



## Kitsap Regional Coordinating Council

### Kitsap Regional Coordinating Council (KRCC)

#### Draft Board Meeting Summary

September 3, 2019 | 10:15 AM – 11:15 PM

Norm Dicks Government Center, Bremerton, WA

Version 9-19-19

Decisions		
The KRCC Board approved: <ul style="list-style-type: none"><li>6/4/19 KRCC Board meeting summary</li></ul>		
Actions	Who?	Status
Revise and upload the 6/4/19 KRCC Board meeting summary to the KRCC website.	KRCC staff	Complete
Distribute the Kitsap CPP Vision statement prior to the retreat.	KRCC staff	Ongoing
Distribute invitations to the KRCC Board retreat.	KRCC staff	Complete
Invite LUTAC and jurisdictions' Public Works Directors to the retreat.	KRCC staff	Complete
Finalize the venue reservation for the Legislative Reception and distribute formal invitations.	KRCC staff	Ongoing
Include a discussion on criteria for port membership on KRCC to the Executive Committee agenda.	KRCC staff	Ongoing
Update the affordable housing resolutions with a header that indicates the year they were adopted.	KRCC staff	Complete
Follow up with the Port of Kingston about whether the Port would like to participate in the West Sound Alliance.	KRCC staff	Ongoing

## 1. WELCOME AND INTRODUCTIONS

KRCC Chair Becky Erickson welcomed participants to the meeting (see attachment A for KRCC Board members in attendance and Attachment B for members of the public in attendance).

## 2. CHAIR'S COMMENTS

No comments.

## 3. CONSENT ACTION ITEMS

**Approval of the 6/4/2019 KRCC Board meeting summary.** Mayor Medina moved to approve the 6/4/19 Board meeting summary. Councilmember Stern seconded the motion. The motion carried without opposition or abstention.

## 4. FULL DISCUSSION ITEMS

**Update on date of KRCC Board Retreat and review of Retreat Agenda with Berk Consulting.** Deborah Munkberg, Berk Consulting, provided an overview of the approach to the KRCC Board retreat. The objectives of the retreat are to:

- Begin discussion of growth patterns and distribution of future growth
- Identify areas of common agreement and areas for further discussion
- Identify additional information needed and next steps

The format will consist of presentations to provide a data-based context for growth and resources in Kitsap, small and large group discussions, and exercises with maps. The indicators that will be



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examined through the growth scenario discussions will include housing, employment, transportation, infrastructure, tree canopy coverage, demographic characteristics, military land use, water sheds (quality and quantity) and climate change. The retreat will help inform how growth in Kitsap will correspond with VISION 2050. Board members will also discuss how to disseminate information related to growth to the public and their respective Councils.

Board members made the following comments and asked the following questions:

- Councilmember Stern asked a question directed at Captain Rhinehart and Lynn Wall, Naval Base Kitsap, regarding military base range compatibility. Lynn Wall responded that range compatibility is still not called out in state legislation. Ranges are currently not recognized in GMA but local plans have been updated to keep up with military compatibility.
- Councilmember Stern asked whether the Ruckelshaus Road Map to Washington's Future Final Report heading to the legislature should be considered when thinking about GMA within the context of the retreat discussions. Chair Erickson recommended waiting for the legislature to respond to the report before considering in the retreat context. Councilmember Ashby recommended not discussing the report at the retreat, as the retreat agenda is full.
- Commissioner Garrido encourage the Board to have a shared vision for KRCC before discussing growth. Chair Erickson recommended that staff distribute the KRCC CPP Vision statement prior to the retreat.
- Mayor Medina asked about the format of the growth allocation exercise. Deborah Munkberg responded that Board members would use dots representing numbers of housing units and jobs on maps with existing data that would act as centerpieces of the discussions. Mayor Medina asked for a format that would make growth more tangible, with Legos for example, rather than two dimensional dots.
- Councilmember Stern asked if the discussion will be grounded in the reality of the Buildable Lands analysis from the Department of Commerce. Deborah Munkberg ensured the Board that the presentations at the beginning of the retreat will contain the best available data to ground the discussions on growth.
- Mayor Putaansuu recommended inviting jurisdictions' Public Works Directors to the retreat, as well as those on KRCC LUTAC. The meeting is open to the public but due to limited seating, members of the public should RVSP by contacting KRCC staff at 360-337-4960.
- Commissioner Garrido noted that the retreat agenda was ambitious. Chair Erickson agreed but recognized the importance of addressing the content, adding that a follow up discussion can be scheduled as needed.

**Review KRCC Legislative Reception proposal.** Chair Erickson shared that the Executive Committee has recommended the Legislative Reception venue be at the Silverdale Beach Hotel. Formal invitations will be distributed once the venue reservation is finalized. Chair Erickson proposed replacing the legislator panel discussion with a facilitated Q&A session based on questions that guest submit on index cards upon entry to the event. There were no objections to this proposed format. Mayor Wheeler recommended summarizing the Board retreat at the Legislative Reception. Chair Erickson clarified that Board members do not need to arrive prior to guests' arrival. Councilmember Ashby reminded the Board of the typically format of the event, which includes a KRCC/PSRC Orientation geared toward newly elected officials from 4-6PM.



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**Review of Port of Kingston application to join KRCC.** KRCC received the Port of Kingston's application on July 5. The Port is seeking voting membership on the KRCC Board, which has raised a larger question for KRCC regarding how to determine which ports are eligible for membership to KRCC. New members of the KRCC Board typically begin membership on the first of the year. The Port of Kingston would likely begin participating on the Board on January 1, 2020. Betsy Daniels noted that new members on KRCC does not require changes to the body of the KRCC Interlocal Agreement.

**Discuss Membership of Ports:** The Executive Committee recommended implementing criteria for port eligibility:

- The port must contain a clear connection or overlap with a High Capacity Transit center; and
- The port must be located within an Urban Growth Area.

Betsy Daniels noted that staff have conducted research into the membership and voting of ports in similar Councils of Governments (COGs) and that there is not a consistent model used across (COGs). Board members made the following comments and asked the following questions:

- Commissioner Gelder noted that the proposed criteria eliminate all but a few ports in the County from any level of membership. He requested that the Executive Committee consider differentiating the eligibility for the types of membership.
- Mayor Medina acknowledged the time and effort recently taken to revise the voting structure in the KRCC bylaws and reflected on how the Executive Committee intends to proceed with caution when bringing on new voting members. He added that determining the criteria for port membership is complicated by the fact that the Port of Bremerton is already a voting member on the Board.
- Councilmember Daug's raised the possibility of the ports being represented by a single representative.
- Mayor Wheeler would like to see more data, particularly on growth in Kingston, before approving any criteria.
- Mayor Putaansuu noted that not all ports are created equal and that it is necessary to analyze the characteristics of different ports before determining voting rights.

**Discuss Port of Kingston Dues and Voting.** The Executive Committee recommends that the Port of Kingston and future port applicants be charged the higher value of either a minimum dues rate of \$2500 or the value that is determined by applying the ratio of the Port of Bremerton's population and dues to the applying port's population. In the Port of Kingston's case, the higher value is the \$2500 minimum dues rate. This means that the 10% application fee for the Port of Kingston would be \$250. Betsy Daniels noted that the question of the Port of Kingston's dues will need to be resolved in October, as the draft 2020 KRCC budget is developed at that time.

Board members made the following comments and asked the following questions:

- Councilmember Ashby clarified that the \$2500 rate was chosen since the Tribes are not voting members but pay dues of approximately \$1100 and that the dues of a voting member should be higher than those of a non-voting member.
- Mayor Erickson noted that ports do not have land use authority and that the Port of Kingston is now eligible for federal transportation funding with the same standing as the Cities of Poulsbo, Port Orchard, and Bainbridge Island.
- Commissioner Gelder noted that the Port of Kingston will need to determine whether they want to participate in the West Sound Alliance (WSA), which costs \$500 per year. KRCC staff will follow up with the Port on their participation in WSA.



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**Review proposed edits to Policies and Procedures Manual.** Updates to the Policies and Procedures include added language on the role of Executive Committee, the review process of committee agendas, inclusion of Bremerton on the various committees, clarity on feedback from contractor evaluation, and criteria for port membership. The updates will be voted on at the October 1 Board meeting.

**Review recommended motions from Affordable Housing Task Force to Board.** The Board reviewed the proposed resolutions from the Affordable Housing Task Force. Councilmember Ashby clarified that the resolutions do not need to be taken to members' Councils and that they are resolutions for the KRCC Board to recognize the importance of affordable housing. Commissioner Gelder noted that the nomenclature of the resolutions should be amended to include the year the resolution was passed. KRCC staff will update the resolution headers and upload them to the KRCC website.

- Resolution in support of affordable housing: Mayor Medina moved to approve the resolution in support of affordable housing, which acknowledges that affordable housing is important in the community and that jurisdictions will take some action to support affordable housing with sent from their legislative bodies. Chair Erickson seconded the motion. The motion carried without opposition or abstention.
- Resolution in support of adopting HB 1406. Adopting HB 1406 would provide jurisdictions the opportunity to share revenue with the state for affordable housing purposes. Jurisdictions must pass resolutions to levy tax credit by January 2020 and pass ordinances to levy the tax credit by July 2020. Kitsap County and Port Orchard have passed HB 1406. Commissioner Gelder moved to approve the resolution in support of adopting HB 1406. Councilmember Ashby seconded the motion. The motion carried without opposition or abstention. Mayor Medina made a friendly amendment to Section 1, which was to add the clarify that "KRCC Board *members* will work..."

## 5. PSRC PRESENTATION ON VISION 2050 AND GROWTH ALLOCATION IMPLICATIONS

**VISION 2050 Update Presentation.** Paul Inghram, Director of Growth Management, provided an update on the VISION 2050 planning process, including an overview of the draft plan contents, the draft Regional Growth Strategy, and next steps following the 60-day public comment period. PSRC will be at the September 12 Bremerton Farmers Market conducting outreach on the VISION 2050 update.

[Click here to view the presentation.](#)

Board members made the following comments and asked the following questions of Mr. Inghram:

- Chair Erickson asked how PSRC intends to shift employment from King County to other counties. Paul Inghram responded that PSRC intends to work with local jurisdictions on economic development.
- Commissioner Gelder asked what level of review and analysis of the efficacy of the current VISION 2040 plan has been done to inform why certain parts are being adapted for VISION 2050? Paul Inghram responded that the Growth Management Policy Board has evaluated VISION 2040 from a policy perspective, accuracy of predictions perspective, and inclusivity perspective. The expected population and employment growth in VISION 2040 was in alignment on a regional scale, the military and tribes were acknowledged but not given as



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much attention as they will be in the next plan, and economic impacts were not as nuanced as they will be in VISION 2050.

- Councilmember Stern asked Paul on his impression of the Ruckelshaus' Roadmap to Washington's Future Final Report to the legislature. Paul responded that his impression is that the report covers a lot of information but due to the non-partisan nature of the report, it shies away from making specific or meaningful recommendations. He added that the legislature is likely to take up some of the issues mentioned in the report but that other issues mentioned have historically lost momentum.
- Lynn Wall, Naval Base Kitsap, noted that the language regarding affordable housing in VISION 2050 has moved away from the original language over time. Paul responded that VISION 2050 has moved to be more specific regarding affordable housing and have a shorter list of actions.

### 6. KRCC COMMITTEE REPORTS

**Affordable Housing Task Force Items.** Chair Erickson reported that at the next meeting, the Task Force will develop a recommendation on whether to continue work into 2020. She solicited topics that the Task Force Could work on such as inclusionary zoning. Councilmember Daus recommended that the AHTF evaluate their progress on their original goals at the next meeting.

**Land Use Items.** The next Land Use Technical Advisory Committee (LUTAC) meeting is on September 17. Staff will discuss updates for Centers for Growth. The next Land Use Policy Committee (PlanPOL) meeting is on October 15.

**Transportation Items.** The next Transportation Technical Advisory Committee (TransTAC) meeting is on September 12. Staff will discuss recommendations on the Policy Framework Elements to the PSRC Regional Project Evaluation Committee (RPEC). The next Transportation Policy Committee (TransPOL) meetings is on October 17.

### 7. PSRC BOARD AND COMMITTEE REPORTS

There were no updates, as most PSRC Boards and Committees did not meet in August.

### 8. CORRIDOR COMMITTEE REPORTS

**SR 305.** Chair Erickson shared that the Poulsbo Arts and Landscaping Committee is designing artwork for the roundabout and large retaining wall. The next meeting is on September 18. Mayor Medina shared that one of the options proposed by WSDOT involves placing a stormwater facility in a conservation property. Additionally, the SR 305 Committee will be expected to vote on the options, rather than try to reach consensus.

**SR 104.** Commissioner Gelder thanked the Port of Kingston for leading the feasibility study for the ferry holding lot for congestion mitigation. He also thanked PSRC for funding the right of way acquisition through the Rural Town Center and Corridor competition.

**SR 303.** Mayor Wheeler shared that the committee conducted public outreach over the summer. The Committee intends to revitalize the corridor while maintaining the efficiency and flow of traffic with the potential addition of High Capacity Transit.





### 9. STAFF REPORT

**KRCC Income Statement.** KRCC has expended 49% of its budget at 50% of the budget year.

### 10. PUBLIC COMMENTS

Roger Gay, South Kitsap resident, encouraged the Board to explore military housing and cooperation on the relationship between employee housing and affordable housing, which would ultimately reduce commutes.

Mary McClure, Port of Kingston, shared that Kingston is one of four High Capacity Transit nodes in the County. She added that the Port is eager to be a part of discussions at KRCC and that although membership will not be confirmed until January, Port of Kingston Commissioners intend to attend KRCC meetings in the meantime.

### 11. KRCC BOARD QUESTIONS, CONCERNS AND ANNOUNCEMENTS

The Board welcomed Captain Richard Rhinehart, Naval Base Kitsap, to KRCC, and made the following comments and announcements.

- Councilmember Stern acknowledged Captain Rhinehart's predecessor, Captain Schrader, who set a standard for community outreach and cooperation.
- Mayor Medina shared that the Bainbridge Island City Council will be discussing how to implement HB 1406, a local revenue sharing program for housing investments. The Council is tentatively allowing 2, rather than 1 Accessory Dwelling Unit (ADU) per property and is also considering allowing RVs and ADUs. The Council asserts that ADUs will need to be owned by the property owner. After studying the potential for inclusionary zoning in Winslow, the City found that the density would need to go from 1-1.5 to 3-3.5 units, essentially doubling in density in order to be feasible.
- Mayor Putaansuu shared that the City of Port Orchard has passed HB 1406. The City is evaluating rents in Port Orchard to ensure a property tax abatement is meaningful to property owners. Parts of the City have water and building moratoriums while infrastructure is being constructed in partnership with the City of Bremerton and developers.
- Chairman Forsman shared that the Suquamish Tribe has built more housing units and a playground. The Tribe is also hosting the 2024 Tribal Journey which means there will be investments in the downtown area to support housing and cultural activities.
- Mayor Wheeler shared that the Bremerton City Council will consider legislation to increase density in the City. The City is also working on a rental assistance program which helps families maintain shelter. The City has also secured additional funding for the Pendleton housing project on Kitsap Way.
- Councilmember Daus shared that the City of Bremerton is conducting a study on Harrison Hospital area to ensure that businesses are not lost when the hospital relocates.
- Commissioner Garrido shared that the Homes for All meeting is next Tuesday from 9-11 am at the Salvation Army.
- Commissioner Gelder recommended reading the MSRC newsletter in which there is a summary of recent legislation.
- Chair Erickson shared that there is a permanent affordable housing project in Poulsbo specifically for families.



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- Lynn Wall, Naval Base Kitsap, shared that Senate Bill 5748 requires the Department of Commerce to identify a list of projects to support necessary infrastructure near military installations. She asked that Board members coordinate with her to populate the list of projects.

### **12. ADJOURN**

*The meeting adjourned at 12:15PM*



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### ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

Board Member	Jurisdiction	In Attendance?
Ashby, Bek	City of Port Orchard	✓
Clauson, John	Kitsap Transit	✓
Erickson, Becky	City of Poulsbo	✓
Forsman, Leonard	Suquamish Tribe	✓
Garrido, Charlotte	Kitsap County	✓
Gelder, Robert	Kitsap County	✓
Medina, Kol	Bainbridge Island	✓
Mills, Luther “Jay”	Suquamish Tribe	✓
Nystul, Gary	City of Poulsbo	
Placentia, Chris	Port Gamble S’Klallam Tribe	✓
Purser, Rob	Suquamish Tribe	
Put aansuu, Rob	City of Port Orchard	✓
Rhinehart, Richard	Naval Base Kitsap	✓
Stern, Ed	City of Poulsbo	✓
Stokes, Larry	Port of Bremerton	
Strakeljahn, Axel	Port of Bremerton	
Sullivan, Jeromy	Port Gamble S’Klallam Tribe	
Tirman, Matthew	City of Bainbridge Island	✓
Wall, Lynn	Naval Base Kitsap	✓
Wolfe, Ed	Kitsap County	





## Kitsap Regional Coordinating Council

### ATTACHMENT B – NON-MEMBER PARTICIPANTS

Name	Affiliation
Non-Members	
David Forte	Kitsap County
Roger Gay	South Kitsap Taxpayer
Paul Inghram	Puget Sound Regional Council
Andrea Harris Long	Puget Sound Regional Council
Mary McClure	Port of Kingston
Steve Heacock	Port of Kingston
Laura Gronnvoll	Port of Kingston
Greg Englin	Port of Kingston
Joseph Perez	WSDOT
KRCC Facilitation Team	
Betsy Daniels	KRCC Program Director
Mishu Pham Whipple	KRCC Coordination Lead
Kizz Prusia	KRCC Land Use Coordination Lead