



Kitsap Regional Coordinating Council (KRCC)
Land Use Policy Committee (PlanPOL) Meeting Summary
October 19, 2021 Meeting | 1:30 – 3:00 PM

Key Decisions		
<ul style="list-style-type: none">PlanPOL approved the June 8 PlanPOL meeting summary as final.		
Action Items	Who	Status
1. Post the approved June 8 PlanPOL summary on the KRCC website.	KRCC staff	Complete
2. Post the October 19 presentation slides on the KRCC website.	KRCC staff	Complete
3. Draft a memo with PlanPOL members' comments of support and comments of concern about including housing targets in the CPPs. Share the memo with planning directors for feedback.	KRCC staff	Complete
4. Update the November 2 KRCC Board agenda and packet to include items related to growth targets.	KRCC staff	Complete

A. WELCOME AND INTRODUCTIONS

Sophie Glass, KRCC Technical Director, welcomed participants to the meeting (see Attachment A: Meeting Attendees for a list of PlanPOL members and observers). Sophie reminded members that, at the direction of the KRCC Board, PlanPOL meetings will be held using Zoom Webinar. Sophie shared the agenda and noted that the Kitsap Building Association, which was previously scheduled to present, was no longer available.

B. COMMITTEE UPDATES AND ACTION ITEMS

June 8 PlanPOL Meeting Summary: PlanPOL members reviewed the meeting summary from the June 8 PlanPOL meeting. The summary was approved with no comments or revisions. KRCC staff will post the approved summary on the KRCC website.

C. NEW BUSINESS AND WORK IN PROGRESS

Growth Allocation Process: Sophie explained that most of the PlanPOL meeting would focus on recommendations and timelines for the growth allocation process.

Clay White, LDC. Inc., shared a presentation summarizing guidance from the Puget Sound Regional Council (PSRC) about developing growth targets. [The presentation slides are available on the KRCC website.](#) Clay noted that he is available to support PlanPOL and LUTAC in their development of employment, population, and potentially housing targets.

Sophie shared a list of recommendations that the KRCC Land Use Technical Advisory Committee (LUTAC) developed during their September 23 meeting regarding the growth target process. The list is located in the [October 19 meeting packet](#) (page 7). Sophie explained that LUTAC recommended not collectively developing housing targets since these are only *required* in individual comprehensive plans and LUTAC is facing timing and capacity constraints. PlanPOL members did not share any comments or concerns about LUTAC's recommendations regarding using base year of 2020, formation of work groups, or beginning the group discussion in January.

However, PlanPOL members provided the following feedback on LUTAC's recommendation to not collectively develop housing targets for inclusion in the Countywide Planning Policies' (CPPs) appendix:

- Mayor Putaansuu and Mayor Wheeler noted that jurisdictions will address housing targets in their individual comprehensive plans and therefore it is not necessary to collectively develop them for the CPPs at this time.
- Mayor Erickson and Commissioner Strakeljahn expressed support for collectively developing housing targets in the CPPs. Mayor Erickson added that developing housing targets will support affordability because it allows jurisdictions to collectively analyze the number of units built and size of units built.
- Councilmember Ashby and Mayor Erickson encouraged discussions about housing at the countywide level to address disparities between jurisdictions' housing types, particularly as demographics change.
- Commissioner Strakeljahn encouraged developing one package that compares population density, growth, and information from the Buildable Lands Report.
- Paul Inghram, PSRC, shared that [PSRC's guidance document](#) includes information about translating population to housing, which is what the other three Puget Sound counties do. He noted that PSRC could wait to receive Kitsap's numbers if they include housing.

PlanPOL members agreed to add an item to the November 2 KRCC Board agenda to determine whether to collectively develop housing targets. KRCC staff will compile a memo with PlanPOL members' comments of support and comments of concern, share the draft memo with planning directors, and include the final memo in the November 2 KRCC Board meeting packet. The meeting packet will also include the presentation slides that Clay shared.

Sophie shared a graphic with proposed steps in the growth allocation process. The graphic is located in the [October 19 PlanPOL meeting packet](#) (page 8). PlanPOL members did not share concerns about the process. Councilmember Ashby encouraged adherence to the timeline so that the work does not get delayed.

Draft 2022 KRCC Land Use Work Plan: Sophie shared the land use sections of the draft 2022 KRCC work plan. The draft land use work plan is located in the [October 19 meeting packet](#) (page 9). Sophie noted that it includes recommendations for three PlanPOL meetings and six LUTAC meetings, frontloaded during the beginning of the year. PlanPOL members did not share any comments or concerns.

D. ADMINISTRATIVE AGENDA

Affordable Housing Round Robin:

Mayor Putaansuu shared that Port Orchard has a 40-unit housing project that will use property tax abatement and a 12-year affordable housing exemption. The resolution to approve the exemption will go before City Council before the end of the year and the project should break ground in January.

Mayor Wheeler shared that Bremerton is continuing to build as many affordable units as possible. The goal is to improve affordability using supply and demand principles by building more housing.

Chairman Forsman shared that he participated in a discussion at the National Congress of American Indians about the challenge of affordable housing for people who do not qualify for low-income housing but cannot afford to buy a house. The Suquamish Tribe is using creative ideas, such as down payment assistance grants, building smaller homes, and experimenting with infrastructure developments that allow people to put their own home on the land.

Reminder: This is the last PlanPOL meeting of the year. Sophie noted that this is Councilmember Ashby's final KRCC meeting. Sophie and several PlanPOL members thanked Councilmember Ashby for her role in creating KRCC PlanPOL.

E. PUBLIC COMMENTS

There were no public comments at this meeting.

F. ADJOURN

The meeting adjourned at 2:40 p.m.

Attachment A: Meeting Attendees

NAME	JURISDICTION (ALPHABETICAL)
PLANPOL MEMBERS	
Mayor Greg Wheeler	City of Bremerton
Councilmember Bek Ashby	City of Port Orchard
Mayor Rob Putaansuu	City of Port Orchard
Mayor Becky Erickson	City of Poulsbo
Commissioner Charlotte Garrido	Kitsap County
Director John Clauson	Kitsap Transit
Commissioner Axel Strakeljahn	Port of Bremerton
Chair Leonard Forsman	Suquamish Tribe
OBSERVERS	
Heather Wright	City of Bainbridge Island
Andrea Spencer	City of Bremerton
Nick Bond	City of Port Orchard
Alison O'Sullivan	Suquamish Tribe
Allison Satter	Naval Base Kitsap
Liz Underwood-Bultmann	Puget Sound Regional Council
Paul Inghram	Puget Sound Regional Council
James Clough	Kitsap County Association of Realtors
Martha Burke	League of Women Voters Kitsap
David Emmons	Silverdale Chamber of Commerce
STAFF	
Sophie Glass	KRCC Technical Director
Pauline Mogilevsky	KRCC Land Use Program Lead
PRESENTERS	
Clay White	LDC, Inc.