



Kitsap Regional Coordinating Council

KRCC Board Meeting Agenda

Draft v. 3-28-19

Date: April 2, 2019

Time: 10:15 AM – 12:15 PM

Place: Council Chambers, Norm Dicks Government Center, 345 6th Street, Bremerton, WA 98337

1. Welcome and Introductions

2. Chair's Comments

- [KRCC Meeting Schedule](#) Updates

Packet Pg 3

3. Consent/Action Items

- Approval of the [3/5/2019 KRCC Board Meeting Summary](#) (vote)
- Review of the [3/19/2019 Executive Committee Meeting Summary](#)

Packet Pg 4

Packet Pg 12

4. Full Discussion/Action Items

- Report out from the [Affordable Housing Task Force meeting on March 21](#)
- Status report on Countywide Planning Policies updates
- Update on KRCC Board Retreat on July 30 from 10-4pm at Island Lake Community Center and purpose
- Update on growth related legislation: HB 1923 by Eric Baker
- Goals of a potential KRCC Communications Strategy

Packet Pg 15

5. KRCC Member Round Robin

- Report out on new and upcoming land use and transportation policies or work of interest*
 - Bainbridge Island
 - Bremerton
 - Kitsap County
 - Kitsap Transit
 - Naval Base Kitsap
 - Port Gamble S'Klallam Tribe
 - Port of Bremerton
 - Port Orchard
 - Poulsbo
 - Suquamish Tribe

6. KRCC Committee Reports

- Transportation Policy Committee (TransPOL) *
 - Next [TransPOL meeting on April 18](#)
- Transportation Technical Advisory Committee (TransTAC)*
 - Activities from [TransTAC meeting on March 14](#)
- Land Use Planning Policy Committee (PlanPOL)*
 - Activities from [February 21 PlanPOL meeting](#)
 - Next PlanPOL meeting on May 21
- Land Use Technical Advisory Committee (LUTAC) *
 - Activities from [March 14 LUTAC meeting](#)
 - Next LUTAC meeting on April 11

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Continued on next page.

The KRCC Board meeting agendas are available prior to the meeting date online at www.kitsapregionalcouncil.org and available in large-print format upon request. If you need accessibility accommodations for this public meeting, please contact Sophie Glass at (360) 337-4960 or via email at sglass@kitsapregionalcouncil.org by 12 PM on the Wednesday before the meeting.

Packet Pg. 1

7. PSRC Board and Committee Reports

- [PSRC Committees and Boards Report and other updates](#)*
 - PSRC Executive Board
 - Growth Management Policy Board
 - Transportation Policy Board
 - Economic Development District Board

Packet Pg 21

8. Corridor Committee Reports

- SR 16 Committee*
- SR 305 Committee*
- SR 104 Committee*

9. Staff Report

- [KRCC Revenue and Expense Report](#)*

Packet Pg 23

10. Public Comments

11. KRCC Board Questions, Concerns, and Announcements

12. Adjourn

* Standing agenda item



Kitsap Regional Coordinating Council

Draft 2019 Meeting Schedule

Draft v.3-25-19

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. 10:15AM-12:15PM Norm Dicks Gov. Center	Jan. 1 (cancelled)	Feb. 5 Board Meeting	March 5 Board Meeting	April 2 Board Meeting	May 7 Board Meeting	June 4 Board Meeting	July 2 Board Meeting		Sept. 3 Board Meeting	Oct. 1 Board Meeting	Nov. 5 Board Meeting	Dec 3 Board Meeting
	Executive Committee 3 rd Tues. 11:00AM-1:00PM Kitsap Transit	Jan. 15 Executive Committee Meeting	Feb. 19 Executive Committee Meeting	March 19 Executive Committee Meeting	April 16 Executive Committee Meeting	May 21 Executive Committee Meeting	June 18 Executive Committee Meeting		Aug. 20 Executive Committee Meeting	Sept. 17 Executive Committee Meeting	Oct. 15 Executive Committee Meeting	Nov. 19 Executive Committee Meeting	Dec. 17 Executive Committee Meeting
	Affordable* Housing Task Force Various	Jan. 8 10:15AM-12:15PM Norm Dicks Gov. Center		March 21 10:15AM-12:15PM Kitsap Transit		May 16 10:15AM-12:15PM Kitsap Transit		July 18 10:15AM-12:15PM Kitsap Transit		Sept. 19 10:15AM-12:15PM Kitsap Transit			
Transportation	TransPOL* 3 rd Thurs. 3:15-4:45PM Kitsap Transit				April 18 TransPOL Meeting			July 18 TransPOL Meeting			Oct. 17 TransPOL Meeting		
	TransTAC 2 nd Thurs. 12:30-2:30PM Kitsap Transit			March 14 TransTAC Meeting			June 13 TransTAC Meeting			Sept. 12 TransTAC Meeting			Dec. 12 TransTAC Meeting
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM Kitsap Transit		Feb. 21 PlanPOL Meeting			May 21 PlanPOL Meeting	June 18 PlanPOL Meeting		Aug. 20 PlanPOL Meeting		Oct. 15 PlanPOL Meeting		Dec. 17 PlanPOL Meeting
	LUTAC 2 nd Thurs. 9:30-11:30AM Poulsbo City Hall	Jan. 10 LUTAC Meeting		March 14 LUTAC Meeting		May 9 LUTAC Meeting		July 11 LUTAC Meeting		Sept. TBD LUTAC Meeting		Nov. 14 LUTAC Meeting	

*Open to the public

Other Dates

Board Retreat: July 30

Legislative Reception:



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC)

Draft Board Meeting Summary

March 5, 2019 | 10:15 AM – 12:15 PM

Norm Dicks Government Center, Bremerton, WA

Version 3-12-19

Decisions		
The KRCC Board approved: <ul style="list-style-type: none">2/5/19 KRCC Board meeting summary		
Actions	Who?	Status
Upload the 2/5/19 KRCC Board meeting summary, the KRCC Board and Committees roster, and the PSRC Appointees roster to the KRCC website.	KRCC staff	Complete
Invite Lynn Wall to the next Executive Committee meeting to discuss a communication/engagement strategy	KRCC staff	Complete
Add a discussion for a potential letter to the legislature regarding preemption of local authority as it relates to zoning and density, as well a discussion on the VISION 2050 growth alternatives to the KRCC Executive Committee agenda.	KRCC staff	Complete
Receive Naval Base Kitsap's economic data and post to the KRCC website	KRCC staff	Ongoing

1. WELCOME AND INTRODUCTIONS

KRCC Chair Becky Erickson welcomed participants to the meeting (see attachment A for KRCC Board members in attendance and Attachment B for members of the public in attendance).

2. CHAIR'S COMMENTS

Chair Erickson reminded the Board that the next Affordable Housing Task Force (AHTF) meeting is on March 21 at Kitsap Transit from 10:15am -12:15pm. The AHTF will use their meeting time to recommend actions to be adopted by the KRCC Board. Chair Erickson asked that KRCC members confirm representation on the committee with herself or KRCC staff prior to their next meeting.

3. CONSENT ACTION ITEMS

Approval of the 2/5/2019 KRCC Board meeting summary. Commissioner Garrido moved to approve the 2/5/19 Board meeting summary. Commissioner Strakeljahn seconded. The motion carried without opposition or abstention.

4. FULL DISCUSSION ITEMS

Update on KRCC liability coverage. The Executive Committee is interested in the rates provided by AWC Risk Management Service Agency but the application is not time sensitive so the committee will continue to explore alternative options.

Approve the KRCC Board and Committees roster. Councilmember Stern moved to approve the 2019 KRCC Board and Committees roster contingent on the amendment to the misspelling of “Commissioner”. Commissioner Garrido seconded. The motion carried without opposition or abstention.

Approve the Kitsap Representation on PSRC roster. Commissioner Strakeljahn moved to approve the Kitsap Representation on PSRC Committees roster. Councilmember Daug's seconded. The motion carried without opposition or abstention.

Review 2019 KRCC Work Plan Tracker. The Work plan is a living document subject to change as priorities and approaches shift. The Executive Committee will review the tracker monthly to keep KRCC on track with its goals. The Board recommended that the Executive Committee discuss a strategic public outreach plan in more detail. KRCC staff will invite Lynn Wall to the next Executive Committee meeting to provide input on her original Board Retreat recommendation. Councilmember Stern noted that a communication strategy varies depending on who the audience is ie. the public vs. jurisdiction councils. Councilmember Ashby noted that this potential strategic communications plan would be more geared toward public outreach policies.

Report out on new and upcoming jurisdiction policies of interest. Board members shared the following updates:

- Mayor Medina shared that the inclusionary zoning and transfer development rights final report by a hired consultant was complete. The Bainbridge Island Council will have decide whether they want to increase the density of Winslow to accommodate more housing and will begin discussions regarding Tiny Homes.
- Commissioner Garrido shared that the next Homes for All meeting will be held on March 12 and that there will be an affordable housing course hosted by the Department of Commerce on March 14 at the County Administration Building.
- Chair Erickson shared that the SR 305 Corridor Committee met last week and that the roundabout solution is moving forward with the final design. Additionally, the draft comprehensive transportation plan for North Kitsap contains \$122 million worth of projects and includes \$20 million for the Sound to Olympics trail but is contingent on the transportation package coming out of the state legislature. Lastly, Poulsbo is discussing how much commercial property vs. residential property is needed in downtown Poulsbo considering market shifts in the retail economy.
- Councilmember Tirman shared that Bainbridge Island is conducting a financial feasibility study to develop affordable housing on the Suzuki property. The \$10 car tab increase is intended to increase bus services by Kitsap Transit. The City Council is also having preliminary discussions about increasing the minimum wage.

- Mayor Wheeler reported that the Quincy Square Opportunity Zone was featured in multiple publications and that the Opportunity Zone is a great investment tool for revitalizing cities. He added that maintaining city roads during the snow storm in February had a significant cost on the city in terms of money and hours from public works staff.
- Mayor Putaansuu noted that Opportunity Zones are good tool if jurisdictions have the money to invest initially. Port Orchard is reviewing the 18 qualified applicants for the City's Police Chief. Sidewalks, trees, and street lights are being installed on Tremont. Mayor Putaansuu added that the city is changing codes to allow more Accessory Dwelling Units, thereby increasing housing options in the city.
- Mayor Erickson clarified that to qualify for Opportunity Zones jurisdictions must meet a series of criteria and go through a competitive process.
- Commissioner Wolfe shared that the County drone initiative will apply to the County and its military installations and that the County is hosting an Open House on March 12 at 6pm to discuss drone use limitations with interested citizens. He also shared that the County is selecting a new Director for the Department of Community Development. The County Courthouse in Port Orchard will begin construction in 2020.
- Councilmember Daus shared that the City of Bremerton is exploring a plastic bag ordinance, updating its 2019 Water Comprehensive Plan, and exploring the feasibility to eliminate barriers to spawning area in Kitsap Creek.
- Commissioner Strakeljahn shared that 2019 is the largest capital project year for the Port in many years. The Port is working with developers to redesign the airport diner, a stop pilots make their way to from near and far.
- Councilmember Ashby shared Port Orchard has put its deliberation of the plastic bag ban on hold while there is potential action in the legislature.
- Councilmember Stern shared his concern that the legislature is considering micromanaging local authority when it comes to zoning and density to address affordability and homelessness issues. He encouraged KRCC members to participate on City Action Day on March 29 in Olympia.
 - Mayor Erickson confirmed that the Executive Committee will discuss a potential letter to the legislature on behalf of KRCC at their next meeting.
- Captain Schrader expressed his appreciation for the public works support during the snow storm in which a submarine was brought in to port.

5. PRESENTATIONS

Paul Inghram, Puget Sound Regional Council, presented on the development of VISION 2050, the regional plan that guides growth while working to sustain the environment, communities, and the economy. The comment period on the draft Supplemental Environmental Impact Statement is open through April 29. [View presentation slides here](#). Board members shared the following questions or comments following the presentation.

- Mayor Erickson asked how PSRC would like KRCC to engage with VISION 2050 at this time.

- Paul responded that KRCC can support its members on the PSRC Growth Management Policy Board by providing input on aspects of the growth alternatives that are desirable and aspects that are not desirable.
 - The KRCC Executive Committee and PlanPOL will discuss the alternatives at their next meeting.
- Mayor Putaansuu noted that the City of Port Orchard is planning to provide a statement responding to the growth alternatives since KRCC members may not be in full agreement, as members of the Growth Management Policy Board represent a range of jurisdictions such as small cities, large cities, and counties.
- Councilmember Stern noted the reality of jurisdictions having a limited ability to influence where people live.

Linda Lyshal, Puget Sound Clean Air Agency, presented on the Kitsap Winter Fine Particle Pollution Study and the Clean Fuel Standard rule making process, which is expected to have a public comment period in the fall of 2019. [View presentation slides here.](#) Board members shared the following questions or comments following the presentation.

- Mayor Putaansuu clarified that if the state doesn't take action on a statewide clean fuel standard, the Puget Sound Clean Air Agency will propose the standard for the Puget Sound Region.
 - Mayor Erickson added that having the standard only for the Puget Sound Region would be problematic because only half of the state's population resides in the Puget Sound.
 - Linda noted that for reference, the state of Oregon has about the same population as the Puget Sound and has seen the benefits of having a clean fuel standard.
- Commissioner Strakeljahn asked whether the agency has collected data on the deforestation and air quality changes caused from developing biofuels.
 - Linda responded that the agency's carbon intensity measurements include detailed deforestation data and are a holistic analysis of the production of carbon based fuels.

Lorraine Ralston, U.S. Census Bureau, presented on the upcoming census and how to establish a Complete Count Committee to help promote the census and ensure every person in Kitsap is counted. [View presentation slides here.](#) Board members shared the following questions or comments following the presentation.

- Councilmember Daus expressed concern that communities without access to a computer and/or immigrants reluctant to participate in the census would be missed in the count.
 - Lorraine acknowledged the concern immigrants may have about participating in the census but assure everyone that personal information is private and confidential.
- Councilmember Tirman noted that the upcoming census does not accurately collect information on respondents' gender identity.

- Commissioner Wolfe asked about the time and staff commitment required to participate on the Complete Count Committees.
 - Lorraine responded that the Census Bureau is able to work with counties to build Complete Count Committees based on the resources available.
- Mayor Erickson recognized the census as a bipartisan effort that helps jurisdictions function effectively.
- Mayor Medina acknowledged that the Board's concerns are common concerns about the census. He asked how the bureau was planning to engage non-profits, educators, and libraries through the Complete Count Committees and offered to connect Lorraine with the Kitsap Community Foundation and other partners.
- Commissioner Strakeljahn recognized the monumental task of the census and asked whether it would be beneficial for members to link their websites to the census webpage.
 - Lorraine encouraged promoting the census through member websites and social media, and reference the many tools and materials available for members to share.

6. KRCC COMMITTEE REPORTS

Next TransPOL meeting on April 18.

Next TransTAC meeting on March 14. TransTAC will share information on members' traffic modeling projects, hear from WSDOT on project delivery, and discuss best practices for managing federal transportation dollars.

Update on PlanPOL activities from February 21 meeting. PlanPOL's first meeting of the year focused on the amendments to the Kitsap CPPs.

Update on LUTAC activities from January 10 meeting and upcoming March 14 meeting. LUTAC will move forward with amendments to the Kitsap CPPs and a decision on the Countywide Centers.

7. PSRC BOARD AND COMMITTEE REPORTS

This item was postponed to a future Board meeting.

8. CORRIDOR COMMITTEE REPORTS

This item was postponed to a future Board meeting.

9. STAFF REPORT

This item was postponed to a future Board meeting.

10. PUBLIC COMMENTS

Roger Gay, South Kitsap resident, praised the KRCC website for its upkeep of information and materials. He recommended adding a sign up form for members of the public interested in getting email updates. He emphasized the importance of helping the public understand how the Countywide

Centers discussion will affect them and believes KRCC is the body that has the ability to share that information. He also noted how often maps of Kitsap do not include South Kitsap.

11. KRCC BOARD QUESTIONS, CONCERNS, AND ANNOUNCEMENTS

- Captain Schrader shared that Naval Base Kitsap has new economic data that he will share with the Board. KRCC staff will post this data to the KRCC website.

12. ADJOURN

The meeting adjourned at 12:15PM

ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

Board Member	Jurisdiction	In Attendance?
Ashby, Bek	City of Port Orchard	✓
Clauson, John	Kitsap Transit	
Erickson, Becky	City of Poulsbo	✓
Daug, Leslie	City of Bremerton	✓
Forsman, Leonard	Suquamish Tribe	
Garrido, Charlotte	Kitsap County	✓
Gelder, Robert	Kitsap County	
Goodnow, Michael	City of Bremerton	✓
Medina, Kol	City of Bainbridge Island	✓
Mills, Luther “Jay”	Suquamish Tribe	
Nystul, Gary	City of Poulsbo	
Placentia, Chris	Port Gamble S’Klallam Tribe	
Purser, Rob	Suquamish Tribe	
Putansuu, Rob	City of Port Orchard	✓
Schrader, Alan	Naval Base Kitsap	✓
Stern, Ed	City of Poulsbo	✓
Stokes, Larry	Port of Bremerton	
Strakeljahn, Axel	Port of Bremerton	✓
Sullivan, Jeromy	Port Gamble S’Klallam Tribe	
Tirman, Matthew	City of Bainbridge Island	✓
Wall, Lynn	Naval Base Kitsap	
Wheeler, Greg	City of Bremerton	✓
Wolfe, Ed	Kitsap County	✓

ATTACHMENT B – NON-MEMBER PARTICIPANTS

Name	Affiliation
Non-Members	
Linda Lyshal	Puget Sound Clean Air Agency
Melissa Mohr	Kitsap County
Andrea Harris Long	Puget Sound Regional Council
Paul Inghram	Puget Sound Regional Council
Roger Gay	South Kitsap Taxpayer
Jan Brower	Kitsap Public Health District
Lorraine Ralston	U.S. Census Bureau
Caty Crabtree	Congressman Kilmer's Office
KRCC Facilitation Team	
Betsy Daniels	KRCC Program Director
Sophie Glass	KRCC Transportation and Land Use Program Lead
Kizz Prusia	KRCC Land Use Coordinator
Mishu Pham Whipple	KRCC Coordination Lead



Kitsap Regional Coordinating Council

KRCC Executive Committee Meeting Draft Summary

Draft v. 3-21-19

Date: March 19, 2019

Time: 12:30 - 2:30 P.M.

Place: Kitsap Transit, Bremerton

Members in Attendance: Mayor Erickson, Commissioner Strakeljahn, Commissioner Wolfe, Mayor Medina, Mayor Wheeler, Councilmember Ashby, Lynn Wall (invited)

Decisions		
The KRCC Executive Committee: <ul style="list-style-type: none">• Approved Triangle Associates' February 2019 invoice• Decided to enroll in AWC Risk Management Service Agency's liability coverage• Postponed the April 18 PlanPOL meeting to May 21• Moved PlanPOL meetings to the third Tuesday from 1:30-3pm• Moved Executive Committee meetings to be earlier in the day on third Tuesdays, from 11am-1pm		
Actions	Who?	Status
Contact AWC Risk Management Service Agency to enroll in liability coverage.	KRCC staff	Ongoing
Update calendar invitations for the April 18 PlanPOL meeting to May 21.	KRCC staff	Complete
Provide the Executive Committee with example Strategic Communication Strategy documents.	Lynn Wall	Ongoing
Send holds to KRCC Board members for the Board Retreat on July 30.	KRCC staff	Complete
Reserve the Island Lake Community Center and research catering options.	KRCC staff	Ongoing
Provide recommendations on potential retreat facilitators, including someone from Ruckelshaus Center, at the next Executive Committee meeting and see if last year's facilitator, Karen Reed is available on July 30.	KRCC staff	Ongoing
Update the April 2 Board agenda to include an update on HB 1923.	KRCC staff	Complete
Follow up with the Puget Sound Clean Air Agency to get clarity on the agency's authority to impose a tax like price adjustment to transportation fuels.	KRCC staff	Ongoing

1. Administrative Agenda

- Approval of Triangle Associates' invoice from February 2019: KRCC Executive Committee members approved Triangle Associates' invoice from February 2019 for \$17,273.65
- KRCC Liability Coverage update: The Executive Committee decided to move forward with enrolling in AWC's liability insurance. KRCC staff will coordinate with AWC on KRCC's enrollment.
- Discuss potential rescheduling of PlanPOL meetings: The Executive Committee decided to postpone the April 18 PlanPOL meeting to May 16 to provide LUTAC will more time to discuss the Countywide Centers component of the Countywide Planning Policies. PlanPOL members are encouraged to connect with technical staff on the Countywide Centers discussions. The Executive Committee also moved all future PlanPOL meetings to the third Tuesday of the month from 1:30-3pm and moved all future Executive Committee meetings to be earlier in the day on third Tuesdays, from 11am-1pm.

2. 2019 KRCC Work Plan

- Discuss potential public engagement strategy: Lynn Wall, Naval Base Kitsap, joined the Executive Committee by phone to speak on a proposed Strategic Communications Plan for KRCC. The proposed plan would ensure consistent messaging from KRCC by having clear procedures for how and when KRCC members would engage with the public, legislators, councils, and affiliates. Although KRCC already coordinates on messaging, having a strategic plan would allow KRCC to be more intentional about messaging and methods. Lynn will provide the Executive Committee with examples of communication plan materials. Any language that KRCC develops regarding a communications strategy would be added to the Policies and Procedures Manual. The Executive Committee and the Board will continue to explore what KRCC wants to achieve with a strategic communications plan.

3. Affordable Housing Task Force Update

- Next ATHF meeting on March 21: The meeting will focus on discussions around countywide coordination on affordable housing tools and a potential emergency declaration for affordable housing. The Executive Committee agreed on the importance of being clear about what conversations in the agenda are open for invited participants to participate in and which agenda items are for policy discussion only. KRCC staff will coordinate with Kitsap Transit to see if a larger conference room is available.

4. 2019 KRCC Board Retreat

- Proposed timing and venue options: The Executive Committee confirmed the date and time of the retreat for July 30 from 10am-4pm and recommended reserving Island Lake Community Center. KRCC staff will send out calendar holds, reserve the Island Lake Community Center, and coordinate with potential catering options, including Ambrosia Catering and Seasons of Thyme Catering.
- Purpose of retreat: The Executive Committee recommended that the purpose of the retreat be to focus on a developing a process to decide growth allocations in the future. They recommended potentially inviting lobbyists to the retreat to present on growth related legislation. KRCC staff will provide recommendations on potential retreat facilitators, including someone from Ruckelshaus Center, at the next Executive Committee meeting and see if last year's facilitator, Karen Reed is available on July 30.

5. Transportation Items

- Report out on March 14 TransTAC meeting and next steps: WSDOT attending to speak to project delivery requirements. TransTAC will be inventorying all current traffic modeling projects and the potential for a joint modeling project.
- Next TransPOL meeting on April 18. The Rural Town Centers and Corridors project selection process is underway. TransTAC project sponsors will provide materials to TransPOL for their review.

6. Land Use Items

- Discuss potential joint letter from KRCC to Legislature re: preemption of local authority related to zoning and density: The Executive Committee agreed that bills in the legislature are moving faster than KRCC could develop a response for, and instead recommended inviting a lobbyist to the April 2 Board meeting to give an update on HB 1923 and other growth related legislation.
- Frame VISION 2050 alternatives discussion for next PlanPOL meeting: Jurisdictions will submit individual responses to PSRC regarding VISION 2050.

- Report out on March 14 LUTAC meeting and next steps: Nick Bond, Port Orchard, and Jim Bolger, Kitsap County, are meeting offline to develop draft Countywide Center criteria for LUTAC's review. LUTAC will recommend approving the CPP Vision statement to PlanPOL.

7. April 2, 2019 KRCC Board Meeting Agenda and Packet

- Review the draft 4/2 KRCC Board meeting agenda: The Executive Committee recommended that the Round Robin member updates be its own agenda item.
- Review the draft 3/5 KRCC Board meeting summary: Mayor Erickson asked for clarification on the Puget Sound Clean Air Agency's presentation regarding the agency's authority to impose a tax like price adjustment to transportation fuels. KRCC staff will follow up with the agency to get clarity.

8. Adjourn



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC)

Affordable Housing Task Force (AHTF) Meeting Agenda

March 21, 2019 | 10:15 a.m. – 12:15 p.m. | Kitsap Transit, 60 Washington Ave. Bremerton, WA
V. 3-15-19

Purpose

- Confirm and discuss committee membership, norms, and expectations
- Discuss affordable housing terminology for use by the task force
- Describe existing conditions related to affordable housing in Kitsap County
- Discuss policy tools related to housing affordability
- Discuss the possibility of issuing a countywide emergency declaration re: affordable housing

1. Welcome and Business (5")

- a. Chair's Comments
- b. Confirm [membership list](#) (packet pg. 2)
- c. Approve [January 10 AHTF meeting summary](#) (packet pg. 3)

2. Foundations of AHTF's Work (25")

- a. Review the AHTF [draft norms and expectations](#) (packet pg. 9)
- b. Review the [draft AHTF meeting plan](#) (packet pg. 11)
- c. Review [affordable housing terminology](#) (packet pg. 13) and identify AHTF terminology

3. Existing Conditions (20")

- a. Review current Kitsap housing shortages at different levels of incomes. [See Kitsap's Housing Needs Assessment](#) (packet pg. 14)
- b. Identify gaps in Kitsap funding levels and revenue sources for affordable housing.

4. Affordable Housing Policy Tools (35")

- a. Review existing affordable housing tools that jurisdictions could use. [See Affordable Housing Tool Matrix Template](#) (packet pg 16).
 - i. What opportunities exist for **countywide** coordination on affordable housing tools?

5. Explore Possibility of an Emergency Declaration for Affordable Housing (25")

- a. Review [RCW 84.52.105](#) (packet pg 17) and examples of emergency declarations and financing plans, including [Jefferson County's State of Emergency](#) (packet pg 19) and the [City of Bellingham's State of Emergency](#) (packet pg 43).
- b. Review the potential process for issuing a state of emergency for affordable housing. (see handout at meeting)
- c. Discuss potential approach for how the KRCC AHTF could move forward re: emergency declaration.

6. Public Comments (5")

7. AHTF Questions, Concerns, and Announcements (5")

8. Adjourn

Next meeting to is tentatively scheduled for May 16, 2019 at Kitsap Transit.



Draft TransPOL Meeting Agenda

April 18, 2019 | 3:15-4:45 PM | Kitsap Transit 3rd Floor Conf. Room, 60 Washington Ave. Bremerton

Purpose: Review projects to be submitted to the Rural Town Centers and Corridors competition, and receive updates on the WA Legislative Session regarding transportation.

A. Welcome and Business (10 min)

Objective: Maintain the business and operations of KRCC.

- Latest [2019 KRCC calendar](#) (pg)
- Approval of draft [September 20, 2018 meeting summary](#), sent out for review on 10/2/2018 (pg)

B. Rural Town Centers and Corridors Competition (30 min)

Objective: Review the projects being submitted to the Rural Town Centers and Corridors Competition

- Overview of the Puget Sound Regional Council's (PSRC) Rural Town Centers and Corridors Competition (pg)
- Review the projects being submitted from Kitsap jurisdictions:
 - 1
 - 2
 - 3

Note: no vote by TransPOL or the KRCC Board is required prior to individual jurisdictions submitting their projects to the RTCC competition.

C. Legislative Updates (15 min)

Objective: Review actions taken by the WA Legislature re: transportation

- Round robin discussion of transportation-related legislation under consideration by the WA Legislature, including [Forward Washington](#).

D. Corridor Updates (10 min)

Objective: Share updates on corridor projects.

- SR 305, SR 16/Gorst, SR 104, Others

E. PSRC Transportation Policy Board Updates (10 min)

Objective: Stay current with PSRC transportation activities.

- Report out on the April 11 Transportation Policy Board meeting.

F. Announcements and Next Steps (10 min)

Objective: Ensure follow up on proposed ideas and tasks.

- Next TransPOL meeting: July 18, 2019

G. Public Comments (5 min)

H. Adjourn



Kitsap Regional Coordinating Council

Draft TransTAC Meeting Agenda

March 14, 2019 | 12:30 – 2:30 PM

Kitsap Transit 3rd Floor Conference Room, 60 Washington Ave. Bremerton

Time	Topic	Documents
12:30 PM 5"	A. Welcome and Old Business <i>Objective: Maintain the business and operations of KRCC.</i> <ul style="list-style-type: none"> Review the 2019 KRCC meeting calendar: meeting added on May 9* November 8, 2018 TransTAC meeting summary (distributed for comment on 12/18/18)* 	- 2019 meeting calendar (pg) - 11/8/18 TransTAC meeting summary (pg)
12:35 PM 5"	B. Brief Review of Proposed 2019 TransTAC Work Plan <i>Objective: Confirm TransTAC's approach to meeting the outlined tasks in the 2019 Transportation Program Work Plan, approved by the KRCC Board.</i> <ul style="list-style-type: none"> Ensure that the timing of items are appropriate and revise items as needed* Ensure consistency with the 2019 KRCC Work Plan* 	- 2019 TransTAC Work Plan (pg) - 2019 KRCC Work Plan Status Tracker (pg)
12:40 PM 25"	C. WSDOT Project Delivery <i>Objective: Hear from WSDOT regarding project delivery and federal requirements.</i> <ul style="list-style-type: none"> Ensure that project sponsors have access to the latest information 	
1:05 PM 35"	D. Information Sharing: Traffic Modeling Projects <i>Objective: To learn about the current and past modeling projects (including software, team structure, funding, etc.) and potentially discuss joint modeling opportunities.</i> <ul style="list-style-type: none"> Jurisdictions share on the various aspects of their traffic modeling projects, as well as lessons learned KRCC staff develops a matrix to visualize the advantages and drawbacks to various approaches* 	- TransTAC Traffic Modeling Matrix (blank) (pg)
1:40 PM 20"	E. Obtaining, Spending, and Managing Federal Transportation Dollars <i>Objective: Develop content for a 2-page reference document on best practices for obtaining, spending, and managing federal transportation dollars to enhance institutional memory.</i> <ul style="list-style-type: none"> Discuss best practices for obtaining, spending, and managing projects funded by federal transportation dollars Agree on content that KRCC staff can develop into the 2-page document that TransTAC can share with their staff* 	- Federal Transportation Funding Reference Document Template (pg)
2:00 PM 5"	F. Legislative Session Updates <i>Objective: Share updates on recent transportation related developments in the legislature.</i> <ul style="list-style-type: none"> Round robin updates 	
2:05 PM 5"	G. Regional Project Evaluation Committee and other PSRC Updates <i>Objective: Share updates on recent regional planning related developments at Puget Sound Regional Council.</i> <ul style="list-style-type: none"> RPEC updates Other updates 	

2:10 PM 5"	H. Corridor Updates <i>Objective: Share updates on cross jurisdictional corridor projects.</i> <ul style="list-style-type: none"> SR 305, SR 16/Gorst, SR 104, others 	
2:15 PM 10"	I. Solutions and Support <i>Objective: Support fellow TransTAC members in troubleshooting current challenges.</i> <ul style="list-style-type: none"> Round robin discussion of challenges faced by individual jurisdictions and potential solutions and ideas from TransTAC members 	
2:25 PM 5"	J. Announcements and Next Steps <i>Objective: Ensure follow up on proposed ideas and tasks.</i> <ul style="list-style-type: none"> Next TransPOL meeting: Thurs, April 18 Next TransTAC meeting: Thurs, May 9 (by phone) 	
2:30 PM	Adjourn	

*Supporting document provided



Kitsap Regional Coordinating Council

Land Use Planning Policy Committee (PlanPOL) Meeting Agenda

February 21, 2019 | 1:30 – 3:00 p.m. | Kitsap Transit, 60 Washington Ave. Bremerton, WA
V. 2-15-19

Objective: KRCC PlanPOL provides recommendations and guidance to the KRCC Board regarding countywide and regional land use planning efforts.

Topic	Page #
1. Welcome <i>Objective: Maintain the business and operations of KRCC.</i> <ul style="list-style-type: none"> a. Review the draft 2019 meeting calendar b. Meeting norms for PlanPOL c. Review and approve the draft 10/11/18 PlanPOL Summary 	KRCC Meeting Calendar (pg) Oct 11 PlanPOL Meeting Summary (pg)
2. 2019 KRCC Land Use Program Work Plan <i>Objective: Plan a coordinated approach for the year ahead.</i> <ul style="list-style-type: none"> a. Review KRCC's 2018-2019 <u>draft</u> work plan with a focus on the Land Use Program 	Draft proposed Land Use Program work plan (pg)
3. Vision 2050 Update <i>Objective: Support PSRC Coordination.</i> <ul style="list-style-type: none"> a. Discuss draft supplemental environmental impact statement (SEIS) and approach to commenting on Vision 2050 	VISION 2050 SEIS Open House Flyer (pg)
4. Kitsap Countywide Planning Policies (CPPs) <i>Objective: Support communication among KRCC Committees on the process to update the Countywide Planning Policies.</i> <ul style="list-style-type: none"> a. Review the steps to update the Countywide Planning Policies (CPPs) b. Status Update for Kitsap CPPs c. Discuss steps for finishing amendments to Kitsap County CPPs Element C: Centers of Growth in 2019 d. Review Land Use Timeline associated with planning deadlines 	Kitsap CPPs Appendix A (pg) Draft 18-Month Land Use Timeline (pg) Draft 8-Year Land Use Timeline (pg)
5. Public Comments	
6. Announcements and Next Steps <i>Objective: Ensure follow-up on proposed ideas and tasks.</i> <ul style="list-style-type: none"> a. Next PlanPOL meeting: April 18 b. Others? 	
7. Adjourn	



Kitsap Regional Coordinating Council

DRAFT - Land Use Technical Advisory Committee (LUTAC) Meeting Agenda

March 14, 2019 | 10:00 AM -12:00 PM | Poulsbo City Hall

Draft v. 2-14-19

Purpose: The purpose of this meeting is to convene LUTAC to discuss 2019 plans related to the KRCC Land Use Program and continue updates to Kitsap Countywide Planning Policies (CPPs).

A. Welcome and Business (15 min)

- Introductions
- Review/accept draft [January 10 Meeting Summary](#) (pg.)

B. Countywide Coordination (50 min)

- Continue amendments to Kitsap Countywide Planning Policies (CPPs)
- PSRC State Environmental Policy Act (SEPA) public comment period
- Emerging issues and other roundtable updates?

C. Review 2019 KRCC Land Use Program Work Plan (20 min)

- Discuss PlanPOL and LUTAC's goals in draft [2019 Program work plan](#) (pg.)
- Clarify role of LUTAC with Affordable Housing Task Force (AHTF)

D. Draft PlanPOL Agenda (20 min)

- Review the [draft agenda](#) for the April 18, 2019 PlanPOL meeting (pg.)

E. Report to the KRCC Board (5 min)

- Key LUTAC points for the February 5, 2019 KRCC Board Meeting

F. Wrap Up, Next Steps (5 min)

- Review and assign action items from the meeting
- Next LUTAC meeting: May 9, 2019
- Adjourn



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)
PSRC BOARDS v.03/25/19**



Executive Board

Date of Next Meeting: **April 25, 2019** • 10:00 – 11:30 a.m.

Topics from Meeting: **March 28, 2019** (packet posted [here](#)):

- Committee Reports: Transportation Policy Board; Growth Management Policy Board; Operations Committee; Economic Development District Board
- Consent: Approve Minutes of 2/28/19 Meeting; Approve Vouchers Dated 2/15/19 – 3/15/19 in the Amount of \$941,695; Approve Contract Authority for 2019 General Assembly; Approve Contract Authority to Purchase Closed Captioning Service for Video Web Streaming
- New Business: Recommend Adoption of Fiscal Years 2020-2021 Budget and Work Program
- Discussion: Update on Ultra High Speed Ground Transportation Study
-

Contact: Sheila Rogers - srogers@psrc.org; **KRCC Members:** Commissioner Garrido, Mayor Erickson, Commissioner Bozeman, Mayor Wheeler; Alternates: Commissioner Gelder, Mayor Putaansuu, Commissioner Strakeljahn, Commissioner Stokes, Councilmember Gorman

Transportation Policy Board (TPB)

Date of Next Meeting: **April 11, 2019** • 9:30 – 11:30 a.m.

Topics from **February 14, 2019** Meeting (agenda posted [here](#)):

March meeting cancelled

- Consent: Approve Minutes of TPB Meeting held 1/10/18; Routine Amendment to the 2019-2022 Transportation Improvement Program; Recommend Certification of the Lakewood RGC Subarea Plan; Recommend Full Certification of the Puyallup Comprehensive Plan
- Discussion: State of Transportation, WSDOT; Washington State Ferries Long Range Plan, WSF
- Information: VISION 2050 Draft EIS Open Houses

Contact: Casey Moreau - cmoreau@psrc.org

KRCC Members: Mayor Erickson, Councilmember Ashby, Commissioner Gelder, Councilmember Mills, Mayor Wheeler; Alternates: Commissioner Garrido, Councilmember Tirman, John Clauson, Commissioner Bozeman, Councilmember Gorman

Growth Management Policy Board (GMPB)

Date of Next Meeting: **April 4, 2019** • 10:00 a.m. – 1:00 p.m.

Topics from **March 7, 2019** Meeting: (packet posted [here](#)):

- Consent: Approve Minutes of Growth Management Policy Board Meeting held 2/7/19
- Discussion: VISION 2050: Issuance of Draft Supplemental Environmental Impact Statement; VISION 2050: Environmental Chapter; VISION 2050 Development Patterns Chapter; Economy and Jobs in VISION 2050
- VISION 2050: Economy & Jobs Breakout Session
- Information: VISION 2050 SEIS Open House Flyer

Contact: Kristin Mitchell – kmitchell@psrc.org

KRCC Members and Affiliates: Rob Purser, Commissioner Wolfe, Mayor Putaansuu, Mayor Wheeler; Alternates: Commissioner Garrido, Councilmember Diener, Thomas Ostrom, Councilmember Peltier, Councilmember Gorman

Economic Development Board

Date of Next Meeting: **May 1, 2019** • 1:00 – 3:00 p.m.

Topics from **February 6, 2018** Meeting: (packet posted [here](#)):

- Consent: Approve Vouchers Dated 7/19/18- 11/29/18 in the Amount of \$3,369.58
- Action: Ratify Executive Committee for the 2019-2020 Term
- Discussion: Global Trade and Supply Chain Management Sector Economic Analysis; Washington State Global Health Landscape Study
- Information: Amazing Place Implementation Update; VISION 2050 SEIS Open Houses

Contact: Tammi Chick – tchick@psrc.org

KRCC Members And Affiliates: Commissioner Garrido, Councilmember Stern, Commissioner Strakeljahn, Mayor Wheeler; Alternates: Commissioner Wolfe, Councilmember Mills, Commissioner Stokes, Councilmember Cucciardi, , Councilmember Gorman

Operations Committee (OC)

Date of Next Meeting: **April 25, 2019** • 9:30 – 9:50 a.m. Topics from **March 28, 2019** Meeting: (packet posted [here](#)):

- Consent Agenda: Approve minutes of 2/28/19 meeting; Approve Vouchers Dated 2/15/19 – 3/15/19 in the Amount of \$941,695
- Action: Approve Fiscal Years 2020-2021 Budget and Work Program; Approve Contract Authority for 2019 General Assembly; Contract Authority to Purchase Closed Captioning Service for Video Web Streaming
- Information/Discussion: Monthly Budget Progress Report; Contract Status Report; Completed Contracts; Grant Status Report; New Employee Status Report;

Contact: Casey Moreau - cmoreau@psrc.org; **KRCC Members:** Mayor Erickson, Commissioner Bozeman; Alternates: Commissioner Gelder



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)
PSRC COMMITTEES v.03/25/19**



Regional Staff Committee (RSC)

Date of Next Meeting: **April 18, 2019** • 9:30 – 11:30 a.m.

Topics from **March 21, 2019** Meeting: (packet posted [here](#)):

- Reports: Meeting Summary for 02/21/19; PSRC Board Reports; Updates from PSRC Planning Department
- Discussion: VISION 2050: Economic Chapter Updates; VISION 2050: Public Services Chapter Updates; VISION 2050: Transportation Chapter Updates; VISION 2050 SEIS Overview
- Information: 2019 Regional Staff Committee Schedule; February RSC Co-Chairs' Working Session; Rural Town Centers and Corridors Program Grant Competition; VISION 2050 Informational Flyer

Contact: Tammi Chick – tchick@psrc.org

KRCC Affiliates: Eric Baker, Nick Bond, Ed Coviello, Andrea Spencer, Karla Boughton, Ike Nwankwo; Alternates: Jim Bolger, Gary Christensen

Regional FTA Caucus

Date of Next Meeting: **May 8, 2019** • 10:30 a.m. – 12:00 p.m.

Topics from **December 11, 2018** Meeting: (packet posted [here](#)):

January and February Meeting Cancelled

- Action: Approval of 6/12/18 Meeting Summary
- Discussion: 2019 Regional FTA Caucus Planned Meeting Topics
- Discussion: FTA Project Tracking and Progress Reports Update

Contact: Sarah Gutschow - sgutschow@psrc.org

KRCC Affiliates: Steffani Lillie; Alternate: Jeff Davidson

Bicycle/Pedestrian Advisory Committee (BPAC)

Date of Next Meeting: **May 14, 2019** • 10:00 a.m. – 12:00 p.m.

Topics from **March 12, 2019** Meeting: (agenda posted [here](#)):

- Action: Approval of Meeting Summary for 1/8/19
- Discussion: New Voting Member Appointments; BPAC Operating Procedures; Chair and Vice Chair Nominations; ST System Access Fund and System Strategic Plan; Regional Trails Summit Overview; Regional Bike and Pedestrian Data Projects Update;
- Roundtable: Announcements of Bicycle/Pedestrian Activities

Contact: Kimberly Scrivner - kscrivner@psrc.org

KRCC Affiliates: David Forte, Tom Knuckey, Barry Loveless; Alternates: Jeff Shea, Shane Weber, Chris Hammer

Regional Project Evaluation Committee

Date of Next Meeting: **April 26, 2019** • 9:30 a.m. – 11:00 a.m.

Topics from **March 22, 2019** Meeting: (agenda posted [here](#))

- Approve Meeting Summary for February 22, 2019
- Transportation Policy Board Debrief
- Discussion: Project Tracking, Delivery and Rebalancing; Project Selection – Focus on Preservation

Contact: Kelly McGourty - kmcgourty@psrc.org

KRCC Affiliates: David Forte, Steffani Lillie, Barry Loveless, Fred Salisbury, Tom Knuckey, Mark Dorsey; Alternates: Diane Lenius, Jeff Shea, Arne Bakker, Jeff Davidson

Transportation Operators Committee (TOC)

Date of Next Meeting: **April 24, 2019** • 10:00 a.m. – 11:30 a.m.

Topics from **February 27, 2019** Meeting: (packet posted [here](#)):

- Approval of Meeting Summary – 11/28/18
- Discussion: PSRC Committee and Board Activities; PSRC Transit Agency Outreach and Next Steps; Access to Transit Roundtable; Nomination and Voting on Transit Agency Alternates for the BPAC; Transit Agency 2019 Transit Asset Management performance targets; April 8 Peer Network Event
- Roundtable: Highlights from Transit Agency and Ferry Operators in the Region
- Information: VISION 2050 Draft SEIS Open Houses

Contact: Gil Cerise - gcerise@psrc.org

KRCC Affiliates : Steffani Lillie; Alternate: Jeff Davidson

Regional Traffic Operations Committee (RTOC)

Date of Next Meeting: **May 2, 2019** • 9:30 a.m. – 11:00 a.m.

Topics from **March 7, 2019** Meeting (agenda posted [here](#)):

- Presentation: ITS and Safety: A Perfect Partnership
- Discussion: Preliminary Results of Regional ITS Inventory Survey

Contact: Gary Simonson - gsimonson@psrc.org

KRCC Affiliates: Mark Dorsey, Jeff Shea, Shane Weber

Kitsap Regional Coordinating Council Revenue and Expense Report for Work Completed in 2019 (draft)																	
CASH BASIS																	
Draft v. 3-25-2019																	
Budget Month		1	2	3	4	5	6	7	8	9	10	11	12				
Calendar Month	Jan. '19	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan. '20	YTD	Budget	% Budget Year	% Budget
Revenue																	
Member Dues	\$ 17,060.08	\$ 159,235.08	\$ 8,948.08											\$ 185,243	N/A	N/A	N/A
Events/Receptions		\$ 600													N/A	N/A	N/A
Application Fees															N/A	N/A	N/A
Other															N/A	N/A	N/A
Carry Forward	\$ 9,921.63														N/A	N/A	N/A
Total Revenue	\$ 26,981.71	\$ 159,835.08	\$ 8,948.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,764.87			
Operating Expenses																	
Triangle labor/expenses		\$ 15,930.65	\$ 17,273.65											\$ 33,204.30	\$ 197,275	17%	16.83%
Legal Services		\$ 822.80												\$ 822.80	\$ 2,000	17%	41.14%
WCIA Insurance	\$ 5,016													\$ 5,016.00	\$ 5,000	17%	100.32%
Room Rentals														\$ -	\$ 1,302	17%	0.00%
Reserves														\$ -	\$ 4,500	17%	0.00%
Miscellaneous			\$ 34.88											\$ 34.88	\$ 3,841	17%	0.91%
Total Op. Expenses	\$ 5,016.00	\$ 16,753.45	\$ 17,308.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,077.98	\$ 213,918	17%	18.27%
Net Income														\$ 156,686.89			
Total Reserves*	\$19,500																

Amendments/Modifications/Notes:☐

Note 1 Triangle Associates' invoice in January 2019 was for work completed in 2018 and can be found on the 2018 income statement.

*Note 2 KRCC staff is working with Kitsap County's Budget & Finance Department to confirm the total reserve levels for KRCC.

Note 3 The \$3,000 in West Sound Alliance payments are accounted for under Member Dues