

Kitsap Regional Coordinating Council (KRCC)

Transportation Technical Advisory Committee (TransTAC) Meeting Summary

November 9, 2017 // Kitsap Transit, Bremerton

Draft v. 12-27-17

Decisions and Actions

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| **Decisions** |
| 1. TransTAC approved the October 12 TransTAC meeting summary.
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| **Actions** | **Person Responsible** |
| 1. Send TransTAC members PSRC’s white paper on Kitsap’s set-aside in the Regional Competition.
 | Sophie Glass |

1. Welcome & Approval of Draft Oct. 12 Meeting Summary

Sophie Glass, facilitator of the KRCC Transportation Technical Advisory Committee (TransTAC), led introductions (see Attachment A for a list of participants). TransTAC approved their October 12, 2017 meeting summary and KRCC staff will post it to the KRCC website.

1. Preparing for the 2018 PSRC Transportation Competitions

TransTAC members discussed the following components of the 2018 Puget Sound Regional Council (PSRC) Transportation Competitions.

Funding Request Caps

* TransTAC members agreed that there are both benefits and risks to creating caps on funding requests in the Regional Competition.
* There was concern that funding request caps in the Regional Competition might lead to funding request caps in the Countywide Competition in future years.

Kitsap’s Set-Aside

* It is important to maintain Kitsap’s set-aside in the Regional Competition.
* Kitsap’s set-aside might be put at risk if Kitsap Transit was able to obtain Congestion Mitigation and Air Quality (CMAQ) funding.
* Sophie will send TransTAC the white paper that PSRC developed regarding Kitsap’s set-aside in the Regional Competition.

Balancing by Year

* TransTAC suggested that Regional Competition applicants be able to request multiple years to potentially obligate funding, rather than ranking their preferred obligation years.

Project Readiness

* Reducing points for the “Project Readiness” criteria in the Regional Competition could disadvantage Kitsap since historically Kitsap has been able to obtain all the points for “Project Readiness.”

Transit Agencies’ Participation in Regional/Countywide Competition

* TransTAC members are supportive of continuing to allow transit agencies to participate in the Countywide and Regional Competitions.

Preservation Set-Aside

* TransTAC suggested the following language for the Preservation Set-Aside guidelines for the Countywide Competition: “Use of these funds for this cycle is focused exclusively on projects for public facilities in the roadway, specifically overlay, chip seal, and grind out preservation projects. Projects funded through the preservation set-aside may include pedestrian accommodations (including ADA), signal adjustments, and LID elements.”[[1]](#footnote-1)
* TransPOL will review the proposed language for the Preservation Set-Aside during their December 7, 2017 meeting.

Countywide Competition Process

* TransTAC members should start an internal discussion about potential transportation projects early in the Countywide Competition.
* There should be ample time for dialogue and discussion.
* Applicants should create simple presentations (2-3 slides) or handouts about their projects.
* Projects should be ranked by “high,” “medium,” and “low,” and these rankings should not be converted into scores.
* After ranking projects, TransTAC should have the opportunity to reassess the ranking and adjust their recommendations based on the agreed-upon criteria.
* Project applicants should be prepared to discuss if and how they could phase their projects if they can’t receive all their funding.
1. KRCC Board Retreat Next Steps

This agenda item was postponed.

1. 2017 Project Status Updates for the KRCC Board

The KRCC Board has requested that TransTAC provide them with status updates on projects funded through recent Countywide Competitions. TransTAC will send Sophie status updates on their jurisdictions’ projects.

1. Corridor Updates
* SR 305: The SR 305 open houses were well-attended.
* SR 16/Gorst: The results from the online survey are being compiled and analyzed for the next Technical Advisory Committee meeting in December.
1. Announcements and Next Steps

The next TransTAC meeting will be on January 11, 2018.

Attachment A: TransTAC Meeting Participants

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| **Name** | **Affiliation (alphabetical)** |
| David Forte | Kitsap County |
| Steffani Lillie | Kitsap Transit |
| Fred Salisbury | Port of Bremerton |
| Diane Lenius | Poulsbo |
| Andrzej Kasiniak | Poulsbo |
| Dennis Engel | WSDOT |
|  |  |
| Sophie Glass | KRCC Staff  |

1. Following the TransTAC meeting, PSRC proposed the following adjustments to TransTAC’s language: “Use of these funds for this cycle is focused exclusively on projects in the roadway, including overlay, chip seal, and grind out preservation projects and the work needed to meet ADA requirements for these. Elements outside the scope of the roadway preservation must be funded locally.” [↑](#footnote-ref-1)