



Kitsap Regional Coordinating Council

KRCC Board Meeting Agenda

Draft v. 1-31-19

Date: February 5, 2019

Time: 10:15 AM – 12:15 PM

Place: Council Chambers, Norm Dicks Government Center, 345 6th Street, Bremerton, WA 98337

1. Welcome and Introductions

2. Chair's Comments

- KRCC Board 2019
- Draft [KRCC 2019 Meeting Calendar](#)
- January 8 [Affordable Housing Task Force \(AHTF\)](#) outcomes and next steps
- Proposed KRCC Annual Reference Manual (includes updated Bylaws: see separate attachment) (vote in March)

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3. Consent/Action Items:

- Approval of the [12/4/2018 KRCC Board Meeting Summary](#) (vote)
- Review of the [1/15/2018 Executive Committee Meeting Summary](#)

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Packet Pg 19

4. Presentations

- Naval Base Kitsap presentation by Captain Schrader (presentation sent as separate file)

5. Full Discussion/Action Items:

- [Washington Cities Insurance Authority \(WCIA\) coverage update](#)
- Review the [KRCC Board and Committees roster](#) (vote in March)
- Review [Kitsap Representation on PSRC Committees](#) (vote in March)
- Jurisdiction Representation on KRCC Affordable Housing Task Force (AHTF)
- Report out on new and upcoming jurisdiction policies of interest*: round robin on comprehensive plan implementation topics

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6. KRCC Committee Reports

- Transportation Policy Committee (TransPOL) *
 - Next TransPOL meeting on April 18
- Transportation Technical Advisory Committee (TransTAC)*
 - Next TransTAC meeting on March 14
- Land Use Planning Policy Committee (PlanPOL)*
 - Next PlanPOL meeting on [February 21](#)
- Land Use Technical Advisory Committee (LUTAC) *
 - Activities from [January 10 LUTAC meeting](#)
 - Next meeting on March 14
- Kitsap Planning Directors Forum (KPDF)
 - Activities from [January 10 KPDF meeting](#)
 - No additional KPDF meetings in 2019.

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The KRCC Board meeting agendas are available prior to the meeting date online at www.kitsapregionalcouncil.org and available in large-print format upon request. If you need accessibility accommodations for this public meeting, please contact Sophie Glass at (360) 337-4960 or via email at sglass@kitsapregionalcouncil.org by 12 PM on the Wednesday before the meeting.

7. PSRC Board and Committee Reports

- [PSRC Committees and Boards Report and other updates](#)*
 - PSRC Executive Board
 - Growth Management Policy Board
 - Transportation Policy Board
 - Economic Development District Board

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8. Corridor Committee Reports

- SR [16 Committee](#)* (see draft handout)
- SR 305 Committee*
- SR 104 Committee*

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9. Staff Report

- [KRCC Income Statement](#)* (to be distributed prior to the Board meeting)

10. Public Comments

11. KRCC Board Questions, Concerns, and Announcements

12. Adjourn

* Standing agenda item



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Draft 2019 Meeting Schedule Draft v.1/31/19

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. 10:15AM-12:15PM Norm Dicks Gov. Center	Jan. 1 (cancelled)	Feb. 5 Board Meeting	March 5 Board Meeting	April 2 Board Meeting	May 7 Board Meeting	June 4 Board Meeting	July 2 Board Meeting		Sept. 3 Board Meeting	Oct. 1 Board Meeting	Nov. 5 Board Meeting	Dec 3 Board Meeting
	Executive Committee 3 rd Tues. 12:30–2:30PM Kitsap Transit	Jan. 15 Executive Committee Meeting	Feb. 19 Executive Committee Meeting	March 19 Executive Committee Meeting	April 16 Executive Committee Meeting	May 21 Executive Committee Meeting	June 18 Executive Committee Meeting		Aug. 20 Executive Committee Meeting	Sept. 17 Executive Committee Meeting	Oct. 15 Executive Committe e Meeting	Nov. 19 Executive Committee Meeting	Dec. 17 Executive Committee Meeting
	Affordable Housing Task Force* Various	Jan. 8* 10:15AM-12:15PM Norm Dicks Gov. Center		March 21 Time & Location TBD		May 16 Time & Location TBD		July 18 Time & Location TBD		Sept. 19 Time & Location TBD			
Transportation	TransPOL* 3 rd Thurs. 3:15-4:45PM Kitsap Transit				April 18 TransPOL Meeting			July 18 TransPOL Meeting			Oct. 17 TransPOL Meeting		
	TransTAC 2 nd Thurs. 12:30-2:30PM Kitsap Transit			March 14 TransTAC Meeting			June 13 TransTAC Meeting			Sept. 12 TransTAC Meeting			Dec. 12 TransTAC Meeting
Land Use	PlanPOL* 3 rd Thurs. 1:30-3:00PM Kitsap Transit		Feb. 21 PlanPOL Meeting		April 18 PlanPOL Meeting		June 20 PlanPOL Meeting		Aug. 15 PlanPOL Meeting		Oct. 17 PlanPOL Meeting		Dec. 19 PlanPOL Meeting
	LUTAC 2 nd Thurs. 9:30-11:30AM Poulsbo City Hall	Jan. 10 LUTAC Meeting		March 14 LUTAC Meeting		May 9 LUTAC Meeting		July 11 LUTAC Meeting		Sept. TBD LUTAC Meeting		Nov. 14 LUTAC Meeting	

*Open to the public

Other Dates

Board Retreat:

Legislative Reception:

West Sound Alliance: Various



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Kitsap Regional Coordinating Council (KRCC) Draft Affordable Housing Task Force Meeting Summary

January 8, 2019 | 10:15 AM – 12:15 PM

Norm Dicks Government Center, Bremerton, WA

v. 1-24-19

Actions	Who?	Status
Draft Ad-Hoc Affordable Housing Task Force (AHTF) meeting summary	KRCC staff	Ongoing
Schedule the next KRCC AHTF meeting for March 2019	KRCC Staff	Ongoing

1. WELCOME AND INTRODUCTIONS

KRCC Chair Becky Erickson started the meeting by recognizing and acknowledging Commissioner Charlotte Garrido for her efforts and leadership as KRCC Chair in 2018. Chair Erickson presented a gift of flowers to Commissioner Charlotte Garrido.

Chair Erickson welcomed participants to the meeting (see Attachment A: KRCC Board Members in Attendance, and Attachment B: Members of the Public in Attendance). KRCC Board members and members of the public introduced themselves.

2. CHAIR'S COMMENTS

Chair Erickson reminded the group that this is not a regular KRCC Board meeting, and the time slot was allotted for the kick off of the **Ad-Hoc Affordable Housing Task Force (AHTF)**. The idea to form the AHTF originated at the spring 2018 KRCC Board retreat. The purpose of the AHTF is to determine what strategic action steps KRCC could pursue in regard to the lack of affordable housing in the Kitsap peninsula. Following these remarks, Chair Erickson opened the conversation to all participants in the room to share their comments regarding ideas, concerns, and needs on affordable housing in Kitsap County.

- Kitsap Transit Director John Clauson expressed that affordable housing is a need in Kitsap County that goes beyond boundaries and needs to be distributed evenly throughout the County.
- Chris Placentia, Port Gamble S'Klallam Tribe expressed that there is a need for housing for the homeless in addition to affordable housing. Chris also stated that the balance between economic development and economic feasibility has become a barrier to building affordable housing.
- Bainbridge Island Mayor Kol Medina stated that affordable housing is a large issue facing the City of Bainbridge Island. As housing prices have changed across the Puget Sound area, the flow of commuters has also changed and compounded to form a transportation and affordable housing problem.
- Kitsap Commissioner Charlotte Garrido stated the importance of defining what is affordable, looking at income levels in comparison to the cost of housing, and determining what the gaps are between types of housing available and housing needs.
- Bremerton Mayor Greg Wheeler supported the work of the task force and described a need to focus on the "missing middle" which includes those workers who have a median income



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less than 40-60% of Kitsap County's median income. Mayor Wheeler also stated that median household incomes can no longer afford the median rent in some areas.

- Kitsap Commissioner Rob Gelder agreed with the need to define affordable housing moving forward, and emphasized the need to ensure that any affordable housing constructed is complimentary with transit, access to services, and amenities.
- KRCC Chair and Poulsbo Mayor Becky Erickson expressed hope in accomplishing a clear strategic action plan that can be taken on a Regional level to alleviate housing problems in Kitsap County.
- Kitsap Commissioner Ed Wolfe agreed with the need to define affordable housing moving forward and the need to examine existing land use regulations.
- Lynn Wall, Naval Base Kitsap thanked the KRCC Board for convening the group. Lynn described the interests of Naval Base Kitsap to include livable communities and a focus on a quality of life in those communities. The two challenges identified by Naval Base Kitsap at this time are the cost of housing outpacing living wages, and the lack of availability of housing for those who can afford it.
- Port Orchard Councilmember Jay Rosapepe expressed that affordable housing is reaching a crisis and solutions are needed to alleviate housing burdens.
- Mayor Rob Putaansuu stated that there is an affordability issue and that there is potential to adopt code that supports and incentivizes different housing types as needed for respective jurisdictions.
- Bremerton Councilmember Leslie Daug, stated the importance of the AHTF defining affordable housing as well as low-income housing. Councilmember Daug also mentioned that the area median income (AMI) is different for local jurisdictions than the AMI for Kitsap County as a whole.

Members of the public were also invited to speak. Their comments were as follows:

- Russ Shiplet, Kitsap Building Association (KBA), spoke about the increasing costs of permits and the impact of environmental ordinances as codes that back up or delay the building of new development. Russ also mentioned that the KBA is creating a Work Force Development program for younger builders.
- Kurt Wiest with the Bremerton Housing Authority (BHA) discussed the disparity between the cost of housing and income levels. Kurt also stated that there are many good ideas that can be explored to make housing costs less of a burden.
- Dean Nail, Housing Kitsap, stated that the biggest challenge to building affordable housing is the finances behind making the projects work. Dean suggested looking into permitting fees that impact affordable housing, as well as considering delays to impact fees to push those costs back.

3. PARTICIPATION CONFIRMATION

Chair Erickson addressed KRCC Board involvement on the Ad-Hoc Affordable Housing Task Force (AHTF) and non-Board member participation. Chair Erickson clarified that all members of the KRCC Board are welcome to attend AHTF meetings. Chair Erickson continued by extending an invitation to two individuals from each KRCC jurisdiction, with selected involvement from Kitsap Building Association (KBA), Bremerton Housing Authority (BHA), and Housing Kitsap. Additional participants



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may include Washington State Department of Commerce and other agencies such as Puget Sound Regional Council (PSRC). AHTF meetings will be open for the public to attend.

4. MEETING SCHEDULE

Chair Erickson reviewed the tentative AHTF meeting schedule for 2019. There are four additional meetings to be held in 2019 in the months of March, May, July, and August. The March meeting will be tentatively be held at Kitsap Transit.

KRCC Staff reviewed the proposed topic areas of the remaining meetings in 2019. The topics in order are: housing alternatives; funding mechanisms; Interlocal Agreements (ILAs), and a final meeting focused on creating an action plan to move forward in 2020.

5. REVIEW OF BACKGROUND MATERIALS

KRCC Staff presented a summary of several affordable housing reports and toolkits. The documents covered in the summary included:

- Housing Innovations Program (HIP) Complete Housing Toolkit - Puget Sound Regional Council (PSRC);
- Heading Home: Kitsap Homeless Crisis Response and Housing Plan – 2018 Update;
- Affordable Housing Task Force Final Report – City of Bainbridge Island;
- Vision 2050. Housing Background Paper – Puget Sound Regional Council (PSRC);
- Homelessness and Housing Toolkit for Cities – Association of Washington Cities (AWC) and Municipal Research and Services Center (MRSC); and
- Housing Affordability Response Team (HART) Recommendations 2017, Affordable Housing Advisory Board – Department of Commerce.

KRCC Staff noted that a [combined reading packet](#) of the documents is available on the [KRCC Website](#). KRCC Staff discussed key statistics and recommendations from each report or toolkit related to affordable housing. KRCC Staff explained how each resource could be used and what takeaways to focus on while reviewing the full reports or toolkits.

6. INFORMATION SHARING AND DISCUSSION

KRCC Board members discussed the use of case studies to support the AHTF. The case studies will be referenced for lessons learned from successful and unsuccessful affordable housing projects.

7. WRAP UP, NEXT STEPS

KRCC Staff will coordinate the next four AHTF meetings and send out meeting invites, as well as post information on the [KRCC Website](#).

8. PUBLIC COMMENTS

Roger Gay stated that the meeting packet and meeting materials for the KRCC Ad-Hoc AHTF meeting were not available on the KRCC Website. Roger also expressed that public input and public involvement are necessary to future AHTF meetings.



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9. ADJOURN

The meeting adjourned at 11:31 a.m.



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ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

Board Member	Jurisdiction	In Attendance?
Ashby, Bek	City of Port Orchard	---
Clauson, John	Kitsap Transit	✓
Daug, Leslie	City of Bremerton	✓
Erickson, Becky	City of Poulsbo	✓
Forsman, Leonard	Suquamish Tribe	---
Garrido, Charlotte	Kitsap County	✓
Gelder, Robert	Kitsap County	✓
Medina, Kol	Bainbridge Island	✓
Mills, Luther “Jay”	Suquamish Tribe	✓
Nystul, Gary	City of Poulsbo	---
Placentia, Chris	Port Gamble S’Klallam Tribe	✓
Purser, Rob	Suquamish Tribe	---
Putansuu, Rob	City of Port Orchard	✓
Rosapepe, Jay	City of Port Orchard	✓
Schrader, Alan	Naval Base Kitsap	---
Stern, Ed	City of Poulsbo	---
Stokes, Larry	Port of Bremerton	---
Strakeljahn, Axel	Port of Bremerton	---
Sullivan, Jeromy	Port Gamble S’Klallam Tribe	---
Tirman, Matthew	City of Bainbridge Island	---
Wall, Lynn	Naval Base Kitsap	✓
Wheeler, Greg	City of Bremerton	✓
Wolfe, Ed	Kitsap County	✓



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ATTACHMENT B – MEMBERS OF THE PUBLIC

Name	Affiliation
Non-Members	
Roger Gay	South Kitsap Taxpayer
Kurt Wiest	Bremerton Housing Authority
Andrea Harris-Long	PSRC
Paul Inghram	PSRC
Russ Shiplet	Kitsap Building Association
Dean Nail	Housing Kitsap
KRCC Facilitation Team	
Betsy Daniels	KRCC Executive Director
Kizz Prusia	KRCC Land Use Coordinator



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Kitsap Regional Coordinating Council (KRCC)

Draft Board Meeting Summary

December 4 2018 | 10:15 AM – 12:15 PM

Norm Dicks Government Center, Bremerton, WA

Version 1-14-19

Decisions		
<p>The KRCC Board approved:</p> <ul style="list-style-type: none"> • 11/6/2018 KRCC Board meeting summary • 2019 Triangle Scope of Work • 2019 Triangle Budget • 2019 KRCC Chair Becky Erickson, and Vice Chair Ed Wolfe • Consent and Action Items 		
Actions	Who?	Status
Upload the 11/6 KRCC Board meeting summary to the KRCC website.	KRCC staff	Complete
Upload U.S. Geological Survey Puget Sound Modeling Slides to the KRCC website.	KRCC Staff	Complete
Resend the Annual Contractor Evaluation Survey distributed via email and found here: https://www.surveymonkey.com/r/2018triangleevaluation	KRCC Board and Committees	Ongoing
Revise KRCC Bylaws following amendments made at 12/4/18 Board meeting	KRCC Board, Committees, and affiliates	Ongoing
Prepare proposed amendments to the Interlocal Agreement (ILA)	KRCC Staff	Ongoing
Send KRCC Membership Dues invoices to KRCC members (after confirmation on Bremerton's participation is received).	KRCC staff	Ongoing
Schedule the first ad-hoc Affordable Housing Committee meeting and coordinate with Board members to identify representatives on the committee.	Chair Garrido and Vice-Chair Erickson	Complete
Amend Fiscal Services Agreement to incorporate language about Fiscal Fee (1%) for Kitsap County	KRCC Board	Kitsap County
Follow up with KRCC Attorney in regard to Automobile Insurance Clause of 2019 Triangle Contract	KRCC staff	Ongoing
Sign 2019 Triangle Contract	KRCC Board, Committees, and affiliates	Complete

1. WELCOME AND INTRODUCTIONS

KRCC Chair Charlotte Garrido welcomed participants to the meeting (see attachment A for KRCC Board members in attendance and Attachment B for members of the public in attendance). KRCC Board members introduced themselves.



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2. CHAIR'S COMMENTS

Chair Garrido recapped the 2018 Legislative Reception, held on November 29 at Suquamish Clearwater Casino Resort. This annual event is intended to thank legislators from the 23rd, 26th, and 35th Districts, celebrate past successes and find ways of collaborating in the future.

Chair Garrido reviewed the KRCC Board letter sent to the City of Bremerton and announced that the City of Bremerton is making plans to rejoin KRCC starting in 2019. Further discussion concerning representation and voting on the KRCC Board is discussed below in full discussion items.

Chair Garrido reminded the KRCC Board and Committees to complete the Annual Contractor Evaluation. KRCC staff will resend the link to KRCC Board and Committees to complete the evaluation.

Chair Garrido also reminded the KRCC Board and Executive Committee that the January 1, 2019 KRCC Board meeting is cancelled. The first KRCC Board meeting in the New Year will be held on February 5 2019. An Ad-Hoc Affordable Housing Committee meeting will be held on January 8, 2019 10:15 a.m. – 12:15 p.m. at Norm Dicks Council Chambers in place of the regular board meeting.

3. CONSENT ACTION ITEMS

Approval of the 11/6/2018 KRCC Board meeting summary. Mayor Putaansuu moved to approve the 11/6/18 Board meeting summary. Commissioner Gelder seconded. The motion carried without opposition or abstention.

4. FULL DISCUSSION ITEMS

Approval of a KRCC Chair and Vice Chair for 2019. Commissioner Strakeljahn moved to approve Mayor Becky Erickson for KRCC Chair and Commissioner Ed Wolfe for KRCC Vice-Chair. Councilmember Ashby seconded. The KRCC Board approved the nominations without opposition or abstention.

Mayor Erickson and Commissioner Wolfe both thanked the board for the nominations.

Approval the 2019-2020 Triangle Contract. Commissioner Gelder moved to approve the 2019-2020 Triangle Contract with KRCC. Director Clauson seconded. The motion carried contingent that Triangle Associates confirm and clarify plans for Automobile Liability detailed in Section 7 Insurance, subsection 7.4 Automobile Liability of the Contract for Professional Services. Triangle will work with the KRCC Attorney to confirm the Automobile Insurance Clause of 2019 Triangle Contract.

Update to the KRCC and County Agreement re: Legal Services. The KRCC Executive Committee has discussed legal services and has renewed the Legal Services Agreement effective 2019.

Update to the KRCC and County Agreement re: Fiscal Services. The KRCC Board reviewed the recommendation from the KRCC Executive Committee to remunerate Kitsap County 1% fee for providing fiduciary services to KRCC.

Potential Vote on KRCC Bylaw Amendments. The KRCC Board discussed updates to KRCC bylaw amendments. The proposed amendments included revised language to define a supermajority,



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language in regard to Ex Officio Representation, and use of the word “Executive Board” in place of “Council” for items being voted on.

Commissioner Gelder moved to adopt amendments to the KRCC bylaws. Mayor Putaansuu seconded. The motion carried without opposition or abstention.

Mayor Erickson moved to amend Section 9. Meetings, Quorum, Voting: Articles 9.4, 9.6, 9.7.4 and 9.7.6 inserting language “requiring a supermajority vote of 75% of the Executive Board”, and changing the word “Council” to “Executive Board” through articles 9.4, 9.6, 9.7.4 and 9.7.6. Mayor Putaansuu seconded. The motion carried without opposition or abstention.

Mayor Putaansuu moved to amend Section 7. Alternate and Ex Officio Representation: Article 7.1 to insert language to the effect that “Kitsap Transit may designate a non-elected senior staff member as an alternate”. Director Clauson seconded. The motion carried without opposition or abstention.

Approval of the Amended 2019 KRCC Members Dues. The KRCC Board reviewed the amended dues with a recommended fee of 1% of KRCC budget for member dues. Commissioner Gelder clarified that changes reflected in the dues are different because of the anticipated arrival of the City of Bremerton to KRCC, and the approval of the fiscal agent fee due to the KRCC and County Agreement on fiscal services. Councilmember Ashby moved to approve the dues as presented. Commissioner Gelder seconded. The motion carried without opposition or abstention.

Review KRCC Annual Annexation Report. KRCC staff provided the KRCC Board with a brief annual annexation report. In Kitsap County, there were no annexations from Nov. 30 2017 – Dec 4. 2018.

Review KRCC’s Annual Countywide Transportation Projects Status Report. KRCC Staff reviewed status updates about KRCC Annual Countywide Transportation Projects. Of 18 projects that were reviewed and funded under the 2018-2020 Puget Sound Regional Council (PSRC) Regional and Countywide Transportation Competition 11 are on target, 6 are complete, and 1 has been extended.

Commissioner Gelder asked for clarification from David Forte with Kitsap County Public Works about the Totten Road extension. David Fort clarified that there have been difficulties with design of the project due to topography so they are moving forward with a 6-month extension.

Mayor Putaansuu asked KRCC staff to clarify completion status of the Tremont Street Widening transportation project. KRCC staff confirmed that the “complete” status designation refers to the funds having been obligated, the project itself has not been completed.

Review process for appointing KRCC committee members and confirming members. Commissioner Gelder updated the KRCC Board on the Board County Commissioners committee assignments for 2019. Commissioner Gelder noted a change to PlanPOL assignments to be Commissioner Garrido and Commissioner Wolfe. Commissioner Gelder will continue to serve as a member of TransPOL. Mayor Erickson clarified that she is an acting member of PSRC’s TransPOL representing Kitsap Transit and not KRCC.

Chair Garrido commented that the 2019 Committee Roster would be reviewed and completed during the February 2019 KRCC Board meeting.



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Review proposed revisions to Kitsap Countywide Planning Policies Vision Statement. Chair Garrido introduced the Kitsap Countywide Planning Policies (CPPs) Vision Statement for the KRCC Board to review. Chair Garrido made note that she worked with KRCC staff to make revisions to and clean up the language of the CPP vision statement.

Councilmember Stern asked about the purpose of the Kitsap CPP Vision Statement, wanting to clarify that the statement should reflect the Kitsap CPPs and not serve as a vision statement for the KRCC Board. Councilmember Ashby mentioned that there is a process to formally adopting the Kitsap CPP Vision Statement.

Lynn Wall asked a clarifying question about the roles of the Land Use Technical Advisory Committee (LUTAC) and the Kitsap Planning Directors Forum (KPDF) in the overall CPP updates. Jim Bolger, Kitsap County further clarified that LUTAC is not updating the Kitsap CPPs. Instead KPDF is updating the Kitsap CPPs, which Kitsap County will pass revisions on, then revisions will be sent to City Councils and Tribal Councils for ratification.

The KRCC Board affirmed the direction of sending the Kitsap CPP Vision Statement to be revised at KPDF meetings.

U.S. Geological Survey Puget Sound Modeling presentation.

Presented by Bill Labiosa, Regional Science Coordinator U.S. Geological Survey Northwest Region. Bill's background includes supporting multi-partner management, recovery of ecosystems services, and natural resources. View presentation slides here: <http://www.kitsapregionalcouncil.org/board-materials/>.

Bill presented the newly developed Coastal Storm Modeling System (CoSMoS) and explained how it would be useful for coastal communities, agencies, Tribes, and other jurisdictions planning for increasing coastal hazards.

Following the presentation, Board members posed the following comments and questions.

- Commissioner Gelder asked how partnerships form between jurisdictions using CoSMoS. He also asked about the total cost to jurisdictions using CoSMoS.
 - Bill responded by providing a rough estimate cost to be around \$100,000.00 for Kitsap County. He continued by saying that what has occurred so far is that jurisdictions have created partnerships, or consortium of partners to pay for the cost.
- Commissioner Gelder asked a follow up question about the overlap presented in the consortium map in the presentation.
 - Bill clarified that the overlap has been in collaboration and communication, and not in projects or funding for projects.
- Councilmember Stern turned to Lynn Wall to ask about the U.S. Navy's plans for resiliency and sea level rise in Kitsap County.
 - Lynn responded by saying that resiliency and sea level rise is a critical issue to the Department of Defense and the U.S. Navy. The U.S. Navy believes in the CoSMoS modeling and the use of the model for land use planning and storm system planning. Funding requests are currently in, though there are no appropriations yet.



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- Mayor Erickson asked if the mapping from the CoSMoS model had been combined with FEMA Flood Plain mapping.
 - Bill responded saying, FEMA has its own way of creating maps for Flood Plains. U.S. Geological Survey Northwest has talked with FEMA about the use of CoSMoS, and it will most likely be used as part of their resiliency program where local partners can work together to work on issues on their own.
- Mayor Erickson followed up by asking if the data from CoSMoS modeling could be used to compare with FEMA Flood Plain maps.
 - Bill stated that CoSMoS could potentially be used as an additional source of information to bring to FEMA with any potential issues.
- Chair Garrido asked about the format and structure of the CoSMoS workshop being hosted in Edmonds.
 - Bill explained that there will be several 20-minute presentations to orient the audience, with the purpose of getting participants to understand the modeling. This will be followed up with a breakout session where potential users will talk about how CoSMoS could be used.
- Lynn Wall clarified where U.S. Naval Base Kitsap is at in using the CoSMoS model. The model and tool exist, however, they have not been applied at a project or regional scale level. The effort now is to seek funding to model areas at the project level for mapping of Navy installations and local jurisdictions.

Report out on new and upcoming jurisdiction policies of interest: round robin on comprehensive plan implementation topics. Board members reported the following items of interest:

- Mayor Putaansuu reported that Port Orchard has a new code under development that will be expected to go into effect in 2019. The code is related to affordable housing and zoning for housing development.
- Councilmember Stern reported that Poulsbo is doing research looking at the efforts of other cities to protect existing affordable housing.
- Chair Garrido reported on the Strengthening our Voice meeting coordinated by Pierce County. The intent of the meeting was to have members of Puget Sound Regional Council (PSRC) come together and discuss ways to ensure each County (Kitsap, King, Pierce, and Snohomish) is represented.

5. KRCC COMMITTEE REPORTS

No further TransPOL meetings this year. There will be 3 TransPOL meetings in 2019.

Update on TransTAC activities and draft 11/8 TransTAC agenda. TransTAC received a presentation on the Intelligent Transportation System (ITS) Plan and developed the annual transportation project status report. The ITS Plan Survey should be open in winter, and into the spring.

TransTAC also discussed items to discuss in 2019 including, multi-jurisdictional collaboration, policies, and proposed discussions on scooters, E-bikes, and bike share. There are only 4 TransTAC meetings in 2019.



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No further PlanPOL meetings this year. There will be 6 PlanPOL meetings in 2019.

Update on LUTAC activities and for 11/8 LUTAC meeting. LUTAC held a group interview with the Ruckelshaus Center regarding GMA, both on the process and the content that the Ruckelshaus Center is leading through state wide workshops. There will be 6 LUTAC meetings in 2019.

Update on KPDF activities and for 11/8 KPDF meeting. KPDF held their first meeting to get organized, develop the work plan, and begin updating the Kitsap CPPs. The second meeting will be held on December 13 to continue to live edit Element C: Centers for Growth of the CPPs. Additional KPDF meetings are to be determined in 2019.

6. PSRC BOARD AND COMMITTEE REPORTS

PSRC Committees and Boards Report and other updates:

Executive Committee: Councilmember Stern mentioned an upcoming meeting (December 5) in which a presentation on an economic development proposal called EcoSystems. Looking forward in 2019, there will be a focus on public broadband. There is also an interest in bringing in Tribal leadership to understand their thoughts on economic development.

PSRC Economic Development District. Chair Garrido mentioned an upcoming meeting (December 5) to discuss the space sector and plans to bring information back to the KRCC Board.

Growth Management Policy Board. Mayor Putaansuu reported that the Growth Management Policy Board (GMPB) continued its work on Vision 2050. The biggest discussion was about leveraging investments in high capacity transit (HCT) and density near transit centers. Mayor Putaansuu expressed concern over the capacity challenges related to increasing density near transit centers in Kitsap jurisdictions compared to those in other counties.

7. CORRIDOR COMMITTEE REPORTS

SR 16 Committee. Councilmember Ashby stated that the draft report for the Highway 16 study has been received. There is a meeting on Thursday, December 6th for the first Highway 16 Corridor meeting.

SR 305 Committee. Ambassador Mills stated that the Suquamish Tribal Council has a meeting date set with Washington State Department of Transportation (WSSDOT) to discuss the roundabout in front of the casino. More information to follow.

Commissioner Gelder confirmed that the 305 Committee working group met for an update on progress. to date in reference to the State Environmental Policy Act (SEPA) review being conducted and looked at areas outside of the intersection to improve the 305 Corridor.

SR 104 Committee. No report.

8. STAFF REPORT

KRCC Income Statement.

KRCC has expended 84% of its budget at 83% of the budget year as of the end of November 2018.



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9. PUBLIC COMMENTS

Roger Gay asked for clarification on what is required for a supermajority to pass something in 2019.

- The KRCC Board responded by stating a percentage is being used in 2019 to define a supermajority. The KRCC Board will be using a percentage of 75% because the total number of members can fluctuate.

10. KRCC BOARD QUESTIONS, CONCERNS, AND ANNOUNCEMENTS

- Mayor Erickson stated that the KRCC Board will be working to develop a new dispute resolution process. The purpose of the resolution process is to help resolve disputes in the future.

11. ADJOURN

The meeting adjourned at 11:57 a.m.



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ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

Board Member	Jurisdiction	In Attendance?
Ashby, Bek	City of Port Orchard	✓
Clauson, John	Kitsap Transit	✓
Erickson, Becky	City of Poulsbo	✓
Forsman, Leonard	Suquamish Tribe	
Garrido, Charlotte	Kitsap County	✓
Gelder, Robert	Kitsap County	✓
Medina, Kol	Bainbridge Island	✓
Mills, Luther “Jay”	Suquamish Tribe	✓
Nystul, Gary	City of Poulsbo	✓
Placentia, Chris	Port Gamble S’Klallam Tribe	
Purser, Rob	Suquamish Tribe	
Put aansuu, Rob	City of Port Orchard	✓
Schrader, Alan	Naval Base Kitsap	
Stern, Ed	City of Poulsbo	✓
Stokes, Larry	Port of Bremerton	
Strakeljahn, Axel	Port of Bremerton	✓
Sullivan, Jeromy	Port Gamble S’Klallam Tribe	
Tirman, Matthew	City of Bainbridge Island	
Wall, Lynn	Naval Base Kitsap	✓
Wolfe, Ed	Kitsap County	✓



Kitsap Regional Coordinating Council

ATTACHMENT B – MEMBERS OF THE PUBLIC

Name	Affiliation
Non-Members	
Roger Gay	South Kitsap Taxpayer
Bill Labiosa	U.S. Geological Survey Northwest Region
Dennis Engel	Washington State Department of Transportation (WSDOT)
Mark Gulbranson	PSRC
Jim Bolger	Dept. of Community Development, Kitsap County
David Forte	Kitsap County Public Works
KRCC Facilitation Team	
Mishu Pham Whipple	KRCC Coordination Lead
Kizz Prusia	KRCC Land Use Coordinator



Kitsap Regional Coordinating Council

KRCC Executive Committee Meeting Draft Summary

Draft v. 1-24-19

Date: January, 15 2019

Time: 12:30 - 2:30 P.M.

Place: Kitsap Transit, Bremerton

Members in Attendance: Bek Ashby, Becky Erickson, Kol Medina, Greg Wheeler, Ed Wolfe

Decisions		
The KRCC Executive Committee: <ul style="list-style-type: none">• Approved Triangle Associates' November 2018 invoice• Approved Triangle Associates' December 2018 invoice• Approved the WCIA invoice for 2019		
Actions	Who?	Status
Update the 2019 meeting schedules and KRCC website.	KRCC staff	Ongoing
Contact AWC and WCIA about insurance liability coverage comparisons.	KRCC staff	Ongoing
Create liability coverage comparison table.	KRCC staff	Ongoing
Revise the KRCC bylaws to reflect the changes proposed to Bremerton.	Mayor Medina and KRCC attorney	Complete
Schedule and coordinate the Ad-Hoc Affordable Housing Task Force (AHTF) meeting for January 8, 2019.	KRCC staff	Complete
Formal letter from City of Bremerton to confirm Bremerton representation on KRCC Board.	Mayor Wheeler	Ongoing
Upload the 2019 KRCC Reference Manual to the KRCC website.	KRCC staff	Complete
Check the status of the Contractor Evaluation Survey feedback.	KRCC staff	Ongoing

1. Chair's Welcome

- Mayor Erickson welcomed the 2019 Executive Committee members, which consists of herself, Commissioner Wolfe as Vice-Chair, Commissioner Strakeljahn, Councilmember Ashby, Mayor Medina, and Mayor Wheeler.

2. Administrative Agenda

- Approval of Triangle Associates' invoice from November 2018: KRCC Executive Committee members approved Triangle Associates' invoice from November 2018 for \$16,698.50
- Approval of Triangle Associates' invoice from December 2018: KRCC Executive Committee members approved Triangle Associates' invoice from December 2018 for \$12,297.00
- WCIA Requirements: The committee approved the invoice for 2019. KRCC Executive Committee members committed to exploring other liability insurance options. Chair Erickson and Councilmember Ashby will continue inquire about potential coverage through WSAC, AWC, and WCIA respectively. KRCC staff will inquire about insurance liability coverage and create a table for comparison.
- Annual Contractor Evaluation Form Feedback: KRCC staff will check on status of Contractor Evaluation feedback and provide an update at the next Executive Committee meeting.

3. Bremerton KRCC Membership

- Draft KRCC 2019 Committee Roster: The Executive Committee reviewed the draft KRCC 2019 Committee Roster. The Executive Committee recommended updating the roster between now

and the February 5 KRCC Board meeting to reflect representation from City of Bremerton on the committees. Mayor Wheeler will provide documentation on which Bremerton elected will serve on KRCC policy committees.

4. Ad-Hoc Affordable Housing Task Force Update

- Report out on January 8 Housing Committee meeting and next steps: The KRCC Board held an Affordable Housing Task Force (AHTF) kick-off meeting during the KRCC Board meeting time slot on January 8.. The meeting consisted of several guest speakers and a discussion of the goals of the AHTF in 2019. The next meeting will be on March 21 and will focus on further defining affordable housing, and ways the KRCC Board can address affordable housing collaboratively. The Executive Committee agreed that the AHTF will serve as a policy body to enable the KRCC Board to work toward an affordable housing action plan throughout 2019.
- Meeting Dates and Locations: The Executive Committee agreed to hold four additional AHTF meetings. The next meeting will be held on March 21, at Kitsap Transit and be open to the public. The AHTF will include 2 representatives from each jurisdiction, plus both Navy, and Tribal representation.
- Role of Executive Committee in the Ad-Hoc Affordable Housing Committee: To better define the organizational structure, the Executive Committee clarified that oversight for the AHTF will come from the Executive Committee.

5. Contracts and Agreements

- Legal Services Update: The Legal Services Contract is being processed by Kitsap County after being signed by Chair Erickson.
- Fiscal Services Update: KRCC and Kitsap County Agreement for Fiscal and Administrative Services: The KRCC Executive Committee recommended renewing the agreement for a 3-year term at the last Executive Committee meeting, with additional language included to signify that the County will be allotted 1% of the KRCC budget to be the fiscal agent and provide certain administrative services. KRCC staff is continuing to work with Kitsap County to amend the agreement and revise the KRCC dues to reflect the 1% charge by the County for the services.

6. KRCC Reference Manual

- Report out on status of Reference Manual: The Executive Committee reviewed the draft 2019 KRCC Reference Manual. The Executive Committee agreed to present the Reference Manual at the February 5 2019 KRCC Board meeting. KRCC Staff will upload the Reference Manual to the KRCC website.

7. KRCC 2019 Work Plan

- Review the KRCC 2019 Work Plan: The Executive Committee reviewed the draft KRCC 2019 Work Plan, Scope of Work and Budget Proposal. The Executive Committee made note of suggested changes to action items 19; 21; and 22 in the KRCC Land Use Program narrative. These items will be discussed further at the February 21 PlanPOL meeting. The Executive Committee also suggested a process improvement to track progress of action items on the work plan as they are completed.

8. Transportation Items

- The next TransPOL meeting on April 18.
- The next TransTAC meeting on March 14.

9. Land Use Items

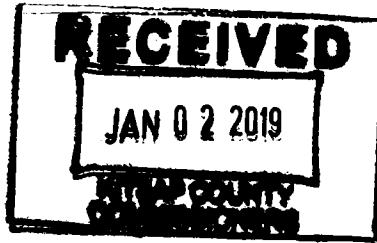
- Report out on Planning Director's Forum: The third Kitsap Planning Director's Forum (KPDF) meeting was held on January 10 with members making updates to the draft work plan, and continuing to update Element C: Centers for Growth of Kitsap's CPPs.
- The Executive Committee reviewed recommendations from KPDF including: combining KPDF and LUTAC into one group with the addition of Bremerton to KRCC; revisions to the timeline for updating Element C: Centers for Growth and to include a public comment period; and other updates to the Kitsap CPPs Vision Statement. The Executive Committee agreed to support KPDF and LUTAC combined together.
- Discuss whether KPDF meeting summaries should be posted to the KRCC website: The decision to combine KPDF and LUTAC together indicates that the work on the CPPs will be captured through LUTAC notes.
- Report out on LUTAC: LUTAC held a meeting on January 10. LUTAC may be having a joint meeting with and TransTAC on March 14.
- Reminder: Budget in 2019 for Subcontractor for Growth Management Act (GMA) and Growth Allocation Planning.
- The next PlanPOL meeting on February 21.

10. February 5, 2019 KRCC Board Meeting Agenda and Packet

- Review the draft 2/5 KRCC Board meeting agenda: The Executive Committee noted that the February 5 Board meeting agenda contains a presentation from Captain Schrader, an SR 16 Committee update, and review of a draft agenda for the next Affordable Housing Task Force (AHTF) prior to the March meeting.
- Review the draft 12/4 KRCC Board meeting summary: The Executive Committee recommended changing the language in the December 4 KRCC Board meeting summary regarding Consent Action Items to correct approval of a meeting summary.

11. Adjourn

December 28, 2018



Charlotte Garrido
KRCC Chair
Kitsap Regional Coordinating Council
614 Division St., MS4
Port Orchard, WA 98366

P.O. Box 88030

Tukwila, WA 98138

Phone: 206-575-6046

Fax: 206-575-7426

RE: Membership in WCIA

Dear Ms. Garrido,

I am in receipt of your letter of December 21, 2018 serving notice of the Kitsap Regional Coordinating Council's option to withdraw from WCIA membership effective January 1, 2020.

Whether the Council is being actively marketed or is conducting a general review of insurance services, there are many advantages to WCIA and many differences with our competitors' programs that should be considered. I would be happy to meet with you or any members of your staff to discuss our benefits and assist with an accurate comparison of other proposals. I also wanted you to be aware that pursuant to Article IV Section 9 of the WCIA Bylaws, a five-year waiting period must be exhausted prior to a former member's re-entry in WCIA. Therefore, should Kitsap Regional Coordinating Council choose to leave in 2020 it would not be eligible to rejoin WCIA until January 2025.

I truly value the Kitsap Regional Coordinating Council's membership and hope the choice is to stay with WCIA. Please don't hesitate to contact me if you are interested in a meeting or have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Ann Bennett".

Ann Bennett
Executive Director

DRAFT KRCC 2019 Committee Roster v.1/16/19					
Jurisdiction (alphabetical)	KRCC Board	PlanPOL	TransPOL	LUTAC	TransTAC
Bainbridge Island					
	Mayor Kol Medina	Councilmember Rasham Nassar	Councilmember Matthew Tirman	Gary Christensen	Barry Loveless
	Councilmember Matthew Tirman	Councilmember Ron Peltier (alternate)	Mayor Kol Medina (alternate)	Jennifer Sutton	Chris Hammer (alternate)
Bremerton					
	Mayor Greg Wheeler	Mayor Greg Wheeler		Andrea Spencer	
	Councilmember Leslie Daus			Allison Satter	
	Councilmember Michael Goodnow				
Kitsap County					
	Comissioner Ed Wolfe	Commissioner Charlotte Garrido	Commissioner Charlotte Garrido	Jim Bolger	David Forte
	Commissioner Robert Gelder	Commissioner Ed Wolfe	Commissioner Robert Gelder	Dave Ward	Andrew Nelson
	Commissioner Charlotte Garrido				Jeff Shea (alternate)
Kitsap Transit					
	John Clauson	John Clauson	John Clauson	Edward Coviello	Steffani Lillie
					Ed Coviello (alternate)
Naval Base Kitsap					
	Captain Alan Schrader	Lynn Wall	Lynn Wall	Lynn Wall	Lynn Wall
	Lynn Wall				
Port Gamble S'Klallam Tribe					
	Chris Placentia			Barrett Schmanska	
	Jeromy Sullivan			Chris Placentia	
Port of Bremerton					
	Commissioner Axel Strakeljahn	Commissioner Axel Strakeljahn	Commissioner Axel Strakeljahn		Fred Salisbury
	Commissioner Larry Stokes (alternate)	Commissioner Cary Bozeman (alternate)	Commissioner Cary Bozeman (alternate)		
Port Orchard					
	Mayor Rob Putaansuu	Mayor Rob Putaansuu	Councilmember Bek Ashby	Nick Bond	Mark Dorsey
	Councilmember Bek Ashby	Councilmember Bek Ashby (alternate)	Councilmember Jay Rosapepe (alternate)		
	Councilmember Jay Rosapepe (alternate)				
Poulsbo					
	Mayor Becky Erickson	Mayor Becky Erickson	Mayor Becky Erickson	Karla Boughton	Andrzej Kasiniak
	Councilmember Ed Stern	Councilmember Gary Nystul (alternate)	Councilmember Gary Nystul (alternate)		Diane Lenius
	Councilmember Gary Nystul (alternate)				Michael Bateman (alternate)
Suquamish Tribe					
	Leonard Forsman	Leonard Forsman	Leonard Forsman	Alison O’Sullivan	Alison O’Sullivan
	Luther "Jay" Mills	Luther "Jay" Mills (alternate)	Luther "Jay" Mills (alternate)		
Other					
PSRC		Paul Ingrham	Kelly McGourty	Paul Ingrham	Kelly McGourty
WSDOT	Steve Roark		JoAnn Schueler	Joseph Coppo	Dennis Engel
WSDOT	JoAnn Schueler (alternate)		Dennis Engel (alternate)		Theresa Turpin (alternate)
WSDOT					Ray Deardorf
WA Dept. of Commerce				Ike Nwandwo	

Draft Puget Sound Regional Council (PSRC) and Corridor Committee Appointments for the Kitsap Regional Coordinating Council (KRCC)

Draft v. 1-24-2019

Below is a draft list of KRCC appointees on PSRC Boards. This list also includes KRCC appointees on corridor committees.

	Jurisdiction	Representative	Alternate(s)
PSRC Boards	Economic Development District Board (EDD)		
	Kitsap County	Charlotte Garrido	Ed Wolfe
	Kitsap Other Cities	Ed Stern (Poulsbo)	Shawn Cucciardi (Port Orchard)
	Suquamish Tribe	Leonard Forsman	Luther "Jay" Mills
	Port of Bremerton	Axel Strakeljahn	Cary Bozeman; Larry Stokes
	Executive Board		
	Kitsap County	Charlotte Garrido	Rob Gelder
	Kitsap Other Cities	Becky Erickson (Poulsbo)	Rob Putaansuu (Port Orchard)
	Port of Bremerton	Cary Bozeman	Axel Strakeljahn; Larry Stokes
	Growth Management Policy Board (GMPB)		
	Kitsap County	Ed Wolfe	Charlotte Garrido
	Kitsap Other Cities	Rob Putaansuu (Port Orchard)	Ron Peltier (Bainbridge Island)
	Suquamish Tribe	Rob Purser	Tom Ostrom
	Bremerton	Greg Wheeler	
	Operations Committee (OC)		
	Kitsap County/Cities*	Becky Erickson (Poulsbo)	Rob Gelder (Kitsap County)
	Port of Bremerton	Cary Bozeman	
	Transportation Policy Board		
	Kitsap County	Rob Gelder	Charlotte Garrido
	Other Cities	Bek Ashby (Port Orchard)	Matthew Tirman (Bainbridge Island)
	Kitsap Transit	Becky Erickson	John Clauson
	Ports	(filled)	Cary Bozeman
	Suquamish Tribe	Luther "Jay" Mills	Vacant
	Rotating Alternate		
	Other Cities (for Policy Boards)	Bek Ashby	
Corridor Committees	SR 305		
	Kitsap County		Rob Gelder
	Poulsbo		Becky Erickson
	Suquamish Tribe		Leonard Forsman
	Kitsap Transit		John Clauson
	Bainbridge Island		Kol Medina
	SR 16		
	Kitsap County		Charlotte Garrido
	Port Orchard		Bek Ashby
	Port of Bremerton		Axel Strakeljahn
	Kitsap Transit		John Clauson
	SR 104		
	TBD		TBD

*Selected from PSRC Executive Board meetings

Draft Puget Sound Regional Council (PSRC) Appointments for the Kitsap Regional Coordinating Council (KRCC)

Draft v. 1-31-2019

Below is a draft list of KRCC appointees on PSRC Committees.

PSRC Committees	Jurisdiction	Representative	Alternate(s)
	Bicycle/Pedestrian Advisory Committee		
	Kitsap County	David Forte	Jeff Shea
	Bremerton	Tom Knuckey	Shane Weber
	Other Cities	Barry Loveless (Bainbridge Island)	Chris Hammer (Bainbridge Island)
	Regional FTA Caucus		
	Kitsap Transit	Steffani Lillie	Jeff Davidson
	Regional Project Evaluation Committee		
	Kitsap Other Cities	Mark Dorsey (Port Orchard)	Diane Lenius (Poulsbo)
	Kitsap County	David Forte	Jeff Shea
	Port of Bremerton	Fred Salisbury	Arne Bakker
	Bremerton	Tom Knuckey	
	Kitsap Transit	Steffani Lillie	Jeff Davidson
	Regional Staff Committee		
	Kitsap County	Eric Baker	Louisa Garbo
	Other Cities	Nick Bond (Port Orchard)	Gary Christensen (Bainbridge Island)
	At Large	Karla Boughton (Poulsbo)	Gary Christensen (Bainbridge Island)
	Transit	Ed Coviello	
	Bremerton	Andrea Spencer	
	Economic Development Rep		
	Regional Traffic Operations Committee		
	Kitsap Other Cities		
	Kitsap County	Jeff Shea	
	Bremerton	Shane Weber	
	Kitsap Transit	Steffani Lillie	
	Regional Transportation Demand Management Committee		
	Kitsap Other Cities		
	Kitsap County		
	Bremerton	Tom Knuckey	Shane Weber
	Kitsap Transit		Steffani Lillie
	Regional TransTAC Chairs Committee		
	KRCC TransTAC	Steffani Lillie (Kitsap Transit)	David Forte (Kitsap County)
	Transportation Operators Committee		
	Kitsap Transit	Steffani Lillie	Jeff Davidson



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) Planning Policy Committee (PlanPOL) Meeting Agenda

February 21, 2019 | 1:30 p.m. – 3:00 p.m.

Kitsap Transit, 60 Washington Ave. Bremerton, WA (3rd floor conference room)

V. 1-31-19

Objective: KRCC PlanPOL provides recommendations and guidance to the KRCC Board regarding countywide and regional land use planning efforts.

Topic	Page #
1. Welcome <i>Objective: Maintain the business and operations of KRCC.</i> <ol style="list-style-type: none"> 2019 meeting schedule Procedures and protocols for PlanPOL Review and approve the draft 10/11/18 PlanPOL Summary 	KRCC Meeting Calendar (pg) Oct 11 PlanPOL Meeting Summary (pg)
2. Countywide Planning Policies <i>Objective: Support communication among KRCC Committees on the process to update the Countywide Planning Policies.</i> <ol style="list-style-type: none"> Review the steps to update the Countywide Planning Policies (CPPs). Update about Kitsap Planning Directors Forum (KPDF) Discuss steps for finishing update to Kitsap County CPPs Vision Statement and Element C: Centers of Growth in 2019 	Draft Kitsap Countywide Planning Policies (CPPs) Element C: Centers of Growth (pg)
3. Updates from the Land Use Technical Advisory Committee (LUTAC) <i>Objective: Support communication among KRCC land use committees.</i> <ol style="list-style-type: none"> Review Land Use Timeline associated with planning deadlines Updates from January 10 LUTAC meeting 	Timeline of planning deadlines (pg)
4. 2019 KRCC Land Use Program Work Plan <i>Objective: Plan a coordinated approach for the year ahead.</i> <ol style="list-style-type: none"> Review KRCC's 2018-2019 <u>draft</u> work plan with a focus on the Land Use Program (<i>Will be updated before meeting, last version is from October 2018</i>). 	Draft proposal of land use work plan topics (pg)
5. Public Comments*	
6. Announcements and Next Steps <i>Objective: Ensure follow up on proposed ideas and tasks.</i> <ol style="list-style-type: none"> Next PlanPOL meeting: April 18 Others? 	
7. Adjourn	



Kitsap Regional Coordinating Council

Land Use Technical Advisory Committee (LUTAC) Meeting Agenda

January 10, 2019 | 10:00 AM -12:00 PM | Norm Dicks Government Center (6th Floor)

Draft v.1-3-19

Purpose: The purpose of this meeting is to convene LUTAC to discuss 2019 plans related to the KRCC Land Use Program.

A. Welcome and Business (20 min)

- Introductions
- Review of draft [2019 KRCC Meeting Schedule](#) (page)
- Review/accept draft [November 8 Meeting Summary](#) (page)

B. Confirm 2019 LUTAC Roster and Participation (10 min)

- Update draft [KRCC 2019 Committee Roster](#) (page)
- Discuss Kitsap representation on PSRC'S Regional Staff Committee (RSC)

C. Countywide Coordination (25 min)

- Update on the KRCC Ad-Hoc Affordable Housing Committee
- Emerging issues and other roundtable updates?

D. Review 2019 KRCC Land Use Program Work Plan (30 min)

- Discuss PlanPOL and LUTAC's goals in draft [2019 Program work plan](#) (page)

E. Draft PlanPOL Agenda (25 min)

- Review the [draft agenda](#) for the February 21, 2019 PlanPOL meeting (page)

F. Report to the KRCC Board (5 min)

- Key LUTAC points for the February 5, 2019 KRCC Board Meeting

G. Wrap Up, Next Steps (5 min)

- Review and assign action items from the meeting
- Next LUTAC meeting: March 14, 2019
- Adjourn



Kitsap Regional Coordinating Council

Kitsap Planning Directors Forum (KPDF) Meeting Agenda

January 10, 2019 | 8:00 AM -10:00 AM

Norm Dicks Government Center (Mayor's Conference Room 6th Floor)

Draft v.1-3-19

Purpose: Review and update the KPDF work plan, and continue progress on the “targeted update” of the Kitsap Countywide Planning Policies (CPPs) in 2019.

A. Welcome and Business

- Outline January 10 agenda
- Recap December 13 meeting
- Approve December 13 Meeting Summary

B. KPDF Work Plan

- Review updated draft of KPDF 2019 work plan document
- Discuss overall 2019 timeline and updates of interest

C. Continue Drafting CPP Element C Revisions

- Edit preliminary draft of CPP revisions for Element C: Centers of Growth

D. Wrap Up, Next Steps

- Review and assign action items from the meeting
- Confirm next meeting date (potential meeting date is in March before/after LUTAC meeting on March 14, 2019)
- Adjourn



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)
PSRC BOARDS v.01/15/19**



Executive Board

Date of Next Meeting: **February 28, 2019** • 10:00 – 11:30 a.m.

Topics from Meeting: **January 24, 2019** (packet posted [here](#)):

- Committee Reports: Transportation Policy Board; Growth Management Policy Board; Operations Committee; Economic Development District Board
 - Consent: Approve Minutes of 12/6/18 Meeting; Approve Vouchers Dated 11/26/18 – 12/31/18 in the Amount of \$1,189,552.62; Approve PSRC Executive Board Representatives; Adopt 2019 Title VI Plan; Approve PSRC's FY 2019 Indirect Cost Rate Proposal; Adopt Routine Amendment to the 2019-2022 Transportation Improvement Program; Adopt Regional Transportation Plan Project Amendment and Approval Request: WSDOT I-90/Eastgate to SR 900 Corridor Improvements Project; Approve Certification of the Sumner-Pacific Manufacturing/Industrial Center Subarea Plan; Approve Certification of the Metro Everett Regional Growth Center
 - Discussion: Regional Aviation Baseline Study Update; Puget Sound Data Trends
- Contact:** Sheila Rogers - srogers@psrc.org; **KRCC Members:** Commissioner Garrido, Mayor Erickson, Commissioner Bozeman; Alternates: Commissioner Gelder, Mayor Putaansuu, Commissioner Strakeljahn, Commissioner Stokes

Growth Management Policy Board (GMPB)

Date of Next Meeting: **February 7, 2019** • 10:00 a.m. – 1:00 p.m.

Topics from **January 3, 2019** Meeting: (packet posted [here](#)):

- Consent: Approve Minutes of Growth Management Policy Board Meeting held 11/29/18
- Discussion: Draft FY2020-2021 Biennial Budget and Work Program; VISION 2050: Transportation Chapter Updates; VISION 2050: Development Patterns – UGA/Annexation, VISION 2050: Health; VISION 2050: Non-Policy Sections
- Information: Regional TOD Advisory Committee Input on Transit-Oriented Development in VISION 2050; Updated 2019 Growth Management Policy Board Schedule

Contact: Kristin Mitchell – kmitchell@psrc.org

KRCC Members and Affiliates: Rob Purser, Commissioner Wolfe, Mayor Putaansuu; Alternates: Commissioner Garrido, Councilmember Diener, Thomas Ostrom, Councilmember Peltier

Operations Committee (OC)

Date of Next Meeting: **February 28, 2019** • 9:30 – 9:50 a.m. Topics from **January 24, 2019** Meeting: (packet posted [here](#)):

- Consent Agenda: Approve minutes of 10/25/18 meeting and 12/6/18 meeting; Approve Vouchers Dated 11/26/18 – 12/31/18 in the Amount of \$1,189,552.62
- Action: PSRC Executive Board Representatives; Adopt 2019 Title VI Plan; PSRC FY 2019 Indirect Cost Rate Proposal
- Information/Discussion: Update to PSRC's Purchasing Policies; Monthly Budget Progress Report; Contract Status Report; Completed Contracts; Grant Status Report; New Employee Status Report; 2019 Executive Board and Operations Committee Meeting Schedule

Contact: Casey Moreau - cmoreau@psrc.org; **KRCC Members:** Mayor Erickson, Commissioner Bozeman; Alternates: Commissioner Gelder

Transportation Policy Board (TPB)

Date of Next Meeting: **February 14, 2019** • 9:30 – 11:30 a.m.

Topics from **January 10, 2019** Meeting (agenda posted [here](#)):

- Consent: Approve Minutes of TPB Meeting held 12/13/18; Routine Amendment to the 2019-2022 Transportation Improvement Program
- Discussion: Draft FY2020-2021 Biennial Budget and Work Program
- Action: Regional Transportation Plan Project Amendment and Approval Request: WSDOT 1-90 / Eastgate to SR 900 Corridor Improvements Project
- Discussion: Regional Clean Fuel Standard; Alaskan Way Viaduct Closure and Mobility Options

Contact: Casey Moreau - cmoreau@psrc.org

KRCC Members: Mayor Erickson, Councilmember Ashby, Commissioner Gelder, Councilmember Mills; Alternates: Commissioner Garrido, Councilmember Tirman, John Clauson, Commissioner Bozeman

Economic Development Board

Date of Next Meeting: **February 6, 2019** • 1:00 – 3:00 p.m.

Topics from **December 5, 2018** Meeting: (packet posted [here](#)):

- Consent: Economic Development District Board Meeting Minutes – October 3, 2018; Approve Vouchers Dated 7/19/18- 8/4/18 in the Amount of \$737.73
- Action: Economic Development District Board Meeting Calendar 2019
- Discussion: Growing the Green Economy; 2019 Economic Development District Focus Areas
- Information: Proposed FY 2020-2021 Biennial EDD Budget and Work Program; VISION 2050; PSRC Public Participation Plan; Amazing Place Implementation Update – December 2018

Contact: Tammi Chick – tchick@psrc.org

KRCC Members And Affiliates: Commissioner Garrido, Councilmember Stern, Commissioner Strakeljahn; Alternates: Commissioner Wolfe, Councilmember Mills, Commissioner Stokes, Councilmember Cucciardi



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)
PSRC COMMITTEES v.01/15/19**



Regional Staff Committee (RSC)

Date of Next Meeting: **February 21, 2019** • 9:30 – 11:30 a.m.

Topics from **January 17, 2019** Meeting: (packet posted [here](#)):

- Reports: Meeting Summary for 12/20/18; PSRC Board Reports; Updates from PSRC Planning Department
- Discussion: PSRC Draft FY 2020-2021 Biennial Budget and Work Program; VISION 2050: Social Equity; VISION 2050: Housing Chapter Updates; VISION 2050: Public Engagement
- Information: 2019 Regional Staff Committee Schedule; November RSC Co-Chairs' Working Session; TOOLBOX Peer Networking Series – Siting Facilities for Whole Communities Work Session

Contact: Tammi Chick – tchick@psrc.org

KRCC Affiliates: Eric Baker, Nick Bond, Ed Coviello, Ike Nwankwo; Alternates: Louisa Garbo, Karla Boughton

Regional FTA Caucus

Date of Next Meeting: **February 13, 2018** • 10:30 a.m. – 12:00 p.m.

Topics from **December 11, 2018** Meeting: (packet posted [here](#)):

January Meeting Cancelled

- Action: Approval of 6/12/18 Meeting Summary
- Discussion: 2019 Regional FTA Caucus Planned Meeting Topics
- Discussion: FTA Project Tracking and Progress Reports Update

Contact: Sarah Gutschow - sgutschow@psrc.org

KRCC Affiliates: Steffani Lillie; Alternate: Jeff Davidson

Bicycle/Pedestrian Advisory Committee (BPAC)

Date of Next Meeting: **March 12, 2019** • 10:00 a.m. – 12:00 p.m.

Topics from **January 8, 2019** Meeting: (agenda posted [here](#)):

- Action: Approval of Meeting Summary for 10/09/18
- Discussion: New Voting Member Appointments; PSRC Bicycle and Pedestrian Work Plan 2019-2020; Pedestrian Data Pilot; Bike and Pedestrian Count Peer Review
- Information: Announcements of Bicycle/Pedestrian Activities

Contact: Kimberly Scrivner - kscrivner@psrc.org

KRCC Affiliates: Don Willott

Regional Project Evaluation Committee

Date of Next Meeting: **February 22, 2019** • 9:30 a.m. – 11:00 a.m.

Topics from **January 25, 2019** Meeting: (agenda posted [here](#))

- Approve Meeting Summary for December 7, 2018
- Transportation Policy Board Debrief
- Action: 2019 RPEC Operating Procedures and Membership
- Discussion: Project Selection Debrief; Federal Government Shutdown; Project Tracking and Delivery

Contact: Kelly McGourty - kmcgourty@psrc.org

KRCC Affiliates: David Forte, Steffani Lillie, Barry Loveless, Fred Salisbury; Alternates: Mark Dorsey, Diane Lenius, Jeff Shea, Arne Bakker, Jeff Davidson

Transportation Operators Committee (TOC)

Date of Next Meeting: **February 27, 2019** • 10:00 a.m. – 11:30 a.m.

Topics from **November 28, 2018** Meeting: (packet posted [here](#)):

January 23, 2019 Meeting Cancelled

- Approval of Meeting Summary – 10/24/18
- Report on PSRC Committee and Board Activities
- Action: King County Redistribution Request
- Discussion: PSRC Transit-related Committees
- Information: Status and Next Steps for VISION 2050
- Roundtable: Highlights from Transit Agency and Ferry Operators in the Region

Contact: Gil Cerise - gcerise@psrc.org;

KRCC Affiliates : Steffani Lillie; Alternate: Jeff Davidson

Regional Traffic Operations Committee (RTOC)

Date of Next Meeting: **March 7, 2019** • 9:30 a.m. – 11:00 a.m.

Topics from **November 1, 2018** Meeting (agenda posted [here](#)):

January 3, 2019 Meeting Cancelled

- Presentation: Limited Access Connections: Pierce Transit's First/Last Mile Pilot
- Presentation: SR 99 Tunnel Technology
- Discussion/Information: ITS Survey Beta Test Demonstration

Contact: Gary Simonson - gsimonson@psrc.org

KRCC Affiliates: Mark Dorsey, Jeff Shea; Alternate: Bill Edwards

SR 16/3 Gorst – Add Mainline Capacity, Non-Motorized Connectivity, and Resiliency

Project Scope

Add mainline capacity, non-motorized connectivity, and resiliency to SR 3 and SR 16 through Gorst vicinity of Port Orchard, Bremerton, and the Bremerton Airport. This project is the first phase of Gorst priority projects (#) identified in the 2018 “SR 16, Tacoma Narrows Bridge to SR 3, Congestion Study”. Conduct a Resiliency and Redundancy Study of Gorst to inform scoping and design (1094) to include grade separated structures (17041). Construct added lane(s) in both directions (17031) from the vicinity of Gorst to the vicinity of SR 304 to include; replacement of two fish culverts (17011) and Navy railroad trestle (17022); non-motorized connectivity (multi-use path) between vicinity Port Orchard, Bremerton (19081), and Jarstad Park (19071); intersection improvements (roundabout) at SR 3 and Sam Christopherson Avenue (10051); modified lane configurations (10011); and access control (10021).



Project Justification, Need, or Purpose

In 2018 WSDOT completed the “SR 16, Tacoma Narrows Bridge to SR 3, Congestion Study”. The Study’s Need Statement and analysis identifies that the corridor, and Gorst:

- “...experiences high levels of traffic congestion...”;
- “...lacks access to multimodal travel options...” despite having one of the State’s highest vehicle occupancy rates;
- has “...design, geometrics, and access management...” conditions that “create bottlenecks...impact[ing] community cohesion, and regional economic vitality.”, and
- “...is susceptible to floods during major storm events...and lack[s] resiliency to climate change which interrupts local and regional connections and access to Naval Base Kitsap-Bremerton [and Bangor], the Puget Sound Industrial Center – Bremerton (PSIC-B), and the Olympic Peninsula.

Gorst is a federal “Critical Urban Freight Corridor”, Strategic Highway Network, and National Highway System Route.

Cost Estimates:

Resiliency/Redundancy Study & Preliminary Engineering	\$13,800,000	2019-2021
ROW	\$3-\$19m	2021-2023
Environmental Mitigation	\$30-\$80m	2023-2025
Construction	\$145-\$250m	2023-2025
Total	\$197-365m	