



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) Land Use Technical Advisory Committee (LUTAC)

February 11, 2021 Meeting Summary | Convened via Teleconference

Draft v.3-3-2021

Decisions and Recommendations		
<ul style="list-style-type: none">LUTAC recommended revisiting several sections of the Kitsap Countywide Planning Policies (CPPs) including Element B: Urban Growth Areas (UGAs) and Element D: Rural Land Uses.LUTAC recommended scheduling two subcommittee meetings to address draft policy language not discussed during the February 11 meeting.		
Actions	Person Responsible	Status
1. Post the January 14 meeting summary to the KRCC website.	KRCC staff	Complete
2. Schedule a follow-up conversation with Clay to discuss comments regarding the CPPs.	LUTAC members	Ongoing
3. Contact Kelly McGourty with Puget Sound Regional Council (PSRC) regarding: How do rural centers or rural town centers relate to the transportation funding process. What is the appropriate nomenclature and how does this impact funding?	KRCC staff	Complete
4. Distribute the draft analysis of Element C: Centers of Growth to the full LUTAC group.	KRCC staff	Complete
5. Schedule two additional subcommittee meetings for LUTAC to review draft policy language not discussed during the February 11 meeting.	KRCC staff	Complete

A. Welcome and Introductions

Kizz Prusia, Land Use Program Lead, welcomed LUTAC members to the February 11 meeting. He reviewed the meeting objectives and topics. He also noted that at the start of the year the KRCC Board Chair and Vice-Chair elected to focus more specifically on land use and transportation issues. Both the Chair and Vice-Chair will attend LUTAC and TransTAC meetings respectively throughout the year.

B. Old Business

Meeting Summary Review: LUTAC members reviewed the January 14 meeting summary. There were no comments provided and the summary was approved to be posted on the KRCC website.

C. Committee Updates and Work in Progress

Kitsap Countywide Planning Policies (CPPs) Schedule Update: Clay White, LDC Inc., reviewed project updates. This included project schedule, project milestones, and updates on other KRCC meetings. He explained the project schedule is on track based on plans for the KRCC Board to vote to adopt the Kitsap CPPs in June 2021. He also noted that updates have been provided to TransTAC, PlanPOL, and the KRCC Board on the status of the Kitsap CPPs.

Kitsap Countywide Planning Policies (CPPs) Draft Policy Review: Clay led a review of twenty draft policies with a focus on newly added language and policies that garnered the most comments. LUTAC members were asked to provide input on draft policy language while considering if there were any other needs for these draft policies and if the policy intent was clear.



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Clay live-edited the draft policies with revisions and suggestions from LUTAC members. LUTAC members expressed the following concerns with draft policy language:

- **Element B: Urban Growth Areas (UGAs):** Several members suggested the proposed criteria for expanding UGAs needs to explain the UGA process and reference county UGA boundaries. Several members also suggested UGA expansion should not occur within rural areas. One LUTAC member requested changes to UGA policy 3, subsection H.
- **Element D: Rural Land Uses:** Several members noted the use of the terms “rural centers” and “rural communities”. These LUTAC members requested that if “rural centers” be kept in the CPPs the term be consistently used throughout the entire draft document.

LUTAC did not complete a review of Element B and Element D during the February 11 meeting. Members recommended revisiting several sections of the Kitsap Countywide Planning Policies (CPPs) including Elements B and D referenced above during another LUTAC meeting.

D. New Business

Kitsap CPPs Growth Targets: KRCC staff briefly shared that the KRCC Board approved expanding LDC Inc.'s contract to include growth target work.

E. Administrative Agenda

March 16 PlanPOL Meeting: LUTAC members discussed the next PlanPOL meeting and what materials need to be included in the CPP briefing. Members recommended scheduling two subcommittee meetings to address draft policy language not reviewed prior to the March 16 PlanPOL meeting.

F. Wrap Up

Recap: KRCC staff reviewed the decisions and action items listed in the table above.

G. Adjourn



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Attachment A: List of LUTAC Members in Attendance (Virtual Participation Only)

Name	Affiliation (alphabetical)
1. Heather Wright	City of Bainbridge Island
2. Andrea Spencer	City of Bremerton
3. Nick Bond	City of Port Orchard
4. Karla Boughton	City of Poulsbo
5. Angie Silva	Kitsap County
6. Ed Coviello	Kitsap Transit
7. Andrea Harris-Long	Puget Sound Regional Council
8. Liz Underwood-Bultmann	Puget Sound Regional Council
9. Alison O'Sullivan	Suquamish Tribe
10. Matthews Pahs	Washington Dept. of Transportation
11. Gary Idleburg	Department of Commerce
Clay White	LDC, Inc.
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead