



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC)
Land Use Technical Advisory Committee (LUTAC)
January 14, 2021 Meeting Summary | Convened via Teleconference
Draft v.1-21-2021

Decisions and Recommendations		
<ul style="list-style-type: none">LUTAC recommended holding an additional meeting in March to finalize amendments to the Kitsap CPPs.		
Actions	Person Responsible	Status
1. Update the September 30 LUTAC meeting summary and post on the KRCC website.	KRCC staff	Complete
2. Reach out to Kitsap Economic Development Association (KEDA) with draft CPPs.	KRCC staff	Ongoing
3. Future LUTAC meeting topic: discussion of organizations to review the draft Kitsap CPPs with prior to the public comment period.	KRCC staff	Ongoing
4. Provide written feedback on draft proposed amendments to Kitsap CPPs Elements G-N by January 29.	LUTAC	Ongoing
5. Meet with Port Gamble S'Klallam Tribe (PGST), Suquamish Tribe, and Naval Base Kitsap (NBK) re: the elements that pertain to tribes and the navy, respectively.	KRCC staff	Ongoing
6. Have CPPs reviewed by Kitsap County Prosecuting Attorney.	KRCC staff	Ongoing
7. Send out slide deck.	KRCC staff	Ongoing
8. Schedule extra LUTAC meeting in March.	KRCC staff	Ongoing

A. Welcome and Introductions

Kizz Prusia, Land Use Program Lead welcomed LUTAC members to the January 14 meeting. He provided an overview of the meeting objectives and reviewed the meeting topics.

B. Old Business

Meeting Summary Review: LUTAC members reviewed the November 12 LUTAC meeting summary. There were no comments provided and the summary was approved to be posted on the KRCC website.

C. Committee Updates and Work in Progress

Kitsap Countywide Planning Policies (CPPs) Draft Policy Review: KRCC staff briefly introduced Clay White, LDC Inc., to provide an overview of initial phase 2 modifications to the existing CPPs. Clay led a presentation covering draft proposed policy language and modifications to Elements G-N of the existing CPPs. LUTAC members were encouraged to provide feedback and ask questions during the presentation on changes to each of the CPP Elements. LUTAC members provided the following responses on the respective draft proposed policy areas (*note, additional comments and feedback not presented here were captured by LDC*):



Proposed Policies Element G: Capital Facilities (CF)

- **CF-1. Identification of Needed Capital Facilities:** Several LUTAC members expressed the need to revisit the capital facility policy and noted the policy may be important to retain. These LUTAC members suggested a review of [Washington Administrative Code \(WAC\) 365.196.550](#). LUTAC members also requested a proposed process or path to help site facilities in the future. LUTAC members noted the Puget Sound Regional Council (PSRC) Aviation Study as a document to reference.
- **CF3. Establishing a Process and Review Criteria for the Siting of Facilities that are of Countywide or Statewide Importance:** LUTAC members indicated a desire to keep sub-policy G related to the location of public facilities. LUTAC members also requested a way to distinguish between general, large, and regional public facilities. One LUTAC member noted the need to reference Multicounty Planning Policy (MPP)-PS-18 for a reference to the location of community facilities and health and human services centers.
- **CF4. Air Transportation Facilities in Kitsap County:** LUTAC members noted this policy may have been written for schools as well as hospitals. LUTAC members suggested coordinating with the City of Bremerton to determine if there are any impacts of this policy on the new airport in development.
- **CF5. Transportation Facilities and Services of Statewide Significance:** LUTAC members suggested indicating the Washington State Department of Transportation (WSDOT) as the transit agency referenced in this policy. LUTAC members also expressed the importance of consulting with Naval Base Kitsap (NBK) on any transportation needs or impacts.

Proposed Policies Element H: Transportation (T)

- **T-1. Strategies to optimize and manage the safe use of transportation facilities and services:** LUTAC members suggested considering adding fish culverts into this policy as well as funding for stream systems related to transportation projects. LUTAC members suggested a review of Multicounty Planning Policy (MPP)-T-32 related to stormwater pollution as a reference point. One LUTAC member expressed concern over the language not being specific enough to prevent redundancy with emergency service authorities in Kitsap County. LUTAC members requested additional clarification about redundancies regarding transit and electrification and electric vehicles.
- **T-3. Environmental and human health impacts of transportation policies:** LUTAC members suggested there may be an opportunity to list safety in addition to human health impacts.
- **T-4 - Recognizing that the County and the Cities each encompass a range of development and density patterns, each jurisdiction shall designate its Centers consistent with the criteria set forth in Element C of the Countywide Planning Policies. The following policies relate to planning guidelines to support transit and pedestrian travel appropriate to each type of urban and rural development or re-development:** No comments were suggested by LUTAC members.
- **T-6 – Freight Transportation:** LUTAC members suggested it may be good to reference the [strategic highway](#) and [railway network](#) programs in this policy. LUTAC members also requested ensuring Element H was consistent with Element C (Centers).
- **T-7 – Transportation relationships with the Puget Sound Regional Council and the Peninsula Regional Transportation Planning Organization:** LUTAC members suggested keeping this policy in the Kitsap CPPs as is to maintain ongoing coordination with the RTPO.
- **T-8 – Identification of needed transportation related facilities and services within Kitsap County:** LUTAC members suggested approval with removing this policy.
- **T-10. Coordinated and consistent level of service (LOS) standards:** No comments were suggested by LUTAC members.



Proposed Policies Element I: Housing (H)

- **Revised Introduction:** LUTAC approved of the proposed revised introduction and noted using the term area median income (AMI).
- **AH-1. Coordinated process among County, Cities, and housing agencies for determining and fulfilling housing needs, and the equitable distribution of affordable housing at all income levels in Kitsap County:** No comments were suggested by LUTAC members.
- **AH-2 Recognizing that the marketplace makes adequate provision for those in the upper economic brackets, each jurisdiction should develop some combination of appropriately zoned land, regulatory incentives, financial subsidies, and/or innovative planning techniques to make adequate provisions for the needs of middle- and lower-income persons:** LUTAC requested language be added to this policy regarding zoning and/or development regulations to address “missing middle” housing.
- **AH-3. Recognizing the percentage share of the existing and forecasted countywide population and housing stock, as well as the distribution of existing housing for those households below 80% countywide median income, the County and the Cities should develop coordinated strategies to disperse projected housing for those below 80% countywide median income throughout Kitsap County, where they are specifically found to be appropriate, in consideration of existing development patterns and densities:** LUTAC members expressed concern with the proposed 25% growth allocation to affordable housing. LUTAC members noted this goal may not be realistic and would necessitate a measurement/monitoring program. LUTAC members requested this proposed policy be updated to be consistent with zones for all economic segments. LUTAC also requested the proposed policy language reference and be consistent with the Kitsap County [Housing and Homelessness programs](#) and the [Community Development Block Grant \(CDBG\) program](#).

Proposed Policies Element J: Countywide Economic Development (ED) – These policies were not reviewed during the January 14 meeting.

- **ED-1. A general strategy for enhancing economic development and employment.**
- **ED-2. The role of government agencies in assuring coordinated consistent efforts to promote economic vitality and equity throughout Kitsap County.**

Proposed Policies Element K: Analysis of Fiscal Impact: No policies were proposed for review and feedback.

Proposed Policies Element L: Coordination with Tribal Government: No policies were proposed for review and feedback.

Proposed Policies Element M: Coordination with Federal Government Including Navy: No policies were proposed for review and feedback.

Proposed Policies Element N: Roles and Responsibilities: This policy was not reviewed during the January 14 meeting.

- **RR-1. The Kitsap Regional Coordinating Council (KRCC) was established by interlocal agreement (see Appendix E) to assure coordination, consensus, consistency, and compliance in the implementation of the Growth Management Act and comprehensive planning by County, city, and tribal governments within Kitsap County. The Kitsap Regional Coordinating Council shall.**

Clay thanked LUTAC members for their comments and questions and asked for any additional feedback to be provided by January 29.



Kitsap Regional Coordinating Council

Kitsap CPPs Growth Targets: KRCC staff provided a brief overview of the status of hiring a consultant to support the growth target setting process. KRCC staff noted a contract amendment will be provided for LDC, Inc. to support the target setting. Clay asked LUTAC members for feedback on what support was needed. LUTAC members explained that additional support was needed with the following tasks:

1. Assisting with KRCC negotiations for 2044 population, employment, and housing growth target distributions for unincorporated and incorporated Kitsap County.
2. Technical analysis and support for 2044 population, employment, and housing target growth distributions for unincorporated and incorporated Kitsap County.
3. Technical support to convert population targets into housing targets.

KRCC Board Retreat: KRCC staff reviewed the proposal for the March KRCC Board Retreat and noted LUTAC members would be able to attend the Board Retreat and provide support.

D. Administrative Agenda

2021 Land Use Meeting Plan: KRCC staff provided an overview of the LUTAC and PlanPOL meetings scheduled for 2021.

January 19 PlanPOL Meeting: LUTAC members discussed the next PlanPOL meeting and what materials need to be included in the CPP briefing. LUTAC members recommended the latest draft of the Kitsap CPPs not be shared yet due to additional work being needed for several draft elements.

E. Wrap Up

Recap: KRCC staff reviewed the decisions and action items listed in the table above.

F. Adjourn



Kitsap Regional Coordinating Council

Attachment A: List of LUTAC Members in Attendance (Virtual Participation Only)

Name	Affiliation (alphabetical)
1. Heather Wright	City of Bainbridge Island
2. Andrea Spencer	City of Bremerton
3. Nick Bond	City of Port Orchard
4. Karla Boughton	City of Poulsbo
5. Jeff Rimack	Kitsap County
6. Angie Silva	Kitsap County
7. Ed Coviello	Kitsap Transit
8. Sara Oliveira	Naval Base Kitsap
9. Andrea Harris-Long	Puget Sound Regional Council
10. Liz Underwood-Bultmann	Puget Sound Regional Council
11. Alison O'Sullivan	Suquamish Tribe
12. Matthews Pahs	Washington Dept. of Transportation
13. Gary Idleberg	Washington Dept. of Transportation
14. Valerie Smith	Washington Department of Commerce
Clay White	LDC, Inc.
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead