A: TransTAC Meeting Participants

Member Name	Member Affiliation (alphabetical)
Chris Wierzbicki	Bainbridge Island
Shane Weber	Bremerton
Ned Lever	Bremerton
David Forte	Kitsap County
Steffani Lillie	Kitsap Transit
Arne Bakker	Port of Bremerton
Chris Hammer	Port Orchard
Diane Lenius	Poulsbo
Josh Ranes	Poulsbo
Allison Satter	Naval Base Kitsap
Claire Wendle	KRCC
Doug Cox	PSRC
Jennifer Barnes	PSRC

## KRCC 2023 Calendar

This calendar updated 8/24/23. Please check [kitsapregionalcouncil.org](http://kitsapregionalcouncil.org) for the most up-to-date meeting schedule.

		January	February	March	April	May	June	July	August	September	October	November	December
<b>Executive</b>	<b>Board*</b> 1 <sup>st</sup> Tues. Time varies		<b>Feb 7</b> Board Meeting/ Land Use Workshop 12:30-2:30			<b>May 2</b> Board Meeting 12:30-2:30	<b>Jun 6</b> Board Meeting 1:45-3:45				<b>Oct 3</b> Board Meeting 1:45-3:45	<b>Nov 7</b> Board Meeting 12:30-2:30	<b>Dec 5</b> Board Meeting 2:15-4:15
	<b>Executive Committee</b> 3 <sup>rd</sup> Thurs. 10:00AM–12:00PM	<b>Jan 19</b> Executive Committee Meeting		<b>Mar 16</b> Executive Committee Meeting	<b>Apr 20</b> Executive Committee Meeting	<b>May 18</b> Executive Committee Meeting	<b>Jun 15</b> Executive Committee Meeting	<b>Jul 20</b> Executive Committee Meeting			<b>Sept 21</b> Executive Committee Meeting	<b>Oct 19</b> Executive Committee Meeting	<b>Nov 16</b> Executive Committee Meeting
<b>Transportation</b>	<b>TransPOL*</b> 3 <sup>rd</sup> Thurs. 3:00-4:30PM			<b>Mar 16</b> TransPOL Meeting			<b>Jun 15</b> TransPOL Meeting				<b>Oct 19</b> TransPOL Meeting		
	<b>TransTAC</b> 2 <sup>nd</sup> Thurs. 1:30-3:00PM		<b>Feb 9</b> TransTAC Meeting (in-person @ Kitsap County)	<b>Mar 9</b> TransTAC Meeting <b>11am-12pm</b>		<b>May 11</b> TransTAC Meeting (virtual)				<b>Sept 14</b> TransTAC Meeting (virtual)		<b>Nov 9</b> TransTAC Meeting (in-person @ Poulsbo)	
<b>Land Use</b>	<b>PlanPOL*</b> 3 <sup>rd</sup> Tues. 1:30-3:00PM			<b>Mar 21</b> PlanPOL Meeting <b>12:30-2pm</b>	<b>Apr 18</b> PlanPOL Meeting						<b>Oct 17</b> PlanPOL Meeting		
	<b>LUTAC</b> 2 <sup>nd</sup> & 4 <sup>th</sup> Thurs. 9:30-11:30AM	<b>Jan 12</b> LUTAC Meeting	<b>Feb 9</b> <b>Feb 23</b> LUTAC Meeting	<b>Mar 9</b> <b>Mar 23</b> LUTAC Meeting	<b>Apr 27</b> LUTAC Meeting					<b>Sept 14</b> LUTAC Meeting		<b>Nov 9</b> LUTAC Meeting	

\*Public meetings. Meeting links and materials are available at [kitsapregionalcouncil.org](http://kitsapregionalcouncil.org).

Other Dates

KRCC Retreat: to be determined

Legislative Reception: Thursday, November 16, 2023. 5:00-8:00pm Gold Mountain Golf Club 7263 W Belfair Valley Rd, Bremerton, WA 98312

### III. KRCC Transportation Program 2023 Work Plan Narrative

The proposed transportation program work plan items for 2023 are outlined in the table below. KRCC staff will support the KRCC Board, Transportation Policy Committee (TransPOL), and Transportation Technical Advisory Committee (TransTAC) in completing these action items.

**Legend:** These work plans include the following activities represented by icons:



Research/Writing



Discussions at Meetings













Letters









Outreach



Requires KRCC Board Approval

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
<b>Transportation Coordination</b>			
1. Learn about transportation issues of common interest (e.g., electric vehicles).	 TransTAC addresses cross-jurisdictional transportation issues as needed. TransTAC members prepare educational updates on these topics for TransPOL meetings upon request.	 TransPOL reviews the list of cross-jurisdictional transportation issues and selects topics for their 2023 meetings.	 KRCC Board reviews relevant transportation topics as needed.
2. Comprehensive Plan and Building Codes Updates	 Share information and resources regarding each jurisdiction's updates to their Comprehensive Plans and Building Codes (e.g. transit station areas).	 If needed, share updates about Comprehensive Plan updates and Building Code updates.	N/A
<b>PSRC Coordination</b>			
3. Participate in PSRC's process for rebalancing, or other processes if new funding becomes available.	 Discuss opportunities for project funding as a result of rebalancing.	 Receive updates on project funding as a result of rebalancing.	N/A
4. Discuss updates to policies and criteria for the Countywide Competition.	 Conduct research related to topics based on guidance from TransPOL.	 Provide guidance to TransTAC related to research needed to support discussions on desired topics. Review data related to selected topics and	 Approve the approach to selected topics as part of the Call for Projects in 2024.

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
		propose an approach for KRCC Board review.	
5. Participate in the Rural Town Centers and Corridor Competition (RTCC)	 Discuss projects submitted to the RTCC.	 Review projects submitted to the RTCC.	 Review projects submitted to the RTCC (vote if more projects submitted than slots)
<b>KRCC Collaboration</b>			
6. Ensure messaging consistency between policy and technical committees.	 KRCC staff will serve as the neutral liaison to provide updates and information to policy representatives.	 TransPOL meetings have TransTAC updates as a standing agenda item.	 KRCC Board meetings have TransPOL and TransTAC updates as standing agenda items.

Transportation Deliverables

- Meeting agendas (draft and final)
- Meeting summaries (draft and final)
- Meeting materials as needed including maintaining communications with PSRC
- Summary reports at KRCC Board meetings
- TransTAC recommendations to TransPOL

### III. A. Transportation Policy Committee (TransPOL) Facilitation and Coordination

To support the KRCC Board’s Transportation Policy Committee (TransPOL), Triangle will provide a Transportation Program Lead who will be responsible for drafting TransPOL agendas in coordination with the KRCC Executive Committee, gathering and constructing meeting materials, and sending these materials to TransPOL at least 5 days before meetings. Triangle will also be responsible for providing staff for issuing public notices, notetaking, drafting meeting summaries, as well as tracking and implementing action items prior to and following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> <li>Sophie Glass, KRCC Program Director</li> <li>Claire Wendle, KRCC Transportation Program Lead</li> </ul>	<ul style="list-style-type: none"> <li>3 TransPOL meetings</li> </ul>	<ul style="list-style-type: none"> <li>Meeting agendas (draft and final)</li> <li>Meeting summaries (draft and final)</li> <li>Meeting materials as needed including maintaining communications with PSRC</li> <li>Summary reports at KRCC Board meetings</li> </ul>	<ul style="list-style-type: none"> <li>Meetings will be 1.5-hours in duration</li> <li>Meetings will be held virtually <u>only</u> (with in-person viewing at NDGC).</li> </ul>

### III. B. Transportation Technical Advisory Committee (TransTAC) Facilitation and Coordination

To support the KRCC Board’s Transportation Technical Advisory Committee (TransTAC), Triangle will provide a KRCC Transportation Lead who will report to the Program Lead, provide staff support to TransTAC, and facilitate TransTAC meetings. The Program Lead will be responsible for drafting TransTAC meeting agendas in coordination with the KRCC Program Lead and TransTAC members, gathering and constructing meeting materials, and sending materials to TransTAC at least 5 days before TransTAC meetings. The Coordination Lead is responsible for notetaking, drafting and finalizing a meeting memo, as well as tracking and implementing action items following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> <li>Sophie Glass</li> <li>Claire Wendle</li> </ul>	<ul style="list-style-type: none"> <li>4 TransTAC meetings</li> </ul>	<ul style="list-style-type: none"> <li>Meeting agendas (draft and final)</li> <li>Meeting summary of action items and key discussion items</li> <li>Meeting materials as needed, including maintaining communications with PSRC</li> <li>Recommendations to TransPOL</li> </ul>	<ul style="list-style-type: none"> <li>Meetings will be 2-hours in duration</li> <li>Meetings will be held virtually or in-person</li> </ul>



2023 FFY Delivery										
Sponsor	TIP ID	Title	Phase	Programmed Year	Fund Type	Federal Fund Amount	Obligation Deadline	Unobligated Federal Fund Amount	Obligation Status	Delivery Status
Bainbridge Island	BAIN-33	Madison Avenue Nonmotorized Improvements (SR 305 to Winslow Wy)	CN	2023	STBG	\$ 1,410,000	6/1/23	\$ -	Obligated	Obligated
Bremerton	BRE-23	Washington & 11th Improvements	CN	2023	STBG	\$ 3,654,625	6/1/23	\$ -	Obligated	Obligated
Kitsap County	KTCO-66	SR 104 Holding Lanes - ATMS	PE	2023	STBG	\$ 223,000	6/1/23	\$ -	Obligated	Obligated
Kitsap County	KTCO-67	2025 Pavement Preservation - West Kingston Rd.	CN	2023	STBG	\$ 485,407	7/15/23	\$ -	Obligated	Obligated
Kitsap Transit	KT-68	Southworth Terminal Redevelopment Project	PE	2023	STBG	\$ 2,250,000	6/1/23	\$ -	Obligated	Obligated (flexed to FTA)
Kitsap Transit	KT-75	Johnson Road Park and Ride	PE	2023	STBG	\$ 1,390,000	7/15/23	\$ -	Obligated	Obligated (flexed to FTA)

2024 FFY Delivery										
Sponsor	TIP ID	Title	Phase	Programmed Year	Fund Type	Federal Fund Amount	Obligation Deadline	Unobligated Federal Fund Amount	Obligation Status	Delivery Status
Bainbridge Island	BAIN-36	Eagle Harbor Dr Ph1 Shoulder Improvements	CN	2024	STBG	\$ 735,000	6/1/24	\$ 735,000	Unobligated	1-year extension received in 2023
Bainbridge Island	BAIN-37	Wyatt Way Bicycle and Pedestrian Safety Improvements	CN	2024	STBG	\$ 777,000	6/1/24	\$ 777,000	Unobligated	Advanced to 2024 - in April TIP amendment
Bremerton	BRE-26	6th Street Preservation Phase 3, Naval Ave to Warren Ave	CN	2024	STBG	\$ 1,572,838	6/1/24	\$ 1,572,838	Unobligated	On Track
Bremerton	BRE-29	Naval Avenue: 1st Street to 15th Street Pedestrian & Bicycle Enhancement	ROW	2024	TAP	\$ 1,600,000	6/1/24	\$ 1,600,000	Unobligated	On Track
Bremerton	BRE-31	SR 303 Corridor Improvements Phase 2	PE	2024	CRSAA	\$ 468,230	8/15/24	\$ -	Obligated	Obligated
Kitsap County	KTCO-54	National STEM School	CN	2023	STBG	\$ 1,848,752	12/1/23	\$ 1,848,752	Unobligated	6-month extension past 6/1/23 received
Kitsap County	KTCO-55	Ridgetop - Mickelberry to Myhre	ROW	2024	CRSAA	\$ 4,872,500	8/15/24	\$ 4,872,500	Unobligated	On Track
Kitsap County	KTCO-60	Fairgrounds Road Sidewalk Improvements	CN	2024	STBG	\$ 2,300,000	6/1/24	\$ 2,300,000	Unobligated	On Track
Kitsap County	KTCO-61	STO - Port Gamble Trail A, B, & D	CN	2024	STBG	\$ 1,992,162	6/1/24	\$ 1,992,162	Unobligated	1-year extension received in 2023
Kitsap County	KTCO-66	SR 104 Holding Lanes - ATMS	CN	2024	STBG	\$ 1,178,000	6/1/24	\$ 1,178,000	Unobligated	On Track
Kitsap Transit	KT-73	West Bremerton Hydrogen Fueling/ Transit Center Park & Ride	PE	2024	CRSAA	\$ 1,800,000	8/15/24	\$ 1,800,000	Unobligated	On Track
Poulsbo	PB-20	Noll Road North Segment 3A	CN	2024	STBG	\$ 900,000	6/1/24	\$ 900,000	Unobligated	1-year extension received in 2023
Poulsbo	PB-20	Noll Road North Segment 3A	CN	2024	STBG	\$ 1,070,000	6/1/24	\$ 1,070,000	Unobligated	On Track
Washington State Ferr	WSF-120	Terminal Electrification - Seattle and Bainbridge Island Terminals	CN	2024	CMAQ	\$ 6,000,000	6/1/24	\$ 6,000,000	Unobligated	On Track
2025 FFY Delivery										
Sponsor	TIP ID	Title	Phase	Programmed Year	Fund Type	Federal Fund Amount	Obligation Deadline	Unobligated Federal Fund Amount	Obligation Status	Delivery Status
Poulsbo	PB-21	Noll Road Improvements Segment North 3B	CN	2025	STBG	\$ 1,800,000	6/1/25	\$ 1,800,000	Unobligated	On Track
2026 FFY Delivery										
Sponsor	TIP ID	Title	Phase	Programmed Year	Fund Type	Federal Fund Amount	Obligation Deadline	Unobligated Federal Fund Amount	Obligation Status	Delivery Status
Bremerton	BRE-31	SR 303 Corridor Improvements Phase 2	CN	2026	STBG	\$ 1,600,000	6/1/26	\$ 1,600,000	Unobligated	On Track
Kitsap County	KTCO-68	Lund & Hoover	CN	2026	STBG	\$ 2,279,363	6/1/26	\$ 2,279,363	Unobligated	On Track
Port Orchard	PO-13	SR166/ Bay Street Improvements - Preservation	CN	2026	STBG	\$ 2,000,000	6/1/26	\$ 2,000,000	Unobligated	On Track



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE  
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)**



**PSRC BOARDS v.8/25/23**

<p><b><u>Executive Board</u></b> Date of Next Meeting: <b>September 22, 2023</b> • 10:00 AM–11:30 AM Topics from Meeting: <b>July 27, 2023</b> (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Minutes of meeting held 6/22/23, Approve vouchers dated 5/31/23 – 7/3/23, Approve PSRC FY 2024 Indirect Cost Rate Proposal, Approve Contract Authority for On-Call GIS/IT Support for FY24-25, Approve Cost Authorization to Purchase Cell Phone Service, Internet, and Telephone Services, Adopt Routine Amendment to the 23-26 TIP, Approve Change in RTP Project Status for Ten Projects, Approve Allocation of Remaining FFY 2022 FTA Funding, Approve Certification of King County CPPs</li> <li>• Discussion: Equity Advisory Committee Update, Transportation Safety and Climate Updates, Puget Sound Data Trends</li> <li>• Information: New Employee Status Report, Save the Date! From Pandemic to Prosperity: Downtowns Reimagined</li> </ul> <p><b>Contact:</b> Sheila Rogers - <a href="mailto:srogers@psrc.org">srogers@psrc.org</a>; <b>KRCC Members:</b> Commissioner Garrido, Mayor Erickson, Commissioner Strakeljahn, Mayor Wheeler, Mayor Putaansuu; Alternates: Councilmember Rosapepe, Mayor Deets, Councilmember Coughlin, Commissioner Bozeman</p>	<p><b><u>Transportation Policy Board (TPB)</u></b> Date of Next Meeting: <b>September 14, 2023</b> • 9:30 – 11:30 AM Topics from Meeting: <b>July 13, 2023</b> (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Approve minutes of 6/8/23 TPB Meeting, Routine Amendment to the 2023-2026 TIP, Recommend Certification of King County Countywide Planning Policies, Recommend a Change in Regional Transportation Plan Project Status for Ten Projects, Recommend allocation of Remaining FFY 2022 FTA Funding</li> <li>• Action: 2023 FTA Annual Adjustments</li> <li>• Discussion: Regional Safety Summit Debrief, Safe Streets and Roads for All Grant program update, Summer Planning Academy, Plan Review Process</li> <li>• Information: WSDOT 2023-2025 Consolidated Grant Awards for PSRC Region, Save the Date: From Pandemic to Prosperity: Downtowns Reimagined – Friday September 29, 2023, Transportation Work Program Progress Tracker</li> </ul> <p><b>Contact:</b> Casey Moreau - <a href="mailto:cmoreau@psrc.org">cmoreau@psrc.org</a> <b>KRCC Members:</b> Commissioner Rolfes, Mayor Putaansuu, Mayor Erickson, Councilmember Mills, Mayor Wheeler; Alternates: Councilmember Schneider, Director Clauson, Commissioner Bozeman, Chairman Forsman, Councilmember Schneider</p>
<p><b><u>Growth Management Policy Board (GMPB)</u></b> Date of Next Meeting: <b>September 7, 2023</b> • 10:00 AM – 12:00 PM Topics from <b>July 6, 2023</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Approve minutes of 6/1/23 GMPB Meeting</li> <li>• Action: Recommend Certification of King County Countywide Planning Policies</li> <li>• Discussion: Middle Housing Panel, Housing Pro Forma Tool</li> <li>• Information: Guidance, on Integrating Stormwater Solutions in Comprehensive Plans, Fall Transit-Oriented Development Event Flyer</li> <li>• <b>Contact:</b> Heather Culver– <a href="mailto:hculver@psrc.org">hculver@psrc.org</a>; <b>KRCC Members and Affiliates:</b> Commissioner Walters, Councilmember Quitslund, Councilmember Purser, Mayor Wheeler, Andrea Spencer; Alternates: Commissioner Rolfes, Councilmember Coughlin, Mayor Deets, Councilmember Ostrom</li> </ul>	<p><b><u>Economic Development District Board</u></b> Date of Next Meeting: <b>September 6, 2023</b> • 10:00 AM – 12:00 PM Topics from <b>June 7, 2023</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Minutes of 3/1/23 meeting, Vouchers from 3/15/23 – 3/16/23, Adopt Fiscal Years 2024-25 Budget and Work Program</li> <li>• Discussion: Washington Autonomous Vehicle Cluster (WAV-C), Americas Competitiveness Exchange Recap</li> <li>• Information: Staff Report</li> <li>• <b>Contact:</b> Mikayla Svob - <a href="mailto:msvob@psrc.org">msvob@psrc.org</a> <b>KRCC Members and Affiliates:</b> Commissioner Garrido, Councilmember Stern, Chairman Forsman, Commissioner Strakeljahn, Mayor Wheeler, Joe Morrison; Alternates: Councilmember Coughlin, Councilmember Cucciardi, Councilmember Mills, Commissioner Walters, Commissioner Bozeman</li> </ul>
<p><b><u>Operations Committee (OC)</u></b> Date of Next Meeting: <b>September 28, 2023</b> • 9:00 – 9:50 AM Topics from <b>July 27, 2023</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Approve Minutes of Meeting held 6/22/23, Approve Vouchers 5/31/23-7/3/23 in the amount of \$1,386,922.77</li> <li>• Action: PSRC FY 2024 Indirect Cost Rate Approval, Approve Contract Authority for On-Call GIS/IT Support for FY 2024-2025, Approve Contract Authorization to Purchase Cellular Phone Service, Approve Contract Authority to Purchase Internet and Telephone Services</li> <li>• Information/Discussion: New Employee Status Report, Safe Streets and Roads for All Grant Program Round Two, PSRC Office Space Report, Monthly Budget Report, Contract Status Report, Grant Status Report, Save the Date: From Pandemic to Prosperity Reimagined – Friday September 29, 2023</li> </ul> <p><b>Contact:</b> Casey Moreau - <a href="mailto:cmoreau@psrc.org">cmoreau@psrc.org</a>; <b>KRCC Members:</b> Mayor Erickson; Alternate: Commissioner Rolfes</p>	



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE  
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)**



Puget Sound Regional Council

**PSRC COMMITTEES v.8/25/23**

<p><b><u>Regional Staff Committee (RSC)</u></b>  Date of Next Meeting: <b>September 21, 2023</b> • 9:30 – 11:30 AM  Topics from <b>July 20, 2023</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Reports: Meeting Summary for June 15, 2023, PRSC Announcements and Updates</li> <li>• Discussion: Middle Housing Update, Middle Housing Pro Forma Tool, Findings from Affordable Housing Developer Outreach</li> <li>• TOD Save the Date – From Pandemic to Prosperity: Downtowns Reimagined</li> </ul> <p><b>Contact:</b> Ben Bakkenta- <a href="mailto:bbakkenta@psrc.org">bbakkenta@psrc.org</a>  <b>KRCC Affiliates:</b> Eric Baker, Nick Bond, Heather Wright, Ed Coviello, Andrea Spencer, Joe Morrison; Alternates: Jeff Rimack, Jennifer Sutton, Garrett Jackson, Patty Chamas.</p>	<p><b><u>Regional FTA Caucus</u></b>  Date of Next Meeting: <b>November 8, 2023</b> • 10:30 AM – 12 PM  Topics from <b>July 12, 2023</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Action: Approval of 5/10/2023 Summary, Delayed FTA and FHWA TrAMS Obligations</li> <li>• Discussion: Update on Distribution of 2023-2026 FTA funds, Transit Agency Roundtable</li> </ul> <p><b>Contact:</b> Sarah Gutschow - <a href="mailto:sgutschow@psrc.org">sgutschow@psrc.org</a>  <b>KRCC Affiliates:</b> Steffani Lillie; Alternate: Jeff Davidson</p>
<p><b><u>Bicycle/Pedestrian Advisory Committee (BPAC)</u></b>  Date of Next Meeting: <b>September 12, 2023</b> • 10:00 AM – 12:00 PM  Topics from <b>July 11, 2023</b> Meeting: (agenda posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Action: Approval of Meeting Summary 5/9/23, Pedestrian and Bicycle Facility Typology Update</li> <li>• Discussion: Connecting People to Transit, ADA Transition Plan Inventory Briefing, Safety Summit, TAP and RTCC Funding Competitions</li> <li>• Roundtable: announcements of P/B Activities</li> <li>• Information: Save the Date – From Pandemic to Prosperity: Downtowns Reimagined</li> </ul> <p><b>Contact:</b> Sarah Gutschow - <a href="mailto:sgutschow@psrc.org">sgutschow@psrc.org</a>  <b>KRCC Affiliates:</b> Chris Dimmitt, David Forte, Chris Wierzbicki; Alternates: Vicki Grover, Anthony Burgess, Melissa Mohr.</p>	<p><b><u>Regional Project Evaluation Committee</u></b>  Date of Next Meeting: <b>September 22, 2023</b> • 9:30 – 11:00 AM  Topics from <b>June 23, 2023</b> Meeting: (agenda posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Action: Approve Summary for 5/26/23 Meeting</li> <li>• Transportation Policy Board Debrief</li> <li>• Discussion: Project Tracking and 2023 Delivery, Regional Transportation Inventory Update, Safety Summit</li> <li>• Information: Two events held on June 28 Passport to 2044: Legislative Session Wrap-Up &amp; Comprehensive Planning and Regional EV Collaborative, From Idea to Practice: Making Transportation Electrification a Reality.</li> </ul> <p><b>Contact:</b> Kelly McGourty - <a href="mailto:kmcgourty@psrc.org">kmcgourty@psrc.org</a>  <b>KRCC Affiliates:</b> Diane Lenius, David Forte, Shane Weber, Steffani Lillie, Arne Bakker; Alternates: Joe Rutan, Ned Lever, Chris Dimmitt, James Goodman</p>
<p><b><u>Transportation Operators Committee (TOC)</u></b>  Date of Next Meeting: <b>September 27, 2023</b> • 10:00 – 12:00 PM  Topics from <b>August 23, 2023</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Action: Approval of 6/28/23 meeting summary, King County Metro Redistribution Request, Project Tracking – Delayed Transit Agency Projects</li> <li>• Discussion: FTA Equity Funding Distribution Process and Schedule, 2023 Transit Integration Report Timing for TOC review, Future TOC In-person Meeting, Transit Agency Roundtable</li> <li>• Information: 2023 TOC Planned Meeting Topics, Save the Date TOD Event: From Pandemic to Prosperity</li> </ul> <p><b>Contact:</b> Gil Cerise - <a href="mailto:gcerise@psrc.org">gcerise@psrc.org</a>  <b>KRCC Affiliates:</b> Steffani Lillie; Alternate: Ed Coviello</p>	<p><b><u>Regional Traffic Operations Committee (RTOC)</u></b>  Date of Next Meeting: <b>September 7, 2023</b> • 9:30 – 11:00 AM  Topics from <b>May 4, 2023</b> Meeting (agenda posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Presentation: City of Seattle’s University District Transportation Technology &amp; Safety Improvements</li> <li>• Discussion: Signal/ITS Inventory Update Approach, ITS Investment/Implementation Best Practices Guide</li> </ul> <p><b>Contact:</b> Gary Simonson - <a href="mailto:gsimonson@psrc.org">gsimonson@psrc.org</a>  <b>KRCC Affiliates:</b> Chris Hammer, Joe Rutan, Vicki Grover, Steffani Lillie; Alternates: Chris Dimmitt</p>

# Kitsap Regional Coordinating Council

## 2024 Work Plan, Scope of Work, and Budget Proposal

*Draft v. 8/8/23*

DRAFT



### III. KRCC Transportation Program 2024 Work Plan Narrative

The proposed transportation program work plan items for 2024 are outlined in the table below. KRCC staff will support the KRCC Board, Transportation Policy Committee (TransPOL), and Transportation Technical Advisory Committee (TransTAC) in completing these action items.

**Legend:** These work plans include the following activities represented by icons:



Research/Writing



Discussions at Meetings













Letters















Outreach



Requires KRCC Board Approval

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
<b>Transportation Coordination</b>			
1. Learn about transportation issues of common interest.	 TransTAC addresses cross-jurisdictional transportation issues as needed. TransTAC members prepare educational updates on these topics for TransPOL meetings upon request.	 TransPOL reviews the list of cross-jurisdictional transportation issues and selects topics for their 2024 meetings.	 KRCC Board reviews relevant transportation topics as needed.
2. Comprehensive Plan and Building Codes Updates.	 Share information and resources regarding each jurisdiction's updates to their Comprehensive Plans and Building Codes (e.g. transit station areas).	 If needed, share updates about Comprehensive Plan updates and Building Code updates.	N/A
<b>PSRC Coordination / Transportation Competitions</b>			
3. Participate in PSRC's process for rebalancing, or other processes if new funding becomes available.	 Discuss opportunities for project funding as a result of rebalancing.	 Receive updates on project funding as a result of rebalancing.	N/A
4. Develop and approve Countywide Competition Call for Projects and Application (including criteria).	 Develop draft recommendations of Countywide Competition Call for Projects and Application for TransPOL review.	 Review and approve TransTAC's recommendations of Countywide Competition Call for Projects and Applications.	 Approve Countywide Competition Call for Projects and Applications.

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
5. Develop and approve Kitsap's Regional Projects to PSRC.	 Develop the list of Kitsap's Regional Projects for TransPOL review.	 Review TransTAC's list of regional projects.	 Approve Kitsap's Regional Projects for PSRC review.
6. Conduct Countywide Project Selection Workshop and recommend Countywide projects to PSRC.	 Score Countywide projects based on criteria outlined in the Call for Projects and recommend project awards to TransPOL.	 Review TransTAC's recommended Countywide project awards.	 Approve Kitsap's Countywide Projects for PSRC review.
7. Debrief the Regional and Countywide Competitions.	 Discuss best practices and recommendations for the next funding cycle.	 Discuss best practices and recommendations for the next funding cycle.	 Review best practices and recommendations for the next funding cycle.
<b>KRCC Collaboration</b>			
8. Ensure messaging consistency between policy and technical committees.	 KRCC staff will serve as the neutral liaison to provide updates and information to policy representatives.	 TransPOL meetings have TransTAC updates as a standing agenda item.	 KRCC Board meetings have TransPOL and TransTAC updates as standing agenda items.

### III. A. Transportation Policy Committee (TransPOL) Facilitation and Coordination

To support the KRCC Board’s Transportation Policy Committee (TransPOL), Triangle will provide a Transportation Program Lead who will be responsible for drafting TransPOL agendas in coordination with the KRCC Executive Committee, gathering and constructing meeting materials, and sending these materials to TransPOL at least 5 days before meetings. Triangle will also be responsible for providing staff for issuing public notices, notetaking, drafting meeting summaries, as well as tracking and implementing action items prior to and following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> <li>Sophie Glass</li> <li>TBD, KRCC Transportation Program Lead</li> </ul>	<ul style="list-style-type: none"> <li>5 TransPOL meetings</li> </ul>	<ul style="list-style-type: none"> <li>Meeting agendas (draft and final)</li> <li>Meeting summaries (draft and final)</li> <li>Meeting materials as needed including maintaining communications with PSRC</li> <li>Draft 2024 Countywide Competition Call for Projects</li> <li>Summary reports at KRCC Board meetings</li> </ul>	<ul style="list-style-type: none"> <li>Meetings will be 1.5-hours in duration</li> <li>Meetings will be held virtually with an option for members of the public to attend in person</li> </ul>

### III. B. Transportation Technical Advisory Committee (TransTAC) Facilitation and Coordination

To support the KRCC Board’s Transportation Technical Advisory Committee (TransTAC), Triangle will provide a KRCC Transportation Lead who will report to the Program Lead, provide staff support to TransTAC, and facilitate TransTAC meetings. The Program Lead will be responsible for drafting TransTAC meeting agendas in coordination with the KRCC Program Lead and TransTAC members, gathering and constructing meeting materials, and sending materials to TransTAC at least 5 days before TransTAC meetings. The Coordination Lead is responsible for notetaking, drafting and finalizing a meeting summary, as well as tracking and implementing action items following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> <li>Sophie Glass</li> <li>TBD, Transportation Program Lead</li> </ul>	<ul style="list-style-type: none"> <li>8 TransTAC meetings</li> </ul>	<ul style="list-style-type: none"> <li>Meeting agendas (draft and final)</li> <li>Meeting summary of action items and key discussion items</li> <li>Meeting materials as needed, including maintaining communications with PSRC</li> <li>Draft 2024 Countywide Competition Call for Projects</li> <li>Recommendations to TransPOL</li> </ul>	<ul style="list-style-type: none"> <li>Meetings will be 2-hours in duration</li> <li>Meetings will be held virtually or in-person</li> <li>The Project Selection Workshop will be held in person</li> </ul>



## V. 2024 Calendar of Expected Meetings

		January	February	March	April	May	June	July	August	September	October	November	December
<b>Executive</b>	<b>Board*</b> 1 <sup>st</sup> Tues. Time varies		<b>Feb 6</b> Board Meeting TBD			<b>May 7</b> Board Meeting TBD	<b>Jun 4</b> Board Meeting TBD				<b>Oct 1</b> Board Meeting TBD	<b>Nov 5</b> Board Meeting TBD	<b>Dec 3</b> Board Meeting TBD
	<b>Executive Committee</b> 3 <sup>rd</sup> Thurs. 11:00AM-1:00PM	<b>Jan 18</b> Executive Committee Meeting	<b>Feb 15</b> Executive Committee Meeting	<b>Mar 14</b> Executive Committee Meeting	<b>Apr 18</b> Executive Committee Meeting	<b>May 16</b> Executive Committee Meeting	<b>Jun 20</b> Executive Committee Meeting	<b>Jul 18</b> Executive Committee Meeting <i>(cancel if not needed)</i>		<b>Sept 19</b> Executive Committee Meeting	<b>Oct 17</b> Executive Committee Meeting	<b>Nov 21</b> Executive Committee Meeting	<b>Dec 19</b> Executive Committee Meeting
<b>Land Use</b>	<b>PlanPOL*</b> 3 <sup>rd</sup> Tues. 1:30-3:00PM			<b>Mar 19</b> PlanPOL Meeting			<b>Jun 18</b> PlanPOL Meeting				<b>Oct 15</b> PlanPOL Meeting		
	<b>LUTAC</b> 2 <sup>nd</sup> Thurs. 9:30-11:30AM	<b>Jan 11</b> LUTAC Meeting			<b>Apr 11</b> LUTAC Meeting					<b>Sept 12</b> LUTAC Meeting		<b>Nov 14</b> LUTAC Meeting	
<b>Transportation</b>	<b>TransPOL*</b> 3 <sup>rd</sup> Thurs. 3:00-4:30PM	<b>Jan 18</b> TransPOL Meeting		<b>Mar 21</b> TransPOL Meeting	<b>Apr 18</b> TransPOL Meeting	<b>May 16</b> TransPOL Meeting					<b>Oct 17</b> TransPOL Meeting		
	<b>TransTAC</b> 2 <sup>nd</sup> Thurs. 1:30-3:00PM	<b>Jan 11</b> TransTAC Meeting	<b>Feb 8</b> TransTAC Meeting	<b>Mar 14</b> TransTAC Meeting	<b>Apr 11</b> TransTAC Meeting	<b>May 9</b> TransTAC Meeting  <b>Late May</b> Project Selection Workshop				<b>Sept 12</b> TransTAC Meeting			<b>Dec 14</b> TransTAC Meeting

KRCC Retreat Date: TBD

Legislative Reception Date: TBD date