



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC)
Land Use Technical Advisory Committee (LUTAC)
April 22, 2021 Meeting Summary | Convened via Teleconference
Draft v.8-16-2021

Decisions and Recommendations		
<ul style="list-style-type: none">Suggested additional review of Appendix A during May by LUTAC.Suggested preparing one draft version of the Kitsap Countywide Planning Policies (CPPs) with identification of the areas that need additional review. The document that goes to the KRCC Board at their May 4 meeting should have three categories:<ul style="list-style-type: none">Amendments that have been reviewed by the planning directors and have consensus to move forward;Those amendments that do not have consensus or have differing perspectives (outline what the differing opinions are) and;Those amendments that have not been reviewed by LUTAC or TranSTAC.		
Actions	Person Responsible	Status
1. Karla to update Element C with removing one of Port Orchard's proposed centers.	Karla Boughton	Complete
2. KRCC staff to reach out to Port Orchard and Kitsap County about the two positions re: urban centers and rural centers.	KRCC Staff	Complete
3. In the May 4 KRCC Board meeting packet, include: <ul style="list-style-type: none">i. Cover memo explaining the three categories;ii. Clean draft CPPs;iii. Draft proposed Element D language;iv. Draft equity policies;v. Appendix A	KRCC Staff	Complete
4. Incorporate the proposed social equity language from the March 4 retreat.	Clay White	Complete
5. Add "Candidate Centers" to the Transportation section.	Clay White	Complete
6. Remove Appendix D.	Clay White	Complete

A. Welcome

Kizz Prusia, Land Use Program Lead, welcomed LUTAC members to the April 22 meeting. He reviewed the meeting objectives and topics. He explained that members of KRCC TranSTAC will join a portion of the meeting to discuss transportation-related policies in the CPPs.

B. Committee Updates and Work in Progress

Kitsap Countywide Planning Policies (CPPs) Process Updates: KRCC staff provided a process update regarding the timeline of updating the draft of the Kitsap CPPs. KRCC staff noted that at the April 20 KRCC Executive Committee meeting, members in attendance (Commissioner Gelder, Councilmember Ashby, Councilmember Deets, and Mayor Erickson) passed the following motion: *The KRCC Land Use Technical Advisory Committee (LUTAC) will conclude its work on the Kitsap CPPs during their April 22, 2021 meeting. LDC, Inc. will update the draft CPPs based on the April 22 LUTAC meeting by Monday, April 26. LDC, Inc. will provide this draft to the KRCC Board for the May 4, 2021 Study*



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Session. LUTAC will not meet on May 13, 2021 since the CPPs will not be under their purview at this time.

In response to this direction from the KRCC Executive Committee, LUTAC members suggested an approach to move forward with the draft amendments and policy changes. LUTAC members suggested to arrange the draft amendments into three categories as outlined below:

1. Category 1: Amendments that have been reviewed by the planning directors and have consensus to move forward;
2. Category 2: Those amendments that do not have consensus or have differing perspectives (outline what the differing opinions are); and,
3. Category 3: Those amendments that have not been reviewed by LUTAC.

Kitsap Countywide Planning Policies (CPPs) Element C: Centers of Growth: Karla Boughton, City of Poulsbo provided a brief overview of Element C: Centers of Growth. LUTAC members provided no additional comments or feedback on the draft.

Kitsap Countywide Planning Policies (CPPs) Element D: Rural Land Uses and Development Patterns: Clay provided a brief overview of Element D: Rural Land Uses and Development Patterns.

- R-2 a.: LUTAC members suggested changing “residential and commercial local areas” to “residential and commercial limited areas.” LUTAC members suggested deleting “a small amount of growth in the form of in-fill development is expected in Rural Centers” and instead focusing on the RCW. LUTAC members suggested asking TransTAC to weigh in on proposed language regarding priorities for transportation investment.

C. Joint Session LUTAC/ TransTAC Review: Sophie explained that TransTAC requested this joint session during their March meeting. This joint session is an opportunity to connect on the elements of the CPPs related to areas where LUTAC and TransTAC’s work overlaps. Sophie reminded LUTAC and TransTAC members that LUTAC will make the final recommendations on the Kitsap CPPs. LUTAC and TransTAC members discussed relevant policy as described below. Some of the language they discussed was new and seen by them for the first time.

Kitsap Countywide Planning Policies (CPPs) Element D: Rural Land Uses and Development Patterns

- R-2: Some TransTAC members expressed concern about the language “rural centers are not centers of growth and are not priorities for transportation investment.” TransTAC and LUTAC members suggested including edits to language about rural centers in Category 2 for discussion by policymakers and including the disclaimer in Category 3.

Kitsap Countywide Planning Policies (CPPs) Element G: Siting of Public Facilities

- CF-2 b.: TransTAC and LUTAC members agreed to remove the language in subpolicy b. that references centers. This would allow development of public capital facilities as long as they are on existing public transportation corridors.

Kitsap Countywide Planning Policies (CPPs) Element H: Transportation

- T-1: Several TransTAC and LUTAC members expressed concerns about the addition of a subpolicy focusing transportation investments into UGAs and urban centers. Some TransTAC



and LUTAC members disagreed because this subpolicy aligns with multicounty policies. TransTAC and LUTAC members agreed to include this policy in Category 3 for discussion by policymakers because the technical committees have not had sufficient time to review it.

- T-1 b. and T-10 b.: TransTAC and LUTAC members discussed whether this policy should clarify the types of levels of service (LOS). Multicounty Planning Policy DP-53 asks jurisdictions to address non-motorized, pedestrian, and other multimodal types of transportation options.
- T-10 f.: TransTAC and LUTAC members agreed to change “when set by the local agency” to “as set by the local agency”.
- T-5: TransTAC and LUTAC members shared that policymakers should discuss whether to add “urban” before “centers” in this policy.

D. Committee Updates and Work in Progress

Kitsap Countywide Planning Policies (CPPs) Working Draft Update: Clay White, LDC, Inc led a review of seven revised draft policies.

Kitsap Countywide Planning Policies (CPPs) Element A: Countywide Growth Pattern

- CW-1 b.: LUTAC members agreed to replace the language “foster” with “maintain and enhance.”
- CW-1 d.: LUTAC members agreed to replace “promote” with “support.” They agreed to add “support annexation or incorporation into cities.”
- CW-2 c.: LUTAC members agreed to the language, “include a variety of low-density rural centers, communities, and uses.”
- CW-3 e.: LUTAC members agreed to add the language of “green breaks” into the subpolicy.
- CW-3 f. LUTAC members agreed to add language regarding promoting tiering and/or phasing of infrastructure.

Kitsap Countywide Planning Policies (CPPs) Element E: Natural Environment

- NE-2 a.: LUTAC members expressed concern that this policy could imply that jurisdictions are doing something they do not actually do.
- NE-2 c.: LUTAC members agreed to change the language to “historical, archeological, and cultural resources.”
- NE-2 h.: LUTAC members suggested changing “Puget Sound” to “Salish Sea.”

Kitsap Countywide Planning Policies (CPPs) Element H: Housing

- AH-4: One LUTAC member questioned why “high opportunity areas” should be included in this policy. No other LUTAC members shared comments.

Kitsap Countywide Planning Policies (CPPs) Appendices: Clay led a review of the appendices to the Kitsap CPPs. LUTAC reviewed:

- Appendix A: LUTAC members did not share comments or concerns.
- Appendix B: Clay explained that this appendix will be updated during growth target setting. LUTAC members did not share comments or concerns.
- Appendix C: Clay explained that this appendix will be removed. LUTAC members did not share comments or concerns.



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- Appendix D: Clay explained that this appendix is proposed to be removed from the CPPs, while the agreement with Poulsbo is maintained. LUTAC members asked whether agreements between the cities and county need to also be in the CPPs.
- Appendix E: LUTAC members did not share comments or concerns.
- Appendix F: Clay explained that this appendix will be updated with new centers. LUTAC members did not share comments or concerns.
- Appendix G: Clay explained that this appendix will be removed. LUTAC members did not share comments or concerns.

Kitsap Countywide Planning Policies (CPPs) Social Equity Policies: LUTAC members did not discuss this item.

E. Old Business

KRCC Staff Update: Outreach & Engagement: LUTAC members did not discuss this item.

F. Administrative Agenda

May 4 Board Study Session: LUTAC members did not discuss this item.

May 18 PlanPOL Meeting Agenda: LUTAC members did not discuss this item.

G. Wrap Up

Recap: KRCC staff reviewed the decisions and action items listed in the table above.

H. Adjourn



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Attachment A: List of LUTAC Members in Attendance (Virtual Participation Only)

Name	Affiliation (alphabetical)
1. Heather Wright	City of Bainbridge Island
2. Andrea Spencer	City of Bremerton
3. Nick Bond	City of Port Orchard
4. Karla Boughton	City of Poulsbo
5. Angie Silva	Kitsap County
6. Jeff Rimack	Kitsap County
7. Ed Coviello	Kitsap Transit
8. Andrea Harris-Long	Puget Sound Regional Council
9. Liz Underwood-Bultmann	Puget Sound Regional Council
10. Alison O'Sullivan	Suquamish Tribe
11. Matthews Pahs	Washington Dept. of Transportation
12. Gary Idleburg	Department of Commerce
Clay White	LDC, Inc.
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead