



TransTAC Meeting Agenda

Thursday, October 14, 2021 | 1:00-3:00 PM | Remote Meeting:

- Link to participate in the video conference and view the screen share: <https://us06web.zoom.us/j/82627442619>
- Phone in via cellphone (1-touch dial): +12532158782,,82627442619#
- Phone in on a landline: Dial 253-215-8782 and enter the Meeting ID: 826-2744-2619

Topic	Documents
<p><b>A. Welcome and Old Business</b>  <i>Objective: Maintain the business and operations of KRCC.</i></p> <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Review 4/22/21 TransTAC/LUTAC Meeting Summary</li> </ul>	<ul style="list-style-type: none"> <li>- <a href="#">2021 meeting calendar</a> (pg 3)</li> <li>- <a href="#">4/22/21 TransTAC/LUTAC Meeting Summary</a> (pg 4)</li> </ul>
<p><b>B. PSRC Updates</b>  <i>Objective: Share updates on recent regional planning related developments at Puget Sound Regional Council.</i></p> <ul style="list-style-type: none"> <li>• Report out on the Rural Town Centers and Corridors project selection</li> <li>• RPEC and other PSRC Boards/Committees updates</li> <li>• Regional Transportation Plan updates</li> <li>• Update from PSRC on 2022 Project Selection Process, including Policy Framework Elements (e.g. Equity and Safety criteria)</li> <li>• Other updates from PSRC</li> </ul>	<ul style="list-style-type: none"> <li>- <a href="#">Monthly PSRC Update</a> (pg 9)</li> </ul>
<p><b>C. Countywide Competition</b>  <i>Objective: Prepare for the 2022 Countywide Competition cycle by identifying topics requiring further discussion.</i></p> <ul style="list-style-type: none"> <li>• Review historical awards data with population and UGA breakdowns</li> <li>• Staff summary of previous discussion on changes to the Countywide Competition</li> <li>• Discuss potential Countywide Competition policy and criteria updates and provide recommendations for TransPOL:             <ul style="list-style-type: none"> <li>○ Refining the criteria and what constitutes High/Medium/Low</li> <li>○ Limiting the number of applications each jurisdiction can submit</li> <li>○ Request dollar limits on applications</li> </ul> </li> <li>• Preliminary agreement on recommendations to TransPOL (or majority/minority opinion)</li> </ul>	<ul style="list-style-type: none"> <li>- <a href="#">2020 Kitsap Call for Projects</a></li> <li>- <a href="#">Historic Data</a> (pg 11)</li> </ul>
<p><b>D. Review 2022 KRCC Transportation Work Plan</b>  <i>Objective: Prepare for the 2022 Transportation Committee meetings.</i></p> <ul style="list-style-type: none"> <li>• Review 2022 KRCC Transportation Work Plan items and meeting schedule</li> <li>• Recommend changes as needed</li> </ul>	<ul style="list-style-type: none"> <li>- <a href="#">2022 KRCC Transportation Work Plan</a> (pg 14)</li> </ul>
<p><b>E. Supporting TransPOL’s Discussions on Transportation Funding Streams</b>  <i>Objective: Support TransPOL’s future discussions on coordinated transportation funding strategies.</i></p>	

<ul style="list-style-type: none"> <li>• Discuss information requested by TransPOL for their November 18 discussion on developing Countywide and State transportation funding strategies: <ul style="list-style-type: none"> <li>○ Identify jurisdictional transportation priorities</li> <li>○ Identify opportunities for corridor-wide projects</li> <li>○ Review local funding mechanisms and identify additional funding opportunities</li> </ul> </li> </ul>	
<p><b>F. Corridor Updates</b>  <i>Objective: Share updates on cross jurisdictional corridor projects.</i></p> <ul style="list-style-type: none"> <li>• SR 305, SR 16/Gorst, SR 104, SR 303, others</li> </ul>	
<p><b>G. Solutions and Support</b>  <i>Objective: Support fellow TransTAC members in troubleshooting current challenges.</i></p> <ul style="list-style-type: none"> <li>• Discussion of challenges faced by individual jurisdictions and potential solutions from TransTAC members</li> </ul>	
<p><b>H. Announcements and Next Steps</b>  <i>Objective: Ensure follow up on proposed ideas and tasks.</i></p> <ul style="list-style-type: none"> <li>• Review action items</li> <li>• Next TransPOL meeting on Thursday, November 18</li> <li>• Next TransTAC meeting on Thursday, December 9</li> <li>• Announcements</li> </ul>	<p>- <a href="#">Latest 2021 TransTAC/TransPOL Meeting Plan</a> (pg 17)</p>
<p><b>Adjourn</b></p>	



2021 Meeting Schedule

Draft v.2/17/21

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	<b>Board*</b> 1 <sup>st</sup> Tues. 10:15AM-12:15PM Norm Dicks Gov. Center		<b>Feb. 2</b> Board Meeting	<b>March 4</b> Board Retreat (1:00-4:00PM)	<b>April 6</b> Study Session (1:00-3:00PM)	<b>May 4</b> Board Meeting	<b>June 1</b> Board Meeting			<b>Sept. 7</b> Board Meeting (in-person)		<b>Nov. 2</b> Board Meeting (in-person)	<b>Dec. 7</b> Board Meeting (in-person)
	<b>Executive Committee</b> 3 <sup>rd</sup> Tues. 11:00AM-1:00PM	<b>Jan. 19</b> Executive Committee Meeting	<b>Feb. 16</b> Executive Committee Meeting	<b>March 16</b> Executive Committee Meeting	<b>April 20</b> Executive Committee Meeting	<b>May 18</b> Executive Committee Meeting	<b>June 15</b> Executive Committee Meeting			<b>Aug. 17</b> Executive Committee Meeting	<b>Sept. 21</b> Executive Committee Meeting	<b>Oct. 19</b> Executive Committee Meeting	<b>Nov. 16</b> Executive Committee Meeting
Transportation	<b>TransPOL*</b> 3 <sup>rd</sup> Thurs. 3:00-4:30PM		<b>Feb. 18</b> TransPOL Meeting			<b>May 20</b> TransPOL Meeting				<b>Sept. 16</b> TransPOL Meeting		<b>Nov. 18</b> TransPOL Meeting	
	<b>TransTAC</b> 2 <sup>nd</sup> Thurs. 1:00-3:00PM	<b>January 14</b> TransTAC Meeting		<b>March 11</b> TransTAC Meeting							<b>Oct. 14</b> TransTAC Meeting		<b>Dec. 9</b> TransTAC Meeting
Land Use	<b>PlanPOL*</b> 3 <sup>rd</sup> Tues. 1:30-3:00PM	<b>Jan. 19</b> PlanPOL Meeting		<b>March 16</b> PlanPOL Meeting		<b>May 18</b> PlanPOL Meeting					<b>Oct. 21</b> PlanPOL Meeting		
	<b>LUTAC</b> 2 <sup>nd</sup> Thurs. 9:30-11:30AM	<b>Jan. 14</b> LUTAC Meeting	<b>Feb. 11</b> LUTAC Meeting	<b>March 11</b> LUTAC Meeting	<b>April 8</b> LUTAC Meeting	<b>May 13</b> LUTAC Meeting				<b>Sept. 9</b> LUTAC Meeting			

\*Open to the public. To participate in virtual meetings, join via Zoom: <https://zoom.us/j/938664782> or call 720-707-2699 and use Meeting ID: 938-664-782#

**Other Dates**

**Board Retreat:** March 4, 1:00-4:00 PM

**Legislative Reception:**



## Kitsap Regional Coordinating Council

**Kitsap Regional Coordinating Council (KRCC)**  
**Land Use Technical Advisory Committee (LUTAC)**  
**April 22, 2021 Meeting Summary | Convened via Teleconference**  
**Draft v.8-16-2021**

Decisions and Recommendations		
<ul style="list-style-type: none"> <li>• Suggested additional review of Appendix A during May by LUTAC.</li> <li>• Suggested preparing one draft version of the Kitsap Countywide Planning Policies (CPPs) with identification of the areas that need additional review. The document that goes to the KRCC Board at their May 4 meeting should have three categories:               <ul style="list-style-type: none"> <li>○ Amendments that have been reviewed by the planning directors and have consensus to move forward;</li> <li>○ Those amendments that do not have consensus or have differing perspectives (outline what the differing opinions are) and;</li> <li>○ Those amendments that have not been reviewed by LUTAC or TranSTAC.</li> </ul> </li> </ul>		
Actions	Person Responsible	Status
1. Karla to update Element C with removing one of Port Orchard’s proposed centers.	Karla Boughton	Complete
2. KRCC staff to reach out to Port Orchard and Kitsap County about the two positions re: urban centers and rural centers.	KRCC Staff	Complete
3. In the May 4 KRCC Board meeting packet, include: <ul style="list-style-type: none"> <li>i. Cover memo explaining the three categories;</li> <li>ii. Clean draft CPPs;</li> <li>iii. Draft proposed Element D language;</li> <li>iv. Draft equity policies;</li> <li>v. Appendix A</li> </ul>	KRCC Staff	Complete
4. Incorporate the proposed social equity language from the March 4 retreat.	Clay White	Complete
5. Add “Candidate Centers” to the Transportation section.	Clay White	Complete
6. Remove Appendix D.	Clay White	Complete

### A. Welcome

Kizz Prusia, Land Use Program Lead, welcomed LUTAC members to the April 22 meeting. He reviewed the meeting objectives and topics. He explained that members of KRCC TranSTAC will join a portion of the meeting to discuss transportation-related policies in the CPPs.

### B. Committee Updates and Work in Progress

**Kitsap Countywide Planning Policies (CPPs) Process Updates:** KRCC staff provided a process update regarding the timeline of updating the draft of the Kitsap CPPs. KRCC staff noted that at the April 20 KRCC Executive Committee meeting, members in attendance (Commissioner Gelder, Councilmember Ashby, Councilmember Deets, and Mayor Erickson) passed the following motion: *The KRCC Land Use Technical Advisory Committee (LUTAC) will conclude its work on the Kitsap CPPs during their April 22, 2021 meeting. LDC, Inc. will update the draft CPPs based on the April 22 LUTAC meeting by Monday, April 26. LDC, Inc. will provide this draft to the KRCC Board for the May 4, 2021 Study*



Session. LUTAC will not meet on May 13, 2021 since the CPPs will not be under their purview at this time.

In response to this direction from the KRCC Executive Committee, LUTAC members suggested an approach to move forward with the draft amendments and policy changes. LUTAC members suggested to arrange the draft amendments into three categories as outlined below:

1. Category 1: Amendments that have been reviewed by the planning directors and have consensus to move forward;
2. Category 2: Those amendments that do not have consensus or have differing perspectives (outline what the differing opinions are); and,
3. Category 3: Those amendments that have not been reviewed by LUTAC.

**Kitsap Countywide Planning Policies (CPPs) Element C: Centers of Growth:** Karla Boughton, City of Poulsbo provided a brief overview of Element C: Centers of Growth. LUTAC members provided no additional comments or feedback on the draft.

**Kitsap Countywide Planning Policies (CPPs) Element D: Rural Land Uses and Development Patterns:** Clay provided a brief overview of Element D: Rural Land Uses and Development Patterns.

- R-2 a.: LUTAC members suggested changing “residential and commercial local areas” to “residential and commercial limited areas.” LUTAC members suggested deleting “a small amount of growth in the form of in-fill development is expected in Rural Centers” and instead focusing on the RCW. LUTAC members suggested asking TransTAC to weigh in on proposed language regarding priorities for transportation investment.

**C. Joint Session LUTAC/ TransTAC Review:** Sophie explained that TransTAC requested this joint session during their March meeting. This joint session is an opportunity to connect on the elements of the CPPs related to areas where LUTAC and TransTAC’s work overlaps. Sophie reminded LUTAC and TransTAC members that LUTAC will make the final recommendations on the Kitsap CPPs. LUTAC and TransTAC members discussed relevant policy as described below. Some of the language they discussed was new and seen by them for the first time.

**Kitsap Countywide Planning Policies (CPPs) Element D: Rural Land Uses and Development Patterns**

- R-2: Some TransTAC members expressed concern about the language “rural centers are not centers of growth and are not priorities for transportation investment.” TransTAC and LUTAC members suggested including edits to language about rural centers in Category 2 for discussion by policymakers and including the disclaimer in Category 3.

**Kitsap Countywide Planning Policies (CPPs) Element G: Siting of Public Facilities**

- CF-2 b.: TransTAC and LUTAC members agreed to remove the language in subpolicy b. that references centers. This would allow development of public capital facilities as long as they are on existing public transportation corridors.

**Kitsap Countywide Planning Policies (CPPs) Element H: Transportation**

- T-1: Several TransTAC and LUTAC members expressed concerns about the addition of a subpolicy focusing transportation investments into UGAs and urban centers. Some TransTAC



and LUTAC members disagreed because this subpolicy aligns with multicounty policies. TransTAC and LUTAC members agreed to include this policy in Category 3 for discussion by policymakers because the technical committees have not had sufficient time to review it.

- T-1 b. and T-10 b.: TransTAC and LUTAC members discussed whether this policy should clarify the types of levels of service (LOS). Multicounty Planning Policy DP-53 asks jurisdictions to address non-motorized, pedestrian, and other multimodal types of transportation options.
- T-10 f.: TransTAC and LUTAC members agreed to change “when set by the local agency” to “as set by the local agency”.
- T-5: TransTAC and LUTAC members shared that policymakers should discuss whether to add “urban” before “centers” in this policy.

**D. Committee Updates and Work in Progress**

**Kitsap Countywide Planning Policies (CPPs) Working Draft Update:** Clay White, LDC, Inc led a review of seven revised draft policies.

**Kitsap Countywide Planning Policies (CPPs) Element A: Countywide Growth Pattern**

- CW-1 b.: LUTAC members agreed to replace the language “foster” with “maintain and enhance.”
- CW-1 d.: LUTAC members agreed to replace “promote” with “support.” They agreed to add “support annexation or incorporation into cities.”
- CW-2 c.: LUTAC members agreed to the language, “include a variety of low-density rural centers, communities, and uses.”
- CW-3 e.: LUTAC members agreed to add the language of “green breaks” into the subpolicy.
- CW-3 f. LUTAC members agreed to add language regarding promoting tiering and/or phasing of infrastructure.

**Kitsap Countywide Planning Policies (CPPs) Element E: Natural Environment**

- NE-2 a.: LUTAC members expressed concern that this policy could imply that jurisdictions are doing something they do not actually do.
- NE-2 c.: LUTAC members agreed to change the language to “historical, archeological, and cultural resources.”
- NE-2 h.: LUTAC members suggested changing “Puget Sound” to “Salish Sea.”

**Kitsap Countywide Planning Policies (CPPs) Element H: Housing**

- AH-4: One LUTAC member questioned why “high opportunity areas” should be included in this policy. No other LUTAC members shared comments.

**Kitsap Countywide Planning Policies (CPPs) Appendices:** Clay led a review of the appendices to the Kitsap CPPs. LUTAC reviewed:

- Appendix A: LUTAC members did not share comments or concerns.
- Appendix B: Clay explained that this appendix will be updated during growth target setting. LUTAC members did not share comments or concerns.
- Appendix C: Clay explained that this appendix will be removed. LUTAC members did not share comments or concerns.



## Kitsap Regional Coordinating Council

- Appendix D: Clay explained that this appendix is proposed to be removed from the CPPs, while the agreement with Poulsbo is maintained. LUTAC members asked whether agreements between the cities and county need to also be in the CPPs.
- Appendix E: LUTAC members did not share comments or concerns.
- Appendix F: Clay explained that this appendix will be updated with new centers. LUTAC members did not share comments or concerns.
- Appendix G: Clay explained that this appendix will be removed. LUTAC members did not share comments or concerns.

**Kitsap Countywide Planning Policies (CPPs) Social Equity Policies:** LUTAC members did not discuss this item.

### **E. Old Business**

**KRCC Staff Update: Outreach & Engagement:** LUTAC members did not discuss this item.

### **F. Administrative Agenda**

**May 4 Board Study Session:** LUTAC members did not discuss this item.

**May 18 PlanPOL Meeting Agenda:** LUTAC members did not discuss this item.

### **G. Wrap Up**

**Recap:** KRCC staff reviewed the decisions and action items listed in the table above.

### **H. Adjourn**



## Kitsap Regional Coordinating Council

### Attachment A: List of LUTAC Members in Attendance (Virtual Participation Only)

Name	Affiliation (alphabetical)
1. Heather Wright	City of Bainbridge Island
2. Andrea Spencer	City of Bremerton
3. Nick Bond	City of Port Orchard
4. Karla Boughton	City of Poulsbo
5. Angie Silva	Kitsap County
6. Jeff Rimack	Kitsap County
7. Ed Coviello	Kitsap Transit
8. Andrea Harris-Long	Puget Sound Regional Council
9. Liz Underwood-Bultmann	Puget Sound Regional Council
10. Alison O'Sullivan	Suquamish Tribe
11. Matthews Pahs	Washington Dept. of Transportation
12. Gary Idleburg	Department of Commerce
Clay White	LDC, Inc.
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead



## PSRC BOARDS v.10/6/21

<p><b><u>Executive Board</u></b>  Date of Next Meeting: <b>September 23, 2021</b> • 10:00 - 11:30 AM  Topics from Meeting: <b>July 22, 2021</b> (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: <ul style="list-style-type: none"> <li>○ Minutes of meeting held 7/22/21; Vouchers 6/30/21-9/7/21</li> <li>○ Adopt 2021 Title VI Plan</li> <li>○ Approve Recognizing Juneteenth as an Official Holiday</li> <li>○ Adopt Routine Amendment to the 2021-2024 Transportation Improvement Program</li> <li>○ Approve Transit Safety Targets</li> <li>○ Approve Administrative Procedures for Regional Centers</li> </ul> </li> <li>• Discussion Item <ul style="list-style-type: none"> <li>○ Regional Transportation Plan Update</li> </ul> </li> </ul> <p><b>Contact:</b> Sheila Rogers - <a href="mailto:srogers@psrc.org">srogers@psrc.org</a>; <b>KRCC Members:</b> Commissioner Garrido, Mayor Erickson, Commissioner Strakeljahn, Mayor Wheeler, Mayor Putaansuu; Alternates: Commissioner Gelder, Commissioner Bozeman, Councilmember Ashby, Mayor Schneider, Councilmember Gorman, Commissioner Gary Anderson</p>	<p><b><u>Transportation Policy Board (TPB)</u></b>  Date of Next Meeting: <b>October 14, 2021</b> • 9:30 – 11:30 AM  Topics from <b>September 9, 2021</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: <ul style="list-style-type: none"> <li>○ Minutes of meeting held 7/8/21</li> <li>○ Routine Amendment to 2021-2024 TIP</li> <li>○ Approve Transit Safety Targets</li> </ul> </li> <li>• Discussion: <ul style="list-style-type: none"> <li>○ Regional Transportation Plan Preliminary Analysis Results</li> <li>○ Regional Transportation Plan Equity Breakout Session</li> </ul> </li> </ul> <p><b>Contact:</b> Casey Moreau - <a href="mailto:cmoreau@psrc.org">cmoreau@psrc.org</a>  <b>KRCC Members:</b> Mayor Erickson, Councilmember Ashby, Commissioner Gelder, Councilmember Mills, Mayor Wheeler; Alternates: Commissioner Garrido, Councilmember Pollock, Director Clauson, Commissioner Bozeman, Councilmember Gorman</p>
<p><b><u>Growth Management Policy Board (GMPB)</u></b>  Date of Next Meeting: <b>November 4, 2021</b> • 10:00 AM – 12:00 PM  Topics from <b>October 7, 2021</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Approve Minutes of GMPB Meeting held 9/7/21</li> <li>• Discussion: <ul style="list-style-type: none"> <li>○ Regional Transportation Planning Policies and Growth Update</li> </ul> </li> </ul> <p><b>Contact:</b> Kristin Mitchell – <a href="mailto:kmitchell@psrc.org">kmitchell@psrc.org</a>  <b>KRCC Members and Affiliates:</b> Commissioner Wolfe, Councilmember Pollock, Mayor Wheeler, Director Purser; Alternates: Commissioner Garrido, Mayor Putaansuu, Councilmember Gorman, Tom Ostrom, Andrea Spencer</p>	<p><b><u>Economic Development District Board</u></b>  Date of Next Meeting: <b>December 5, 2021</b> • 1:00 – 3:00 PM  Topics from <b>October 3, 2021</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Approve minutes of meeting held 7/11/21</li> <li>• Discussion: <ul style="list-style-type: none"> <li>○ Greater Seattle Partners</li> <li>○ Economic Development and Budget History</li> </ul> </li> </ul> <p><b>Contact:</b> Mikayla Svob - <a href="mailto:msvob@psrc.org">msvob@psrc.org</a>  <b>KRCC Members and Affiliates:</b> Commissioner Garrido, Councilmember Stern, Commissioner Strakeljahn, Chairman Forsman, Mayor Wheeler, John Powers; Alternates: Commissioner Wolfe, Councilmember Mills, Councilmember Cucciardi, Councilmember Gorman, Commissioner Anderson</p>
<p><b><u>Operations Committee (OC)</u></b>  Date of Next Meeting: <b>October 28, 2021</b> • 9:00 – 9:50 AM Topics from <b>September 23, 2021</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Approve Minutes of Meeting held 7/22/21; Vouchers 6/30/21 – 9/7/21</li> <li>• Action: Adopt 2021 Title VI Plan, Authority for Recognizing Juneteenth as a holiday</li> <li>• Information/Discussion: Annual Weighted Votes Revision, Review Process for Draft Supplemental Biennial Budget and Work Program FY 2022-23, Monthly Budget Progress Report, Contract Status Report, Completed Contracts, Grant Status Report</li> </ul> <p><b>Contact:</b> Casey Moreau - <a href="mailto:cmoreau@psrc.org">cmoreau@psrc.org</a>; <b>KRCC Members:</b> Mayor Erickson; Alternates: Commissioner Gelder</p>	

## PSRC COMMITTEES v.10/6/21

### Regional Staff Committee (RSC)

Date of Next Meeting: **October 23, 2021** • 9:30 – 11:30 AM

Topics from **July 15, 2021** Meeting: (packet posted [here](#)):

- Discussion:
  - Regional Housing Strategy Update
  - Kent Manufactured Home Park Study

**Contact:** Ben Bakkenta - [bbakkenta@psrc.org](mailto:bbakkenta@psrc.org)

**KRCC Affiliates:** Eric Baker, Nick Bond, Andrea Spencer, Karla Boughton; Alternates: Jeff Rimack, Heather Wright

### Regional FTA Caucus

Date of Next Meeting: **October 13, 2021** • 10:30 AM – 12:00 PM

Topics from **September 8, 2021** Meeting: (packet posted [here](#)):

- Action:
  - Approval of 3/10/21 meeting summary
- Discussion: PSRC's 2021 FTA Annual Adjustments Process
  - 2022 Project Selection Process
  - FTA Project Tracking Update

**Contact:** Sarah Gutschow - [sgutschow@psrc.org](mailto:sgutschow@psrc.org)

**KRCC Affiliates:** Steffani Lillie; Alternate: Jeff Davidson

### Bicycle/Pedestrian Advisory Committee (BPAC)

Date of Next Meeting: **November 9, 2021** • 10:00 AM – 12:00 PM

Topics from **September 14, 2021** Meeting: (agenda posted [here](#)):

- Action: Approval of Meeting Summary 5/11/21
- Discussion:
  - Feedback on WSDOT "Calendar Action" Biking Prohibitions
  - Follow up on Bicycle and Pedestrian Equity Discussion
  - Next Steps for Bicycle and Pedestrian Planning in the Regional Transportation Plan
- Roundtable: Announcements of Bicycle/Pedestrian Activities

**Contact:** Sarah Gutschow - [sgutschow@psrc.org](mailto:sgutschow@psrc.org)

**KRCC Affiliates:** David Forte, Chris Dimmitt, Megan Moore, Chris Wierzbicki; Alternates: Melissa Mohr, Andrea Archer-Parson; Anthony Burgess

### Regional Project Evaluation Committee

Date of Next Meeting: **October 22, 2021** • 9:30 – 11:00 AM

Topics from **September 24, 2021** Meeting: (agenda posted [here](#)):

- Discussion:
  - Safety Criteria
  - Project Selection Task Force Debrief and Next Steps
  - Funding Process Timelines
  - Project Delivery and Regional Transportation Plan

**Contact:** Kelly McGourty - [kmcgourty@psrc.org](mailto:kmcgourty@psrc.org)

**KRCC Affiliates:** David Forte, Steffani Lillie, Fred Salisbury, Shane Weber, Mark Dorsey; Alternates: Jeff Shea, Arne Bakker, Jeff Davidson, Ned Lever, Chris Dimmitt, Diane Lenius

### Transportation Operators Committee (TOC)

Date of Next Meeting: **October 27, 2021** • 10:00 – 12:00 PM Topics from **September 22, 2021** Meeting: (packet posted [here](#)):

- Action: Approval of 9/22/21 meeting summary
- Discussion:
  - Regional Transportation Plan Assessment of Potential Transit Needs and Opportunities
  - Regional Transportation Plan Transit-Related Key Messages
  - 2021 Transit Integration Report
  - Transit Agency Roundtable

**Contact:** Gil Cerise - [gcerise@psrc.org](mailto:gcerise@psrc.org)

**KRCC Affiliates:** Steffani Lillie; Alternate: Ed Coviello

### Regional Traffic Operations Committee (RTOC)

Date of Next Meeting: **November 4, 2021** • 9:30 – 11:00 AM

Topics from **September 2, 2021** Meeting (agenda posted [here](#)):

- Discussion: Draft Outline for ITS/Emerging Technology Chapter

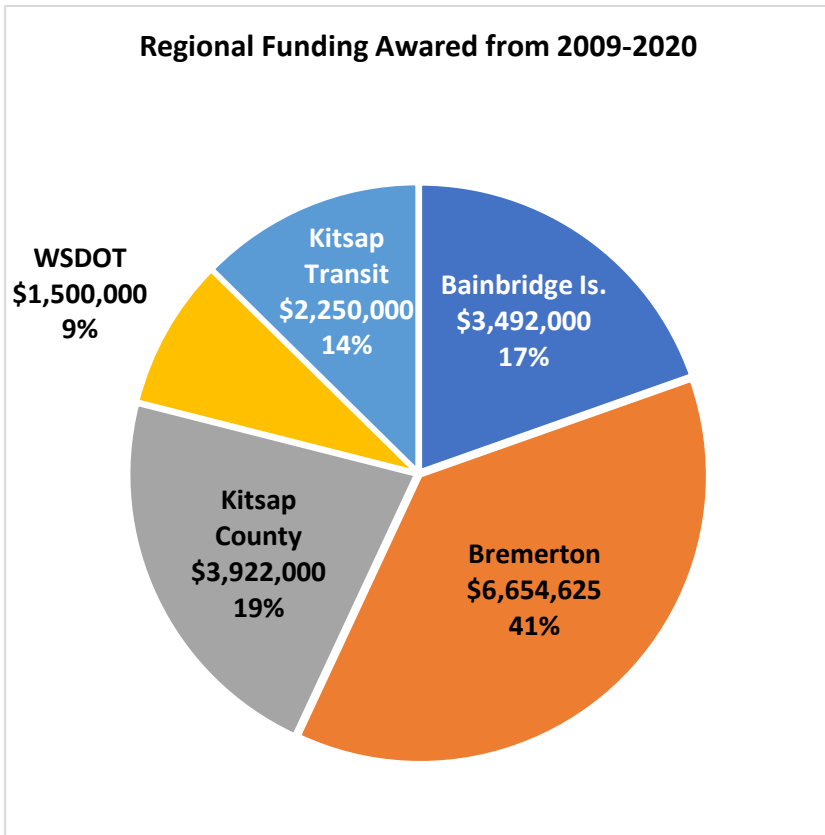
**Contact:** Gary Simonson - [gsimonson@psrc.org](mailto:gsimonson@psrc.org)

**KRCC Affiliates:** Jeff Shea, Andrea Archer Parsons, Steffani Lillie; Alternates: Shane Weber

**Federal Transportation Funds Awarded through the Regional Competition from 2009-2020**

v.9/7/21

This page shows the allocation of awards to Kitsap jurisdictions from the Puget Sound Regional Council’s Regional competition forum for Federal Highway Administration’s (FHWA) Surface Transportation Program (STP) funds from 2009-2020. This data reflects dollar values after any funds were returned and any contingency funds were allocated.



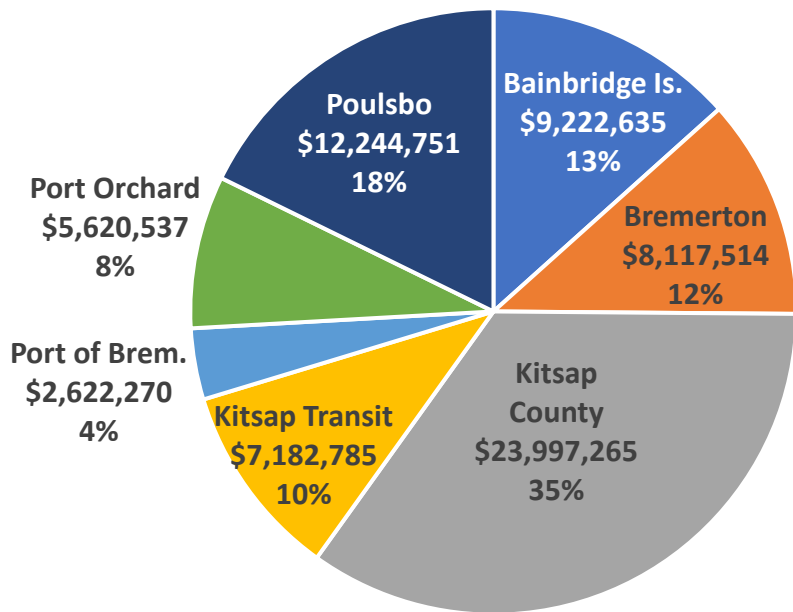
Jurisdiction	Award Year	Regional Funding Amount	Percentage
Bainbridge Island	2014, 2016, 2020	\$2,792,000	17%
Bremerton	2009, 2018	\$6,654,625	41%
Kitsap County	2012	\$3,922,000	19%
Kitsap Transit	2020	\$2,250,000	14%
WSDOT Marine Division	2014	\$1,500,000	9%
<b>TOTAL</b>		<b>\$16,196,625</b>	

**Federal Transportation Funds Awarded through the Countywide Competition from 2009-2020**

v.9/7/21

This page shows the allocation of awards to Kitsap jurisdictions from the Kitsap Regional Coordinating Council’s Countywide Competition forum for Federal Highway Administration (FHWA) funds from 2009-2020. This data reflects dollar values after any funds were returned and any contingency funds were allocated.

**Countywide Funding Awarded from 2009-2020**

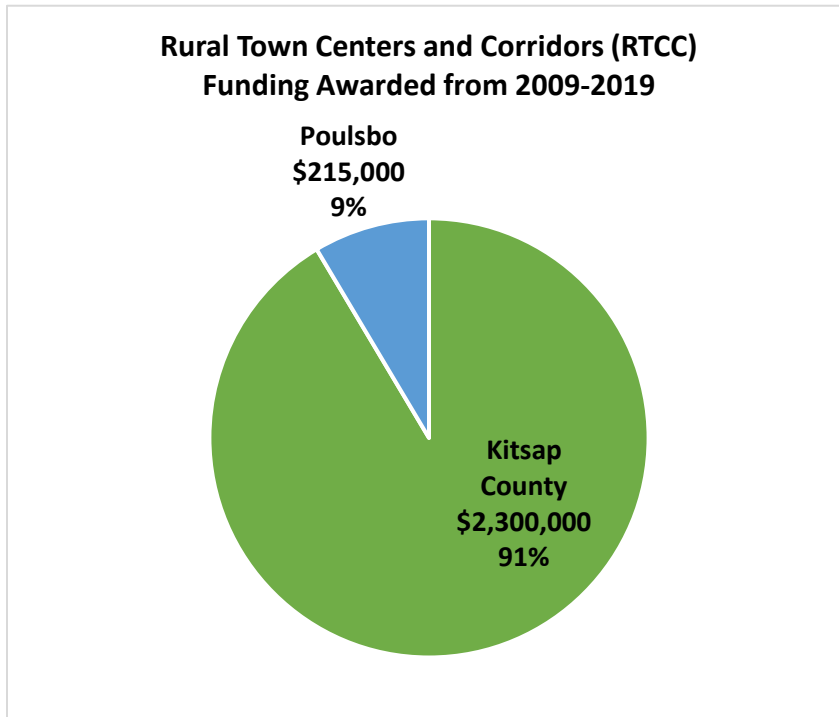


Jurisdiction	Amount	Percentage	% towards UGA	Population (2021 OFM Data)	% of Population
Bainbridge	\$9,222,635	13%	0%	24,825	9%
Bremerton	\$8,117,514	12%	4%	43,505	15.8%
Kitsap County	\$23,997,265	35%	49%	179,719	65.2%
Kitsap Transit	\$7,182,785	10%	1%	N/A	N/A
Port of Bremerton	\$2,622,270	4%	0%	N/A	N/A
Port Orchard	\$5,620,537	8%	0%	15,1587	5.5%
Poulsbo	\$12,244,751	18%	0%	11,975	4.3%
	<b>\$69,007,757</b>			275,501	

**Federal Transportation Funds Awarded through the  
Rural Town Centers and Corridors (RTCC) forum from 2009-2019**

v.9/7/21

This page shows the allocation of awards to Kitsap jurisdictions from the Puget Sound Regional Council’s Rural Town Centers and Corridors forum for Federal Highway Administration’s (FHWA) Surface Transportation Program (STP) from 2009-2019. This data reflects dollar values after any funds were returned and any contingency funds were allocated.



Jurisdiction	Regional Funding Amount	Percentage
Kitsap County	\$2,300,000	91%
Poulsbo	\$215,000	9%
<b>TOTAL</b>	<b>\$2,515,000</b>	

### III. KRCC Transportation Program 2022 Work Plan Narrative

The proposed transportation program work plan items for 2022 are outlined in the table below. KRCC staff will support the KRCC Board, Transportation Policy Committee (TransPOL), and Transportation Technical Advisory Committee (TransTAC) in completing these action items.

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
<b>Transportation Education</b>			
1. Learn about transportation issues of common interest.	TransTAC addresses cross-jurisdictional transportation issues as needed. TransTAC members prepare educational updates on these topics for TransPOL meetings upon request.	TransPOL recommends topics for educational updates from TransTAC as needed.	KRCC Board reviews relevant transportation topics as needed.
2. Discuss transportation funding opportunities outside of the FHWA competitions.	Support TransPOL's discussions on transportation funding opportunities based on guidance from TransPOL.	Hold policy discussion on funding opportunities outside the FHWA competitions; identify problem statement; begin engaging others.	KRCC Board holds policy discussion on funding opportunities outside the FHWA competitions and takes action as needed.
<b>PSRC Coordination</b>			
3. Develop recommendations for PSRC's Project Selection Taskforce (2020 Competition Debriefs)	Develop draft recommendations for TransPOL review regarding the issues facing the PSRC Project Selection Task Force.	Review TransTAC's recommendations regarding the key issues facing the PSRC Project Selection Task Force.	Discuss recommendations to the Kitsap members of the PSRC Project Selection Taskforce.
4. Discuss how Kitsap wants to address topics including geographic equity, equity-based on density, safety, and projects of countywide importance in the 2022 Kitsap Countywide Competition (2020 Competition Debriefs).	Conduct research related to topics based on guidance from TransPOL.	Provide guidance to TransTAC related to research needed to support discussions. Review research related to selected topics and propose an approach for KRCC Board Review.	Approve approach to selected topics as part of the Call for Projects in 2022.

5.	Develop and approve Countywide Competition Call for Projects and Application.	Develop draft recommendations of Countywide Competition Call for Projects and Application for TransPOL review.	Review and approve TransTAC's recommendations of Countywide Competition Call for Projects and Applications.	Approve Countywide Competition Call for Projects and Application.
6.	Develop and approve Kitsap's Regional Projects to PSRC.	Develop the list of Kitsap's Regional Projects for TransPOL review.	Review TransTAC's list of regional projects.	Approve Kitsap's Regional Projects for PSRC review.
7.	Conduct Countywide project selection workshop and recommend Countywide projects to PSRC.	Score Countywide projects based on criteria outlined in the Call for Projects and recommend project awards to TransPOL.	Review TransTAC's recommended Countywide project awards.	Approve Kitsap's Countywide Projects for PSRC review.
8.	Debrief the Regional and Countywide Competitions.	Discuss best practices and recommendations for the next funding cycle.	Discuss best practices and recommendations for the next funding cycle.	Review best practices and recommendations for the next funding cycle.
<b>KRCC Collaboration</b>				
7.	Ensure messaging consistency between policy and technical committees.	KRCC staff will serve as the neutral liaison to provide updates and information to policy representatives.	TransPOL meetings have TransTAC updates as a standing agenda item.	KRCC Board meetings have TransPOL and TransTAC updates as standing agenda items.

Transportation Deliverables

- Meeting agendas (draft and final)
- Meeting summaries (draft and final)
- Meeting materials as needed including maintaining communications with PSRC
- Summary reports at KRCC Board meetings
- TransTAC recommendations to TransPOL
- Meeting memo of action items and key discussion items
- Meeting materials as needed
- Recommendations to TransPOL
- Countywide Competition Call for Projects and Applications
- List of Kitsap Regional Projects

### III. A. Transportation Policy Committee (TransPOL) Facilitation and Coordination

To support the KRCC Board’s Transportation Policy Committee (TransPOL), Triangle will provide a Transportation Program Lead who will be responsible for drafting TransPOL agendas in coordination with the KRCC Executive Committee, gathering and constructing meeting materials, and sending these materials to TransPOL at least 5 days before meetings. Triangle will also be responsible for providing staff for issuing public notices, notetaking, drafting meeting summaries, as well as tracking and implementing action items prior to and following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> <li>Sophie Glass, KRCC Program Director with assistance from Betsy Daniels</li> <li>Claire Wendle, KRCC Transportation Program Lead</li> </ul>	<ul style="list-style-type: none"> <li>6 TransPOL meetings</li> </ul>	<ul style="list-style-type: none"> <li>Meeting agendas (draft and final)</li> <li>Meeting summaries (draft and final)</li> <li>Meeting materials as needed including maintaining communications with PSRC</li> <li>Summary reports at KRCC Board meetings</li> </ul>	<ul style="list-style-type: none"> <li>Meetings will be 1.5-hours in duration</li> <li>Meetings will be held virtually</li> </ul>

### III. B. Transportation Technical Advisory Committee (TransTAC) Facilitation and Coordination

To support the KRCC Board’s Transportation Technical Advisory Committee (TransTAC), Triangle will provide a KRCC Transportation Lead who will report to the Program Lead, provide staff support to TransTAC, and facilitate TransTAC meetings. The Transportation Lead will be responsible for drafting TransTAC meeting agendas in coordination with the KRCC Program Lead and TransTAC members, gathering and constructing meeting materials, and sending materials to TransTAC at least 5 days before TransTAC meetings. The Coordination Lead is responsible for notetaking, drafting and finalizing a meeting memo, as well as tracking and implementing action items following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> <li>Sophie Glass, KRCC Program Director</li> <li>Claire Wendle, KRCC Transportation Program Lead</li> </ul>	<ul style="list-style-type: none"> <li>6 TransTAC meetings</li> </ul>	<ul style="list-style-type: none"> <li>Meeting agendas (draft and final)</li> <li>Meeting summary of action items and key discussion items</li> <li>Meeting materials as needed, including maintaining communications with PSRC</li> <li>Recommendations to TransPOL</li> </ul>	<ul style="list-style-type: none"> <li>Meetings will be 2-hours in duration</li> <li>Meetings will be held virtually</li> </ul>





2021 Meeting Schedule

Draft v.2/17/21

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	<b>Board*</b> 1 <sup>st</sup> Tues. 10:15AM-12:15PM Norm Dicks Gov. Center		<b>Feb. 2</b> Board Meeting	<b>March 4</b> Board Retreat (1:00-4:00PM)	<b>April 6</b> Study Session (1:00-3:00PM)	<b>May 4</b> Board Meeting	<b>June 1</b> Board Meeting			<b>Sept. 7</b> Board Meeting (in-person)		<b>Nov. 2</b> Board Meeting (in-person)	<b>Dec. 7</b> Board Meeting (in-person)
	<b>Executive Committee</b> 3 <sup>rd</sup> Tues. 11:00AM-1:00PM	<b>Jan. 19</b> Executive Committee Meeting	<b>Feb. 16</b> Executive Committee Meeting	<b>March 16</b> Executive Committee Meeting	<b>April 20</b> Executive Committee Meeting	<b>May 18</b> Executive Committee Meeting	<b>June 15</b> Executive Committee Meeting			<b>Aug. 17</b> Executive Committee Meeting	<b>Sept. 21</b> Executive Committee Meeting	<b>Oct. 19</b> Executive Committee Meeting	<b>Nov. 16</b> Executive Committee Meeting
Transportation	<b>TransPOL*</b> 3 <sup>rd</sup> Thurs. 3:00-4:30PM		<b>Feb. 18</b> TransPOL Meeting			<b>May 20</b> TransPOL Meeting				<b>Sept. 16</b> TransPOL Meeting		<b>Nov. 18</b> TransPOL Meeting	
	<b>TransTAC</b> 2 <sup>nd</sup> Thurs. 1:00-3:00PM	<b>January 14</b> TransTAC Meeting		<b>March 11</b> TransTAC Meeting							<b>Oct. 14</b> TransTAC Meeting		<b>Dec. 9</b> TransTAC Meeting
Land Use	<b>PlanPOL*</b> 3 <sup>rd</sup> Tues. 1:30-3:00PM	<b>Jan. 19</b> PlanPOL Meeting		<b>March 16</b> PlanPOL Meeting		<b>May 18</b> PlanPOL Meeting					<b>Oct. 21</b> PlanPOL Meeting		
	<b>LUTAC</b> 2 <sup>nd</sup> Thurs. 9:30-11:30AM	<b>Jan. 14</b> LUTAC Meeting	<b>Feb. 11</b> LUTAC Meeting	<b>March 11</b> LUTAC Meeting	<b>April 8</b> LUTAC Meeting	<b>May 13</b> LUTAC Meeting				<b>Sept. 9</b> LUTAC Meeting			

\*Open to the public. To participate in virtual meetings, join via Zoom: <https://zoom.us/j/938664782> or call 720-707-2699 and use Meeting ID: 938-664-782#

**Other Dates**

**Board Retreat:** March 4, 1:00-4:00 PM

**Legislative Reception:**