



# Kitsap Regional Coordinating Council

## Kitsap Regional Coordinating Council (KRCC) Land Use Technical Advisory Committee (LUTAC)

### April 11, 2019 Meeting Summary

Draft v.5-3-19

#### Decisions and Actions

Action	Who
Resend the PowerPoint slides shared by Peter Best and Kristen Howard.	KRCC Staff (complete)
Update the draft KRCC 2019 Land Use Work Program Status Tracker.	KRCC Staff (ongoing)
Continue making revisions to Appendix F: Regional and Kitsap Designated Centers List.	KRCC Staff (ongoing)
Distribute notes about data used for calculating activity units in Kitsap County.	Jim Bolger (complete)
Distribute the April 11 Meeting summary.	KRCC Staff (included in the May 9 meeting packet)

#### A. Welcome and Business

Sophie Glass welcomed meeting participants (see Attachment A: List of LUTAC Members in Attendance).

LUTAC approved their March 14, 2019 meeting summary as final.

KRCC Staff provided a verbal update to LUTAC members regarding the KRCC Affordable Housing Task Force (AHTF) meeting held on March 21, 2019. At the March 21 AHTF meeting, participants focused on affordable housing policy tools and reviewed the process for potentially issuing a state of emergency for affordable housing.

#### B. Buildable Lands Presentation and Discussion

Sophie Glass introduced Peter Best, Senior Planner (Kitsap County) and Kristen Howard, Associate Planner (Kitsap County). Peter and Kristen provided a presentation to LUTAC members about the Kitsap County Growth Management Act Review and Evaluation Program. This presentation focused on new 2018 Department of Commerce Buildable Lands Guidelines.

LUTAC members posed questions and expressed concerns about conducting land capacity analyses and meeting the deliverables for the next Buildable Lands Report. The expected completion date for the next Buildable Lands Report is the end of 2021.

**C. Amendments to Kitsap Countywide Planning Policies (CPPs)**

LUTAC members discussed the potential next steps to amend the Kitsap CPPs. LUTAC members reviewed a memo prepared by Nick Bond (City of Port Orchard) and Jim Bolger (Kitsap County) regarding the Kitsap CPPs. LUTAC members provided comments on the memo, discussed differing points of interest, and noted areas of agreement.

LUTAC members reviewed the potential process moving forward if (a) LUTAC was able to reach consensus on recommendations to PlanPOL regarding the Kitsap CPPs, and if (b) LUTAC was not able to reach consensus on the Kitsap CPPs recommendations.

LUTAC reached agreement on having criteria for Countywide Centers in the Kitsap CPPs that aligns and is consistent with PSRC criteria. LUTAC recommended drafting the criteria in language that fits the character of Kitsap. LUTAC recommended refining the language of the Kitsap CPPs and discussing the potential for Local Centers as topics for the May 9 meeting.

**D. Review Approach for May 21 PlanPOL Meeting**

LUTAC members recommended to continue the targeted updates to the Kitsap CPPs and strive to include criteria for countywide center designation, as well as refine language in the Kitsap CPPs.

**E. Wrap Up and Next Steps**

The next PlanPOL meeting is scheduled for May 21. The next LUTAC meeting will be on May 9.

**Attachment A: List of LUTAC Members in Attendance**

Name	Affiliation (alphabetical)
Gary Christensen	City of Bainbridge Island
Andrea Spencer	City of Bremerton
Garrett Jackson	City of Bremerton
Nick Bond	City of Port Orchard
Karla Boughton	City of Poulsbo
Peter Best	Kitsap County
Jim Bolger	Kitsap County
Kristen Howard	Kitsap County
Jeff Rimack	Kitsap County
Alison O'Sullivan	Suquamish Tribe
Andrea Harris Long	Puget Sound Regional Council
Sophie Glass	KRCC Transportation and Land Use Program Lead
Kizz Prusia	KRCC Land Use Coordination Lead