



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC)

Land Use Technical Advisory Committee (LUTAC)

March 24, 2021 Meeting Summary | Convened via Teleconference

Draft v.4-8-2021

Decisions and Recommendations		
<ul style="list-style-type: none">LUTAC recommended proposed draft language for Element C: Centers of Growth related to centers criteria and centers designation.		
Actions	Person Responsible	Status
1. Distribute the March 11 LUTAC meeting summary for review.	KRCC staff	Ongoing
2. Complete the March 24 LUTAC meeting summary.	KRCC staff	Ongoing
3. Team with LUTAC to prepare a “report card” and updated version of Appendix F.	KRCC staff	Ongoing

A. Welcome and Introductions

Kizz Prusia, KRCC Land Use Program Lead, welcomed participants and provided a recap of the March 11 LUTAC meeting. He noted the objective of the March 24 meeting was to focus on Element C: Centers of Growth and potentially Element D: Rural Land Uses if time allowed.

B. Committee Updates and Work in Progress

KRCC Staff Process Clarification: CPP Update Timeline: KRCC staff provided an updated version of the draft Kitsap CPP update timeline. KRCC staff noted the timeline was reviewed and approved by the KRCC Executive Committee.

Kitsap Countywide Planning Policies (CPPs) Element C Update: Karla Boughton, City of Poulsbo presented an updated draft of Element C: Centers of Growth. She summarized the following changes throughout the updated draft:

1. The introduction has been shortened and is directly from PSRC 2018 Regional Centers Framework.
2. The Centers typology and criteria is now presented in table format as a new Appendix X. (To be renumbered by LDC consistent with appendix numbering in final draft).
3. Policies that were identified in the early 2020 draft were reviewed and consolidated wherever possible, with reference to the PSRC 2018 Regional Growth Centers Framework as primary source.
4. New policies were added in response to the consensus work in Fall 2020, or if deemed appropriate upon review of Snohomish/King Counties drafts.
5. The policy consensus reached Fall 2020 were incorporated.
6. Appendix X is a new appendix where the centers typology, criteria and requirements are established. Each center type has its own table and are numbered accordingly.
7. Appendix Y is a new appendix where the centers are identified and the process for designation is identified.

Kitsap Countywide Planning Policies (CPPs) Element C Discussion: Karla led a discussion of proposed changes to Element C. The discussion focused on refining proposed criteria for smaller sized countywide growth centers and the process to identify and designate centers. LUTAC members provided comments regarding these two topics as outlined below:



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Countywide Growth Centers Criteria: LUTAC members discussed criteria for smaller sized Countywide Growth Centers included activity units, walkshed, and transit service. LUTAC agreed to a set of criteria with changes to include more specific language about walksheds, added language about “existing or planned transit service”, removing references to bus rapid transit. LUTAC also agreed all other criteria related to activity units, mix of uses, and capacity for additional growth must be met by Countywide Growth Centers.

Centers Designation: LUTAC members reviewed two proposed designation processes for centers. The first proposed designation process would occur as part of the 2024 Growth Management Act (GMA) Comprehensive Plan update and the second proposed designation process would occur prior to the GMA periodic Comprehensive Plan Update. LUTAC members agreed to a proposed designation process for centers that met the following components:

- 1) Centers identified in the previous version of Appendix F (Kitsap CPPs, version 2015) or identified in a comprehensive or subarea plan by April 2020 and;
- 2) Where planning (comprehensive or subarea) has been completed by the jurisdiction, and;
- 3) Which meets the criteria of a countywide Center and is intended to accommodate a concentration of the 2024 growth targets, and
- 4) A review and confirmation of the Centers will occur after the 2024 GMA Periodic Comprehensive Plan Update, as set forth and consistent with Policy C-4.b.

Following this discussion LUTAC members reviewed the proposed set of centers including regional growth, candidate regional growth, candidate countywide, and military installations that may be included in a revised Appendix F. Members shared which centers should be listed and which could be removed. LUTAC suggested a “report card” be prepared to compare centers from Appendix F, new proposed centers, and VISION 2050 criteria. KRCC staff will team with LUTAC to prepare a “report card” and updated version of Appendix F.

C. Wrap Up

Recap: KRCC staff reviewed the decisions and action items listed in the table above.

D. Adjourn



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Attachment A: List of LUTAC Members in Attendance (Virtual Participation Only)

Name	Affiliation (alphabetical)
1. Heather Wright	City of Bainbridge Island
2. Andrea Spencer	City of Bremerton
3. Nick Bond	City of Port Orchard
4. Karla Boughton	City of Poulsbo
5. Jeff Rimack	Kitsap County
6. Angie Silva	Kitsap County
7. Ed Coviello	Kitsap Transit
8. Pat Lolavera	Naval Base Kitsap
9. Andrea Harris-Long	Puget Sound Regional Council
10. Liz Underwood-Bultmann	Puget Sound Regional Council
11. Alison O'Sullivan	Suquamish Tribe
12. Matthews Pahs	Washington Dept. of Transportation
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead