



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) Land Use Technical Advisory Committee (LUTAC) November 14, 2019 Meeting Summary

Draft v. 1-2-2020

Decisions		
<ul style="list-style-type: none">LUTAC recommended an update to Element D: Rural and Land Use Development Patterns.LUTAC recommended KRCC staff provide an update at the December 17 PlanPOL meeting.LUTAC decided to continue working on the update to Element C: Centers of Growth.LUTAC approved the September 17 LUTAC meeting summary.		
Actions	Person Responsible	Status
1. Post the September 17 LUTAC meeting summary to the KRCC website.	KRCC Staff	Complete
2. Distribute calendar invites for all 2020 LUTAC and PlanPOL meetings.	KRCC Staff	Complete
3. Update the KRCC LUTAC email list for 2020.	KRCC Staff	Complete
4. Draft the KRCC 2019 Annexation Report.	KRCC Staff	Complete
5. Review KRCC Annexation Reports from previous years.	KRCC Staff	Ongoing
6. Update Element C: Centers of Growth with recommended edits from the meeting.	Nick Bond and Karla Boughton	Complete

A. Welcome

KRCC staff welcomed meeting participants (see Attachment A: List of LUTAC Members in Attendance) and reviewed the meeting agenda topics.

B. Committee Updates and Action Items

Old Business: LUTAC members reviewed and approved the September 17, 2019 meeting summary as final without any revisions. The [September 17 meeting summary](#) is available on the KRCC website under the LUTAC page.

Kitsap Countywide Planning Policies Element C: LUTAC members discussed the potential next steps to amend Element C: Centers of Growth within the Kitsap Countywide Planning Policies (CPPs). Nick Bond, City of Port Orchard, and Karla Boughton, City of Poulsbo, presented a revised draft of Element C for LUTAC members to review. Between the September and November meetings, Nick and Karla worked on revisions to Element C including the types of centers, policies for centers of growth, centers designation, a proposed candidate center process, and a new version of Appendix F: Regional and Kitsap-Designated Centers List.



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LUTAC members reviewed the draft prepared by Nick and Karla and asked clarifying questions about growth areas, the proposed technical memorandums, and how best to incorporate transportation hubs into the CPPs. Nick and Karla referred to the Puget Sound Regional Council (PSRC)'s Regional Centers Framework (RCF) to explain growth areas. LUTAC members agreed to prepare technical memorandums for candidate centers and recommended transportation hubs to be included in Element D: Rural Land Uses and Development Patterns.

Kitsap Countywide Planning Policies Element D: Eric Baker and Jeff Rimack, Kitsap County, presented a draft of Element D: Rural Land Uses and Development Patterns with revisions suggested at the September 17 LUTAC meeting. LUTAC members briefly reviewed the updated version of Element D and reached an agreement on the edits.

C. New Business

KRCC Board Retreat Takeaways: KRCC staff shared a draft of the October 25 KRCC Board Retreat summary with LUTAC members. LUTAC members discussed the Board Retreat, the use of VISION 2050 growth projections, and the results of the afternoon Lego Mapping exercise. LUTAC members suggested no changes to the summary or the results of the afternoon exercise.

KRCC 2020 Land Use Work Plan: LUTAC members briefly reviewed the draft KRCC 2020 Land Use Work Plan. KRCC Staff noted there are five LUTAC meetings and four PlanPOL meetings scheduled for 2020. LUTAC members suggested no changes to the Land Use Work Plan and the respective action items.

D. Administrative Agenda

January 9, 2020 Meeting: KRCC Staff reminded LUTAC members of the next meeting. The next LUTAC meeting will be held on **January 9, 2020** from 9:30 a.m. – 11:30 a.m. at the City of Bremerton (not a public meeting). KRCC Staff also confirmed the meeting location with LUTAC members for 2020. All LUTAC meetings will be held at the City of Bremerton (not a public meeting).

December 17 PlanPOL Meeting: LUTAC members reviewed the agenda for the December 17 PlanPOL meeting and recommended LUTAC members provide an update regarding the Kitsap CPPs. KRCC Staff will work with LUTAC members to prepare a presentation for the December 17 PlanPOL meeting.

E. Wrap Up

Recap: KRCC staff reviewed the decisions and action items listed in the table above.

F. Adjourn



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Attachment A: List of LUTAC Members in Attendance

Name	Affiliation (alphabetical)
Heather Wright	City of Bainbridge Island
Andrea Spencer	City of Bremerton
Karla Boughton	City of Poulsbo
Nick Bond	City of Port Orchard
Eric Baker	Kitsap County
Jeff Rimack	Kitsap County
Lynn Wall	Naval Base Kitsap
Andrea Harris-Long	Puget Sound Regional Council
Alison O'Sullivan	Suquamish Tribe
Matthew Pahs	WA Dept. of Transportation
Kizz Prusia	KRCC Land Use Coordination Lead