



# Kitsap Regional Coordinating Council

## Kitsap Regional Coordinating Council (KRCC) Land Use Technical Advisory Committee (LUTAC)

### July 11, 2019 Meeting Summary

Draft v. 8-12-19

Decisions		
<ul style="list-style-type: none"><li>LUTAC decided to continue working on the update to Element C: Centers of Growth.</li><li>LUTAC recommended that the August 20 PlanPOL meeting be canceled.</li></ul>		
Actions	Person Responsible	Status
1. Update the KRCC LUTAC distribution list.	KRCC Staff	Complete
2. Distribute the latest version of the draft Centers of Growth update. (Attached)	KRCC Staff	Complete
3. Distribute the HB 1923 Grant Opportunity Overview shared by Ike Nwankwo, Department of Commerce. (Attached)	KRCC Staff	Complete
4. Send an outlook appointment to confirm the September 17 LUTAC meeting.	KRCC Staff	Complete
5. Review the PSRC Regional Centers Framework.	LUTAC members	Ongoing
6. Schedule a special meeting outside of LUTAC to discuss the Buildable Lands Report.	LUTAC members	Ongoing

#### A. Welcome

KRCC staff welcomed meeting participants (see Attachment A: List of LUTAC Members in Attendance). KRCC staff welcomed Heather Wright, Interim Planning Director for the City of Bainbridge Island to her first LUTAC meeting.

#### B. Committee Updates and Action Items

**Old Business:** LUTAC members reviewed and approved the May 9, 2019 meeting summary as final without any revisions.

**Kitsap Countywide Planning Policies:** LUTAC members discussed the potential next steps to amend Element C: Centers of Growth within the Kitsap Countywide Planning Policies. Jeff Rimack, Kitsap County, presented new updates regarding the designation of centers to be included in Element C: Centers of Growth. LUTAC members discussed the updates and also reviewed the summary of the discussion from the April 11 meeting to recap the decisions that were previously made. LUTAC members provided comments about agreements reached at the April 11 meeting, draft language to use to refer to centers, and additional criteria for centers designation.

LUTAC members live-edited parts of Element C: Centers of Growth with comments from LUTAC members. LUTAC members expressed that this was a positive meeting and recommended to continue working on the Centers of Growth during the September 17 LUTAC meeting to move the update forward. As an update the KRCC Executive Committee LUTAC members recommended the following: “Kitsap County presented new concepts at the July 11 LUTAC meeting for the Centers only update of the Countywide Planning Policies. LUTAC has agreed to continue having the conversation at the September 17 meeting. Members left the July 11 meeting feeling positive, and that they will be able to move things forward”.

**Growth Management Act (GMA) Review and Evaluation Program:** LUTAC members discussed the Growth Management Act (GMA) Review and Evaluation Program also known as the Buildable Lands Program. The Buildable Lands Program requires that Clark, King, Kitsap, Pierce, Snohomish, Thurston, and Whatcom Counties and the cities within them complete a Buildable Lands Report every eight years. The Buildable Lands Reports include a review of the actual development to determine if cities and counties have designated adequate amounts of different land types to meet the growth needs incorporated in their comprehensive plans.

LUTAC members discussed an updated approach to the Buildable Lands Program, being developed by Kitsap County. Peter Best, Kitsap County, presented a discussion guide to explain the background of the program and the required components. Peter also explained that a formally adopted framework for the implementation and administration of these programs is needed. Following this presentation LUTAC members shared concerns and comments regarding implementation, the scope of the program, and which data was needed moving forward.

LUTAC members recommended having a special meeting focused on the Buildable Lands Program to discuss what needs to be accomplished and develop a proposed timeline. This meeting will be scheduled outside of the normal LUTAC format by LUTAC members.

**Update on Kitsap Proposal for PSRC:** Eric Baker, Kitsap County, provided an update about the status of the proposal sent to PSRC regarding the regional share of growth and VISION 2050. Eric stated that the proposal would be reviewed during the July 11 Growth Management Policy Board (GMPB) meeting and that updates would follow.

#### **C. New Business**

**Scope of Work for Karen Reed:** LUTAC members were asked to provide feedback and expectations for potentially working with Karen Reed as a facilitator. LUTAC members recommended that the group move forward with Karen when issues arise in which a consensus is not being reached, or when a majority of LUTAC agrees that a facilitator/mediator is necessary. LUTAC members will request from KRCC through Kizz that Karen be scheduled to attend.

#### **D. Administrative Agenda**

**September Meeting:** LUTAC members discussed and scheduled a time for the next LUTAC meeting. The next LUTAC meeting will be held on September 17 from 9:30 a.m. – 11:30 a.m. at the City of Bremerton (not a public meeting).

**August 20 PlanPOL Meeting:** LUTAC members recommended that the August 20 PlanPOL meeting be cancelled based on their determination that there would not be substantial updates to call for convening PlanPOL. The KRCC Executive Committee acknowledged the tentative PlanPOL date at their July 2 meeting. The next PlanPOL meeting is scheduled for October 15, 2019.

**LUTAC Agenda Process:** LUTAC members recommended that KRCC staff provide a draft LUTAC agenda to members with at least 1-week to provide feedback before the draft is reviewed by the KRCC Executive Committee.

**E. Wrap Up**

KRCC staff reviewed the decisions and action items listed in the table above and provided an update about the KRCC Affordable Housing Taskforce (AHTF). The next KRCC AHTF meeting will be held on July 18, 2019.

**F. Adjourn**

**Attachment A: List of LUTAC Members in Attendance**

Name	Affiliation (alphabetical)
Heather Wright	City of Bainbridge Island
Andrea Spencer	City of Bremerton
Karla Boughton	City of Poulsbo
Nick Bond	City of Port Orchard
Eric Guida (remote)	Dept. of Commerce
Ike Nwankwo	Dept. of Commerce
Eric Baker	Kitsap County
Peter Best	Kitsap County
Jeff Rimack	Kitsap County
Dave Ward	Kitsap County
Ed Coviello	Kitsap Transit
Alison O'Sullivan	Suquamish Tribe
Kizz Prusia	KRCC Land Use Coordination Lead