



# Kitsap Regional Coordinating Council

## Kitsap Regional Coordinating Council (KRCC) Transportation Technical Advisory Committee (TransTAC) Meeting Summary

February 8, 2018 // Kitsap Transit, Bremerton

Draft v. 2-23-18

### Decisions and Actions

Decisions	
1. TransTAC approved the January 11 TransTAC meeting summary.	
Actions	Person Responsible
1. Post January 11 TransTAC meeting summary to the KRCC website.	KRCC Staff
2. Receive guidance from the Puget Sound Regional Council (PSRC) on the questions TransTAC members had regarding the Countywide Competition.	KRCC Staff
3. Incorporate TransTAC's revisions to the draft Countywide Competition Call for Projects.	KRCC Staff
4. Request from PSRC the spreadsheet used to calculate the air quality scores.	KRCC Staff
5. Distribute to TransTAC the 2016 Countywide Competition contingency list.	KRCC Staff

#### A. Welcome & Approval of Draft January. 11 Meeting Summary

Sophie Glass, facilitator of the KRCC Transportation Technical Advisory Committee (TransTAC), led introductions (see Attachment A for a list of participants). TransTAC approved their January 11, 2018 meeting summary and KRCC staff will post it to the KRCC website.

#### B. Preparing for the 2018 Countywide Competition

TransTAC members reviewed the draft Countywide Competition Call for Projects, which includes the programming processes, local centers, and evaluation criteria. Questions that TransTAC members raised regarding the programming process are indicated below. KRCC staff will bring these questions to PSRC and follow up with TransTAC.

- How much flexibility do the countywide forums have in splitting the funding between 2021 and 2022? Does it need to be as close as possible to a 50%/50% split or can it be balanced differently based on project needs?
- Does the rural minimum (\$340,000 for Kitsap) need to be split between 2021-2022?
- Does PSRC know yet how much money Kitsap will receive in returned funds, per the last PSRC Regional Project Evaluation Committee (RPEC) meeting?
- Can jurisdictions receive funding from both the Regional and Countywide Competitions for the same scope? Fred Salisbury and Barry Loveless, who are on the Countywide Chairs Committee, will report to TransTAC on the committee's decision on this.

TransTAC made revisions to the draft Countywide Competition Call for Projects. KRCC staff will incorporate the revisions and insert content regarding the answers to the questions above in the appropriate sections. TransPOL will review the revised materials at their Feb. 15 meeting.

### **C. Preparing for the 2018 Regional Competition**

TransTAC members indicated whether their jurisdiction is planning to apply for the Regional Competition. Bainbridge Island, Poulsbo and the Port of Bremerton indicated that they are not planning to apply. Kitsap Transit, Bremerton, and Kitsap County indicated that they are planning to apply. TransTAC members requested to view the spreadsheet used by PSRC to calculate the air quality scores and recommended saving KRCC staff time by having PSRC do the calculations.

### **D. Contingency List and Funding Process for 2018 Expected Returned Funds**

TransTAC members discussed the option of having the returned Federal Highway Administration (FHWA) funds roll over to the next Countywide Competition and noted that projects on the 2016 Countywide Competition contingency list may be difficult to fund for a number of reasons. KRCC staff will distribute the 2016 Countywide Competition contingency list to support further discussion.

### **E. WSDOT's Project Management Review (PMR) of Funding Recipients' Files**

Mark Dorsey encouraged TransTAC members to conduct Project Management Reviews (PMR) on older federal projects. Doing so facilitates organization of documents and deliverables, which may be called upon by an auditor. Mark will provide an update on the process at a later time.

### **F. Corridor Updates**

- SR 305: The corridor study has been completed and turned over to WSDOT for execution. WSDOT has contracted Parametrix as a design agent and are choosing projects from the practical design board to execute.
- SR 16/Gorst: Strategies are being developed. The next stakeholder meeting is in March.

### **G. Announcements and Next Steps**

- The next TransPOL meeting will be on February 15, 2018.
- The Sound to Olympics Trail grand opening is on March 3, 2018.
- The next TransTAC meeting will be on March 8, 2018. PSRC would like to hold its Regional Competition workshop from 1:30-2:30 PM on this day.

**Attachment A: TransTAC Meeting Participants**

Name	Affiliation (alphabetical)
David Forte	Kitsap County
Ed Coviello	Kitsap Transit
Fred Salisbury	Port of Bremerton
Diane Lenius	Poulsbo
Mark Dorsey	Port Orchard
Dennis Engel	WSDOT
Barry Loveless	Bainbridge Island
Sophie Glass	KRCC Staff
Mishu Pham-Whipple	KRCC Staff
Tom Knuckey	Observer
Don Willott	Observer