



# Kitsap Regional Coordinating Council

## Kitsap Regional Coordinating Council (KRCC)

### Draft Board Meeting Summary

February 5, 2019 | 10:15 AM – 12:15 PM

Norm Dicks Government Center, Bremerton, WA

Version 2-13-19

| Decisions   |              |          |
|---|--------------|----------|
| The KRCC Board approved: <ul style="list-style-type: none"><li>12/4/18 KRCC Board meeting summary</li></ul> |              |          |
| Actions   | Who?         | Status   |
| Upload the 12/4/18 KRCC Board meeting summary to the KRCC website.  | KRCC staff   | Complete |
| Update the 2019 KRCC Meeting Calendar to resolve formatting issues.   | KRCC staff   | Complete |
| Send names of representatives to Chair Erickson   | KRCC members | Ongoing  |
| Update the KRCC Board and Committees roster   | KRCC staff   | Complete |
| Update the Kitsap Representation on PSRC Committees roster  | KRCC staff   | Ongoing  |
| Get the Navy's presentation given to the Kitsap Economic Development Association and distribute to Board.   | KRCC staff   | Ongoing  |
| Add Mayor Wheeler to the appropriate committees listed on the PSRC Monthly Update                           | KRCC staff   | Complete |

## 1. WELCOME AND INTRODUCTIONS

KRCC Chair Becky Erickson welcomed participants to the meeting (see attachment A for KRCC Board members in attendance and Attachment B for members of the public in attendance).

## 2. PRESENTATIONS

Captain Schrader gave a presentation to the Board regarding Naval Base Kitsap's economic impact and role in the Kitsap and regional community.

[View Naval Base Kitsap presentation here.](#)

Questions to the Captain following the presentation included:

- Mayor Erickson asked how the Navy could be helpful in improving the congestion at Gorst.
  - Captain Schrader responded that because the Navy's rail bridge is related to the logistical issue of getting people through Gorst, integrating the Navy into the planning process is crucial to providing the largest possible work window while still allowing the Navy to operate effectively.
- Commissioner Wolfe asked if it was possible to obtain the slides for the presentation that Captain Schrader gave to the Kitsap Economic Development Alliance (KEDA) since it was an



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extended version of the one given to the KRCC Board. He also asked whether there was any other operation in the country doing what the Navy does in Kitsap.

- Captain Schrader explained that Naval Base Kitsap is a unique operation in terms of its facilities, features, and strategic services.
- Commissioner Gelder asked whether there were similar fume mitigations requirements for the various upcoming projects such as for the Manchester Tank Replacement.
  - Captain Schrader explained that fume mitigation is one of the many challenges of the tank farm replacement. All projects have three main considerations including: financing the project, environmental requirements, and Tribal treaty rights.
- Mayor Wheeler noted that the City of Bremerton had recently been making a more intentional effort to communicate with its partners, such as the Navy.
  - Captain Schrader added that one of the benefits of jurisdictions working with the Navy is finding opportunities to receive federal money for projects in local communities that also benefit the Navy.
- Mayor Erickson shared that from her experience at Puget Sound Regional Council (PSRC), there is a disconnect with other jurisdictions in the region, particularly King County, about the size and complexity of military bases in Kitsap County. She would like to invite elected leaders from King County to visit the Navy to learn more.
  - Captain Schrader shared that he is aware of the disconnect that exists in regard to the impact of the Navy in the region and welcomes coordination to have guests tour the bases on Kitsap.
- Commissioner Garrido supported the idea of a tour and emphasized the Navy's economic impact on the region.
- Director Clauson asked the Captain to speak to the relationship between the facilities in Kitsap and Base Realignment and Closure (BRAC) actions?
  - In 2004 when two bases were combined in Bremerton and Bangor, they made the 3<sup>rd</sup> largest Naval Base in the U.S. The base will certainly be in the Kitsap for years to come.

### 3. CHAIR'S COMMENTS

**KRCC Board 2019.** Chair Erickson welcomed the City of Bremerton back to KRCC. City of Bremerton representatives on the KRCC Board are Mayor Greg Wheeler, Councilmember Leslie Daugs, and Councilmember Michael Goodnow. Chair Erickson thanked Mayor Wheeler, Bremerton Council President Eric Younger, Commissioner Charlotte Garrido, and Mayor Rob Putaansuu for being integral in Bremerton rejoining KRCC. Chair Erickson would like to have jurisdictions share highlights at each monthly KRCC Board meeting to help each other stay informed.

**Draft KRCC 2019 Meeting Calendar.** Staff noted that the Land Use Technical Advisory Committee and the Kitsap Planning Directors Forum (KPDF) have been combined to be one committee, since the KPDF is no longer needed as a separate committee now that Bremerton is back in KRCC.



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**January 8 Affordable Housing Task Force (AHTF).** Chair Erickson shared that the AHTF had their first meeting on January 8. The committee will be taking up policy level discussions through the end of the year. Chair Erickson asked Board members to confirm their jurisdiction's representation on the AHTF prior to the March 21 meeting.

**Proposed KRCC Annual Reference Manual including updated Bylaws.** The 2019 KRCC Reference Manual was distributed digitally with the Board meeting materials and is also available on the KRCC website. Note that due to the volume of documents in the manual, one is likely to be out of date at any given time. Therefore, the manual will be updated annually.

### 4. CONSENT ACTION ITEMS

**Approval of the 12/4/2018 KRCC Board meeting summary.** Councilmember Ashby moved to approve the 12/4/18 Board meeting summary. Commissioner Strakeljahn seconded. The motion carried without opposition or abstention.

### 5. FULL DISCUSSION ITEMS

**Washington Cities Insurance Authority (WCIA) coverage update.** KRCC staff shared that the Executive Committee submitted a notice to withdrawal from WCIA effective January 1, 2020. WCIA offers many valuable trainings but has several requirements to participate. The Executive Committee is considering liability coverage for KRCC from AWC Liability Risk Management Service Agency due to its competitive rates and limited requirements to participate. As a Council of Government, KRCC is required to have liability insurance. There is a 5 year waiting period before reentry into WCIA is accepted. Mayor Erickson has also reached out to explore other liability options. The Executive Committee is in the process of developing a proposal for the KRCC Board to review in March.

**Review the KRCC Board and Committees roster (vote in March).** The Board provided updates on representation on KRCC Committees. Poulsbo Councilmember Connie Lord will be replacing Councilmember Nystul as the alternate for Poulsbo on PlanPOL. Tom Knuckey and Shane Weber will represent Bremerton on TransTAC. Jurisdictions should provide additional revisions to the roster to KRCC staff.

**Review Kitsap Representation on PSRC Committees (vote in March).** The Board provided updates on representation on PSRC Committees. Mayor Greg Wheeler should be added as the Bremerton representative for the Economic Development District Board (EDD), the Executive Board, and the Transportation Policy Board, with Councilmember Kevin Gorman as the alternate to those boards. Commissioner Gelder reported that Jim Bolger would be the alternate for Kitsap County on the Regional Staff Committee. KRCC staff emphasized the importance of having an accurate roster for PSRC because of PSRC's protocols regarding participation and seating based on the committee roster.

**Report out on new and upcoming jurisdiction policies of interest: round robin on comprehensive plan implementation topics.** The Board made the following comments regarding policies of interest:

- Mayor Medina shared that the Bainbridge City Council will discuss whether the city should support affordable housing by donating a particular piece of property worth approximately \$4 million or to sell it at 50% market rate. He asked whether other jurisdictions had experience donating property outright to support the need for affordable housing. He clarified that



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Bainbridge defined affordable housing as between (30-120%) of the area median income (AMI) and that it would not be managed by the City. Eventually, the City will need to decide how many units will go on the property.

- Chair Erickson shared that Poulsbo is expecting requests for public properties in the future.
  - Commissioner Gelder noted that although the County has property, most of it is in rural areas that do not have the appropriate zoning or services for housing.
  - Commissioner Garrido shared that she recently toured a tiny house village in West Seattle where residents build additional tiny homes for other properties on site.
  - Mayor Wheeler shared that Bremerton has an affordable housing project but that it was not a gift from the City.
- Mayor Medina also shared that the City of Bainbridge has made changes to the land use permitting procedures, giving the Design Board and Planning Commission more oversight in permitting. The City also replaced their subdivision code with “conservation” code that concentrates open space and units on subdivisions. Bike lanes are also being added to the Bainbridge ferry terminal, with construction beginning in the Spring.
- Chair Erickson shared that Poulsbo is working with Water Resource Inventory Areas (WRIAs) on watershed planning. Watershed planning will be an interesting challenge since watersheds transcend jurisdiction lines.
- Commissioner Garrido shared that the County has been doing outreach in the Harper community regarding the estuary functions.
- Mayor Putaansuu shared that sidewalks in Tremont are being poured, a preconstruction meeting for the pocket park on the waterfront is upcoming, and that the Planning Commission is looking at revising code to incentivize more housing type options.
- Commissioner Gelder shared that conversations at the County regarding plastic bag bans are continuing in parallel with the proposed plastic bag ban in the legislature. The County is also discussing potential code for short term vacation rentals to mitigate impacts on neighborhoods.
- Commissioner Wolfe shared that the County has signed on to a class action suit with other jurisdictions with regard to pharmaceutical companies’ liability for opioid addictions related to fentanyl.
  - Mayor Erickson and Mayor Medina expressed interest in signing the suit as well.
  - Mayor Wheeler noted that the City of Bremerton has been able to fully staff its police department, increase its bicycle patrols, and fund addiction stabilization programs.
- Mayor Wheeler also shared that the City received a letter from Quincy Jones in response to the naming of Quincy Square.
- Commissioner Strakeljahn shared that the Port of Bremerton has an aggressive capital project plan this year and plans to update its economic impact report.
- Councilmember Ashby acknowledged that the Port Orchard Police Chief is retiring.



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- Lynn Wall shared that the Navy is working with local jurisdictions to coordinate requests for funding to the legislature for Gorst projects. Additionally, the USS Carl Vinson has arrived for maintenance. Crew member are excited to join the community and are seeking volunteer opportunities. Please contact Naval Base Kitsap to share information on volunteer opportunities.
- Councilmember Jay Mills shared that the Suquamish Tribe had a meeting with WSDOT and casino management regarding the proposed roundabout and bridge. The Tribe's Administration Department has brought on a new Executive Director.
- Councilmember Tirman shared that the donation of land serves the purpose of Bainbridge having a community land trust so that the property is permanently affordable. Additionally, Bainbridge Island has increased its car tab fees by \$10.

### 6. KRCC COMMITTEE REPORTS

**The next TransPOL meeting is on April 18.**

**The next TransTAC meeting is on March 14.**

**The next PlanPOL meeting is on February 21.** This will be PlanPOL's first meeting since October 2018. PlanPOL will review proposed updates to Element C: Centers of Growth update, discuss the 2019 KRCC Land Use Program work plan, and discuss the draft VISION 2050 EIS. LUTAC has not yet reached consensus on the proposed CPPs.

**The next LUTAC meeting is on March 14.** At their January 10 meeting the Planning Directors discussed the 2019 KRCC Land Use Program work plan and any scheduling conflicts for 2019.

**Activities from January 10 Kitsap Planning Directors Forum meeting.** A separate committee for the planning directors is no longer needed now that Bremerton is back in KRCC. Therefore, the KPDP is conducting its work through LUTAC. At their last meeting, KPDP continued updating Element C: Centers of Growth for the CPPs.

### 7. PSRC BOARD AND COMMITTEE REPORTS

**PSRC Committees and Boards Report and other updates:**

**Executive Committee.** Commissioner Garrido is looking forward to discussions on aviation and space exploration.

**Growth Management Policy Board.** Commissioner Wolfe reported that Kitsap County strongly opposed PSRC creating additional guidance on oversight of UGA sizing. He added that Kitsap needs to take a strong position with the legislature on removing obstacles to logical transition of government as it relates to annexations.

**Transportation Policy Board.** Mayor Erickson shared that there is an upcoming presentation from WSDOT and Washington State Ferries (WSF). The committee is prepared to discuss the project selection process for the next federal funding cycle.





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**Economic Development Board.** Commissioner Strakeljahn shared that the Board meets tomorrow.

Chair Erickson also shared that a group of elected officials are meeting at the end of February to discuss how their voices could be heard more at PSRC. Mayor Wheeler shared that there is a strong push at PSRC to put an environmental component in the Growth Management Planning Policies beyond what the EPA requires for environmental impacts. Jurisdictions should be aware that they may need to consider how to pay for this particular kind of planning.

## 8. CORRIDOR COMMITTEE REPORTS

**SR 16 Committee.** Commissioner Gelder shared that Senator Hobbes developed an initial list of transportation projects as well as a funding bill. Jurisdictions are developing list of transportation projects to show the legislature the need for transportation funding.

**SR 305 Committee.** Commissioner Gelder shared that the next meeting is tentatively set for February 26.

**SR 104 Committee.** Commissioner Gelder reported that the committee last met in early January. Advocates from Kingston are advocating at the legislature for funding. Commissioner Gelder hopes to expand the scope of this committee to SR 304.

## 9. STAFF REPORT

### **KRCC Revenue and Expense Report.**

The final 2018 KRCC Revenue and Expense Report will be provided at the next meeting, as Q4 items are reconciled in the meantime.

KRCC Staff also shared that they are working to update the KRCC website and a variety of documents to indicate Bremerton's participation on KRCC.

## 10. PUBLIC COMMENTS

Roger Gay from South Kitsap thanked KRCC staff for the accessibility of resources on the KRCC website. He noted that it would be useful to know which Board members are voting members versus non-voting members, particularly on documents. He also encouraged the Board to help the public understand that changes are coming to their communities due to increasing access to high capacity transit. Lastly, he encouraged exploration of how the Navy's extensive railroads could be used to support public transportation.

## 11. KRCC BOARD QUESTIONS, CONCERNS, AND ANNOUNCEMENTS

Chair Erickson shared that Poulsbo will be honoring Sami National Day on February.

## 12. ADJOURN

*The meeting adjourned at 12:05 PM*



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## ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

| Board Member        | Jurisdiction                | In Attendance? |
|---------------------|-----------------------------|----------------|
| Ashby, Bek          | City of Port Orchard        | ✓              |
| Clauson, John       | Kitsap Transit              | ✓              |
| Daug, Leslie        | City of Bremerton           |                |
| Erickson, Becky     | City of Poulsbo             | ✓              |
| Forsman, Leonard    | Suquamish Tribe             |                |
| Garrido, Charlotte  | Kitsap County               | ✓              |
| Gelder, Robert      | Kitsap County               | ✓              |
| Goodnow, Michael    | City of Bremerton           | ✓              |
| Medina, Kol         | Bainbridge Island           | ✓              |
| Mills, Luther “Jay” | Suquamish Tribe             | ✓              |
| Nystul, Gary        | City of Poulsbo             | ✓              |
| Placentia, Chris    | Port Gamble S’Klallam Tribe |                |
| Purser, Rob         | Suquamish Tribe             |                |
| Putansuu, Rob       | City of Port Orchard        | ✓              |
| Schrader, Alan      | Naval Base Kitsap           | ✓              |
| Stern, Ed           | City of Poulsbo             |                |
| Stokes, Larry       | Port of Bremerton           |                |
| Strakeljahn, Axel   | Port of Bremerton           | ✓              |
| Sullivan, Jeromy    | Port Gamble S’Klallam Tribe |                |
| Tirman, Matthew     | City of Bainbridge Island   | ✓              |
| Wall, Lynn          | Naval Base Kitsap           | ✓              |
| Wheeler, Greg       | City of Bremerton           | ✓              |
| Wolfe, Ed           | Kitsap County               | ✓              |



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### ATTACHMENT B – NON-MEMBER PARTICIPANTS

| Name                   | Affiliation   |
|------------------------|---|
| Non-Members            |   |
| Roger Gay              | Resident  |
| Melissa Mohr           | Kitsap County   |
| David Forte            | Kitsap County   |
| Dennis Engel           | Washington State Department of Transportation (WSDOT) |
| Mark Yand              | Parametrix  |
| KRCC Facilitation Team |   |
| Betsy Daniels          | KRCC Program Director                                 |
| Mishu Pham Whipple     | KRCC Coordination Lead                                |
| Kizz Prusia            | KRCC Land Use Coordinator                             |