



**Kitsap Regional Coordinating Council (KRCC)  
Land Use Policy Committee (PlanPOL) Meeting Summary**

June 8, 2021 Meeting | 3:00 PM– 4:30 PM

Key Decisions		
<ul style="list-style-type: none"><li>PlanPOL approved the March 16 PlanPOL meeting summary as final.</li><li>PlanPOL approved the proposed changes to Element D, including the changes requested by Kitsap Transit, for public comment and further discussion at the July 6 KRCC Board meeting. The proposed language is included in the <a href="#">June 8 PlanPOL meeting packet</a> (page 23).</li></ul>		
Action Items	Who	Status
1. Post the approved March 16 PlanPOL summary on the KRCC website.	KRCC staff	Complete
2. Send PlanPOL members an updated version of the CPP public comment table that includes: <ul style="list-style-type: none"><li>The name of the Kingston resident who submitted a comment.</li><li>An additional column with analysis from LDC, Inc.</li></ul>	KRCC staff	Complete
3. Create a document that outlines instances of the use of “will,” “must,” and “could” for review at the July 6 KRCC Board meeting.	LDC, Inc.	Complete
4. Update the draft centers overview table to include: <ul style="list-style-type: none"><li>Additional examples of each type of center.</li><li>References to the source documents for each definition.</li></ul>	KRCC staff	Complete

## A. WELCOME AND INTRODUCTIONS

Betsy Daniels, Interim KRCC Program Director, welcomed participants to the meeting (see Attachment A: Meeting Attendees, for a list of PlanPOL members and observers). Betsy reminded PlanPOL members that she is directing KRCC while Sophie Glass is on parental leave.

Betsy explained that the main purpose of the meeting was for PlanPOL members to make a decision about Element D of the Countywide Planning Policies (CPPs). She reminded participants that the KRCC Board delegated this decision to PlanPOL to support the CPP completion timeline. Based on PlanPOL’s decision, KRCC will release Element D for public comment.

## B. COMMITTEE UPDATES AND ACTION ITEMS

**March 16 PlanPOL Meeting Summary:** PlanPOL members reviewed the meeting summary from the March 16 PlanPOL meeting. The summary was approved with no comments or revisions. KRCC staff will post the approved summary on the KRCC webpage.

## C. NEW BUSINESS AND WORK IN PROGRESS

**Kitsap Countywide Planning Policies (CPPs) Public Comment:** Betsy provided an update on the schedule for releasing the full draft CPPs for public comment. After PlanPOL makes a decision about Element D, KRCC staff will send the full draft CPPs, including Element D, to the KRCC Board. On June 11, staff will release the full draft CPPs for public comment by publishing it on the KRCC website and sending an update to interested parties. The public comment period will be open until June 25. The KRCC Board will hold a public hearing on July 6.

Betsy proposed a process for sharing public comments with PlanPOL members to allow time to review the comments ahead of the July 6 public hearing. KRCC staff can send PlanPOL members a table containing public comments with analysis from Clay White, LDC, Inc., about how each comment could affect the CPPs. As KRCC receives comments, staff will send PlanPOL regular updates of this table. Mayor Putaansuu expressed support for this approach.

Clay White, LDC Inc., provided an overview of the public comments received so far. He shared a table that shows each comment, the commenter, CPP section and page number, and suggested language modifications. This table is located in the [June 8 PlanPOL meeting packet](#) (page 8). Clay explained that KRCC has received three comments so far, from the League of Women Voters of Kitsap, Suquamish Citizens Advisory Council, and a resident of Kingston.

Clay shared highlights of the comments received so far as follows:

- Many comments included requests to change the word “should” to “shall” in some policies.
- Several comments included requests for additional specificity in some policies.
- Some comments included requests to either add new language to policies or keep language that was proposed to be removed.

PlanPOL members provided the following comments:

- Mayor Erickson requested that the table include the names of residents who submit comments.
- Councilmember Ashby noted that, originally in the CPP update process, KRCC intentionally defined “shall,” “should,” and “may.” However, three areas of the draft CPPs use different language: “will,” “must,” and “could.” Clay shared that he can provide a table that outlines instances of this language for review at the July 6 KRCC Board meeting. This table could include suggested changes of this language to “shall,” “should,” or “may” where appropriate.
- Mayor Putaansuu shared, regarding public comments about policies being vague, that the policies in the CPPs are baselines. Each jurisdiction can have more restrictive policies in their own comprehensive plans.

Clay explained that the KRCC Board could choose to incorporate any of the changes requested in the public comments received so far; none of them would present a legal problem. Clay invited PlanPOL members to contact him with any questions about the public comments.

**Kitsap Countywide Planning Policies (CPPs) Rural Centers:** Betsy shared a draft table that explains the types of centers in Kitsap County. This table is located in the [June 8 PlanPOL meeting packet](#) (page 21). She reminded PlanPOL members that Chairman Forsman requested this table at the May 4 KRCC Board meeting to support discussions of centers during the public hearing on the draft CPPs. Betsy explained that this table is a draft, and LUTAC is reviewing it for accuracy. Chairman Forsman recommended adding more examples of types of centers to the table.

Councilmember Ashby reminded PlanPOL members that at the May 4 KRCC Board meeting, the Board removed Element D: Rural Land Uses and Development Patterns from the draft of the CPPs released for public comment. The KRCC Board directed PlanPOL to create acceptable language for Element D.

Councilmember Ashby shared proposed language for Element D that she, Mayor Putaansuu, and Commissioner Gelder drafted. This proposed language is located in the [June 8 PlanPOL meeting packet](#) (page 22). She explained that an important part of this drafting this proposed language was to identify a definition of rural and local centers. Neither VISION 2050 nor the Growth Management Act include a definition of rural centers; [Puget Sound Regional Council's Regional Centers Framework](#) does include a definition. Councilmember Ashby explained that the proposed definition of rural centers was based on this Regional Centers Framework language. The proposal includes a list of rural centers because they do not change frequently; another option would be to list rural centers in a new appendix to the CPPs.

Councilmember Ashby shared that this proposed language was presented to the KRCC Executive Committee, who approved it to bring forward for discussion at PlanPOL. This proposed language was also presented to Kitsap Transit, who suggested additional strengthening language. This proposed language is located in the [June 8 PlanPOL meeting packet](#) (page 23).

PlanPOL members provided the following comments:

- Mayor Putaansuu thanked Councilmember Ashby for her work. He shared that he, Councilmember Ashby, and Commissioner Gelder worked together to draft this compromised language. He expressed his support for this proposed language.
- Commissioner Wolfe shared that the Kitsap County Commissioners greatly appreciate the continued conversations about Element D. He shared that the Commissioners are very supportive of this proposed language because it is a good compromise, improves clarity, and maintains the integrity of future competitive funding processes.
- Director Clauson thanked Councilmember Ashby for reaching out to Kitsap Transit for input and incorporating their proposed changes. He expressed support for this compromise.
- Chairman Forsman shared that the proposed language addresses the Suquamish Tribe's initial concerns. He explained that their initial concern regarded potential changes in density, and that he has been assured that this is not the intent of the proposals about Element D. He encouraged KRCC to be as transparent as possible when changing or rebranding language, with the understanding that these policies will channel transportation funding to places that need it.

Mayor Putaansuu made a motion to move forward with the proposed Element D, including the changes requested by Kitsap Transit, for public comment and further discussion at the July 6 KRCC Board meeting. Mayor Erickson seconded the motion. The motion passed without objection or abstention.

## **D. ADMINISTRATIVE AGENDA**

**Content Suggestions for Legislative Reception:** Betsy explained that, at the June 1 Executive Committee meeting, the Executive Committee asked KRCC staff to begin exploring locations for an in-person legislative reception in early December. Councilmember Ashby explained that, as part of this discussion, Commissioner Gelder suggested focusing the 2021 legislative reception on a few specific areas of concern rather than a general update from legislators. Executive Committee members suggested affordable housing, growth management, and transportation revenue as potential topics to focus on. Mayor Wheeler shared that a general report from legislators is not necessary; he expressed support for tailoring the legislative reception around the topics that KRCC focuses on. He suggested opportunities for partnership as a potential topics for the legislative reception.

**Reminder: KRCC Board Public Hearing on July 6, 2021:** Councilmember Ashby reminded PlanPOL members that the upcoming KRCC Board meeting and public hearing will begin at 3 p.m., not the usual 10:15 a.m. Betsy explained that this public hearing is the next formal step in the CPP update process. KRCC staff noticed the hearing publicly, and attendance information is available on the KRCC website.

**Reminder: PlanPOL Meeting on October 21, 2021:** Betsy explained that at the October 21 meeting, PlanPOL will check in on the CPP ratification process. She reminded PlanPOL members KRCC staff will share regular updates about public comments on the draft CPPs via email. Betsy requested that PlanPOL members notify KRCC staff if they see any public comments that would indicate significant action from the KRCC Board.

## **E. PUBLIC COMMENTS**

There were no public comments at this meeting.

## **F. ADJOURN**

*The meeting adjourned at 3:50 p.m.*

### Attachment A: Meeting Attendees

NAME	JURISDICTION (ALPHABETICAL)
<b>PLANPOL MEMBERS</b>	
Councilmember Christy Carr	City of Bainbridge Island
Mayor Greg Wheeler	City of Bremerton
Councilmember Bek Ashby	City of Port Orchard
Mayor Rob Putaansuu	City of Port Orchard
Mayor Becky Erickson	City of Poulsbo
Commissioner Charlotte Garrido	Kitsap County
Director John Clauson	Kitsap Transit
Commissioner Gary Anderson (alternate)	Port of Bremerton
Chair Leonard Forsman	Suquamish Tribe
<b>OBSERVERS</b>	
Heather Wright	City of Bainbridge Island
Andrea Spencer	City of Bremerton
Nick Bond	City of Port Orchard
Karla Boughton	City of Poulsbo
David Forte	Kitsap County
Jeff Rimack	Kitsap County
Ed Coviello	Kitsap Transit
Allison Satter	Naval Base Kitsap
Andrea Harris-Long	Puget Sound Regional Council
<b>STAFF</b>	
Betsy Daniels	Interim KRCC Program Director
Pauline Mogilevsky	KRCC Administrative Coordinator
<b>PRESENTERS</b>	
Clay White	LDC, Inc.