



Kitsap Regional Coordinating Council

v. 2-1-17

Draft Kitsap Regional Coordinating Council (KRCC) Work Session Agenda
February 7, 2017 | 10:15 AM – 11:45 AM

The Norm Dicks Government Center, Washington State University (WSU) Extension Classroom (406), Bremerton, WA

Work Session Purpose: To (1) begin KRCC’s exploratory review of the Countywide Planning Policies (CPPs), (2) consider potential updates to the CPPs, and (3) assess what information the KRCC Board may need moving forward.

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Mailing Address:
614 Division Street - MS4
Port Orchard, WA 98366
360.337.4960
www.KitsapRegionalCouncil.org

Betsy Daniels, Program Director
Triangle Associates, Inc.

Work Session	Documents
A. Welcome and Introductions	
B. Review of Work Session Purpose and Discussion of Why the Countywide Planning Policies (CPPs) Might be Updated <ol style="list-style-type: none"> 1. What are CPPs? 2. Why are CPPs updated? 3. Why would KRCC consider updating Kitsap’s CPPs in 2017? 4. What information does the KRCC Board need to determine if the CPPs should be updated in 2017? 	-Land Use Policy Work Session packet and attachments A-G
C. Discussion of the Content of Kitsap’s Current CPPs (Eric Baker, Kitsap County)	- Current CPPs (sent as separate document)
D. Overview of KRCC’s Land Use Technical Advisory Committee’s (LUTAC) Recommended Approach for the CPPs <ol style="list-style-type: none"> 1. “Light refresh” vs. “total overhaul” 2. Gap analysis with comparison to other CPPs 3. Focus on “Centers” language/criteria 4. Revise “Reasonable Measures” component 	
E. KRCC Board Discussion of LUTAC’s Recommended Approach	
F. Wrap Up and Next Steps	

The KRCC Work Session will be immediately followed by a 30-minute KRCC Board meeting in the WSU Classroom.

Please see the Feb. 7, 2017 KRCC Board meeting agenda for more details.



Kitsap Regional Coordinating Council

Land Use Policy Work Session Packet

v. 2-1-17

Work Session Purposes: To (1) begin KRCC’s exploratory review of the Countywide Planning Policies (CPPs), (2) consider potential updates to the CPPs, and (3) assess what information the KRCC Board may need moving forward.

During this Work Session, the KRCC Board will answer the following questions with support from the materials in this packet.

- **What are Countywide Planning Policies (CPPs)?** See [Attachment A: CPPs 101](#) (page 2).
- **Why update CPPs?** See [Attachment A: CPPs 101](#) (page 2).
- **Why would KRCC consider updating the CPPs in 2017?** See [Attachment B: “Why Consider Updating the CPPs?”](#) (page 3)
- **What information does the KRCC Board need to determine if the CPPs should be updated in 2017?** KRCC staff is compiling the results from the KRCC Board CPP survey regarding this question, and has also heard interest in the following topics:
 - The current content of Kitsap’s CPPs. A LUTAC member will briefly overview the current CPPs at the Feb 7 work session. See [Attachment C: Current CPPs](#).
 - The relationship between CPPs and local/regional planning efforts. See [Attachment D: Local, KRCC, and PSRC Planning Efforts Timeline: 2017-2024](#) (page 4).
 - The relationship between CPPs and the Regional Centers Update. See [Attachment E: CPPs and the Regional Centers Efforts in 2017](#) (page 5).
 - The relationship between CPPs and Multicounty Planning Policies (MPPs). See [Attachment A: CPPs 101](#) (page 2)
 - CPP elements that might require revision. See [Attachment F: KRCC’s Land Use Technical Advisory Committee \(LUTAC\) survey results regarding CPP elements](#) (page 6).
 - Recommendation from LUTAC. See [Attachment G: LUTAC’s recommendation to the KRCC Board regarding updating the CPPs](#) (page 10).

ATTACHMENT A: CPPs 101

What are Countywide Planning Policies?

The Growth Management Act (GMA), [WAC 365-196-305](#), requires that “counties and cities...collaboratively develop CPPs to govern the development of comprehensive plans.” Further, GMA explains that CPPs should “ensure consistency between the comprehensive plans of counties and cities...[and] to facilitate the transformation of local governance in the urban growth area...so that urban governmental services are primarily provided by cities and rural and regional services are provided by counties.”

“Prior to adopting CPPs, counties and cities must develop a framework...in written form and agreed to by the county and the cities within those counties.”

Why Do the Countywide Planning Policies Need to Get Updated?

The [Kitsap CPPs](#) identify KRCC as the forum to develop and subsequently revise the CPPs. They require that the CPPs “should be reviewed through the KRCC process at least every five years”.

The Kitsap CPPs were first adopted in 1992, and were subsequently revised in 2001, 2003, 2007, 2011, 2013, and 2015. LUTAC notes for the KRCC Board that the 2011, 2013, and 2015 revisions were to appendices only and therefore the last substantive review of the content was in 2007.

What is the Relationship between CPPs and Multicounty Planning Policies (CPPs)?

The Growth Management Act (GMA), [WAC 365-196-305](#), further requires that “multicounty planning policies (MPPs) must be adopted by two or more counties, each with a population of 450,000+, with contiguous urban areas...[MPPs] establish a common region-wide framework that ensures consistency among county and city comprehensive plans...[and] provide a framework for regional plans developed within a multicounty region.”

The Puget Sound Regional Council (PSRC) developed [MPPs](#) in VISION 2040, adopted in 2010.

ATTACHMENT B: WHY CONSIDER UPDATING THE CPPS?

Over the past year, the KRCC Board and its Committees have had several discussions about potentially updating Kitsap's Countywide Planning Policies (CPPs). Below is a summary of the possible reasons why it might be an appropriate time to update the CPPs.

1. Prepare for the 2018 Countywide Transportation Competition for Federal Funds

The Puget Sound Regional Council's (PSRC) transportation competition for federal transportation funds requires that countywide projects support "local centers." During the 2016 countywide transportation competition, KRCC's Transportation Technical Advisory Committee (TranSTAC) was unable to find consistent guidance in the CPPs regarding the "local centers" in Kitsap. Clear guidance and terminology in the CPPs regarding "local centers" would support TranSTAC and TransPOL during the next Countywide Competition, which begins in March 2018.

2. Enhanced Participation in Update to Vision 2040

The Puget Sound Regional Council is beginning the process of updating Vision 2040.¹ The KRCC Board and Executive Committee have expressed interest in speaking with a common voice in regional planning efforts with PSRC Boards and Committees. Updating Kitsap's CPPs will be an opportunity to define and refine Kitsap's approach to growth so that Kitsap can participate in the update to Vision 2040 with this common voice.

3. Remain in Compliance with Mandated CPP Updates

The CPPs state: "The adopted CPPs should be reviewed through the KRCC process at least every five years." According to KRCC's Land Use Technical Advisory Committee (LUTAC), the last substantive update to the CPPs took place in 2007; in 2011, 2013, and 2015 KRCC only updated appendices. As most Kitsap jurisdictions have completed their Comprehensive Plan updates, it is an appropriate time to review the CPPs.

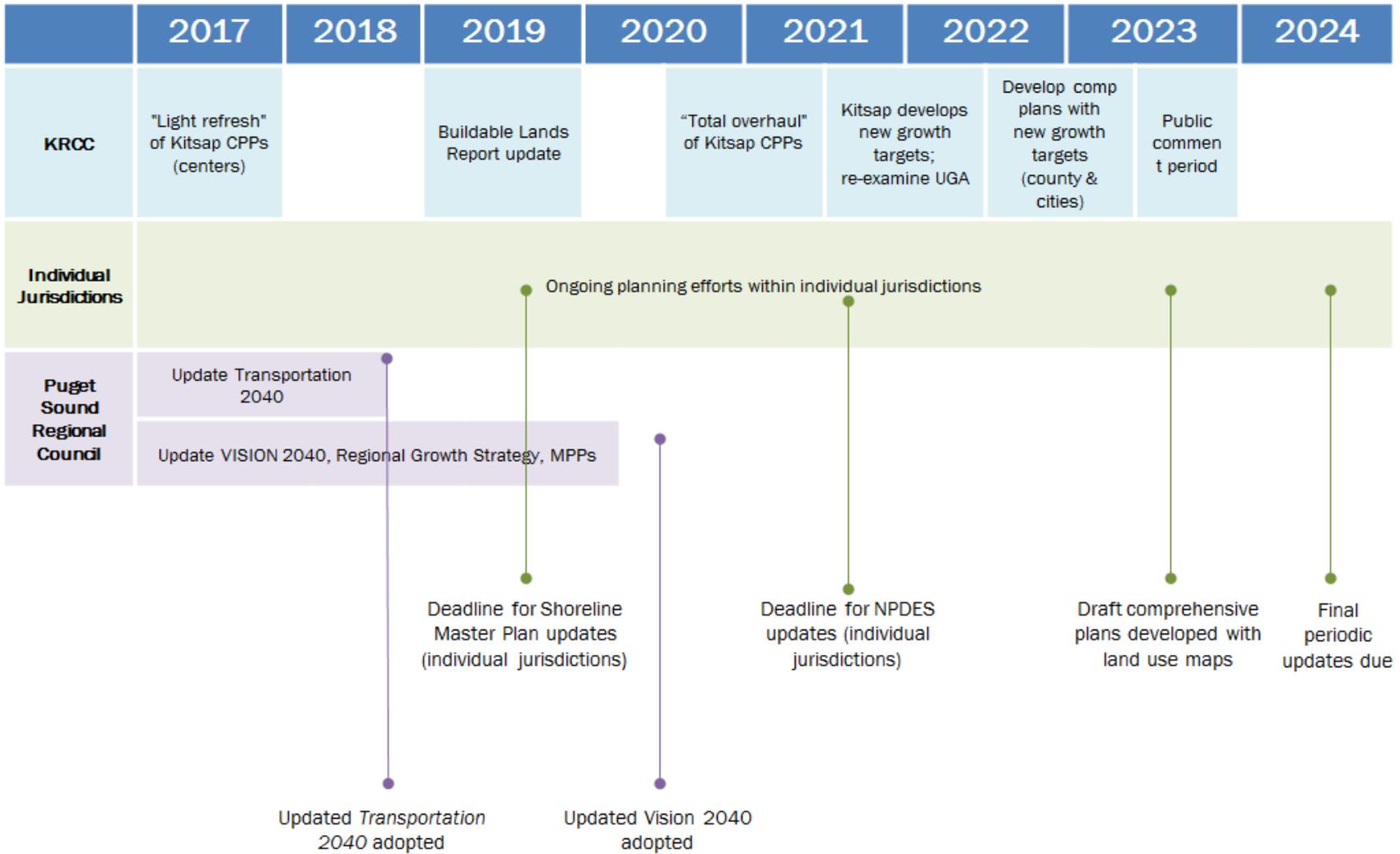
4. Build Off the Work of the 2017 KRCC Retreat

Based on direction from the KRCC Board and Executive Committee, the focus of the 2017 KRCC Retreat will be to review consistent approaches for managing countywide growth. The outcomes of the retreat could help guide potential updates to the CPPs.

¹ "VISION 2040 is a regional strategy for accommodating the 5 million people expected to live in the [Puget Sound] region by 2040." (PSRC website)

ATTACHMENT D: LOCAL, KRCC, AND PSRC PLANNING EFFORTS TIMELINE (2017-2024)

The following is an abbreviated timeline of some Kitsap and regional planning efforts, though not comprehensive.



ATTACHMENT E: CPPs AND THE REGIONAL CENTERS EFFORTS IN 2017

The following is a timeline illustrating when work will happen for the Puget Sound Regional Council (PSRC) and the Kitsap Regional Coordinating Council (KRCC) on the topics of Regional Centers and Countywide Planning Policies (CPPs).
The PSRC effort is planned but may shift over early 2017.

	January	February	March	April	May	June	July	August	September	October	November	December	Jan 2018	Feb 2018
Regional Centers (PSRC effort)	Last Stakeholder Working Group (SWG) meeting, rec's finalized (1/18)	SWG reports rec's to Growth Mgmt Policy Board (GMPB, 2/2)	PSRC staff outreach to countywide groups on SWG rec's & GMPB input	PSRC staff report to GMPB with countywide input on recommendations		Final report and direction for centers presented to PSRC Executive Board								
KRCC meetings specific to Regional Centers	Regional Centers update to KRCC Board (1/3) Regional Centers input from LUTAC and TransTAC (1/12)	TransPOL reviews final rec's from Centers SWG (2/2)	PSRC staff present to LUTAC on final rec's from Centers SWG (3/9)	TransPOL receives LUTAC input on Centers rec's (4/6)	KRCC Board receives TransPOL and LUTAC input on Centers rec's (5/2)	All-KRCC retreat: "Managing Growth in Kitsap" (6/7); discuss Regional Centers and CPPs								
KRCC meetings specific to CPPs	LUTAC begins informal review of existing CPPs (1/12)	Land Use Policy Work Session (LUPWS) reviews LUTAC's informal review of CPPs (2/7)	LUTAC compares CPPs sections with other counties' CPPs, other gap analysis work (3/9)	LUPWS reviews results of CPP comparison and gap analysis (meeting TBD)	LUTAC develops draft criteria for local centers in CPPs (5/11)		[no meeting]	LUTAC develops work plan to update CPPs (8/10)	LUPWS reviews work plan to update CPPs (9/5)	KRCC convenes the Planning Directors' Forum to update CPPs (10/12, 11/19); potential public involvement	LUPWS reviews draft updates to CPPs (meeting TBD)	LUTAC incorporates edits from LUPWS into CPPs (meeting TBD)	LUPWS or KRCC Board receives updated CPPs and recommends to Kitsap BOCC for adoption (meeting TBD)	
	Educational Process									Formal Process				

ATTACHMENT F: KRCC'S LAND USE TECHNICAL ADVISORY COMMITTEE (LUTAC) SURVEY RESULTS REGARDING CPP ELEMENTS

In December 2016 from a LUTAC request, KRCC staff sent a survey of the existing Kitsap CPPs for review and comment, considering a potential revision to the CPPs in 2017. The survey received 4 responses and KRCC staff received one additional response. Not every question received a response but all responses received are shown below.

Introduction

Necessary changes? → 1 yes; 2 no; 1 skipped

Q2: What changes are needed to update its content?

- *Five years seems too short. Maybe eight years to be consistent with periodic update or identify actual scenarios of when to review or update (i.e. new pop/jobs growth allocations; new GMA laws/cases). 2. "Proposed amendments should be considered on a regular basis..." Not sure why it should be on a regular basis - rather amendments should be considered when needed. 2.d Appeal language to hearings board should be cleaned up and follow typical language for appeals.*

Q3: What changes are needed to update its structure?

- *Overall, I think the format of the CPPs could be changed to be in a more user-friendly, graphically attractive format.*

Element A: Countywide Growth Pattern

Necessary changes? → 1 yes; 2 no; 1 skipped

Q6: What changes are needed to update its content?

- *I believe this chapter needs significant review and possible updating - although a lot of clarity could be achieved through restructuring the chapter. There are significant policy issues that could be reviewed (i.e. the population split 76%; requirement for subarea plans; requirement to review population every five years). More clarity to whether UGAMAs are actually to be used, as not a single UGAMA has been developed. BLR and Land Capacity methodology should be further refined.*

Q7: What changes are needed to update its structure?

- *I do not like how this chapter is organized. I would like a more progressive organization (i.e. allocation of pop/employment, establishment of UGAs, adjustment of UGAs, expansion of UGAs, BLR reports and reasonable measures.*

Q8: Any more comments regarding this element?

- *This is probably the heavy lift of the CPPs.*

Element B: Urban Growth Areas

Necessary changes? → 2 yes; 1 no; 1 skipped

Q10: What changes are needed to update its content?

- *Probably should be delayed until the centers work at PSRC is completed, as any amendment may need to be changed due to PSRC's changes.*

Q12: Any more comments regarding this element?

- *It is important that all local designated centers are to be identified within the CPPs, and not just in a jurisdiction's comprehensive plan.*

Element C: Centers of Growth

Necessary changes? → 1 yes; 1 no; 2 skipped

Q14: What changes are needed to update its content?

- *Not sure why we need this chapter in the CPPs. All rural lands are under Kitsap County's jurisdiction by their very nature. The County's Rural Element addresses all of these issues.*
- *Under subsection 3, what criteria will be used to evaluate requests to designate centers? What is the sequence for proposing and having centers considered? Does a city plan first and ask for recognition second, or, does the city have to ask for recognition first before planning for centers? A flow chart would be helpful. How do you ensure consistency between the local comp plan and the CPPs if the regional body decides not to recognize a locally designated center?*

Element D: Rural Land Uses and Development Pressures

Necessary changes? → 1 no; 3 skipped

Q18: What changes are needed to update its content?

- *5c. Not sure whether this is feasible and if its actually being done by anyone. 6a. Not sure this is or has been done, and if there is merit to it. 6.c is provided by state resource agencies.*

Element E: Countywide Strategies for Open Space Preservation, Resource Preservation, Etc.

Necessary changes? → 2 no; 2 skipped

Q22: What changes are needed to update its content?

- *The content looks okay.*

Element F: Contiguous, Compatible, and Orderly Development

Necessary changes? → 2 no; 2 skipped

Element G: Siting Public Capital Facilities

Necessary changes? → 2 no; 2 skipped

Element H: Transportation

Necessary changes? → 1 yes; 1 no; 2 skipped

Q34: What changes are needed to update its content?

- *10b. if UGAMAs are eliminated from UGA section, then this should be deleted.*
- *I think that the policies are great, but due to funding, are totally unachievable. State law requires city and county budgets to be adopted which are consistent with the local comprehensive plan.*

Element I: Housing

Necessary changes? → 2 no; 2 skipped

Element J: Countywide Economic Development

Necessary changes? → 2 no; 2 skipped

Element K: An Analysis of the Fiscal Impact

Necessary changes? → 1 yes; 1 no; 2 skipped

Q46: What changes are needed to update its content?

- *1.c identifies UGAMAs. If these are to be deleted from the UGA section, then here as well.*
- *Is this a mandatory element of the CPPs? How would one comply with this? It is hard to understand the expectations of this element.*

Element L: Coordination with Tribal Government

Necessary changes? → 2 no; 2 skipped

Element M: Coordination with Federal Government including Navy

Necessary changes? → 1 yes; 1 no; 2 skipped

Q54: What changes are needed to update its content?

- *Should this be updated to reflect the findings of the JLUS?*

Element N: Roles and Responsibilities

Necessary changes? → 2 no; 2 skipped

Q60: Any more comments regarding this element?

- *1.d encourages that the KRCC will help provide a forum to resolve disputes, however, I don't think that this is actually utilized, esp with Bremerton and PO appealing the County's plan to the Hearings board. 2.f and 3.d refers to UGAMAs;*

Other Questions

Q61: If the CPPs need to be updated, what are some ways of involving community members in the update process?

- *Hmmm. not sure community members should be involved. These are not appealable by community members and are between the jurisdictions.*
- *Allow the public to take a survey similar to this one.*

Q62: Are there other CPPs to use as a model/example as KRCC evaluates Kitsap's CPPs?

- *I suspect there are, but don't have the time to review other counties' CPPs.*
- *I think the Pierce County Housing and Centers elements are worth studying.*

Q63: Are there any topics or chapters missing from Kitsap's current CPPs?

- *I feel like there are, but do not have the time to review other counties' CPPs.*
- *The CWPPs should either read more like a checklist, or, a checklist should be developed so that Cities can demonstrate consistency with them at the time they adopt their comprehensive plans.*

Q64: Should KRCC's "Reasonable Measures" document be revised? → 1 yes; 1 no; 2 skipped

- *LUTAC should review the current 2005 KRCC Reasonable measures and revise as appropriate - maybe reviewing what other CPPs or other jurisdictions have. The reasonable measures should be added as an Appendix to the CPPs, with narrative and policies added into the UGA section.*

General Comment Not Submitted Via Survey

Most importantly, the Kitsap CPPs address the statutory requirements of GMA (36.70A.210 (3)). ... We noted that the CPPs were revisited and amended in 2015. This might suggest that substantial changes are not warranted or deemed as necessary today since the CPPs were review not long ago.

We don't have any specific recommendations to any particular CPP. Rather, we believe that the CPPs could be shortened or condensed. The goal would be to make the CPPs more user-friendly, less wordy, and without being repetitive. Perhaps, hyperlinks could be inserted into the CPPs when there is reference to a RCW or WAC. In addition, structurally, most CPPs begin with "The County and the Cities" and use the words "shall" and "should." These words are not necessary. It is implicit that the CPPs apply to the Kitsap County and the Cities within. Rather than use the terms "shall" and "should" we believe that simply using verbs that direct action (i.e., maintain, adopt, consider, or encourage) provide more meaningful rather than authoritative policy directive.

ATTACHMENT G: KRCC'S LAND USE TECHNICAL ADVISORY COMMITTEE (LUTAC) RECOMMENDATIONS TO KRCC BOARD

v.2-1-17

The KRCC Land Use Technical Advisory Committee (LUTAC) met on January 12, 2017 to consider needs for and ways to potentially update the Countywide Planning Policies in 2017.

The following are LUTAC's recommendations to the KRCC Board, pending input from TransPOL who will review these recommendations on February 2:

1. LUTAC suggests a "light refresh" of the CPPs in 2017 to focus on centers, and a "total overhaul" around 2020 when the updated Vision 2040 is adopted.
2. The "light refresh" in 2017 would include:
 - a. Starting with a gap analysis, including:
 - i. CPPs survey results (from LUTAC members in Dec 2016/Jan 2017;
 - ii. Comparing certain sections of Kitsap CPPs to similar sections within other counties' CPPs; and
 - iii. Requirements from GMA and PSRC and what is currently in the CPPs.
 - b. Updating the centers language and criteria.
 - c. Inserting photos to make the CPPs more accessible.
 - d. Potential to revise KRCC Reasonable Measures.
3. The "total overhaul" in 2020 would include:
 - a. Matching Kitsap CPPs with new MPPs from the updated Vision 2040;
 - b. Changing the format, including:
 - i. Creating a more visual and organized document; and
 - ii. Pulling out additional information into reference documents (so that when KRCC updates information in future years, if the information is in a reference document it is updatable without amending, adopting, and ratifying new CPPs).
 - c. Addressing buildable lands and UGA adjustments; and
 - d. Creating housing targets.