



Kitsap Regional Coordinating Council

KRCC Land Use Technical Advisory Committee (LUTAC) Meeting Agenda v. 1-2-2020

Date: January 9, 2020

Time: 9:30 am - 11:30 am

Place: Norm Dicks Government Center (6th Floor) - 345 6th St, Bremerton, WA 98337

1. Welcome

2. Committee Updates and Action Items

a. Old Business

- **ACTION:** Approve the draft [November 14 Meeting Summary](#)

Packet Pg. 2

b. Discuss the Kitsap Countywide Planning Policies, Element C: Centers of Growth

- Review [December 17 PlanPOL meeting key takeaways](#)
- Live edit [Element C: Centers of Growth policies](#) as needed

Packet Pg. 5

Packet Pg. 6

3. New Business

- Review the [draft KRCC 2020 Consultant Scope of Work](#)
- Review the [draft KRCC 2019 Annual Annexation Report](#)

Packet Pg. 19

Packet Pg. 22

4. Administrative Agenda

- The next meeting is tentatively planned for **March 12, 2020**
 - Note: Sophie Glass will lead this meeting in place of Kizz.
- The next PlanPOL meeting is tentatively scheduled for **April 21, 2019**
 - Are there any recommendations for the meeting agenda?

5. Wrap Up

- Recap topics covered
- Summarize key decisions and action items

6. Adjourn



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) Land Use Technical Advisory Committee (LUTAC) November 14, 2019 Meeting Summary

Draft v. 1-2-2020

Decisions		
<ul style="list-style-type: none">LUTAC recommended an update to Element D: Rural and Land Use Development Patterns.LUTAC recommended KRCC staff provide an update at the December 17 PlanPOL meeting.LUTAC decided to continue working on the update to Element C: Centers of Growth.LUTAC approved the September 17 LUTAC meeting summary.		
Actions	Person Responsible	Status
1. Post the September 17 LUTAC meeting summary to the KRCC website.	KRCC Staff	Complete
2. Distribute calendar invites for all 2020 LUTAC and PlanPOL meetings.	KRCC Staff	Complete
3. Update the KRCC LUTAC email list for 2020.	KRCC Staff	Complete
4. Draft the KRCC 2019 Annexation Report.	KRCC Staff	Complete
5. Review KRCC Annexation Reports from previous years.	KRCC Staff	Ongoing
6. Update Element C: Centers of Growth with recommended edits from the meeting.	Nick Bond and Karla Boughton	Complete

A. Welcome

KRCC staff welcomed meeting participants (see Attachment A: List of LUTAC Members in Attendance) and reviewed the meeting agenda topics.

B. Committee Updates and Action Items

Old Business: LUTAC members reviewed and approved the September 17, 2019 meeting summary as final without any revisions. The [September 17 meeting summary](#) is available on the KRCC website under the LUTAC page.

Kitsap Countywide Planning Policies Element C: LUTAC members discussed the potential next steps to amend Element C: Centers of Growth within the Kitsap Countywide Planning Policies (CPPs). Nick Bond, City of Port Orchard, and Karla Boughton, City of Poulsbo, presented a revised draft of Element C for LUTAC members to review. Between the September and November meetings, Nick and Karla worked on revisions to Element C including the types of centers, policies for centers of growth, centers designation, a proposed candidate center process, and a new version of Appendix F: Regional and Kitsap-Designated Centers List.



LUTAC members reviewed the draft prepared by Nick and Karla and asked clarifying questions about growth areas, the proposed technical memorandums, and how best to incorporate transportation hubs into the CPPs. Nick and Karla referred to the Puget Sound Regional Council (PSRC)'s Regional Centers Framework (RCF) to explain growth areas. LUTAC members agreed to prepare technical memorandums for candidate centers and recommended transportation hubs to be included in Element D: Rural Land Uses and Development Patterns.

Kitsap Countywide Planning Policies Element D: Eric Baker and Jeff Rimack, Kitsap County, presented a draft of Element D: Rural Land Uses and Development Patterns with revisions suggested at the September 17 LUTAC meeting. LUTAC members briefly reviewed the updated version of Element D and reached an agreement on the edits.

C. New Business

KRCC Board Retreat Takeaways: KRCC staff shared a draft of the October 25 KRCC Board Retreat summary with LUTAC members. LUTAC members discussed the Board Retreat, the use of VISION 2050 growth projections, and the results of the afternoon Lego Mapping exercise. LUTAC members suggested no changes to the summary or the results of the afternoon exercise.

KRCC 2020 Land Use Work Plan: LUTAC members briefly reviewed the draft KRCC 2020 Land Use Work Plan. KRCC Staff noted there are five LUTAC meetings and four PlanPOL meetings scheduled for 2020. LUTAC members suggested no changes to the Land Use Work Plan and the respective action items.

D. Administrative Agenda

January 9, 2020 Meeting: KRCC Staff reminded LUTAC members of the next meeting. The next LUTAC meeting will be held on **January 9, 2020** from 9:30 a.m. – 11:30 a.m. at the City of Bremerton (not a public meeting). KRCC Staff also confirmed the meeting location with LUTAC members for 2020. All LUTAC meetings will be held at the City of Bremerton (not a public meeting).

December 17 PlanPOL Meeting: LUTAC members reviewed the agenda for the December 17 PlanPOL meeting and recommended LUTAC members provide an update regarding the Kitsap CPPs. KRCC Staff will work with LUTAC members to prepare a presentation for the December 17 PlanPOL meeting.

E. Wrap Up

Recap: KRCC staff reviewed the decisions and action items listed in the table above.

F. Adjourn



Kitsap Regional Coordinating Council

Attachment A: List of LUTAC Members in Attendance

Name	Affiliation (alphabetical)
Heather Wright	City of Bainbridge Island
Andrea Spencer	City of Bremerton
Karla Boughton	City of Poulsbo
Nick Bond	City of Port Orchard
Eric Baker	Kitsap County
Jeff Rimack	Kitsap County
Ed Coviello	Kitsap Transit
Andrea Harris-Long	Puget Sound Regional Council
Alison O'Sullivan	Suquamish Tribe
Matthew Pahs	WA Dept. of Transportation
Kizz Prusia	KRCC Land Use Coordination Lead



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) December 17 PlanPOL Meeting Key Takeaways

Draft v. 1/2/2020

The KRCC Land Use Planning Policy Committee (PlanPOL) held the last committee meeting on December 17, 2019. The following are key takeaways from the meeting for review and discussion by LUTAC during their next meeting in January 2020.

Key Takeaways

1. PlanPOL supported LUTAC proposed approach to update the Kitsap Countywide Planning Policies (CPPs), including proposed candidate centers, new technical memorandums, and recommended centers policies.
2. PlanPOL supported hiring a technical consultant to support LUTAC in writing the language for the Kitsap CPPs.
3. PlanPOL supported the proposed timeline for meetings in 2020. PlanPOL also decided to cancel the February 18, 2020 PlanPOL meeting.
4. PlanPOL expressed concern about the timing of sub-area planning through the proposed candidate center process.
5. PlanPOL discussed if Military Installations should be considered as Countywide Centers. Additional discussion is needed with Lynn Wall, Naval Base Kitsap.

Element C: Centers of Growth

Overview and Purpose:

Centers are the hallmark of Puget Sound Regional Council's (PSRC) Regional Growth Framework. The region's growth strategy identifies Centers as an integral feature for accommodating residential and employment growth. Centers guide regional growth allocations, advance local planning, inform transit service planning, and represent priority areas for PSRC's federal transportation funding. Growth in Centers has significant regional benefits, including supporting multi-modal transportation options, compact growth, and housing choices near jobs, climate goals, and access to opportunity. As important focal points for investment and development, Centers represent a crucial opportunity to support equitable access to affordable housing, services, health, quality transit service, and employment, as well as to build on the community assets currently present within centers.

Centers serve multiple and equally important purposes. First, designation of Centers in the Kitsap Countywide Planning Policies demonstrates consistency with the multi-county planning policies adopted by PSRC. Further, within the Regional Geographies established by PSRC, it establishes a countywide planning policy to direct growth to all types of centers, thereby implementing the regional center framework policies. Finally, by directing growth to centers, Kitsap County will prioritize infrastructure investment to support growth and urban levels of development in centers.

~~Centers are intended to be compact and centralized working, shopping and/or activity areas linked to other Centers by transit and non-motorized facilities. [See H. Transportation: 5-6] Centers and their boundaries are intended to be locally determined by the County and the Cities where a community-wide focal point can be provided, significant population and/or employment growth can be located, and the increased use of transit, walking and bicycling can be supported. Designated Centers are intended to define the pattern of future residential and commercial/industrial growth and incorporate opportunities for parks, civic, and public space development in Kitsap County. (See Appendix F for listing of Kitsap Designated Centers.)~~

Types of Centers¹:

There are a variety of Center types and subtypes as defined in the March 22, 2018 Regional Centers Framework Update adopted by the Puget Sound Regional Council and are as follows:

- Regional Growth Centers (RGC)
 - Metro Growth Center
 - Urban Growth Center
- Manufacturing/Industrial Centers (MIC)
 - Industrial Growth Center
 - Industrial Employment Center
- Countywide Centers (CC)
 - Countywide Growth Center
 - Countywide Industrial Center
- Local Centers (LC)

¹ Rural Centers are addressed in Element D Rural Land Uses and Development Patterns

- Military Installations (MI)
 - Major Installations
 - Smaller Military Installation

Policies for Centers of Growth (C):

1. In decisions relating to population and employment growth and resource allocation supporting growth, Centers have a high priority.

The Puget Sound Regional Council has defined several types of Centers within Urban Growth Areas in the four-county planning region, with planning guidelines. (Vision 2040).

2. Centers are focal points of growth within Kitsap County and areas where public investment is directed. Centers shall:

- Promote housing opportunities in close proximity or easy access to employment;
- Support development of a multimodal transportation system which reduces the dependence on automobiles;
- Maximize the benefit of public investment in infrastructure and services.

3. Growth in Kitsap County should be prioritized in Centers, consistent with the Regional Growth Strategy and the following typology: ~~The Kitsap Countywide Planning Policies encourage the development of Centers according to the following typology:~~

a. Regional Growth Centers:

Regional Growth Centers are locations of more compact, pedestrian-oriented development with a mix of housing, jobs, retail, services, and other destinations. Centers receive a significant share of the region's population and employment growth compared with other parts of the urban areas, while providing improved access and mobility – especially for walking, biking and transit.

There are two types of Regional Growth Centers:

- Metro Growth Center – These Centers have a primary regional role, with dense existing housing and jobs, transit service and are planning for significant growth and will continue to serve as major transit hubs for the region. These Centers also provide regional services and serve as major civic and cultural centers.
- Urban Growth Center – These Centers have an important regional role, with dense existing jobs and housing, transit service and planning for significant growth. These Centers may represent areas where major investments – such as high capacity transit – offer new opportunities for growth.

~~i. Metropolitan Centers function as anchors within the region for a high density mix of business, residential, public, cultural and recreational uses, and day and night activity. They are characterized by their historic role as the central business districts of the major cities within the central Puget Sound region, providing services for and easily accessible to a population well beyond their city limits. Metro Centers may also serve national or international roles.” (Vision 2040)~~

~~ii. Urban Centers are areas with the comprehensive planning to support a wide range of commercial, housing, and cultural choices. All areas of the Urban Center are serviced~~

~~by transit throughout the day and much of the area is within walking or bicycling distance. Significant in-fill opportunities exist with the highest residential, commercial, and employment densities expected. (Vision 2040)~~

b. Manufacturing/Industrial Centers:

Manufacturing/Industrial Centers preserve lands for family-wage jobs in basic industries and trade and provide areas where employment may grow in the future. Manufacturing/Industrial Centers form a critical regional resource that provides economic diversity, supports national and international trade, generates substantial revenue and offers higher than average wages.

There are two types of Manufacturing/Industrial Centers:

- Industrial Growth Center: These regional clusters of industrial lands have significant value to the region and potential for job growth. These large areas of industrial land serve the region with international employers, industrial infrastructure, concentrations of industrial jobs, and evidence of long-term potential. The intent of this designation is to continue growth of industrial employment and preserve the region's industrial land base for long-term growth and retention. Jurisdictions and transit agencies should aim to serve with public transit.
- Industrial Employment Center: These Centers are highly active industrial areas with significant existing jobs, core industrial activity, evidence of long-term demand, and regional role. They have a legacy of industrial employment and represent important long-term industrial areas, such as deep-water ports and major manufacturing. The intent of this designation is to, at a minimum, preserve existing industrial jobs and land use and to continue to grow industrial employment in these Centers where possible. Jurisdictions and transit agencies should aim to serve with transit.

~~are major, existing regional employment areas of intensive, concentrated manufacturing and industrial land uses which cannot be easily mixed at higher densities with other incompatible uses. To preserve and maximize land at these centers for manufacturing, industry and related uses, large retail uses or non-related offices are discouraged. Provision of adequate public facilities and services, including good access to the region's transportation system, is very important to the success of manufacturing/industrial centers." (Vision 2040)~~

c. Countywide Centers:

There are two types of Countywide Centers – Growth Centers and Industrial Centers:

- Countywide Growth Centers serve important roles as places for concentrating jobs, housing, shopping and recreational opportunities. These are often smaller downtowns, high-capacity transit station areas, or neighborhood centers that are linked by transit, provide a mix of housing and services, and serve as focal points for local and county investment.
- Countywide Industrial Centers serve as important local industrial areas. These areas support living wage jobs and serve a key role in the county's manufacturing/industrial economy.

d. Local Centers:

Local Centers are central places that support communities. These places range from neighborhood centers to active crossroads and play an important role in the region. Local centers help define community character and usually provide as local gathering places and community hubs; they also can be suitable for additional growth and focal points for services.

e. Military Installations:

Military Installations are a vital part of the region, home to thousands of personnel and jobs, and a major contributor to the region's economy. While military installations are not subject to local, regional or state plans and regulations, Kitsap local governments and Tribes recognize the relationship between regional growth patterns and military installations, and the importance of how military employment and personnel affect all aspects of regional planning.

Major Military installations are designated by the PSRC; smaller military installations may be recognized by KRCC as a type of countywide center or equivalent. As of 2007, Naval Base Kitsap – Bangor and Naval Base Kitsap – Bremerton is designated as Major Military Installations. As of 2017, two Kitsap County military bases met the criteria as a Smaller Military Installation, including Naval Base Kitsap – Jackson Park and Naval Base Kitsap – Keyport.

e. The following are other types of centers within Kitsap County:

i. ~~Town or City Centers are usually the existing downtown core of a city or Urban Growth Area. There is an abundant mix of shopping, service, employment, and cultural opportunities. Multifamily housing may be intermixed and single family housing may be within walking or bicycling distance. Infill should include mixed use and higher densities surrounding the Town Center.~~

ii. ~~Mixed Use Centers are a generic category that can be described in terms of neighborhoods or districts within a city or Urban Growth Area. The designation represents a commitment to planning for Center development, with a planned mix of housing, commercial, service, and employment opportunities. Most shopping and commercial uses are within a short walking or bicycling distance of housing. There is a higher proportion of multi-family housing at relatively high densities. Navy facilities could be considered for this designation.~~

iii. ~~Activity and Employment Centers are areas of concentrated employment and are a magnet for significant numbers of people usually during daytime hours because of business and/or manufacturing activities. They may be located outside of Urban Growth Areas, consistent with the Growth Management Act. Industrial and business parks and Navy employment centers are in this category. Within Urban Growth Areas, the opportunity to include a proportional residential element should be determined on a case by case basis, considering the unique geography and economics of the area.~~

iv. ~~Transportation Hubs are locations of regional inter-modal connection that may be located outside of Urban Growth Areas. Examples are ferry terminals, the Bremerton National Airport, or certain transit stations.~~

4. **Center designations shall be consistent with the Puget Sound Regional Council's Regional Centers Framework dated March 22, 2018 and the following policies:**

a. Designation of Centers General Policies

- i. Regional Centers must be designated by Puget Sound Regional Council and included in the Kitsap Countywide Planning Policies. Countywide Centers are designated by the Kitsap Regional Coordinating Council (KRCC) and included in the Kitsap Countywide Planning Policies. Local Centers are designated in local jurisdictions' comprehensive plan. Military Installations are recognized by PSRC and KRCC.
- ii. Officially recognized Regional and Countywide Centers by PSRC and KRCC are identified and categorized in Appendix F. Candidate Centers (regional and countywide) may also be designated in Appendix F.
- iii. Centers must be identified in the local jurisdiction's comprehensive plan with specific information about the type of Center and the specific geographic boundaries. The Comprehensive Plan shall include policies aimed at focusing growth within the Center consistent with the applicable criteria established by PSRC and the Kitsap Countywide Planning Policies. Center boundaries may expand or reconfigure over time but shall continue to meet the minimum criteria as set forth by PSRC Regional Centers Framework and Kitsap Countywide Planning Policies. Failure of a local jurisdiction's comprehensive plan to maintain a centers designation will result in its removal from Appendix F.
- iv. The KRCC's land use technical advisory committee (LUTAC) shall review the requests for Center and Candidate Center designation and supporting **technical memorandum**/documentation and provide a recommendation to the KRCC on the proposed designations.
- v. Every January 3rd (or first weekday) of a year preceding the PSRC transportation funding cycle, the KRCC shall invite jurisdictions to submit requests for designation of Centers or Candidate Centers. Initial requests for a Center or Candidate Center shall be processed as an amendment to the Countywide Planning Policies. **KRCC shall establish procedures and timelines ensuring the amendment process is conducted within 180 days from initial request invitation.**

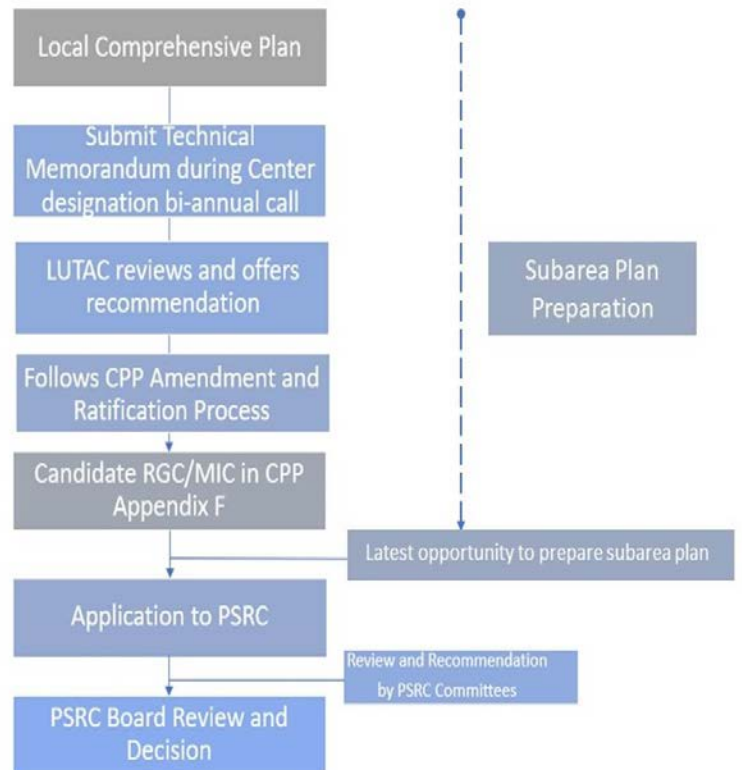
b. Regional Growth Centers and MIC Designation

- The designation of Regional Growth Centers (RGC) and Manufacturing/Industrial Centers (MIC) is made by Puget Sound Regional Council. However, prior to designation by PSRC, an RGC or MIC must be designated as a Candidate Regional Center in the Kitsap Countywide Planning Policies and local comprehensive plan.
- i. Jurisdictions seeking regional designation must follow the application designation process and criteria as set forth by PSRC in the Regional Centers Framework and Designation Procedures.

- ii. Prior to seeking RGC or MIC designation by PSRC, the Center shall be designated as a Candidate RGC or MIC in the Countywide Planning Policies. Each jurisdiction seeking initial designation of a Candidate RGC or MIC shall provide the KRCC with a technical memorandum containing the following information:

- Map;
- Discussion on how the Candidate RGC/MIC meets or is planned to meet the eligibility criteria as a new RGC or MIC as defined by PSRC. At a minimum, the following should be addressed:
 - Commitment as a local priority through investment as a livable center;
 - Intent for subarea planning that meets regional requirements;
 - General analysis of infrastructure and utility capacity or planned capacity;
 - General analysis existing land uses or planned mix of land uses;
 - General environmental review that the center is appropriate for dense development;
 - Planned or existing transit services;
- Current count of activity units and planned activity units (activity units means the sum of population and jobs units per gross acre as defined by PSRC; calculation of activity units shall be completed by PSRC or other accepted methodology as set forth in the technical memorandum);
- Land capacity evaluation;
- Demonstrated mix of uses;
- Information of available transit services;
- Evidence the candidate center is priority for growth and infrastructure investment;
- Intent for subarea planning;

Centers Figure 1: RGC/MIC Center Process



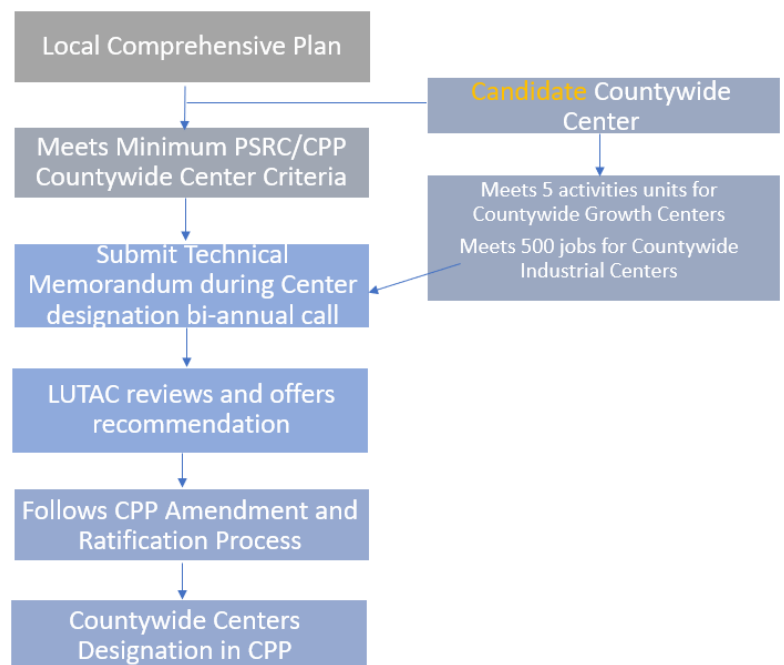
c. Countywide Growth and Industrial Center and Candidate Designation

Pursuant to the Regional Centers Framework, Countywide Centers are designated in local comprehensive plan and by KRCC through the Kitsap Countywide Planning Policies. The Regional Centers Framework includes criteria for the designation of Countywide Centers; the KRCC must find that Countywide Centers meet this criterion prior to recognition in the countywide planning policies.

i. Each jurisdiction seeking to designate a Countywide Center shall provide the KRCC with a technical memorandum demonstrating that the proposed Center:

- Meets the basic standards as established in the Regional Centers Framework for designating countywide centers;
- Is characterized and boundaries defined in the local Comprehensive Plan with supportive policies;
- For growth countywide centers, current count of at least 10 activity units (activity units mean the sum of population and jobs units per gross acre as defined by PSRC; calculation of activity units shall be completed by PSRC or other accepted methodology as set forth in the technical memorandum);
- For countywide industrial center, current county of at least 1,000 existing jobs and/or at least 500 acres of industrial land;
- Mix of uses (does not apply to countywide industrial center);
- Information of available multi-modal transportation serving the center.

Centers Figure 2: Countywide Center and Candidate Center Designation Process



ii. Candidate Countywide Centers may be requested for inclusion in the Kitsap Countywide Planning Policies and shall provide the KRCC with a technical memorandum demonstrating that the Candidate Countywide Center:

- Is identified in a local comprehensive plan;
- Meets the basic criteria of a Countywide Center in the Regional Centers Framework or has planning place to meet basic criteria;

- For Growth Countywide Centers, has a minimum of 5 activity units and demonstration there is capacity and planning for additional growth; (activity units mean the sum of population and jobs units per gross acre as defined by PSRC; calculation of activity units shall be completed by PSRC or other accepted methodology as set forth in the technical memorandum).
- For Countywide Industrial Centers, has a minimum of 500 jobs with planned capacity for at least 1,000 jobs.

d. Conversion of Candidate Centers

Conversion of a Candidate Center to a full Center shall be processed as follows:

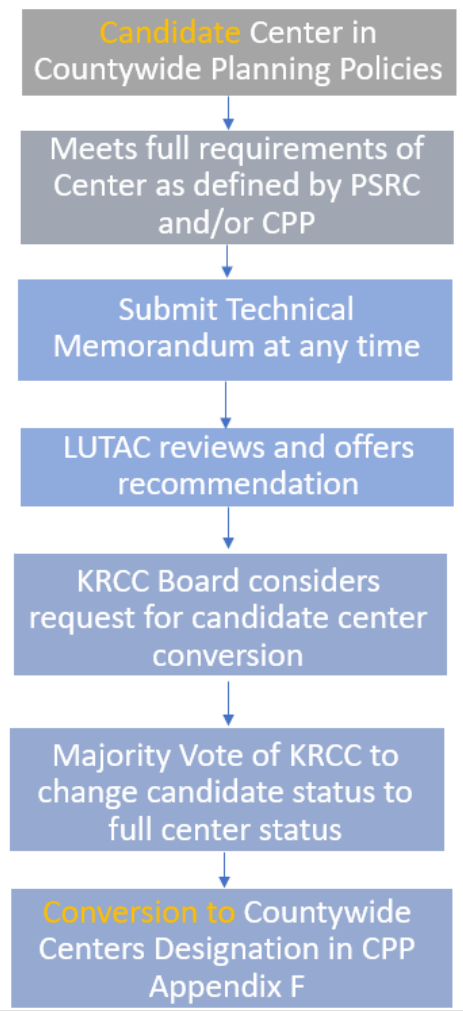
- Conversion of a Candidate Center to full Center can occur at any time;
- Demonstration through a technical memorandum that the Candidate Center now meets the full requirement(s) of the Center (RGC, MIC or Countywide) as set forth in PSRC's Regional Centers Framework and the Kitsap Countywide Policies;
- Recommendation of LUTAC to the KRCC Board;
- The KRCC Board will consider the request for candidate center conversion within 90 days of LUTAC's review and recommendation. The requesting jurisdiction shall present to the KRCC Board the candidate center and outline the technical memorandum to demonstrate that the candidate center now meets full center status;
- Upon a majority vote by the KRCC to change the candidate status to full center status on Appendix F, the conversion shall be complete, and no further amendment or ratification process is necessary.

e. Local Centers

PSRC's local centers designation and criteria allow for local consideration of the unique characteristics of neighborhood centers and important crossroad of the Kitsap Peninsula. Local Centers are designated in local comprehensive plans and shall be consistent with the following:

- Be located within a city or unincorporated urban growth area;
- Local comprehensive plans include the local center boundaries, supportive policies and evidence the area is a priority of investment – such as planning efforts or infrastructure.

Centers Figure 3: Conversion of Candidate Center to Full Center



f. Military Installations (MI)

Major Military Installations (MII) are identified by PSRC and are defined as installations with more than 5,000 enlisted and service personnel. Smaller Military Installations (SMI) criteria is specified by RCW 36.70A.530 and identifies them as federal military installations, other than a reserve center, that employs 100 or more full-time personnel. There are two identified SMIs— Naval Base Kitsap Jackson Park and Naval Base Kitsap Keyport. All military installations are identified on Appendix F.

The two SMIs- All Military Installations (both MII and SMI) in Kitsap County shall be considered countywide centers, as allowed by PSRC's Centers Framework, in order to ensure:

- Freight routing and mobility into and between the recognized military installations;
- Accessibility and connectivity to transportation corridors;
- Safety, accessibility and mobility conditions where freight and passenger transportation systems interact.

The identification of SMI- Military Installations as countywide centers shall not be used as justification or support urban levels of densities if the MI is not located within an urban growth area.

Any Military Installation (MII or SMI) that meet the personnel criteria as defined above shall be considered a countywide center and may request for inclusion on Appendix F following the same procedures for candidate countywide centers as described in Section 4.a.v. above.

3. Recognizing that communities evolve over time, a jurisdiction may request of the Kitsap Regional Coordinating Council an initial designation or a change in Center status. This request shall be considered and a decision made during the next Countywide Planning Policies amendment cycle. A change in Center status may require action by the Puget Sound Regional Council.

4. In addition to meeting the applicable criteria above, a request for Center designation or a change in Center status should address the following: (See Appendix G)

- Current or programmed transportation resources (including roads, ferries, transit, airports, bicycle, pedestrian)**
- Balance of living wage employment opportunities with residential**
- Proximity and connectivity among jobs, housing, retail services**
- Types and density of residential uses**

Living wage is the minimum hourly wage needed by a sole provider working full time (2080 hours per year) to cover the costs of food, shelter, clothing, and other basic necessities for their family. The assumption is that living wages vary across communities, based on differences in the cost of living and size of household. [Sources: Economic Policy Institute & KEDA]

Living Wage: Living Wage Calculator for Kitsap County, Pennsylvania State University: <http://www.livingwage.geog.psu.edu/> **Minimum Wage:** WA State Dept of Labor & Industries: <http://www.lni.wa.gov/>

- e. ~~Inclusion of affordable housing~~
- f. ~~Provision of community gathering space, parks, and cultural opportunities~~
- g. ~~Impacts to ecological functions.~~

NEW APPENDIX F

Regional Growth Centers and Manufacturing/Industrial Centers (PSRC designated)		
Jurisdiction	Regional Center Name	Regional Center Type
City of Bremerton	Bremerton Metro Area	Metro Center
Kitsap County	Silverdale	Urban Center
City of Bremerton	Puget Sound Industrial Center - Bremerton	Industrial Growth Center (MIC)
Candidate Regional Growth Centers Manufacturing/Industrial Centers (PSRC and KRCC designated)		
Countywide Centers (KRCC designated)		
Jurisdiction	Countywide Center Name	Countywide Center Type
Kitsap County	Kingston	Growth Center
Kitsap County	McWilliams/SR 303	Growth Center
City of Bainbridge Island	Winslow	Growth Center
City of Bainbridge Island		
City of Bremerton	Charleston DCC Center	Growth Center
City of Bremerton	Eastside Employment Center	Growth Center
City of Bremerton		
City of Port Orchard	Downtown Port Orchard	Growth Center
City of Port Orchard	Bethel/Lund	Growth Center
City of Port Orchard	County Campus	Growth Center
City of Port Orchard	Tremont	Growth Center
City of Port Orchard	Upper Mile Hill	Growth Center
City of Poulsbo	Downtown Poulsbo	Growth Center
City of Poulsbo	SR 305 Mixed Use Corridor	Growth Center
Candidate Countywide Centers		
City of Port Orchard	Ruby Creek	Growth Center
City of Port Orchard	Lower Mile Hill	Growth Center
City of Poulsbo	College Market Place	Growth Center
Military Installations	Military Installation Name	Type of Installation
Bremerton	Naval Base Kitsap – Bremerton	Major Installation
Bremerton	Naval Base Kitsap – Jackson Park	Smaller Installation
Kitsap County	Naval Base Kitsap – Bangor	Major Installation
Kitsap County	Naval Base Kitsap - Keyport	Smaller Installation

Adopted 2004

Appendix F: Regional and Kitsap-Designated Centers List

Regional (Adopted by PSRC)	City of Bremerton	Metro Center
	Silverdale Urban Core	Urban Center
	South Kitsap Industrial Area	Industrial/Employment Center
Jurisdiction	Jurisdiction's (Comp Plan) Designation	KRCC Center Designation
Kitsap County	Kingston	Town or City Center/Transportation Hub
Kitsap County	Southworth	Transportation Hub
Kitsap County	Suquamish	Activity/Employment Center—Transportation Hub
City of Bremerton	Harrison Employment Center	Activity/Employment Center
City of Bremerton	NW Corporate Campus Employment Center	Activity/Employment Center
City of Bremerton	Port Blakely Employment Center	Activity/Employment Center
City of Bremerton	Upper Wheaton District Center	Mixed Use Center/ Neighborhood
City of Bremerton	Lower Wheaton District Center	Mixed Use Center/ Neighborhood
City of Bremerton	Sylvan/Pine Neighborhood Center	Mixed Use Center/ Neighborhood
City of Bremerton	Perry Avenue Neighborhood Center	Mixed Use Center/ Neighborhood
City of Bremerton	Manette Neighborhood Center	Mixed Use Center/ Neighborhood
City of Bremerton	Charleston Neighborhood Center	Mixed Use Center/ Neighborhood
City of Bremerton	Haddon Neighborhood Center	Mixed Use Center/ Neighborhood
City of Bainbridge Island	Winslow Core	Town or City Center
City of Bainbridge Island	Day Road Light Manufacturing Area	Activity/Employment Center
City of Bainbridge Island	Lynnwood—Neighborhood Service Centers*	Mixed Use Center/ Neighborhood
City of Bainbridge Island	Rolling Bay—Neighborhood Service Centers*	Mixed Use Center/ Neighborhood
City of Bainbridge Island	Island Center—Neighborhood Service Centers*	Mixed Use Center/ Neighborhood
City of Poulsbo	Poulsbo Town Center	Town or City Center
City of Poulsbo	Olhava	Mixed Use Center/ Neighborhood
City of Port Orchard	City of Port Orchard	Town or City Center/ Transportation Hub
City of Port Orchard	Tremont Community Services	Activity/Employment Center
City of Port Orchard	South Kitsap Mall—Mixed Use Center	Mixed Use Center/ Neighborhood
Kitsap Transit	Historic Mosquito Fleet Terminals	Transportation Hub

*—Special Planning Areas

Appendix G: Centers & Local Areas of More Intensive Rural Development (LAMIRD) Matrix

	Type of Growth	UGA Criteria Apply (per GMA)	Mixed Use: High Density Residential with Jobs	Federal Funding Cycles PSRC managed Transportation Funding : Centers & Corridors *
Incorporated UGA	Urban	Yes	Yes	N/A
Unincorporated UGA	Urban	Yes	Yes	N/A
PSRC Centers: • Regional • Industrial/Employment	Urban	Yes	Yes	Regional Competitiv e & Countywid
Kitsap Regional Coordinating Council Centers				Countywide
Town/City Center	Urban	Yes	Yes	
Mixed Use/Neighborhood	Urban	Yes	Yes	
Employment/Activity	Urban if in UGA; Rural if outside UGA		Limited if not in UGA	
Transportation Hubs	Urban if in UGA; Rural if outside UGA			
Fully Contained Communities	Urban	Yes	Yes	Countywide if designated as Kitsap Center
Master Planned Resorts	Recreational	No	Limited	Rural set aside **
LAMIRDs	In fill Consistent with Existing Character	No	Limited to Existing density with no intensification	Rural set aside **
Industrial in Rural	Employment/Activi ty Resource based	No	No	Rural set aside **
Rural	Non urban Rural	No	No	Rural set aside **
Resource Lands	No Residential	Limit	No	Rural set aside **

* Non-motorized/Enhancement Transportation Funding can be used anywhere in Kitsap County.

** 10% each funding cycle, set by federal statute (1991).



Kitsap Regional Coordinating Council

Draft Scope of Work for Consultant Support to Update the Kitsap Countywide Planning Policies

Draft v. 12-20-19

Background

The Kitsap Countywide Planning Policies (CPPs) are the framework for growth management in Kitsap County. The Kitsap Countywide Planning Policies tailor the Puget Sound Regional Council's (PSRC) regional growth management guidelines to Kitsap County and are the policy framework for the County's and the Cities' Comprehensive Plans. The Kitsap Regional Coordinating Council (KRCC) began updating certain elements of the CPPs in 2019 but intends to fully update the Kitsap CPPs in 2020. To accomplish this, KRCC is soliciting the support of a technical planning consultant.

Reference Documents:

- Existing Kitsap CPPs, updated in 2015:
<https://static1.squarespace.com/static/5660ba88e4b0e83ffe8032fc/t/56ccaaf72b8ddefb33da9e8b/1456253690876/Complete+Amended+CPPs+-+2015+v.10-16-15.pdf>
- KRCC website: <http://www.kitsapregionalcouncil.org/>

Structure

The consultant would work closely with the following groups to help update the Kitsap CPPs:



Scope of Work

The consultant is expected to complete the following tasks:

- Develop a comprehensive GANTT chart for updating the Kitsap CPPs in 2020. The GANTT chart should include the necessary approvals at KRCC Land Use Technical Advisory Committee (LUTAC), Planning Policy Committee (PlanPOL), and KRCC Board meetings, as well as any interim deliverables.
- Work closely with LUTAC and PlanPOL members to draft updates to the following Kitsap CPP elements:
 - Countywide Growth Pattern
 - Urban Growth Areas
 - Centers of Growth (C) *note: KRCC has completed a draft update of this element.*

- d. Rural Land Uses and Development Patterns *note: KRCC has completed a draft update of this element.*
 - e. Countywide Strategies for Open Space Preservation, Resource Protection, Critical Areas, Air Quality, and Water Quality/Quantity
 - f. Contiguous, Compatible, and Orderly Development
 - g. Siting Public Capital Facilities
 - h. Transportation
 - i. Housing
 - j. Countywide Economic Development
 - k. An Analysis of the Fiscal Impact
 - l. Coordination with Tribal Governments
 - m. Coordination with Federal Government including Navy
 - n. Roles & Responsibilities
 - o. Relevant appendices
3. Work closely with LUTAC and PlanPOL members to draft any *new* elements for the CPPs.
 4. Support KRCC members in reaching agreement on the preferred methodology for calculating activity units (population + employment) per acre.
 5. Ensure consistency between the Kitsap CPPs and other plans by completing a “crosswalk” of the following documents:
 - a. PSRC’s Vision 2050 (including the Multicounty Planning Policies and Regional Growth Strategy)
 - b. PSRC’s Regional Centers Framework
 - c. Current comprehensive plans of jurisdictions within Kitsap County
 - d. Small Military Installations RCW 36.70A.530
 6. Work with KRCC staff to organize a public hearing for the Kitsap CPPs in accordance with Washington State Law.
 7. Manage the public comment analysis in accordance with Washington State Law (KRCC staff to transcribe and analyze any comments)

The consultant should expect to attend the following meetings:

- Up to 5 LUTAC meetings
- Up to 4 PlanPOL meetings
- Up to 2 KRCC Board meetings, including 1 public hearing

The consultant should prepare the following deliverables:

- CPP update GANNT chart
- Draft updates to Elements A through O of the Kitsap CPPs
- Draft new elements of the CPPs
- Crosswalk of the Kitsap CPPs with other relevant planning documents
- Presentation slides for KRCC Board meeting or public hearing

Desired Skills and Knowledge

The consultant should have familiarity with the following subjects:

- Growth Management Act

- Regional planning under PSRC
- Countywide Planning Policies
- Comprehensive Plans
- Politics and geography of Kitsap County

Period of Performance

The consultant's work is intended to take place during the 2020 calendar year. Exact dates to be determined upon contract award.

Budget

The consultant should submit a cost estimate based on the scope of work outlined above.

Contracting Details

The KRCC Executive Committee needs to determine whether the CPP consultant would be a sub-contractor to Triangle Associates, Inc., or whether they would directly contract with KRCC via Kitsap County.



**Kitsap Regional Coordinating Council (KRCC)
Annual Annexation Report**

Draft v. 1/2/2020

The KRCC Land Use Technical Advisory Committee (LUTAC) is responsible for providing an annual annexation report to the KRCC Board of Directors at the end of each calendar year.

From November 30, 2018 through December 4, 2019 there have been no annexations of unincorporated Kitsap County into any of the existing jurisdictions.

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