



Draft TransPOL Meeting Agenda

April 18, 2019 | 3:15-4:45 PM | Kitsap Transit 3rd Floor Conf. Room, 60 Washington Ave. Bremerton

Purpose: Review projects to be submitted to the Rural Town Centers and Corridors competition, and receive updates on the WA Legislative Session regarding transportation.

A. Welcome and Business (10 min)

Objective: Maintain the business and operations of KRCC.

- Latest [2019 KRCC calendar](#) (pg 2)
- Approval of draft [September 20, 2018 meeting summary](#), sent out for review on 10/2/2018 (pg 3)
- Review the [KRCC Transportation Program Work Plan](#) (pg 6)
- Update on [TransTAC Work Plan](#) (pg 9)

B. Rural Town Centers and Corridors Competition (30 min)

Objective: Review the projects being submitted to the Rural Town Centers and Corridors Competition

- Overview of the Puget Sound Regional Council's (PSRC) [Rural Town Centers and Corridors Competition](#) (pg 10-12)
- Review the projects being submitted from Kitsap jurisdictions:
 - 1: [City of Poulsbo Complete Streets Plan](#) (pg 13)
 - 2: [Kitsap County Alaska Avenue](#) (pg 14)
 - 3: [Kitsap County SR 104 Realignment-Kingston](#) (15)

Note: A vote is not required prior to individual jurisdictions submitting their projects to the RTCC competition.

C. Legislative Updates (15 min)

Objective: Review actions taken by the WA Legislature re: transportation

- Round robin discussion of transportation-related legislation under consideration by the WA Legislature

D. Corridor Updates (10 min)

Objective: Share updates on corridor projects.

- SR 305, SR 16/Gorst, SR 104, Others

E. PSRC Transportation Policy Board Updates (10 min)

Objective: Stay current with PSRC transportation activities.

- Report out on the April 11 Transportation Policy Board meeting.

F. Announcements and Next Steps (10 min)

Objective: Ensure follow up on proposed ideas and tasks.

- Next TransPOL meeting: July 18, 2019

G. Public Comments (5 min)

H. Adjourn



Kitsap Regional Coordinating Council

Draft 2019 Meeting Schedule

Draft v.3-25-19

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. 10:15AM-12:15PM Norm Dicks Gov. Center	Jan. 1 (cancelled)	Feb. 5 Board Meeting	March 5 Board Meeting	April 2 Board Meeting	May 7 Board Meeting	June 4 Board Meeting	July 2 Board Meeting		Sept. 3 Board Meeting	Oct. 1 Board Meeting	Nov. 5 Board Meeting	Dec 3 Board Meeting
	Executive Committee 3 rd Tues. 11:00AM-1:00PM Kitsap Transit	Jan. 15 Executive Committee Meeting	Feb. 19 Executive Committee Meeting	March 19 Executive Committee Meeting	April 16 Executive Committee Meeting	May 21 Executive Committee Meeting	June 18 Executive Committee Meeting		Aug. 20 Executive Committee Meeting	Sept. 17 Executive Committee Meeting	Oct. 15 Executive Committee Meeting	Nov. 19 Executive Committee Meeting	Dec. 17 Executive Committee Meeting
	Affordable* Housing Task Force Various	Jan. 8 10:15AM-12:15PM Norm Dicks Gov. Center		March 21 10:15AM-12:15PM Kitsap Transit		May 16 10:15AM-12:15PM Kitsap Transit		July 18 10:15AM-12:15PM Kitsap Transit		Sept. 19 10:15AM-12:15PM Kitsap Transit			
Transportation	TransPOL* 3 rd Thurs. 3:15-4:45PM Kitsap Transit				April 18 TransPOL Meeting			July 18 TransPOL Meeting			Oct. 17 TransPOL Meeting		
	TransTAC 2 nd Thurs. 12:30-2:30PM Kitsap Transit			March 14 TransTAC Meeting			June 13 TransTAC Meeting			Sept. 12 TransTAC Meeting			Dec. 12 TransTAC Meeting
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM Kitsap Transit		Feb. 21 PlanPOL Meeting			May 21 PlanPOL Meeting	June 18 PlanPOL Meeting		Aug. 20 PlanPOL Meeting		Oct. 15 PlanPOL Meeting		Dec. 17 PlanPOL Meeting
	LUTAC 2 nd Thurs. 9:30-11:30AM Poulsbo City Hall	Jan. 10 LUTAC Meeting		March 14 LUTAC Meeting	April 11 LUTAC Meeting	May 9 LUTAC Meeting		July 11 LUTAC Meeting		Sept. TBD LUTAC Meeting		Nov. 14 LUTAC Meeting	

*Open to the public

Other Dates

Board Retreat: July 30

Legislative Reception:



Kitsap Regional Coordinating Council (KRCC)
Draft Transportation Policy Committee (TransPOL) Meeting Summary
September 20, 2018 Meeting | 1:30-3:00 PM | Kitsap Transit, Bremerton

Decisions		
TransPOL approved the draft June 21, 2018 TransPOL meeting summary as final.		
Actions	Who	Status
Post the 6/21/18 TransPOL meeting summary to the KRCC website.	KRCC staff	Done
Send Part 1 of the Kitsap multimodal study to Councilmember Tirman	KRCC staff	Done

A. WELCOME AND APPROVAL OF DRAFT JUNE 2018 MEETING SUMMARY

Sophie Glass, KRCC Transportation and Land Use Program Lead, welcomed participants to the meeting (see Attachment A for a list of TransPOL members and observers). TransPOL approved the draft 6/21/2018 meeting summary as final.

B. WASHINGTON STATE FERRIES (WSF) LONG RANGE PLAN

Ray Deardorf, Washington State Department of Transportation (WSDOT), provided an overview of the Washington State Ferries' Draft 2040 Long Range Plan. The draft plan's public comment period is open through October 25, with the final draft expected in January 2019.

[Click here to view presentation slides.](#)

TransPOL identified the following talking points for potential use in jurisdictions' individual comment letters.

- Information on the capacity and class of vessels should be included in the table that shows vessel age.
- The Edmonds/Kingston route is in critical need of attention.
- The maintenance of vessels is essential to Kitsap.
- The ferry app and public outreach are helpful tools to improve customer experience.
- Tracking ferry lines and wait times is important.
- Maintenance of the Southworth terminal is crucial.
- Attention to resiliency is a priority and requires local and state coordination.
- Electrifying the WSF fleet will require new utility infrastructure.
- A 3 vessel fleet on the Edmonds/Kingston route should not be pursued due to constant congestion caused by continuous vessel landings.

C. PUGET SOUND CLEAN AIR AGENCY'S (PSCAA) POTENTIAL CLEAN FUEL STANDARD

Phil Swartzendruber, PSCAA, provided an overview of the agency's clean fuel standard under consideration. The PSCAA Board of Directors is accepting feedback during its November 15 meeting.

[Click here to view presentation slides.](#)

Phil made the following comments to respond to questions from TransPOL:

- “At road” communities are roughly defined as communities within ½ kilometer of truck traffic. These communities experience relatively higher air pollution due to the higher levels of particulate matter from diesel fuels used by trucks.
- Wildfire smoke is considered an “exceptional” event and therefore is excused from regulatory air pollution monitoring.
- The clean fuel standard in California is statewide. PSCAA uses the State of Oregon as a model for the Puget Sound Region because they have roughly the same population size.

D. 2019 KRCC TRANSPORTATION WORK PLAN

TransPOL identified the following cross jurisdictional transportation topics to potentially address during their three meetings in 2019.

- Corridor planning
- Improving traffic flow
- Identifying projects of countywide significance to focus resources on
- Coordinating countywide multimodal transportation (KRCC staff will send Part 1 of the multimodal study to Councilmember Tirman to reference previous work done on this)
- Understanding growth and pressures on Kitsap’s transportation system
- Addressing the impacts to Kingston, Southworth, and other communities with passenger only ferries

E. CORRIDOR UPDATES

- **SR 305:** Jurisdictions provided comments on program packages, shifting the group’s focus to have SR 305 itself as a focus of study, as opposed to the arterials feeding into it. Jurisdictions are still looking for a package they can champion to convert into proposed legislation. One more Technical Advisory Committee and one more Executive Committee meeting are expected. KRCC TransPOL members will be invited to future meetings.
- **SR 16/Gorst:** There will be one more stakeholder meeting and one more Executive Committee meeting. The WSDOT survey yielded approximately 1000 responses from Kitsap. WSDOT will analyze how the responses align with the Corridor Sketch Initiative work.
- **SR 104:** The County has obligated the contingency funds that it received. Discussions between the Port of Kingston, WSDOT, the County, and Kitsap Transit are taking place for the potential development of a holding lot. The Port of Kingston has expressed interest in leading the development of the Memorandum of Understanding between the parties.

F. ANNOUNCEMENTS AND NEXT STEPS

The public comment period for PSRC’s 2019-2022 Regional Transportation Improvement Program (TIP) ends on October 25. The next TransPOL meeting will be in the second quarter of 2019, pending the 2019 meeting schedule. Commissioner Strakeljahn shared that PSRC received a grant for a Federal Aviation Administration study of the region.

F. PUBLIC COMMENTS










Roger Gay, South Kitsap resident, emphasized the importance of investing in power grid infrastructure, especially with concurrent conversations within agencies and jurisdictions regarding electrifying various systems.







Attachment A: Meeting Attendees







NAME	JURISDICTION (ALPHABETICAL)
TRANSPOL MEMBERS:	
Councilmember Matthew Tirman	City of Bainbridge Island
Councilmember Bek Ashby	City of Port Orchard
Mayor Becky Erickson	City of Poulsbo
Commissioner Robert Gelder	Kitsap County
Commissioner Charlotte Garrido	Kitsap County
Commissioner Axel Strakeljahn	Port of Bremerton
OBSERVERS:	
Tom Knuckey	City of Bremerton
Andrzej Kasiniak	City of Poulsbo
David Forte	Kitsap County
Phil Swartzendruber	Puget Sound Clean Air Agency (presenter)
Craig Kenworthy	Puget Sound Clean Air Agency (presenter)
Roger Gay	South Kitsap Taxpayer
Dennis Engel	Washington State Department of Transportation (WSDOT)
Ray Deardorf	Washington State Ferries (presenter)
STAFF:	
Sophie Glass	KRCC Transportation and Land Use Program Lead
Mishu Pham-Whipple	KRCC Coordination Lead

III. KRCC Transportation Program 2019 Work Plan Narrative

The proposed transportation program work plan items for 2019 are outlined in the table below. KRCC staff will support the KRCC Board, Transportation Policy Committee (TransPOL), and Transportation Technical Advisory Committee (TransTAC) in completing these action items.

Action Item	TransTAC's Role	TransPOL's Role	Board's Role	Status
Transportation Education				
25. Learn about transportation issues of common interest. (Board Retreat)	 TransTAC develops a list of cross-jurisdictional transportation issues. TransTAC members prepares educational updates on these topics at for TransPOL meetings .	 TransPOL reviews the list of cross-jurisdictional transportation issues and selects topics for their 2019 meetings.	 KRCC Board reviews relevant transportation topics as needed.	TransTAC implementing roundrobin solutions/support, developing FHWA reference document, bike share discussion, regional pavement contract discussion, etc.
Countywide and Regional Transportation Competitions				
26. Develop recommendations for PSRC's Project Selection Taskforce. (2018 Competition Debriefs)	 Develop draft recommendations for TransPOL review regarding the issues facing the PSRC Project Selection Taskforce.	 Review TransTAC's recommendations regarding the key issues facing the PSRC Project Selection Taskforce.	 Approve recommendations to Kitsap members of the PSRC Project Selection Taskforce.	The PSRC Project Selection Task Force convenes in the Fall of 2019.
27. Discuss how Kitsap wants to address geographic equity in the 2020 Kitsap Countywide Competition. (2018	 Conduct research related to proposed definitions of geographic equity <u>based on guidance</u>	 <u>Provide guidance to TransTAC related to research needed to support discussions related to geographic</u>	 Approve the approach to geographic equity as part of the Call for Projects in 2020.	Discussions to begin mid year.

Competition Debriefs)	from TransPOL.	equity. Review data related to geographic equity and propose an approach for KRCC Board review.		
28. Discuss how Kitsap wants to address equity based on density in the 2020 Kitsap Countywide Competition. (Executive Committee)	 Conduct research related to addressing equity based on density based on guidance from TransPOL.	 Provide guidance to TransTAC related to research needed to support discussions related to equity based on density. Review data related to equity based on density and propose an approach for KRCC Board review.	 Approve the approach to equity based on density as part of the Call for Projects in 2020.	Discussions to begin mid year.
29. Discuss how Kitsap wants to prioritize projects of countywide importance in the 2020 Kitsap Countywide Competition. (2018 Competition Debriefs)	 Conduct research related to proposed definitions of projects of countywide importance based on guidance from TransPOL.	 Provide guidance to TransTAC related to research needed to support discussions related to countywide importance. Review data related to projects of countywide importance and propose an approach for KRCC Board review.	 Approve the approach to projects of countywide importance as part of the Call for Projects in 2020.	Discussions to begin mid year.

KRCC Operations					
30. Ensure messaging consistency between policy and technical committees. (Board Retreat)	 <u>KRCC staff will serve as the liaison.</u>	 TransPOL meetings have TransTAC updates as a standing agenda item.	 KRCC Board meetings have TransPOL and TransTAC updates as a standing agenda item.		Ongoing.
31. Form <i>ad hoc</i> committees to address transportation issues (Board Retreat)	 TransTAC members recommend <i>ad hoc</i> committees to TransPOL.	 TransPOL proposes <i>ad hoc</i> committees for KRCC Board approval.	 KRCC Board approves <i>ad hoc</i> committees.		As needed.



Transportation Technical Advisory Committee (TransTAC) 2019 Meeting Work Plan

TransTAC meetings are on the second Thursday of the month, quarterly from 12:30-2:30pm at Kitsap Transit, Bremerton.

March 14	May 9 (by phone)	June 13	September 12	December 12
<ul style="list-style-type: none"> Welcome and Old Business* Review 2019 TransTAC Work Plan WSDOT Project Delivery Share information on jurisdictions' traffic modeling projects (ie. software used, use of consultants, funding, lessons learned, etc.) Develop content for a 2-page reference document on best practices for obtaining, spending, and managing federal transportation dollars (institutional memory for staff turnover) Legislative updates RPEC and other PSRC updates* Round robin: solutions and support* Corridor Updates* Announcements and next steps* 	<ul style="list-style-type: none"> Welcome and Old Business* Recommend Rural Town Centers and Corridors (RTCC) Projects RPEC and other PSRC updates* Round robin: solutions and support* Corridor Updates* Announcements and next steps* 	<ul style="list-style-type: none"> Welcome and Old Business* Discuss opportunities for collaboration in relation to bike share and e-bikes/scooters (KRCC staff to develop white papers) Discuss the opportunity for a regional pavement contract (economies of scale for common maintenance) RPEC and other PSRC updates* Round robin: solutions and support* Corridor Updates* Announcements and next steps* 	<ul style="list-style-type: none"> Welcome and Old Business* Review past/current suggestions related to the project selection process for PSRC's Project Selection Taskforce consideration and conduct preliminary planning for the next cycle Report out on ADA Transition Plans (best practices, approaches, milestones) RPEC and other PSRC updates* Round robin: solutions and support* Corridor Updates* Announcements and next steps* 	<ul style="list-style-type: none"> Welcome and Old Business* Develop a draft list of regional projects for the next funding cycle WSDOT presentation on grant cycles Full transportation project status update RPEC and other PSRC updates* Round robin: solutions and support* Corridor Updates* Announcements and next steps*

TransPOL meetings: April 18, July 18, October 17

*Standing agenda item
v.3-6-19



MEMORANDUM

March 11, 2019

To: Eligible Rural Town Centers & Corridors Applicants and Interested Parties

From: Ryan Thompto, Senior Transportation Analyst

Subject: **Call for Projects - 2019 Competition for \$5.0 Million in Funding for PSRC's Rural Town Centers and Corridors Program**

The Puget Sound Regional Council (PSRC) invites agencies with eligible projects to submit applications for the \$5.0 million in Surface Transportation Program (STP) funds available through its Rural Town Centers and Corridors Program (RTCC). The available funding includes \$2.5 million per year in 2021 and 2022. The RTCC program was established to recognize and support the needs of the region's rural areas. Eligibility information, project evaluation criteria, schedule, screening form, application and background information on the program can be found at: <http://www.psrc.org/funding/selection/>.

Overview of the 2019 Process

The RTCC program is a collaborative countywide and regional effort with a two-stage process. The first stage takes place at the countywide level where each countywide forum reviews the projects of sponsors interested in seeking RTCC funding and recommends **three priority projects** to compete in the regional competition. The process and deadlines for each stage are further explained below.

Application Process and Deadlines

Stage One: Countywide

Interested sponsors complete a project eligibility form using PSRC's online system. The deadline for submitting the form is **Monday, April 8, 2019**. PSRC will review the forms submitted by the deadline and forward a list of all eligible projects to each countywide forum.

For information on each of the schedules for stage one, these are the contacts for the countywide forums:

- King County: Peter Heffernan at (206) 477-3814 or peter.heffernan@kingcounty.gov
- Kitsap County: Steffani Lillie at (360) 478-6931 or steffanil@KitsapTransit.com
- Pierce County: Russ Blount at (253) 922-2489 or rblount@cityoffife.org
- Snohomish County: Doug McCormick at (425) 388-6655 or dmccormick@snoco.org, or Melissa Cauley at (425) 438-6190 or Melissa.Cauley@commtrans.org

Stage Two: Regional

If selected to compete in the regional competition, a final project application must be submitted to PSRC using PSRC's online form no later than **Friday, May 31, 2019**.

For questions about PSRC's Rural Town Centers and Corridors Program or the application process, please contact Ryan Thompto at (206) 464-7122 or rthompto@psrc.org.

Rural Town Centers and Corridors Program Eligibility

Projects seeking funding through the Rural Town Centers and Corridors (RTCC) program must serve an eligible rural town center as described in Section One below AND meet one of the project eligibility categories under Section Two.

1) Eligible Rural Town Centers

Eligible rural town centers are those located in either 1) a freestanding city or town that is outside the region's contiguous urban growth area (UGA)* or 2) a county's unincorporated rural area. The rural town center being served by a project must be identified or designated in a local comprehensive plan. Examples of rural town centers include locations designated or identified as a town center, downtown, mixed use or business district, or activity center or area.

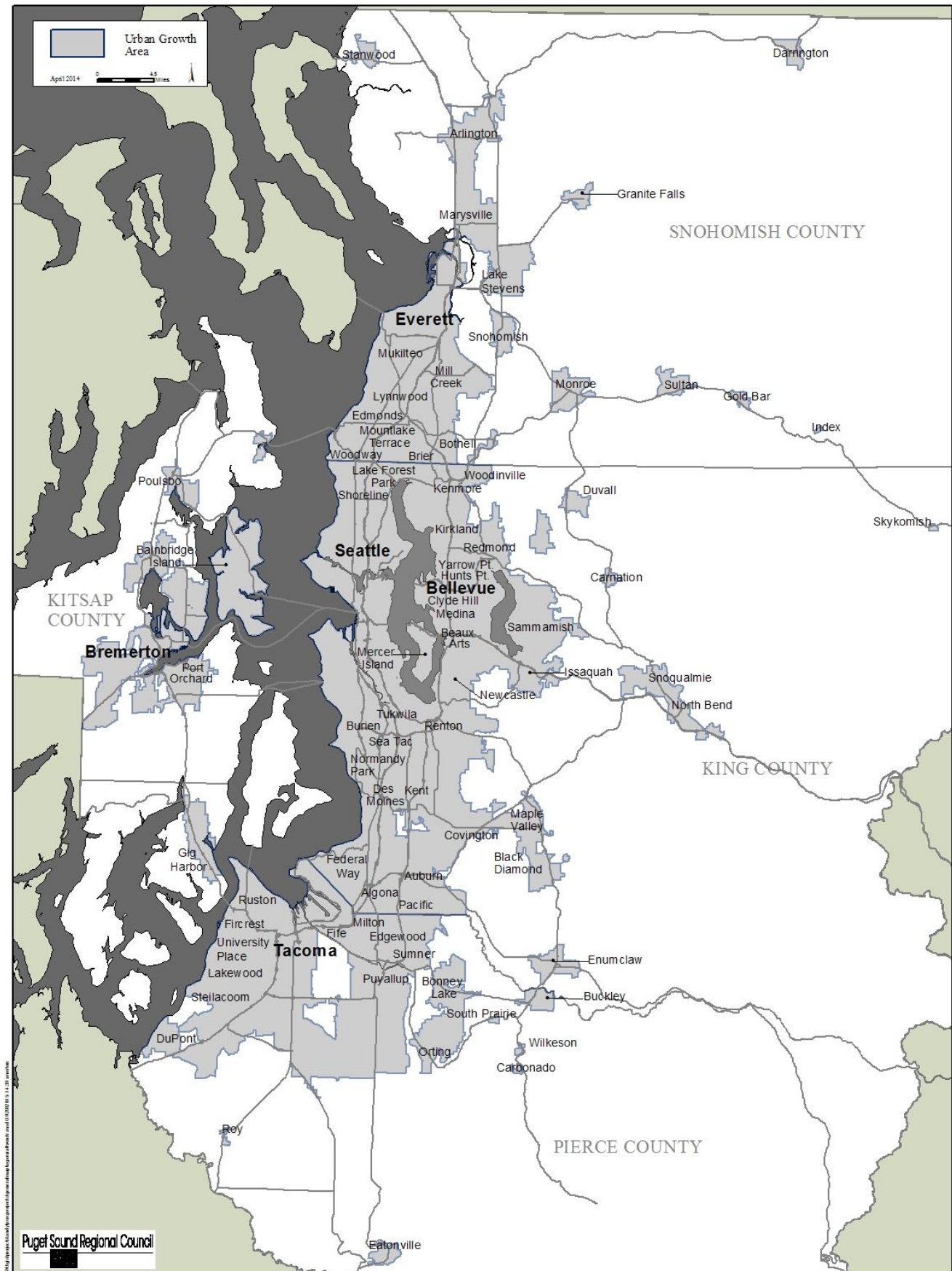
2) Eligible Project Categories

- a) **Within a Rural Center:** The project is located within an eligible rural town center, as defined above.
- b) **Corridor Connecting to a Rural Center(s):** The project is located on a highway or arterial serving an eligible rural town center, as defined above.

Attachment # 1 includes a map that illustrates the location of the region's UGA boundary.

* The contiguous UGA is considered to include natural waterways.

Attachment # 1: The Central Puget Sound Urban Growth Area



City of Poulsbo

200 NE Moe Street, Poulsbo, Washington 98370
Phone (360) 779-4078



April 08, 2019

RURAL TOWN CENTERS AND CORRIDORS FUNDING PROPOSAL

Project Name: City of Poulsbo Complete Streets Plan

Project Description: The project will develop a Complete Streets Plan for the City of Poulsbo that includes streetscape planning and preliminary design within the public right-of-way with a focus on potential redevelopment or new development of streets and sidewalks; evaluation of parking demand and available facilities; and conceptual design of pedestrian, transit, parking and streetscape improvements. The project goal is a plan that provides safe, convenient travel and access for users of all ages and abilities, regardless of their mode of transportation. The final plan will include a report identifying specific projects, costs and prioritization for development and implementation.

Project Location: City of Poulsbo (citywide)

Project Phase: Planning

Amount Requested: \$200,000

City Match: \$30,000

Start Date: 2021 or 2022

End Date: 2023



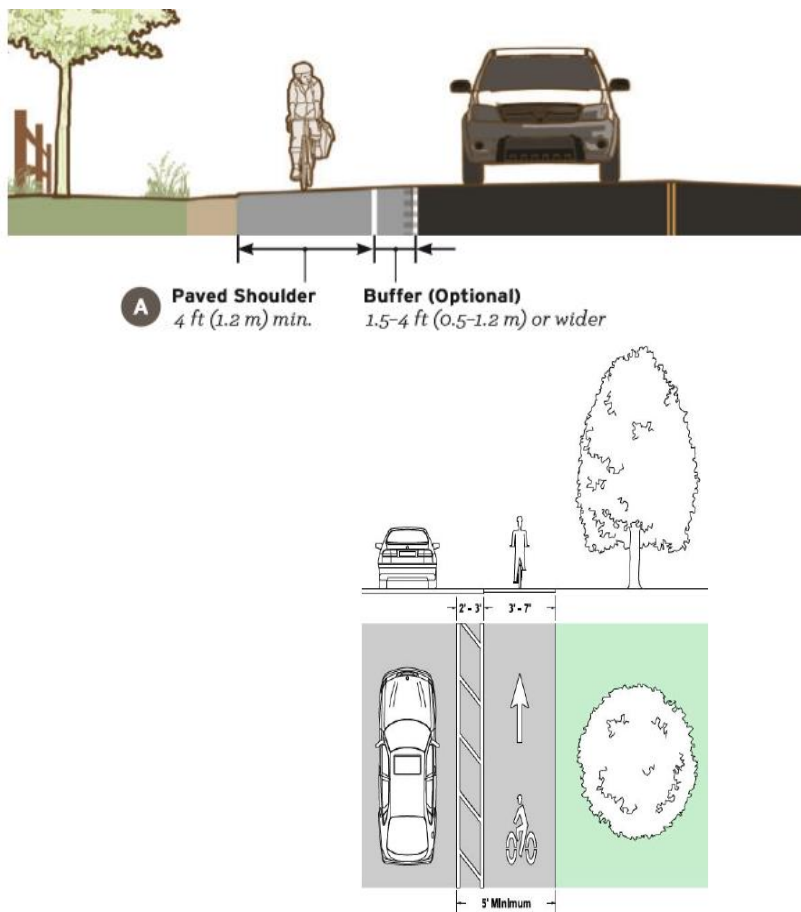
ALASKA AVENUE

Project Scope

Construct 6-foot paved shoulder on one side of Alaska Avenue in Manchester; Mile Hill Drive to Madone Avenue (1.3 miles).

The project is currently at about 30% design.

Ask: \$1,054,913, Construction, 2021 or 2022



Cost Estimates:

PE	\$60,000	2018
ROW	\$150,000	2020
Construction	\$1,250,000	2021
Total	\$1,460,000	



SR 104 Realignment-Kingston

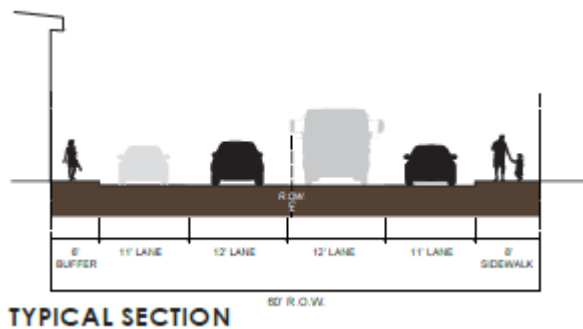
Project Scope

Re-align SR 104 to move the inbound ferry traffic to the north couplet (NE 1st Street) and restore Main Street to a two-way traffic. The project will include sidewalks where appropriate, ferry toll booth relocation, storm water, illumination, signals and street amenities. The project limits are SR 104 from Washington Boulevard to Bannister Street.

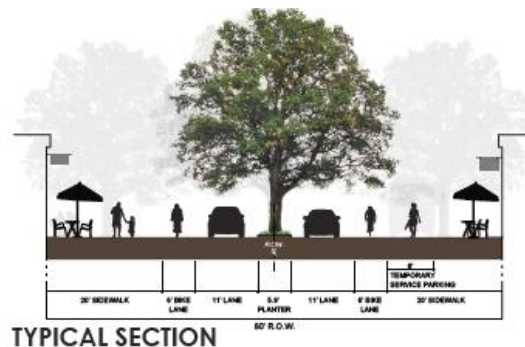
Preliminary Engineering for this project will be complete in Dec. 2019.

Ask: **\$1,400,000**, ROW, 2021 or 2022

1st Avenue



Main Street



Cost Estimates:

PE	\$856,000	2018
ROW	\$1,630,000	2021
Construction	\$5,323,000	2023
Total	\$7,809,000	