



Draft Transportation Policy Committee (TransPOL) Meeting Agenda

October 17, 2019 | 3:15-4:45 PM | Kitsap Transit 3rd Floor Conf. Room, 60 Washington Ave. Bremerton

Purpose: To review the Annual Transportation Project Status Report, review the PSRC Project Selection Task Force's recommendations to date regarding the Regional and Countywide Competitions, and to review best practices for successful Regional Projects from 2018 debriefs.

A. Welcome and Old Business (10 min)

Objective: Maintain the business and operations of KRCC.

- Latest [2019 KRCC calendar](#) (pg 3)
- **ACTION:** Approval of draft [July 18, 2019 meeting summary](#) (pg 4)
- For reference: [2019 KRCC Transportation Program Work Plan](#) (pg 9)

B. Review Annual Transportation Project Status Report (15 min)

Objective: Stay current on jurisdictions' transportation projects funded through recent Regional and Countywide funding cycles.

- Overview of status of projects funded through PSRC's 2018-2020 and 2021-2022 Regional and Kitsap Countywide Competitions (handout)
- Question and Answer with technical staff

C. Project Selection Task Force Updates (15 min)

Objective: Coordinate with the Kitsap delegation of the PSRC Project Selection Taskforce in preparation for the next transportation competition funding cycle.

- Overview of the role and milestones of Puget Sound Regional Council's (PSRC) Project Selection Taskforce
- Review Project Selection Taskforce's recommendations to date regarding the Regional and Countywide Competitions
- Discuss [proposal at PSRC to move STP funding from Regional to Countywide competition](#) (pg 12)

D. Preliminary Discussion on Regional Transportation Projects (15 min)

Objective: Coordinate on potential Kitsap projects eligible for Regional transportation dollars.

- Review [Project Selection Framework Elements](#) (pg 13)
- Review [best practices for successful Regional Projects from 2018 debriefs](#) (pg 23)
- Reminder to develop draft list of Regional Projects in 2020

E. Corridor Updates (10 min)

Objective: Share updates on corridor projects.

- SR 305
- SR 16/Gorst
- SR 104
- SR 303

F. PSRC Transportation Policy Board Updates (5 min)

Objective: Stay current with PSRC transportation activities.

- Report out on the October 12 Transportation Policy Board meeting

Continued on next page.

G. KRCC TransTAC Updates (5 min)

- For reference: [KRCC TransTAC 9/12/19 meeting agenda](#) (pg 24)
- For reference: [KRCC TransTAC 10/10/19 call agenda](#) (pg 25)
- Next TransTAC meeting: 12/12/19

H. Announcements and Next Steps (10 min)

Objective: Ensure follow up on proposed ideas and tasks.

- Review draft [2020 Transportation Work Plan and schedule](#) (pg 26)
- Roundrobin of priority work plan items
- Next TransPOL meeting: 2/20/20 (tentative)

I. Public Comments (5 min)

J. Adjourn



Kitsap Regional Coordinating Council

Draft 2019 Meeting Schedule

Draft v.8-21-19

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. 10:15AM-12:15PM Norm Dicks Gov. Center	Jan. 1 (cancelled)	Feb. 5 Board Meeting	March 5 Board Meeting	April 2 Board Meeting	May 7 Board Meeting	June 4 Board Meeting	July 2 (cancelled)		Sept. 3 Board Meeting	Oct. 1 Board Meeting	Nov. 5 Board Meeting	Dec 3 Board Meeting
	Executive Committee 3 rd Tues. 11:00AM-1:00PM Kitsap Transit	Jan. 15 Executive Committee Meeting	Feb. 19 Executive Committee Meeting	March 19 Executive Committee Meeting	April 16 Executive Committee Meeting	May 21 Executive Committee Meeting	June 18 (rescheduled)	July 2 Executive Committee Meeting (10:15AM-12:15PM)	Aug. 20 Executive Committee Meeting	Sept. 17 Executive Committee Meeting	Oct. 15 Executive Committee Meeting	Nov. 19 Executive Committee Meeting	Dec. 17 Executive Committee Meeting
	Affordable* Housing Task Force Various	Jan. 8 10:15AM-12:15PM Norm Dicks Gov. Center		March 21 10:15AM-12:15PM Kitsap Transit		May 16 10:15AM-12:15PM Kitsap Transit		July 18 10:15AM-12:15PM Kitsap Transit		Sept. 19 10:15AM-12:15PM Kitsap Transit			
Transportation	TransPOL* 3 rd Thurs. 3:15-4:45PM Kitsap Transit				April 18 TransPOL Meeting			July 18 TransPOL Meeting			Oct. 17 TransPOL Meeting		
	TransTAC 2 nd Thurs. 12:30-2:30PM Kitsap Transit			March 14 TransTAC Meeting			June 13 TransTAC Meeting			Sept. 12 TransTAC Meeting			Dec. 12 TransTAC Meeting
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM Kitsap Transit		Feb. 21 PlanPOL Meeting			May 21 PlanPOL Meeting	June 18 (cancelled)		Aug. 20 (cancelled)		Oct. 15 PlanPOL Meeting		Dec. 17 PlanPOL Meeting
	LUTAC 2 nd Thurs. 9:30-11:30AM Poulsbo City Hall	Jan. 10 LUTAC Meeting		March 14 LUTAC Meeting		May 9 LUTAC Meeting		July 11 LUTAC Meeting		Sept. 17 LUTAC Meeting (Tuesday)		Nov. 14 LUTAC Meeting	

*Open to the public

Other Dates

Board Retreat: Friday, October 25, 2019

Legislative Reception: Thurs, November 14, 2019



**Kitsap Regional Coordinating Council (KRCC)
Draft Transportation Policy Committee (TransPOL) Meeting Summary**

July 18, 2019 Meeting | 3:15-4:45 PM | Kitsap Transit, Bremerton
v. 8/14/19

Decisions		
<ul style="list-style-type: none">TransPOL approved the draft April 18, 2019 TransPOL meeting summary as final.TransPOL recommended that Councilmember Ashby, Mayor Erickson, and Commissioner Gelder serve again on the Puget Sound Regional Council (PSRC) Project Selection Taskforce, if possible. In the event that Mayor Erickson is not eligible to participate on the Taskforce, there are several other eligible KRCC members who could serve as a member on the Taskforce.		
Actions	Who	Status
Add SR 303 updates as a new standing agenda item for TransPOL and TransTAC.	KRCC staff	Ongoing
Connect with Kelly McGourty, PSRC, regarding Mayor Erickson's eligibility as a member of the Project Selection Taskforce and follow up with KRCC TransPOL with the result of that conversation.	Mayor Erickson	Ongoing
Coordinate to have the Passenger Only Ferry Study added as an agenda item for the Peninsula Regional Transportation Planning Organization.	Director Clauson	Ongoing
Add a proposal to the Executive Committee to have the Road Usage Charge Assessment presentation at a KRCC Board meeting.	KRCC staff	Complete

A. WELCOME AND APPROVAL OF DRAFT APRIL 18, 2019 MEETING SUMMARY

Sophie Glass, KRCC Transportation and Land Use Program Lead, welcomed participants to the meeting (see Attachment A for a list of TransPOL members and observers). TransPOL approved the draft 4/18/2019 meeting summary as final. Director John Clauson abstained from the motion, as he was not present at the April meeting. Sophie also reviewed the KRCC meeting calendar and TransPOL 2019 Work Plan.

B. RECRUIT PROJECT SELECTION TASKFORCE MEMBERS

Sophie shared that the Taskforce makes recommendations on the policies and procedures for the federal Surface Transportation Program (STP) project selection process at PSRC. TransPOL noted the importance of having robust representation on the Taskforce, as it affects the availability of federal transportation funds in Kitsap. Councilmember Ashby, Mayor Erickson, and Commissioner Gelder have served on the Taskforce over the years. Councilmember Ashby asked whether there was a limit to representation on the Taskforce and whether Mayor Erickson would be eligible to be a member, as she is currently the Chair of PSRC's Transportation Policy Board. Mayor Erickson intends to connect with Kelly McGourty, PSRC, regarding her eligibility as a member of the Taskforce and will follow up with KRCC TransPOL with the result of that conversation. TransPOL recommended that Councilmember Ashby, Mayor Erickson, and Commissioner Gelder serve again if possible. In the event that Mayor Erickson is not eligible to participate on the Taskforce, there are several other eligible KRCC members who could serve as a member on the Taskforce. Gil Cerise, PSRC, clarified that Taskforce members must sit on a PSRC policy level board. Commissioner Gelder noted that it may be more convenient for Taskforce members to be those on PSRC TransPOL due to the timing of the meetings.

C. UPDATE ON PASSENGER ONLY FERRY STUDY

Gil Cerise, PSRC, gave a presentation on the Puget Sound Passenger Only Ferry Study that will be carried out summer 2019 through winter 2021.

[View presentation here.](#)

Following the presentation, TransPOL members had the following questions and comments for Gil:

- Councilmember Ashby asked what the goal of the study is.
 - Gil shared that the study is intended to assess the viability of passenger only ferries as a form of public transportation and support regional planning for passenger only ferries.
 - Director Clauson added that the study would determine potential rider demand and therefore the demand for necessary facilities.
- Mayor Erickson noted the demand for passenger only ferries from counties around the region and expressed concern that there is a lack of discussion around how to fund this ferry service.
- Commissioner Strakeljahn shared that Pierce County is also interested in foot ferry service.
- Director Clauson noted that the Department of Corrections has expressed interest in Kitsap Transit ferry service. He also proposed that a regional entity, such as the Port of Seattle, be the one to manage a conceptual “ferry port,” or hub, in which passenger only ferries operate.
- Councilmember Ashby asked how stakeholders would be involved in the process of the study.
 - Gil responded that PSRC would engage stakeholders throughout the process by providing presentations and meeting with interest groups to gather feedback, as well as providing regular updates. He intends to stay in touch with the Kitsap jurisdictions over the course of the study.
 - Mayor Erickson shared that KRCC is an appropriate venue to mobilize a stakeholder group for this study.
 - Director Clauson shared that he can have the passenger only ferry study presentation added as an agenda item for the Peninsula Regional Transportation Planning Organization (PRTPO).
- Councilmember Tirman asked how the pricing of passenger ferries will be studied, expressing concern that many ferry systems around the world only cater to those with a higher income level. He emphasized the importance of focusing on the greatest impact to the largest population.
 - Gil shared that the study will look at the full capital and operation costs of passenger only ferries and how this might impact passenger fares.
- David Forte, Kitsap County, noted that the land side access of the ferry terminals needs to be considered in the feasibility analysis, adding that parking and loading areas are important considerations for the flow of ferry traffic.
 - Director Clauson agreed that land side access is critical, particularly on Lake Washington where there is high interest in operating passenger only ferries.

- Mayor Erickson shared that she has heard interested in a foot ferry terminal in Poulsbo but the area's lack of land side access makes such a terminal improbable.
- Roger Gay, Kitsap resident, noted that as a taxpayer, he is curious what funding resources will be available to fund such passenger only ferries. He added that having these ferries be considered high capacity transit would have implications on the transportation funding at PSRC.

D. CORRIDOR UPDATES

- **SR 305:** Commissioner Gelder shared that there will be a community meeting at the Clearwater Casino in the Chico Room on July 18 regarding the non-motorized coordination. He added that WSDOT is moving forward with the design for specific intersections. The top-ranking project, the roundabout, was not originally in the budget but because it is still a priority, funding for other projects may shift. Mayor Erickson shared that artwork for the roundabout and retaining walls in Poulsbo will be designed by a stakeholder group and will be complete in about 6 weeks.
- **SR 16/Gorst:** Director Clauson shared that a consultant is studying the feasibility for Park and Ride locations at SR16 and Tremont and SR16 and Sedgewick. The Park and Rides would serve residents at a new development nearby.
- **SR 104:** Commissioner Gelder shared that Senator Rolfes was successful in obtaining funding for SR 104. The Port of Kingston is conducting a feasibility study for a holding lot at the Kingston ferry terminal. Kitsap County received \$1.4 million in funding from the Rural Town Center and Corridor competition for right of way acquisition, which will cover a portion of the anticipated total cost of \$4-5 million. An FAQ document to help with messaging about project is underdevelopment. Councilmember Ashby noted that the funding the City of Poulsbo received from the Rural Town Center and Corridor competition is not subject to federal timelines ("countdown clock"), as the project is to develop a plan, rather than implement a plan.
- **SR 303:** Mayor Wheeler shared that a SR 303 corridor study is underway, which will be considering Bus Rapid Transit (BRT) through the corridor. SR 303 will be added as a new standing agenda item for TransPOL and TransTAC.

E. PSRC TRANSPORTATION POLICY BOARD UPDATES

Report out on the July 11 Transportation Policy Board meeting: Councilmember Ashby shared that there was a Road Usage Charge Assessment presentation from the Washington Transportation Commission and recommended that this presentation be given to the KRCC Board. KRCC staff will follow up with the Executive Committee on a presentation to the Board. She noted that the Pierce County delegation is interested in having military centers recognized in the project selection criteria. TransPOL confirmed that KRCC would support that criteria. Commissioner Gelder shared that the Transportation Commission meeting/bus tour in Kitsap was a rare opportunity to have them as a captive audience. Mayor Erickson noted that a common question Commissioners asked was whether jurisdictions have used all possible local tools to fund transportation. She expects it to be criteria for applying for transportation funding in the future. Director Clauson was pleased that the Transportation Secretary consistently asked how efforts were benefitting transit. Commissioner Garrido added that the State Parks Commission also went on a tour of Kitsap.

Report out on Port Orchard's Tremont funding request: Councilmember Ashby shared that funds were available at PSRC due to the high number of projects unable to obligate funds in the recent funding cycle. She expressed appreciation to Pierce County for making the motion to approve the funding, appreciation to Mayor Erickson, as Chair of the Transportation Policy Board for getting it on agenda, and appreciation to Kelly McGourty and her staff for helping Port Orchard explore solutions. The Transportation Policy Board ultimately approved the funding by defining the request as a hardship need. Councilmember Ashby noted that Port Orchard had received less funding than they had asked for in the first place and that receiving the money did not impact any other jurisdictions financially, making the decision palatable to the Board. Mayor Erickson added that Pierce County Councilmember Derek Young was critical in providing details of the last time a special funding request was made in 2010 to the PSRC Executive Committee, supporting the justification of Port Orchard's special request.

F. ANNOUNCEMENTS AND NEXT STEPS

- Councilmember Ashby shared that the Port Orchard is holding a Tremont celebration on August 2.
- Mayor Erickson expressed concern about the messaging around the transition from the gas tax to the Road Usage Charge (RUC) has not been consistent from her perspective. Councilmember Ashby noted that the gas tax is not going away by direction of the legislature, but that it would naturally decline with the increase of fuel-efficient cars. Therefore, the legislature will bond again both sources of revenue at the same time.
- Director Clauson shared that there will be major modifications to the Annapolis ferry dock, causing it to be shut down for a time. During the closure, Kitsap Transit will bus people to the Port Orchard dock.

The next TransPOL meeting is on October 17, 2019.

G. PUBLIC COMMENTS










No public comments.







Attachment A: Meeting Attendees







NAME	JURISDICTION (ALPHABETICAL)
TRANSPOL MEMBERS:	
Councilmember Matthew Tirman	City of Bainbridge Island
Mayor Greg Wheeler	City of Bremerton
Councilmember Bek Ashby	City of Port Orchard
Mayor Becky Erickson	City of Poulsbo
Councilmember Gary Nystul	City of Poulsbo
Commissioner Robert Gelder	Kitsap County
Commissioner Charlotte Garrido	Kitsap County
Director John Clauson	Kitsap Transit
Commissioner Axel Strakeljahn	Port of Bremerton
OBSERVERS:	
Shane Weber	City of Bremerton
David Forte	Kitsap County
Ed Coviello	Kitsap Transit
Mary McClure	Port of Kingston
Gil Cerise	Puget Sound Regional Council
Roger Gay	Resident
Dennis Engel	Washington State Department of Transportation (WSDOT)
STAFF:	
Sophie Glass	KRCC Transportation and Land Use Program Lead
Mishu Pham-Whipple	KRCC Coordination Lead

III. KRCC Transportation Program 2019 Work Plan Narrative

The proposed transportation program work plan items for 2019 are outlined in the table below. KRCC staff will support the KRCC Board, Transportation Policy Committee (TransPOL), and Transportation Technical Advisory Committee (TransTAC) in completing these action items.

Action Item	TransTAC's Role	TransPOL's Role	Board's Role	Status
Transportation Education				
25. Learn about transportation issues of common interest. (Board Retreat)	 TransTAC develops a list of cross-jurisdictional transportation issues. TransTAC prepares educational updates on these topics for TransPOL.	 TransPOL reviews the list of cross-jurisdictional transportation issues and selects topics for their 2019 meetings.	 KRCC Board reviews relevant transportation topics as needed.	Roundrobin solutions/support, discussing bike share, regional pavement contract, ADA transition plans, and more.
Countywide and Regional Transportation Competitions				
26. Develop recommendations for PSRC's Project Selection Taskforce. (2018 Competition Debriefs)	 Develop draft recommendations for TransPOL review regarding the issues facing the PSRC Project Selection Taskforce.	 Review TransTAC's recommendations regarding the key issues facing the PSRC Project Selection Taskforce.	 Approve recommendations to Kitsap members of the PSRC Project Selection Taskforce.	At 9/12 TransTAC meeting, TransTAC had no recommended changes to Policy Framework for RPEC and Project Selection Taskforce to consider.
27. Discuss how Kitsap wants to address geographic equity in the 2020 Kitsap Countywide Competition. (2018	 Conduct research related to proposed definitions of geographic equity	 Provide guidance to TransTAC related to research needed to support discussions related to geographic	 Approve the approach to geographic equity as part of the Call for Projects in 2020.	Discussions to begin as directed by TransPOL.

Competition Debriefs)	based on guidance from TransPOL.	equity. Review data related to geographic equity and propose an approach for KRCC Board review.		
28. Discuss how Kitsap wants to address equity based on density in the 2020 Kitsap Countywide Competition. (Executive Committee)	 Conduct research related to addressing equity based on density based on guidance from TransPOL.	 Provide guidance to TransTAC related to research needed to support discussions related to equity based on density. Review data related to equity based on density and propose an approach for KRCC Board review.	 Approve the approach to equity based on density as part of the Call for Projects in 2020.	Discussions to begin as directed by TransPOL.
29. Discuss how Kitsap wants to prioritize projects of countywide importance in the 2020 Kitsap Countywide Competition. (2018 Competition Debriefs)	 Conduct research related to proposed definitions of projects of countywide importance based on guidance from TransPOL.	 Provide guidance to TransTAC related to research needed to support discussions related to countywide importance. Review data related to projects of countywide importance and propose an approach for KRCC Board review.	 Approve the approach to projects of countywide importance as part of the Call for Projects in 2020.	Discussions to begin as directed by TransPOL.

KRCC Operations					
30. Ensure messaging consistency between policy and technical committees. (Board Retreat)	 KRCC staff will serve as the liaison.	 TransPOL meetings have TransTAC updates as a standing agenda item.	 KRCC Board meetings have TransPOL and TransTAC updates as a standing agenda item.		Ongoing.
31. Form <i>ad hoc</i> committees to address transportation issues (Board Retreat)	 TransTAC members recommend <i>ad hoc</i> committees to TransPOL.	 TransPOL proposes <i>ad hoc</i> committees for KRCC Board approval.	 KRCC Board approves <i>ad hoc</i> committees.		As needed.

IMPACT TO COUNTYWIDE FUNDING IF ALL CMAQ IS IN THE REGIONAL COMPETITION

Assumptions - using 2018 figures as a comparison; no STP at the regional competition; no CMAQ in the countywide competitions; all other set-asides and procedures in place

County	STP Amount to each County (in millions)	
	Original from the 2018 process	Revised under Regional CMAQ Scenario
King	51.7	49.3
Kitsap	9.42	9.42
Pierce	20.63	19.67
Snohomish	18.95	18.07

Explanatory note: the total amount of CMAQ available is greater than the total amount in the regional competition (in 2018, \$51.8m total CMAQ available vs. \$47.57m total for the regional competition); by moving all CMAQ to regional, that pot is increased, thereby reducing the countywide amounts

ADDITIONAL PRELIMINARY IDEAS FOR STREAMLINING OPTIONS

1. Reduce burden of pre-application eligibility review

This is an important function, but takes a lot of time for applicants, countywide groups and PSRC staff. Are there options to streamline this component for all concerned, while retaining the benefit?

2. Eliminate the two-step process for the Regional Competition, by removing the required countywide forwarding of applications and removing the application cap.

This may result in a greater number of regional applications, but initial feedback suggests we may not be overwhelmed with an extreme number of projects.

2020 PROJECT SELECTION PROCESS KEY POLICY FRAMEWORK ELEMENTS

The Project Selection Task Force will be convened later in 2019, formed from volunteers from each of PSRC's four boards. The Task Force will review and make recommendations to the Transportation Policy Board on the following topics. The Regional Project Evaluation Committee, the Regional FTA Caucus and the countywide forums will be asked to provide feedback prior to the Task Force convening.

ADMINISTRATIVE DETAILS

Funding years to program

Description:

Two years of funding will be distributed -- FFY 2023, 2024. Per direction from the Federal Highway and Transit Administrations (FHWA, FTA) PSRC will continue to build and maintain a full 4-year TIP (2021-2024).

Funding Estimates

Description:

Funding estimates will be determined by the Project Selection Task Force, in coordination with WSDOT, FHWA and FTA. Note that these funds extend beyond the FAST Act. **Refer to Attachment 1 for additional information.**

Policy Focus

Description:

The current policy focus for the project selection process is support for centers and the corridors that serve them. As a reminder, this is currently implemented in the following manner:

- FHWA Regional competition - centers are defined as regionally designated growth and manufacturing/industrial centers.
- FHWA Countywide competitions and FTA Earned Share distribution - centers are defined as regionally designated growth and manufacturing/industrial centers, centers as designated through countywide processes, town centers, and other locally identified centers. The definition of locally identified centers is expanded to include military facilities.
- FTA Regional Competition - centers are defined as regionally designated growth centers and manufacturing/industrial centers, centers as designated through countywide processes, town centers, and other locally identified centers.

Please note: VISION 2050 is anticipated to be adopted in spring 2020, after the 2020 project selection process has begun. As such, the current VISION 2040 policies as they relate to PSRC funding are expected to be utilized.

Contingency Lists

Description:

Prioritized lists of contingency projects are adopted for all competitions, should additional funds become available in the off-cycle years. Given the current procedures for balancing funds by year, contingency projects are generally awarded funds from the last year of the TIP.

Number of regional applications

Description:

The structure for the FHWA regional competition has been to set a limit of 36 total applications, as follows:

- 12 from King County; 6 each from Kitsap, Pierce, and Snohomish Counties; 2 each from the three regional agencies (Puget Sound Clean Air Agency, WSDOT and Sound Transit)

The number of applications submitted for the FHWA countywide competitions is determined by each countywide forum. The number of total applications for the FTA regional competition has been unlimited in prior cycles.

Split of Funds Between Regional / Countywide / Earned Share Processes

Description:

Historically, once the set-asides are taken off the top of the combined pot of funds, the split between the FHWA regional and countywide competitions is set at 50%. For the last several cycles, this has resulted in a total of 33% to the regional competition and 67% to the countywide competitions.

The split between the FTA regional competition and earned share distribution has historically been based on the funding formula and the percentage of funds coming to the region based on regional attributes vs. transit operating characteristics. In general, this split has been approximately 14%/86%.

Funding Limits

Description:

The 2018 project selection process for the first time set a limit on funding requests as part of the FHWA regional competition, at 50% of the annual amount available by source. No limits have been set on the maximum amount requested in FTA regional competitions, and the four countywide processes have varied in setting limits on either funding or application limits. **Refer to Attachment 2 for additional information.**

Pre-Determined Amounts by Source in FHWA Competition(s)

Description:

Since 2016, the amounts by funding source have been pre-determined for the FHWA regional and countywide competitions. This provides greater certainty to applicants within each process as to the amount of funds available by source, particularly given the inclusion of cost-effectiveness in the CMAQ criteria. The percentage amounts for the regional competition are 60% CMAQ, 40% STP.

SET-ASIDES

Preservation Set-Aside

Description:

The preservation set-aside has been in place since 2012, at varying levels over the last several cycles. The 2018 preservation set-aside was approved at the following levels: for FHWA, the set-aside was 20% of STP funds, with the 5% delta from the original set-aside amount distributed among the four counties for their regular competitions. For FTA, the set-aside was 45% of the regional portion of the FTA funds. The set-aside is a fixed amount taken from the regional portion of the STE UZA funds and distributed to transit agencies in the STE UZA using the earned share distribution formula. *Refer to Attachment 3 for additional information.*

Bicycle / Pedestrian Set-Aside

Description:

The bicycle/pedestrian set-aside has been in place since 1993, and has been retained over the years at 10% of the total estimated FHWA funds, distributed in the countywide processes. *Information will be provided at the July 2019 meeting, including data on project awards and types of investments.*

Rural Town Centers & Corridors Program

Description:

The RTCC Program has been in place since 2003, and the set-aside – taken from the regional portion of funding – has increased over time from the original amount of \$2 million to \$5 million in 2018. This competition is conducted in the year following the regular project selection process.

Kitsap Distribution Methodology

Description:

The procedure to distribute the Kitsap Countywide population share from the total STP funds available, before any other set-asides, has been in place since 1995. The rationale behind this methodology has been that Kitsap County agencies are not eligible to receive CMAQ funds, due to the boundaries of the region's air quality maintenance areas, so the application of their population share is only to STP funds rather than the total pot of funds. This distribution methodology helps to balance that differential. *Refer to Attachment 4 for additional information.*

Minimum Floor Adjustment

Description:

Since 2003, transit agencies in the Seattle-Tacoma-Everett Urbanized Area (STE UZA) that earn less than 1% of the total of the earned share portion of funds have received a minimum floor adjustment to bring the earned share amounts for these agencies up to the 1% amount. The adjustment is taken from the regional portion of the funds within the STE UZA and applied to these agencies for their earned share distribution. The rationale for this adjustment is to facilitate future planning for these agencies by allowing them to rely on a certain amount of FTA funding each year as a safety net for a basic level of investment. Since 2016, this amount was capped at the amount identified from the final 2015 FTA allocations. In 2018, the additional provision of considering the full range of transit operations and ownership of assets when conducting the calculation was included.

PSRC Work Program

Description:

FHWA and FTA funds have been used to assist in funding PSRC's work program since 1993 and 2004, respectively. Since 2016, the amounts approved have been \$1 million of STP funds and \$1.25 million of FTA funds per year.

PROJECT EVALUATION CRITERIA

The project evaluation criteria for PSRC funding competitions include the following components:

- Support for centers (including housing and employment)
- Safety, mobility and accessibility (for persons and freight)
- Populations served (including health and equity)
- Emissions reduction
- Project readiness

Since 2016, cost effectiveness has been included for projects requesting CMAQ funds in the FHWA competitions. This feature aligned with federal guidance on the CMAQ program, to select projects achieving the most cost effective emission reductions. In 2018, the Project Selection Task Force directed staff to enhance safety and equity in the criteria to be more explicit. In addition, given that programming is now two to three years into the future, the project readiness criterion was moved to be more of a risk/feasibility analysis and reduced to 5 points.

Attachment 1: Funding Estimates to Actuals

	Process	Fiscal Year	Basis of Estimate	STP			CMAQ		
				Estimate	Actual	Delta	Estimate	Actual	Delta
MAP-21	2012	2013	Average of 2010-2011 amounts, due to uncertainty; MAP-21 not yet passed	51.8	49.7	-2.1	27.0	26.7	-0.3
MAP-21	2012	2014		51.8	48.8	-3.0	27.0	26.6	-0.4
MAP-21/FAST	2014	2015	2013 amounts	49.7	46.2	-3.5	26.7	25.8	-0.9
FAST	2014	2016		49.7	50.9	1.2	26.7	26.4	-0.3
FAST	2014	2017		49.7	51.7	2.0	26.7	25.9	-0.8
FAST	2016	2018	2013 amounts, given uncertainty due to timing of FAST Act vs. process decisions	49.7	52.5	2.8	26.7	26.3	-0.4
FAST	2016	2019		49.7	59.0	9.3	26.7	29.2	2.5
FAST	2016	2020		49.7	tbd		26.7	tbd	
tbd	2018	2021	2017 amounts, given the uncertainty beyond the FAST Act	51.7	tbd		25.9	tbd	
tbd	2018	2022		51.7	tbd		25.9	tbd	
tbd	2020	2023							
tbd	2020	2024							

PSRC Comments:

The delta between the estimates used and the actual allocations each year has been fairly close, with the exception of 2019 when the amounts, particularly for STP, increased substantially. PSRC will confer with our federal and state partners for more information on the outlook for 2020 and beyond.

Attachment 2: FUNDING LIMITS

The process to set the funding caps in the 2018 process by funding source was based on a review of funding awards over time, including average awards as well as minimums and maximums. The caps were set at 50% of the available amount of funds by year, by source: in the 2018 process that was equal to \$4.76 million for STP and \$7.14 million for CMAQ.

For comparison, in 2016 the average award for all FHWA funds was \$1,742,823. In 2018, the average award decreased slightly to \$1,689,362. The following tables show the average, minimum and maximum amounts of funding awarded in the regional and countywide forums in 2016 and 2018.

Average Award

Forum	2016	2018
Regional	\$ 4,483,333	\$ 4,118,462
Countywides	\$ 1,339,806	\$ 1,299,506

Minimum Award

Forum	2016	2018
Regional	\$ 865,000	\$ 3,546,500
Countywides	\$ 60,000	\$ 170,000

Maximum Award

Forum	2016	2018
Regional	\$ 13,000,000	\$ 7,125,000
Countywides	\$ 6,955,729	\$ 4,729,600

The following table shows the average awards by funding type from the 2016 and 2018 regional project selection processes.

Average Regional Forum Award by Fund Type

Fund Type	2016	2018
CMAQ	\$ 5,764,286	\$ 4,756,667
STP	\$ 3,362,500	\$ 3,571,429

The table below shows the number of extensions by award amount. Data is not yet available to analyze the impact funding limits may have on project delivery because the funding limits were first incorporated into the 2018 project selection process which awarded 2021 and 2022 federal funds.

Extensions by Award Amount

Award Amount	2015	2016	2017	2018	2019	Total
< 1mil	12	18	N/A	5	12	47
1mil - 5mil	14	10	N/A	3	11	38
> 5mil	1	2	N/A	1	0	4

Attachment 3: PRESERVATION SET-ASIDE

The following information is provided on the FHWA preservation set-aside, including information from the Regional Transportation Plan, the regional guidelines established for the set-aside, and amounts awarded to various project types over time.

Regional Transportation Plan

The current RTP identifies a backlog of preservation for city & county roads of approximately \$8.7 billion. Annual expenditures required for maintenance are approximately \$248 million. As a comparison, the PSRC FHWA preservation set-aside is approximately \$10 million per year.

Regional Guiding Principles for the Preservation Set-Aside

- Applicants will be asked to provide information on their expenditures on preservation over the last several years, as well as the condition of their roads. Each countywide process will establish standards on preservation level of effort to help ensure fairness between jurisdictions.
- The focus for this set-aside will be “roadway preservation” - other preservation activities (such as signal replacement, retaining walls, etc.) will not be excluded from applying, but given the relatively small amount of funds available and since this is the first time applying this set-aside, the primary focus of the funds will be on roadway preservation. A regional threshold of eligible preservation activities is not proposed to be established (e.g., chip seals vs. overlays vs. reconstruction).
- Applicants will be expected to describe how they are optimizing the pavement life cycle, with a resulting minimum useful life of 7 years. Funds may best be used on roads at certain conditions which result in the most efficient preservation, to be determined within each countywide process.
- These funds must be used on federal functionally classified roadways, but all other appropriate federal requirements must also be met (such as ADA requirements, design standards, etc.). It is important that all applicants understand these requirements and estimate their total project cost and funding need accordingly. In addition, the expectation of FHWA is that these projects will be contracted out; there is a high bar for justifying the use of local agency force.
- Each countywide process will establish evaluation criteria, but each process will follow PSRC’s Policy Framework and apply the policy focus of support for centers and the corridors that serve them (broadened to include locally designated centers for each countywide process). Potential criteria include level of matching funds, innovations/incentives, and roadway classification (including traffic data, transit use, freight use, lifeline route, pressure on the system, etc.), among others.
- PSRC will coordinate with WSDOT on the review of the program proposal and the specifics of each countywide process to ensure eligibility and approval in advance by FHWA.

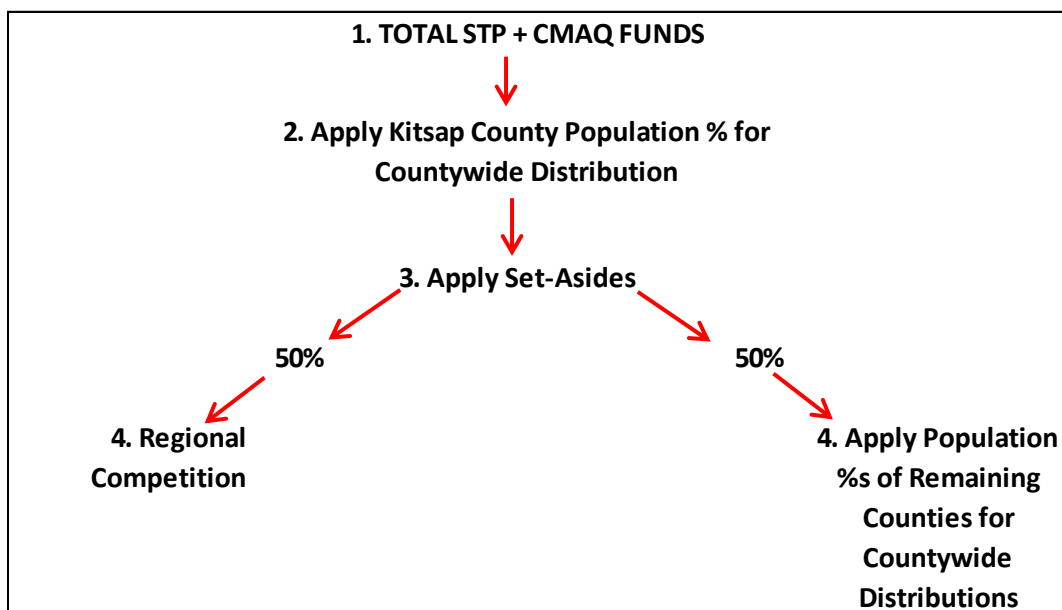
Awarded Project Data

Information will be provided at the meeting on preservation projects, from awards data, types of investments, delays, etc.

Attachment 4: KITSAP COUNTY DISTRIBUTION

PSRC's FHWA funds have been historically split between a regional competition and the four countywide processes. The estimated funds for the project selection process are combined (STP and CMAQ), and the percentage split between the regional and countywide processes is applied after the set-aside amounts were taken off the top.

Since 1995, it has been the practice to take Kitsap County's population share from the total combined estimate, *before* the set-asides; the methodology for the other three counties is to apply their population share *after* the set-asides. This is illustrated in the graph below.



The rationale for this distribution methodology has been as follows:

- King, Pierce and Snohomish Counties are eligible to compete for both STP and CMAQ funds, and their population percentages are applied to the larger combined total of both funding sources at Point 4 in the above chart
- Kitsap County jurisdictions are only eligible to compete for STP funds, so if the same methodology were used their population percentage would be applied to a smaller total amount. By applying Kitsap County's population percentage to the total amount of estimated STP funds, rather than the amount available after the set-asides, an increase in the amount of funds available for distribution in the Kitsap countywide process is provided.

Please note: this topic is only related to CMAQ in that Kitsap County is not within one of the region's maintenance areas for the national air quality standards – there is no requirement that the projects awarded to Kitsap County with STP funds meet CMAQ eligibility, but air quality is still a criterion for all projects per adopted regional policy.

Supplemental Data

- The set-aside methodology has provided on average an increase of approximately \$1.5 million per year for the Kitsap Countywide process
- For example, in the 2018 process, the Kitsap Countywide distribution was \$3.4 million per year
 - Without the current methodology, this amount would have been \$2.0 million per year
 - For comparative purposes, the shares for the other three counties ranged from \$6m to \$16m per year.



Kitsap Regional Coordinating Council (KRCC)
Draft Transportation Policy Committee (TransPOL) Meeting Summary
June 21, 2018 Meeting | 3:15-4:45 PM | Kitsap Transit, Bremerton

Excerpt from 6/21/18 KRCC TransPOL Meeting Summary:

2018 REGIONAL COMPETITION PROJECT SELECTION DEBRIEF

TransPOL reviewed the outcomes of the 2018 Regional Competition for Federal Highway Administration (FHWA) funds. TransPOL and TransTAC members summarized some best practices from this past competition to repeat in future years.

- Meet with PSRC ahead of the Regional Competition to review scoring criteria.
- Use data whenever possible to illustrate issues or impacts.
- Partner with other agencies or jurisdictions to show countywide benefits.
- Show solidarity for the top Kitsap project at the Regional Project Evaluation Committee (RPEC) Project Selection Workshop.
- Demonstrate support for a Regional Center with data and graphics.
- Use relevant graphics and photos that support why the project is important.
- Be prepared to scale or phase the project when going into the RPEC workshop.
- Submit multiple projects to the Regional Competition since the contingency list has received considerable funding in the recent past.

TransPOL members shared the following recommendations for the Puget Sound Regional Council (PSRC) Project Selection Taskforce to consider for the 2020 Regional Competition:

- Maintain Kitsap's set-aside.
- Military Centers should count as a type of "Regional Center."
- Keep the scoring method for "Project Readiness" since the new scoring approach supported Kitsap's projects.
- Remove the preservation set-aside, or create special policies for jurisdictions that can impose car tab fees for preservation work.
- Consider only having Countywide Competitions, rather than a Regional Competition *and* Countywide Competitions.
- Address the unintended consequences of needing to fully fund project phases (e.g. dividing up construction projects into smaller segments).



Kitsap Regional Coordinating Council

Draft v. 9-5-2019

Draft TransTAC Meeting Agenda

September 12, 2019 | 12:30 – 2:30 PM

Kitsap Transit 3rd Floor Conference Room, 60 Washington Ave. Bremerton

Topic	Documents
A. Welcome and Old Business <i>Objective: Maintain the business and operations of KRCC.</i> <ul style="list-style-type: none">Review 6/13/19 TransTAC meeting summary (distributed on 6/19/19)*Review 2019 TransTAC Work Plan*	<ul style="list-style-type: none">6/19/19 TransTAC meeting summary (pg 2)2019 TransTAC Work Plan (pg 6)
B. Regional Project Evaluation Committee and other PSRC Updates <i>Objective: Share updates on recent regional planning related developments at Puget Sound Regional Council.</i> <ul style="list-style-type: none">Updates from PSRC:<ul style="list-style-type: none">Project Tracking: 2020-2022 rebalancing, Project Delivery Working Group update, upcoming progress reportingPreservation and Maintenance presentation, Gary SimonsonVISION 2050 updateRPEC and other updates	
C. PSRC Transportation Competition Coordination: Policy Framework Elements <i>Objective: To improve coordination with PSRC and the efficiency of the project selection process and use of funds.</i> <ul style="list-style-type: none">Update on preparations for 2020 project selection process from PSRCHear from Regional Project Evaluation Committee members on status of discussions around the Policy Framework Elements*Review TransTAC and TransPOL debriefs from previous funding cycle*Discuss recommendations to RPEC on the Policy Framework Elements	<ul style="list-style-type: none">6/14/18 TransTAC meeting summary (pg 7)6/21/19 TransPOL meeting summary (pg 9)2020 Key Policy Framework Elements (pg 11)
D. Operations Coordination: ADA Transition Plans <i>Objective: To share best practices, approaches, and milestones, as jurisdictions implement their own transition plans.</i> <ul style="list-style-type: none">Report out on ADA Transition Plans*Discuss best practices, approaches, and milestones	<ul style="list-style-type: none">City of Bremerton ADA Transition Plan (link)WSDOT ADA Transition Plan (link)Others?
E. Corridor Updates <i>Objective: Share updates on cross jurisdictional corridor projects.</i> <ul style="list-style-type: none">SR 305, SR 16/Gorst, SR 104, SR 303, others	
F. Solutions and Support <i>Objective: Support fellow TransTAC members in troubleshooting current challenges.</i> <ul style="list-style-type: none">Report out on jurisdiction Transportation Plan updatesDiscussion of challenges faced by individual jurisdictions and potential solutions from TransTAC members	
G. Announcements and Next Steps <i>Objective: Ensure follow up on proposed ideas and tasks.</i> <ul style="list-style-type: none">Next TransPOL meeting: Thurs, October 17*Next TransTAC meeting: Thurs, December 12<ul style="list-style-type: none">Develop list of regional projects, WSDOT presentation on grant cycles, transportation project status update for KRCC Board	<ul style="list-style-type: none">2019 TransPOL Work Plan (pg 21)
Adjourn	

*Supporting document provided
PACKET PG. 24



Kitsap Regional Coordinating Council

Draft v. 10-9-2019










Draft TransTAC Meeting Agenda
October 10, 2019 | 2:00 – 3:00 PM
Call in: 206-456-6050; 1; 60497#
















Topic	Documents
A. Welcome <ul style="list-style-type: none">Phone introductionsReminder to review 9/12/19 TransTAC meeting summary	9/12/19 TransTAC meeting summary
B. Regional Project Evaluation Committee and other PSRC Updates <p><i>Objective: Share updates on recent regional planning related developments at Puget Sound Regional Council.</i></p> <ul style="list-style-type: none">Discuss proposal made at RPEC to award all CMAQ funds through the Regional Competition and all STP through the Countywide CompetitionsUpdate on Project Delivery Working Group's recommended strategies for improving project delivery	CMAQ and STP Streamlining Proposal: PSRC Review PDWG Strategies Slides from 9/27 RPEC Meeting Summary of Strategies from 9/6 PDWG Meeting
C. Review 2020 KRCC Transportation Work Plan <p><i>Objective: Prepare for 2020 Transportation Committee meetings.</i></p> <ul style="list-style-type: none">Review 2020 KRCC Transportation Work Plan items and meeting scheduleRecommend changes as needed	2020 KRCC Transportation Work Plan and Meeting Schedule
D. Announcements and Next Steps <p><i>Objective: Ensure follow up on proposed ideas and tasks.</i></p> <ul style="list-style-type: none">Next TransPOL meeting: Thurs, October 17<ul style="list-style-type: none">Reminder to update the Annual Transportation Project Status Report for KRCC TransPOL reviewNext TransTAC meeting: Thurs, December 12	Transportation Project Status Report (link)
Adjourn	

*Supporting document provided

III. KRCC Transportation Program 2020 Work Plan Narrative

The proposed transportation program work plan items for 2020 are outlined in the table below. KRCC staff will support the KRCC Board, Transportation Policy Committee (TransPOL), and Transportation Technical Advisory Committee (TransTAC) in completing these action items.

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
Transportation Education			
18. Learn about transportation issues of common interest. (2018 Board Retreat)	 TransTAC addresses cross-jurisdictional transportation issues as needed. TransTAC members prepare educational updates on these topics at TransPOL meetings.	 TransPOL reviews the list of cross-jurisdictional transportation issues and selects topics for their 2020 meetings.	 KRCC Board reviews relevant transportation topics as needed.
Countywide and Regional Transportation Competitions			
19. Develop recommendations for PSRC's Project Selection Taskforce. (2018 Competition Debriefs)	 Develop draft recommendations for TransPOL review regarding the issues facing the PSRC Project Selection Taskforce.	 Review TransTAC's recommendations regarding the key issues facing the PSRC Project Selection Taskforce.	 Approve recommendations to Kitsap members of the PSRC Project Selection Taskforce.
20. Discuss how Kitsap wants to address topics such as geographic equity, equity based on density, and projects of countywide importance in the 2020 Kitsap Countywide Competition. (2018 Competition Debriefs)	 Conduct research related to topics based on guidance from TransPOL.	 Provide guidance to TransTAC related to research needed to support discussions on desired topics. Review data related to selected topics and propose an approach for KRCC Board review.	 Approve the approach to selected topics as part of the Call for Projects in 2020.

21. Develop and approve Countywide Competition Call for Projects and Application.	 Develop draft recommendations of Countywide Competition Call for Projects and Application for TransPOL review.	 Review TransTAC's recommendations of Countywide Competition Call for Projects and Applications.	 Approve the Countywide Competition Call for Projects and Application.
22. Develop and approve Kitsap's Regional Projects to PSRC.	 Develop the list of Kitsap's Regional Projects for TransPOL review.	 Review TransTAC's list of Regional Projects.	 Approve Kitsap's Regional Projects for PSRC review.
23. Conduct Countywide project selection workshop and recommend Countywide Projects to PSRC.	 Score Countywide projects based on criteria outlined in the Call for Projects and recommend project awards to TransPOL.	 Review TransTAC's recommended Countywide project awards.	 Approve Kitsap's Countywide Projects for PSRC review.
24. Debrief the Regional and Countywide Competitions.	 Discuss best practices and recommendations for the next funding cycle.	 Discuss best practices and recommendations for the next funding cycle.	 Review best practices and recommendations for the next funding cycle.
KRCC Operations			
25. Ensure messaging consistency between policy and technical committees. (2018 Board Retreat)	 KRCC staff will serve as the liaison.	 TransPOL meetings have TransTAC updates as a standing agenda item.	 KRCC Board meetings have TransPOL and TransTAC updates as a standing agenda item.

IV. 2020 Calendar with an Overview of Expected Meetings

Draft 2020 Meeting Schedule

Draft v.9-20-19

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. 10:15AM-12:15PM Norm Dicks Gov. Center	Jan. 7 Board Meeting	Feb. 4 Board Meeting	March 3 Board Meeting	April 7 Board Meeting	May 5 Board Meeting	June 2 Board Meeting	July 7 Board Meeting		Sept. 1 Board Meeting	Oct. 6 Board Meeting	Nov. 3 Board Meeting	Dec 1 Board Meeting
	Executive Committee 3 rd Tues. 11:00AM-1:00PM Kitsap Transit	Jan. 21 Executive Committee Meeting	Feb. 18 Executive Committee Meeting	March 17 Executive Committee Meeting	April 21 Executive Committee Meeting	May 19 Executive Committee Meeting	June 16 Executive Committee Meeting		Aug. 18 Executive Committee Meeting	Sept. 15 Executive Committee Meeting	Oct. 20 Executive Committee Meeting	Nov. 17 Executive Committee Meeting	Dec. 15 Executive Committee Meeting
Transportation	TransPOL* 3 rd Thurs. 3:15-4:45PM Kitsap Transit		Feb. 20 TransPOL Meeting		April 16 TransPOL Meeting		June 25 TransPOL Meeting		Aug. 20 TransPOL Meeting		Oct. 15 TransPOL Meeting		Dec. 17 TransPOL Meeting
	TransTAC 2 nd Thurs. 12:30-2:30PM Kitsap Transit	Jan. 9 TransTAC Meeting		March 12 TransTAC Meeting		May 14 TransTAC Meeting		July 9 TransTAC Meeting		Sept. 10 TransTAC Meeting		Nov. 12 TransTAC Meeting	
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM Kitsap Transit		Feb. 18 PlanPOL Meeting		April 21 PlanPOL Meeting		June 16 PlanPOL Meeting				Oct. 20 PlanPOL Meeting		
	LUTAC 2 nd Thurs. 9:30-11:30AM Poulsbo City Hall	Jan. 9 LUTAC Meeting		March 12 LUTAC Meeting		May 14 LUTAC Meeting		July 9 LUTAC Meeting		Sept. 10 LUTAC Meeting			

*Open to the public