



**Kitsap Regional Coordinating Council (KRCC)  
Land Use Policy Committee (PlanPOL) Meeting Summary**

January 19, 2021 Meeting | 1:30 PM– 3:00 PM

Key Decisions		
<ul style="list-style-type: none"><li>PlanPOL decided to approve the June 16 PlanPOL meeting summary as final.</li><li>PlanPOL recommended each jurisdiction work with its staff to receive a briefing of the Kitsap CPPs, rather than a detailed review at the PlanPOL meeting.</li></ul>		
Action Items	Who	Status
1. Upload the approved June 16 PlanPOL summary to the KRCC webpage.	KRCC staff	Complete
2. Distribute the January 19 PlanPOL presentation slides to PlanPOL members.	KRCC staff	Ongoing
3. Conduct research based on suggested topics for the March KRCC Board Retreat.	KRCC staff	Complete
4. Distribute the affordable housing infographic shared by Mayor Putaansuu to PlanPOL members.	KRCC staff	Ongoing
5. Confirm the date of the March KRCC Board Retreat and send a calendar invite to PlanPOL members.	KRCC staff	Complete

## A. WELCOME AND INTRODUCTIONS

Sophie Glass, KRCC Program Director, welcomed participants to the meeting (see Attachment A: Meeting Attendees, for a list of PlanPOL members and observers). Sophie also provided an overview of the agenda and meeting objectives.

## B. COMMITTEE UPDATES AND ACTION ITEMS

**June 16 PlanPOL Meeting Summary:** PlanPOL members reviewed the meeting summary from the June 16 PlanPOL meeting. The summary was approved with no comments or revisions. KRCC staff will post the approved summary on the KRCC webpage.

## C. NEW BUSINESS AND WORK IN PROGRESS

**Kitsap Countywide Planning Policies (CPPs) Draft Project Schedule:** KRCC staff introduced Clay White, LDC Inc, to provide updates regarding the overall project schedule for the draft Kitsap CPP updates. Clay explained the project was on schedule with the initial gap analysis of the Kitsap CPP being completed, the draft policy modifications proposed to Elements A-N, and additional policy review occurring in February and March. He also noted PlanPOL will have another opportunity to review draft policies at the March 16 meeting.

**Kitsap Countywide Planning Policies (CPPs) Proposed Policy Changes:** Clay provided a summary of the big-picture policies and an overview of proposed changes to Elements A-N. He noted LUTAC is working through a set of proposed policy amendments regarding Climate Change, Equity, Displacement, and Housing. He also explained progress continues with LUTAC and TranSTAC on revisions to Element C: Centers of growth, Element G: Capital Facilities, and Element H: Transportation.

PlanPOL members provided the following comments:

- Councilmember Ashby noted PlanPOL had not seen a revised version of the draft policies yet and has no comments regarding the proposed revisions.
- Mayor Putaansuu stated he is working with the planning staff of Port Orchard for guidance and direction regarding the draft policies.

PlanPOL recommended each jurisdiction work with its staff to receive a briefing of the Kitsap CPPs, rather than a detailed review at the PlanPOL meeting.

**KRCC Board Retreat Review:** KRCC staff provided an overview of the draft KRCC Board Retreat proposal. The retreat is tentatively planned for March 4, 2021 and is a virtual retreat. Technical committee members are invited to observe.

KRCC staff explained the purpose of the retreat was to: embed social, racial, economic, and tribal equity principles into the Kitsap CPPs. KRCC staff also provided an overview of the agenda for the retreat and noted topics such as panel discussion, updated data and research, review of proposed equity components of CPPs, and breakout group and full group discussions.

KRCC staff asked PlanPOL members for feedback on the Board Retreat agenda and suggestions for speakers. PlanPOL members provided suggestions and comments as follows:

**Engagement and decision-making:** PlanPOL members suggested using the retreat as an opportunity to learn how to engage across identities/social positions for inclusive decision-making. Other PlanPOL members suggested learning about different engagement methods.

**Incorporating Comments:** PlanPOL members noted the importance of there being enough time for comments and ideas provided at the KRCC Board retreat in early March to be incorporated into a revised version of the draft Kitsap CPPs.

**Information Needed to Participate:** PlanPOL members suggested the need to find a balance between policy language and language representing lived experiences. PlanPOL members also considered how proposed policies could be implemented into local comprehensive plans.

**Research Requested:** PlanPOL members suggested additional research be conducted into action and implementation plans related to business and commercial activity as these plans could be reference points and examples for an affordable housing plan.

**Recommended Speakers & Presenters:** PlanPOL members recommended the following organizations as potential speakers and presenters:

- Affordable Housing Groups
- Kitsap County Affordable Housing staff
- Kitsap County's Human Rights Council
- Kitsap Economic Development Alliance (KEDA)
- Puget Sound Regional Council (PSRC) Equity staff

## D. ADMINISTRATIVE AGENDA

**Affordable Housing Round Robin:** KRCC staff asked PlanPOL members to share updates regarding affordable housing. PlanPOL members with updates shared the following:

- **Bainbridge Island:** No updates.
- **Bremerton:** Mayor Wheeler shared the city recently passed an accessory dwelling unit (ADU) policy to remove obstacles for backyard cottage development. Purchasing plans, and stock kits, planning fee waivers for ADU builders. Eliminated the requirement for parking. MFTE is being used in Bremerton by developers. Requiring displacement assistance for folks moving in through Bremerton.
- **Kitsap County:** No updates.
- **Kitsap Transit:** No updates.
- **Naval Base Kitsap (NBK):** No updates.
- **Port Gamble S'Klallam Tribe:** No updates.
- **Port of Bremerton:** No updates.
- **Port of Kingston:** No updates.
- **Port Orchard:** Mayor Rob Putaansuu shared an affordability index based on Washington State Dept. of Commerce (Commerce) data.
- **Poulsbo:** No updates.
- **Suquamish Tribe:** No updates.

**2021 Land Use Meeting Plan:** KRCC staff provided an overview of the LUTAC and PlanPOL meetings scheduled for 2021. There were no comments or proposed revisions to the 2021 meeting plan.

## E. PUBLIC COMMENTS

There were no public comments at this meeting.

## F. ADJOURN

*The meeting adjourned at 2:48 p.m.*

**Attachment A: Meeting Attendees**

<b>NAME</b>	<b>JURISDICTION (ALPHABETICAL)</b>
<b>PLANPOL MEMBERS</b>	
Mayor Greg Wheeler	City of Bremerton
Councilmember Bek Ashby	City of Port Orchard
Mayor Rob Putaansuu	City of Port Orchard
Mayor Becky Erickson	City of Poulsbo
Commissioner Charlotte Garrido	Kitsap County
Director John Clauson	Kitsap Transit
Commissioner Mary McClure	Port of Kingston
<b>OBSERVERS</b>	
Angie Silva	Kitsap County
Bonnie Tufts	Kitsap County
Kirsten Jewell	Kitsap County
Doug Washburn	Kitsap County
Ed Coviello	Kitsap Transit
Nick Bond	City of Port Orchard
Karla Boughton	City of Poulsbo
Andrea Harris-Long	Puget Sound Regional Council
Liz Underwood-Bultmann	Puget Sound Regional Council
<b>STAFF</b>	
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead
<b>PRESENTERS</b>	
Clay White	LDC, Inc.