



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC)
Land Use Technical Advisory Committee (LUTAC)
April 14, 2021 Meeting Summary | Convened via Teleconference
Draft v.8-3-2021

Decisions and Recommendations		
<ul style="list-style-type: none">Approved the March 11 Meeting Summary and March 24 Meeting Summary as final.		
Actions	Person Responsible	Status
1. Prepare draft revised language for the Kitsap Countywide Planning Policies (CPPs) that references the Washington Administrative Code (WAC) statutes 36.70a.100 and 36.70a.115.	Clay White	Complete
2. Draft disclaimer language for Element C: Centers of Growth and Element D: Rural Land Uses.	Nick Bond	Complete
3. Send draft public comment plan to LUTAC for review and input.	KRCC Staff	Complete
4. Upload the March 11 and March 24 meeting summaries to the KRCC website.	KRCC Staff	Complete

A. Welcome and Introductions

Kizz Prusia, Land Use Program Lead, welcomed LUTAC members to the April 14 meeting. He reviewed the meeting objectives and topics.

B. Old Business

Meeting Summary Review: KRCC staff reviewed the March 11 and March 24 LUTAC meeting summaries. LUTAC members asked no questions and proposed no edits. KRCC staff will post the summaries on the KRCC website.

C. Committee Updates and Work in Progress

Kitsap Countywide Planning Policies (CPPs) Working Draft Update: Clay White, LDC, Inc., led a review of several draft policies. He focused on newly added language and policies for Element G: Siting of Public Facilities and Element H: Transportation.

- **Element B: Urban Growth Areas (UGAs)**
 - UGA-3 d.: LUTAC members discussed the use of the words "sufficient area/capacity" in this policy. One member noted that maintaining the full term would be preferred based on the interests of their elected officials. LUTAC members agreed to keep the full term.
 - UGA-3 f.: LUTAC members agreed to add proposed language: "unless otherwise noted in an inter-local agreement, the County has the discretion to determine their annual comprehensive plan docket consistent with their guiding procedural requirements." LUTAC members expressed concerns about adding too many layers and details to policies. They discussed coordination for UGA amendments.
 - UGA-3 h.: LUTAC members agreed to update language to consider local circumstances: "an urban growth area expansion shall not result in new areas being included for population or employment capacity that exceeds what is necessary to accommodate the growth management planning projects, plus account for unavailable lands or market factor. In determining this market factor, counties and cities may consider local circumstances." LUTAC members raised a question about



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- the reference to “reasonable measures” and where CPPs should include clearer language from RCW [36.70A.115](#).
- UGA-4: LUTAC members agreed to add the language “or where applicable for interlocal agreements between the county and the city.”
 - UGA-5 e.: LUTAC members raised a question about the meaning of the policy and discussed whether it should be changed. They agreed to leave this policy with no changes.
 - UGA-5 h.: LUTAC members discussed referencing Appendix A within subpolicy h.
- **Element D: Rural Land Uses and Development Patterns:** LUTAC members discussed areas of concern related to Element D. These members noted there were questions about the language of “rural communities” and “rural centers,” how transit could serve rural centers, and making sure the meaning of “centers” is consistently used throughout the update to the Kitsap CPPs. LUTAC members suggested Element D be discussed further at the April 22 meeting.
 - R-2 a.: Some LUTAC members expressed concern that countywide funding will be directed to rural areas, where growth should not occur. They proposed disclaimer language: “A rural center is not a local countywide or other center as identified in Element C. Rural centers are not priorities for growth. Rural centers are considered local areas of more intensive rural development (LAMIRD).” LUTAC members agreed to keep rural centers and rural communities in the CPPs as existing.
 - R-2 b.: One LUTAC member suggested removing subpolicy b. because these areas should not be a focus for development. One LUTAC member suggested removing “these areas may include some LAMIRD characteristics but have not been found to meet the full set of LAMIRD criteria.” LUTAC members agreed to the following language: “Rural Communities are smaller developed areas with existing residential, commercial, and/or industrial land uses where growth is not expected. They may include clear neighborhoods with limited services. Examples of such communities include, but are not limited to Burley, Sunnyslope, Seabeck, Lake Symington, Indianola, and Hansville.”
 - **Element H: Transportation:** LUTAC members briefly discussed policies related to Element H: Transportation. LUTAC members suggested discussing Element H further with TransTAC at the April 22 meeting.
 - **Social Equity Considerations:** KRCC staff provided a brief update about the draft equity language. They suggested that LUTAC members review the document ahead of the KRCC roadshow meetings.
 - **KRCC Staff Outreach and Engagement Update:** KRCC staff presented a draft public comment plan to LUTAC members. The plan was prepared to guide the engagement before and during the Kitsap CPP public comment period. The plan outlined the timing of the comment period, methods for distribution of the Kitsap CPPs, and a draft list of stakeholders. LUTAC members provided feedback on the list of stakeholders. These members suggested adding the Kitsap Realtors Association, Housing Resource Bainbridge, and environmental groups to the list. Another member noted the importance of including Tribal nations in the Kitsap CPP engagement plan.



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D. Administrative Agenda

April 22 LUTAC and TransTAC Meeting: LUTAC members discussed the next PlanPOL meeting and what materials need to be included in the CPP briefing. Agreed to hold the meeting from 10:00 – 1:00 p.m.

E. Wrap Up

Recap: KRCC staff reviewed the decisions and action items listed in the table above.

F. Adjourn



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Attachment A: List of LUTAC Members in Attendance (Virtual Participation Only)

Name	Affiliation (alphabetical)
1. Heather Wright	City of Bainbridge Island
2. Andrea Spencer	City of Bremerton
3. Nick Bond	City of Port Orchard
4. Karla Boughton	City of Poulsbo
5. Angie Silva	Kitsap County
6. Ed Coviello	Kitsap Transit
7. Andrea Harris-Long	Puget Sound Regional Council
8. Liz Underwood-Bultmann	Puget Sound Regional Council
9. Alison O'Sullivan	Suquamish Tribe
10. Matthews Pahs	Washington Dept. of Transportation
11. Gary Idleburg	Department of Commerce
Clay White	LDC, Inc.
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead