



Draft TransTAC Meeting Agenda

December 12, 2019 | 12:30 – 2:30 PM

Kitsap Transit 3rd Floor Conference Room, 60 Washington Ave. Bremerton

Topic	Documents
<p>A. Welcome and Old Business <i>Objective: Maintain the business and operations of KRCC.</i></p> <ul style="list-style-type: none"> • Introductions • Review 10/10/19 TransTAC meeting summary (distributed on 10/21/19)* 	<ul style="list-style-type: none"> ○ 10/10/19 TransTAC meeting summary (pg 3)
<p>B. Regional Project Evaluation Committee and other PSRC Updates <i>Objective: Share updates on recent regional planning related developments at Puget Sound Regional Council.</i></p> <ul style="list-style-type: none"> • RPEC and other Boards/Committees updates • Discuss 2020 Kitsap Appointments on RPEC • Updates from PSRC 	<ul style="list-style-type: none"> ○ 2018 Project Selection Countywide Process Summaries (pg 6) ○ Draft 2020 PSRC Committee appointees (pg 9)
<p>C. Draft List of Regional Projects for Next Funding Cycle <i>Objective: Coordinate on Regional transportation projects for the next funding cycle.</i></p> <ul style="list-style-type: none"> • Review DRAFT KRCC Regional and Countywide Competition Calendar* • Discuss potential Regional Competition projects and opportunities for coordination 	<ul style="list-style-type: none"> ○ DRAFT KRCC Regional and Countywide Competition Calendar (pg 10)
<p>D. WSDOT Presentation on Grant Cycles <i>Objective: Stay up to date on WSDOT funding opportunities.</i></p> <ul style="list-style-type: none"> • Presentation from Bryan Dias, Olympic Region Local Programs Engineer 	
<p>E. Operations Coordination: ADA Transition Plans <i>Objective: To share best practices, approaches, and milestones, as jurisdictions implement their own transition plans.</i></p> <ul style="list-style-type: none"> • Report out on ADA Transition Plans* • Discuss best practices, approaches, and milestones 	<ul style="list-style-type: none"> ○ City of Bremerton ADA Transition Plan (link) ○ WSDOT ADA Transition Plan (link) ○ Others?
<p>F. Corridor Updates <i>Objective: Share updates on cross jurisdictional corridor projects.</i></p> <ul style="list-style-type: none"> • SR 305, SR 16/Gorst, SR 104, SR 303, others 	
<p>G. Solutions and Support <i>Objective: Support fellow TransTAC members in troubleshooting current challenges.</i></p> <ul style="list-style-type: none"> • Discussion of challenges faced by individual jurisdictions and potential solutions from TransTAC members • Follow up on Initiative 976 	
<p>H. Announcements and Next Steps <i>Objective: Ensure follow up on proposed ideas and tasks.</i></p> <ul style="list-style-type: none"> • Review 2020 TransTAC roster* • Next TransTAC meeting: Thurs, January 9 • Next TransPOL meeting: Thurs, February 20 	<ul style="list-style-type: none"> ○ Draft 2020 TransTAC Roster (pg 11) ○ Proposed 2020 KRCC Meeting Schedule (pg 12)
Adjourn	

*Supporting document provided



Kitsap Regional Coordinating Council

Draft 2019 Meeting Schedule

Draft v.12-5-19

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. 10:15AM-12:15PM Norm Dicks Gov. Center	Jan. 1 (cancelled)	Feb. 5 Board Meeting	March 5 Board Meeting	April 2 Board Meeting	May 7 Board Meeting	June 4 Board Meeting	July 2 (cancelled)		Sept. 3 Board Meeting	Oct. 1 Board Meeting	Nov. 5 Board Meeting	Dec 3 (cancelled)
	Executive Committee 3 rd Tues. 11:00AM-1:00PM Kitsap Transit	Jan. 15 Executive Committee Meeting	Feb. 19 Executive Committee Meeting	March 19 Executive Committee Meeting	April 16 Executive Committee Meeting	May 21 Executive Committee Meeting	June 18 (rescheduled)	July 2 Executive Committee Meeting (10:15AM-12:15PM)	Aug. 20 Executive Committee Meeting	Sept. 17 Executive Committee Meeting	Oct. 15 Executive Committee Meeting	Nov. 19 Executive Committee Meeting	Dec. 3 Executive Committee Meeting (by phone)
	Affordable* Housing Task Force Various	Jan. 8 10:15AM-12:15PM Norm Dicks Gov. Center		March 21 10:15AM-12:15PM Kitsap Transit		May 16 10:15AM-12:15PM Kitsap Transit		July 18 10:15AM-12:15PM Kitsap Transit		Sept. 19 10:15AM-12:15PM Kitsap Transit			
Transportation	TransPOL* 3 rd Thurs. 3:15-4:45PM Kitsap Transit				April 18 TransPOL Meeting			July 18 TransPOL Meeting			Oct. 17 TransPOL Meeting		
	TransTAC 2 nd Thurs. 12:30-2:30PM Kitsap Transit			March 14 TransTAC Meeting			June 13 TransTAC Meeting			Sept. 12 TransTAC Meeting			Dec. 12 TransTAC Meeting
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM Kitsap Transit		Feb. 21 PlanPOL Meeting			May 21 PlanPOL Meeting	June 18 (cancelled)		Aug. 20 (cancelled)		Oct. 15 PlanPOL Meeting		Dec. 17 PlanPOL Meeting
	LUTAC 2 nd Thurs. 9:30-11:30AM Poulsbo City Hall	Jan. 10 LUTAC Meeting		March 14 LUTAC Meeting		May 9 LUTAC Meeting		July 11 LUTAC Meeting		Sept. 17 LUTAC Meeting (Tuesday)		Nov. 14 LUTAC Meeting	

*Open to the public

Other Dates

Board Retreat: Friday, October 25, 2019

Legislative Reception: Thursday, November 14, 2019



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC)
Transportation Technical Advisory Committee (TransTAC) Meeting Summary
October 10, 2019 / By Phone
v. 10/18/19

Decisions and Actions

Decisions	
<ul style="list-style-type: none"> No decisions were made at TransTAC 	
Actions	Person Responsible
Review the 2020 Transportation Work Plan prior to its approval at the November 5 KRCC Board meeting and flag any time conflicts with the 2020 meeting schedule.	TransTAC
Post the 9/12/19 TransTAC meeting summary to the website.	KRCC staff

A. Welcome & Old Business

Mishu Pham-Whipple, facilitator of the KRCC Transportation Technical Advisory Committee (TransTAC), welcomed the group and reviewed the meeting’s agenda (see Attachment A for a list of participants).

- 9/12/19 TransTAC meeting summary: Mishu noted that the summary will be posted on the KRCC website following today’s meeting. No edits have been received to date.

B. Regional Project Evaluation Committee (RPEC) and other Puget Sound Regional Council (PSRC) Updates

Discuss proposal made at RPEC to award all CMAQ funds through the Regional Competition and all STP through the Countywide Competitions: The proposal received some consideration at the 9/27/19 RPEC meeting where RPEC decided to discuss the proposal should be discussed at the countywide committees and revisited at the 10/25/19 RPEC meeting. TransTAC members had the following comments regarding the implications of the proposal:

- The proposal is expected to have closer analyses and consideration for the funding cycle following this upcoming cycle, rather than the upcoming cycle, due to the proposal being a significant shift in policy with potential unintended consequences. There is not enough time before the upcoming cycle or RPEC to come to support the proposal.
- There was agreement among TransTAC that Kitsap RPEC members should advocate to have consideration of the proposal postponed to the following funding cycle.
- There was a concern that a shift in funds would open the opportunity to have even more funds shifts to CMAQ in the future.
- The other counties would have less funding available for the Countywide competitions than they currently do and therefore, it would be surprising if those counties supported the proposal.
- The analysis conducted does not show the lack of access Kitsap would have to the Regional Competition under the proposal.
- If the proposal were to move forward, an increased allocation would need to go to Kitsap to maintain competitiveness.

Update on Project Delivery Working Group's (PDWG) recommended strategies for improving project delivery: TransTAC briefly reviewed the strategies the PDWG have come to consensus on. A verbal report out on the strategies was provided at the previous TransTAC meeting.

C. Review 2020 KRCC Transportation Work Plan

Review 2020 KRCC Transportation Work Plan items and meeting schedule: Some of the work plan items are a continuation of 2019 work plan items while new items are associated with the transportation competition. There are 6 TransTAC and 6 TransPOL meetings proposed for 2020. Staff asks that TransTAC members review the Transportation Work Plan prior to its approval at the November 5 KRCC Board meeting, as well as flag any time conflicts with the 2020 meeting schedule as soon as possible.

D. Announcements and Next Steps

- Mark Dorsey, Port Orchard, shared that at the recent Public Works Board Retreat, participants discussed projects that would be impacted by loss of funding by the passing of car tab initiative led by Tim Eyman. He encouraged TransTAC to review projects that are at risk of losing funds.
- The next TransPOL meeting will be held on Thursday, October 17. TransTAC members should update the Annual Transportation Project Status Report prior to the meeting for KRCC TransPOL's review.
- The next TransTAC meeting will be held on Thursday, December 12. Agenda items include a report out on ADA Transition Plans, a WSDOT presentation on grant cycles, and preliminary planning for the next funding cycle.
- The KRCC Board Retreat is on Friday, October 25. Board members will discuss planning for growth in the region.
- The KRCC Legislative Reception is on Thursday, November 14. The evening will be an opportunity to meet your legislators. Please RSVP.

Attachment A: TransTAC Meeting Participants

Member Name	Member Affiliation (alphabetical)
Chris Wierzbicki	Bainbridge Island
Shane Weber	Bremerton
David Forte	Kitsap County
Steffani Lillie	Kitsap Transit
Fred Salisbury	Port of Bremerton
Mark Dorsey	Port Orchard
Diane Lenius	Poulsbo
Andrzej Kasiniak	Poulsbo
Mishu Pham-Whipple	KRCC Staff
Ryan Thompto	Puget Sound Regional Council

2018 Project Selection Process for PSRC Funds: COUNTYWIDE PROCESS SUMMARIES

The overarching parameters for PSRC's funding project selection process include the following:

- Transparency – conduct an open and transparent process and clearly communicate to prospective sponsors, elected officials and the public;
- Fairness – conduct a process that is fair to all eligible sponsors;
- Meet regional policy – ensure that regional policies are being followed, such as project tracking and the adopted policy focus of support for centers and the corridors that serve them;
- Meet federal requirements – ensure all federal requirements are met, including project delivery, full funding of a phase, and that projects are competitively awarded.

The following are brief summaries of the countywide processes for the 2018 project selection process. Each countywide process is based on the policies and procedures as adopted in the *Policy Framework for PSRC's Federal Funds*, with additions and tailoring as necessary to meet their local needs. Please note that the countywide forums are still finalizing their procedures, and there may be revisions to some of the items below; the final processes will be incorporated into the *2018 Policy Framework for PSRC's Federal Funds* prior to the Call for Projects being released.

King Countywide Process

The King Countywide forum conducts competitions for six separate categories of projects, due to the large number of eligible jurisdictions. The King Countywide process is based on the regional criteria and application process, with some customization for a few of the project categories. Volunteer subcommittees of the King County Project Evaluation Committee (KCPEC) score and rank projects within each of the six categories, and the full committee then prepares a funding recommendation. Additional considerations beyond the scores are taken into account when making the recommendation, particularly geographic equity between the three King County subareas. Prioritized lists of contingency projects within each funding category are prepared. The final KCPEC recommendation is then forwarded to the King County members of PSRC's Transportation Policy Board for their final recommendation to PSRC.

The funding distributions and procedures for each are described below:

- Bicycle/Pedestrian set-aside: The amount to be distributed is pre-determined in the *Policy Framework for PSRC's Federal Funds* at 10% of the total estimated FHWA funds available and distributed per each county's population share. The evaluation criteria incorporate additional elements per PSRC's adopted Active Transportation Plan.
- Preservation set-aside: The amount to be distributed is pre-determined in the *Policy Framework for PSRC's Federal Funds* at 20% of the total estimated Surface Transportation Program (STP) funds available and distributed per each county's population share. There is a limit of three applications per agency and a maximum request of \$1.5 million per project is allowed. The evaluation criteria is based on the regional parameters for the preservation set-aside as adopted in 2012.
- Rural program: PSRC is required to program a minimum amount of STP funds within the rural area, and per policy distributes this amount among the four counties based on the average between rural population and rural center lane miles.
- All others program: Eligible sponsors include transit, the port, tribes and other non-local jurisdiction agencies. Funding for this program is set at 15% of the total FHWA funds available for the core King

Countywide process, with the remaining funds distributed by population share to the small and large jurisdiction funding program.

- Small jurisdiction program: Eligible sponsors are agencies less than 15,000 in population, and the funding amount is described above. In addition, these agencies may also submit projects to the Large jurisdiction program, to address larger project needs than may be funded in the Small jurisdiction program.
- Large jurisdiction program: Eligible sponsors are agencies over 15,000 in population, and the funding amount is described above.

Kitsap Countywide Process

The Kitsap Countywide forum conducts competitions for three categories of projects: the bicycle/pedestrian and preservation set-asides as identified in the *Policy Framework for PSRC's Federal Funds*, and a general competition for the core countywide funding program that encompasses capacity, safety and environmental projects. The distribution of the required minimum rural amount is also distributed, and eligible projects may be identified within each of the three categories.

The Kitsap Countywide process is based on the regional criteria and required elements, but is customized to reflect the local context and priorities. High, Medium and Low rankings are applied for each criterion. Similar to the KCPEC process, the bicycle/pedestrian criteria incorporate additional elements per PSRC's adopted Active Transportation Plan, and the preservation criteria are based on the regional parameters for the preservation set-aside as adopted in 2012. Prioritized lists of contingency projects within each funding category are prepared.

The Transportation Technical Advisory Committee evaluates and ranks project submittals and makes recommendations to the Kitsap Regional Coordinating Council's (KRCC) Transportation Policy Committee; the Policy Committee makes recommendations to the full KRCC Board, who in turn makes final recommendations to PSRC.

Pierce Countywide Process

The Pierce Countywide forum conducts competitions for six categories of projects: the bicycle/pedestrian and preservation set-asides as identified in the *Policy Framework for PSRC's Federal Funds*, and the required minimum rural amount, as well as specific categories for roadway, transit, and all other projects. The Pierce Countywide process is based on the regional criteria and required elements, but is customized to reflect the local context and priorities. Similar to the other counties, the bicycle/pedestrian criteria incorporate additional elements per PSRC's adopted Active Transportation Plan, and the preservation criteria are based on the regional parameters for the preservation set-aside as adopted in 2012.

Each agency may submit a maximum of six applications. A target is established for small cities at 10% of the total available amount, for cities with a combined population and employment of less than 9,000, and a cap is established for transit projects at 18% of the total amount available.

A subcommittee of the Transportation Coordinating Committee (TCC) scores and ranks projects from each category, and the full committee then prepares a funding recommendation. A prioritized contingency list of projects is also recommended. Additional considerations beyond the scores are taken into account when making the recommendation, particularly geographic equity. The TCC makes recommendations to the Pierce County Regional Council, who in turn makes recommendations to PSRC.

Snohomish Countywide Process

The Snohomish Countywide forum conducts their competitive project selection process by having sponsors select one of three project categories: projects located within a center, projects connecting to a center (both of which are similar to the regional competition) and preservation projects either within or connecting to a center. Similar to the other counties, the Snohomish Countywide process is based on the regional criteria and required elements, but is customized to reflect the local context and priorities. The preservation category is based on the preservation set-aside as identified in the *Policy Framework for PSRC's Federal Funds*, and the criteria is based on the regional parameters for the preservation set-aside as adopted in 2012. The distribution of the required minimum rural amount and the bicycle/pedestrian set-aside occurs through eligible projects identified within each of the three categories. As described for the other counties, the bicycle/pedestrian criteria incorporate additional elements per PSRC's adopted Active Transportation Plan.

A subcommittee of the Infrastructure Coordinating Committee (ICC) reviews and scores all projects and makes recommendations to the full committee. Additional considerations beyond the scores are taken into account when making the recommendation, particularly geographic equity. A prioritized contingency list of projects is also recommended. ICC makes funding recommendations to Snohomish County Tomorrow, who in turn makes final recommendations to PSRC.

Draft Puget Sound Regional Council (PSRC) Appointments for the Kitsap Regional Coordinating Council (KRCC)

Below is a draft list of KRCC appointees on PSRC Committees.

PSRC Committees	Jurisdiction	Representative	Alternate(s)
	Bicycle/Pedestrian Advisory Committee		
	Kitsap County	David Forte	Melissa Mohr
	Bremerton	Chris Dimmitt	Andrea Archer-Parsons
	Other Cities	Barry Loveless (Bainbridge Island)	Chris Hammer (Bainbridge Island)
	Regional FTA Caucus		
	Kitsap Transit	Steffani Lillie	Jeff Davidson
	Regional Project Evaluation Committee		
	Kitsap Other Cities	Mark Dorsey (Port Orchard)	Diane Lenius (Poulsbo)
	Kitsap County	David Forte	Jeff Shea
	Port of Bremerton	Fred Salisbury	Arne Bakker
	Bremerton	Tom Knuckey	Shane Weber
	Kitsap Transit	Steffani Lillie	Jeff Davidson
	Regional Staff Committee		
	Kitsap County	Eric Baker	Jim Bolger
	Other Cities	Nick Bond (Port Orchard)	Heather Wright (Bainbridge Island)
	At Large	Karla Boughton (Poulsbo)	Heather Wright (Bainbridge Island)
	Transit	Ed Coviello	
	Bremerton	Andrea Spencer	
	Economic Development Rep		
	Regional Traffic Operations Committee		
	Kitsap Other Cities		
	Kitsap County	Jeff Shea	
	Bremerton	Shane Weber	
	Kitsap Transit	Steffani Lillie	
	Regional Transportation Demand Management Committee		
	Kitsap Other Cities		
	Kitsap County		
	Bremerton	Cathy Bonsell	Tom Knuckey
	Kitsap Transit		Steffani Lillie
	Regional TranSTAC Chairs Committee		
	KRCC TranSTAC	Steffani Lillie (Kitsap Transit)	David Forte (Kitsap County)
	Transportation Operators Committee		
	Kitsap Transit	Steffani Lillie	Jeff Davidson
	Regional Intelligent Transportation System Committee		
	Bremerton	Shane Weber	

Below is a draft schedule of the 2020 Regional and Countywide Competitions.

Regional Competition

Countywide Competition

February

TransTAC:
PSRC Workshop
2/12

TransPOL:
Identify Regional
Projects 2/20

TransTAC:
Review Countywide
Competition Materials
1/9

KRCC:
Countywide Call for
Projects
2/3

March

TransTAC/Sponsors:
Regional Screening
Form Due
3/2

TransTAC:
Discuss Regional
Competition
3/12

TransPOL:
Review Countywide
Competition Materials
2/20

TransTAC:
Recommend
Countywide
Competition Materials
3/12

April

KRCC Board:
Regional Project
Presentations
4/7

TransTAC/Sponsors:
Regional Applications
Due
4/13

KRCC Board:
Review Countywide
Competition Materials
4/7

TransTAC/Sponsors:
Countywide
Screening Form Due
4/3

TransPOL:
Review Regional
Projects
4/16

TransTAC/Sponsors:
Regional Project
Presentations at PSRC
4/23-24

TransPOL:
Approve Countywide
Competition
Materials; Review
Countywide Projects
4/16

TransTAC:
Review Countywide
Projects
4/12

May

PSRC RPEC*:
Project Selection
Workshop
5/21-22

KRCC Board:
Approve Countywide
Projects
5/5

TransTAC/Sponsors:
Countywide
Application Due
May 31

June

TransTAC:
Project Selection
Workshop
6/11

TransPOL:
Review and Approve
Countywide Projects
6/18

July

**PSRC
Transportation
Policy Board:**
Vote on projects
7/9

**PSRC
Transportation
Policy Board:**
Vote on projects
7/9

**PSRC Executive
Board:**
Vote on Projects
7/23

**PSRC Executive
Board:**
Vote on Projects
7/23

* Regional Project Evaluation Committee (RPEC)



Kitsap Regional Coordinating Council

2020 KRCC Transportation Technical Advisory Committee (TransTAC) Roster

DRAFT v. 11/6/19

Jurisdiction	Representative (s)
City of Bainbridge Island	Chris Wierzbicki, Public Works Director Chris Hammer, Engineering Manager (alternate)
City of Bremerton	Shane Weber, Managing Engineer Chris Dimmitt, Civil Engineer (alternate)
City of Port Orchard	Mark Dorsey, Public Works Director Mike Pleasants, Assistant City Engineer (alternate)
City of Poulsbo	Andrzej Kasiniak, City Engineer Diane Lenius, Assistant City Engineer Michael Bateman, Transportation Engineer (alternate)
Kitsap County	David Forte, Senior Transportation Planner Andrew Nelson, Public Works Director Jeff Shea, Transportation Engineer (alternate)
Kitsap Transit	Steffani Lillie, Service & Capital Development Director Ed Coviello, Transportation & Land Use Planner (alternate)
Naval Base Kitsap	Lynn Wall, Community Planning Liaison Officer
Port Gamble S'Klallam Tribe	Vacant
Port of Bremerton	Fred Salisbury, Director of Airport Operations
Port of Kingston	Vacant
Suquamish Tribe	Alison O'Sullivan, Biologist
Washington State Department of Transportation	Dennis Engel, Planning Manager Theresa Turpin, Multimodal Development Manager (alternate)
Washington State Ferries	Ray Deardorf, Planning Director

Puget Sound Regional Council Liaison: Ryan Thompto, Senior Transportation Analyst



Kitsap Regional Coordinating Council

Draft 2020 Meeting Schedule

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	TranTAC 2 nd Thurs. 12:30-2:30PM Kitsap Transit	Jan. 9 TranTAC Meeting	Feb. 12 PSRC Workshop (Wed.)	March 12 TranTAC Meeting		May 14 TranTAC Meeting	June 11 TranTAC Meeting	July 9 TranTAC Meeting		Sept. 10 TranTAC Meeting		Nov. 12 TranTAC Meeting	
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM Kitsap Transit		Feb. 18 PlanPOL Meeting		April 21 PlanPOL Meeting		June 16 PlanPOL Meeting				Oct. 20 PlanPOL Meeting		
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*Open to the public

Other Dates

Board Retreat: TBD

Legislative Reception: TBD