



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) Land Use Technical Advisory Committee (LUTAC) May 12, 2022 Meeting Summary | Convened via Teleconference

Decisions and Recommendations		
<ul style="list-style-type: none">LUTAC agreed on the draft population and employment growth targets to move forward to PlanPOL, with a change to Kingston's population target and addition of a footnote.		
Actions	Person Responsible	Status
1. Post the approved April 14 LUTAC summary to the KRCC website.	KRCC Staff	Complete
2. Update the draft population targets for Kingston.	KRCC Staff	Complete
3. Draft a memo for inclusion in the PlanPOL packet that summarizes the changes LUTAC made to the draft targets.	KRCC Staff	Complete

1. Welcome and Introductions

Sophie Glass, KRCC staff, welcomed LUTAC members to the May 12 meeting. She reviewed the meeting objectives and topics. Attachment A lists the LUTAC members and other presenters in attendance.

Mark Hofman shared that Patty Charnas is taking over as the City of Bainbridge Island's Planning Director.

2. Old Business

- a. **Meeting Summary Review:** LUTAC members reviewed the April 14 meeting summary. They did not raise any comments or concerns. KRCC staff will post the summary to the KRCC website.

3. Committee Updates and Work in Progress

- a. **Employment and Population Growth Target Allocation Process:**

- Review the Puget Sound Regional Council's (PSRC) Feedback on the Draft Growth Targets:** Sophie reminded LUTAC members that during the April LUTAC meeting, they reached consensus on the draft growth targets. KRCC staff shared the draft targets and justification memo with PSRC staff, who provided a letter in response (included in the [May 12 LUTAC packet](#), page 6).

Paul Inghram, PSRC, expressed appreciation for LUTAC's work on the draft targets and summarized PSRC's letter as follows:

- The overall draft population target for High-Capacity Transit (HCT) communities is slightly higher than the allocation in VISION 2050. PSRC encourages HCT communities to acknowledge in their comprehensive plans that they are planning for a large portion of this additional growth to have access to transit and other public services.



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- The draft targets include a shift in population and employment from Silverdale to the Central Kitsap urban unincorporated area. In the comprehensive planning process, PSRC encourages Kitsap County to support growth in Silverdale above the level in the draft targets to avoid restricting potential development in Silverdale.

Paul summarized that PSRC staff sees these draft targets as consistent enough with VISION for certification, noting additional work needed for comprehensive plans. He emphasized, however, that the decision about certification is ultimately made by the PSRC Board.

Heather Wright asked whether jurisdictions' comprehensive plans will need to address the fact that the HCT community targets were collectively higher than the allocation. Paul explained that comprehensive plans do not need to address this; communities should just address the policy intent of guiding population and employment growth to areas with transit and service access.

Alison O'Sullivan shared that the Suquamish Tribe has serious concerns about additional population being planned for Kingston because the area is experiencing rapid growth, which infrastructure may not be able to support. Paul noted that, during the process of developing VISION 2050, Kingston was included as an HCT, which includes it in this discussion about developing growth targets. Allocating growth to Kingston would not alleviate the need to identify impacts during the comprehensive planning process. Eric Baker shared that Kitsap County is interested in discussing a reduction to Kingston's draft target, which would address some of the HCT overage and the Tribe's concerns.

- **Discuss Adjustments to the Draft Growth Targets:** Eric proposed, based on discussions about impacts to Kingston, to reduce Kingston's population target from 3,400 to 3,200. This would also reduce the total overage for HCT communities. LUTAC members did not express any concerns about this reduction.

Eric reminded LUTAC members that they had previously discussed adding a footnote to the growth target tables that would allow the county and jurisdictions to move population or employment between a city and its associated Urban Growth Area (UGA), with approval of both jurisdictions.

LUTAC members shared the following considerations:

- These adjustments could occur during the comprehensive plan amendment process.
- Agreement could occur in the form of a resolution between Kitsap County and the city. This agreement would not be appealable; the comprehensive plan would be the appealable item.
- This footnote would apply to shifts between a city and its associated UGA, not shifts between jurisdictions. A proposal to shift population between cities would need to be discussed at the KRCC level.
- CPP appendices, including the growth target tables, can be amended via an abbreviated ratification process.
- CPP policy UGA-5 i. states: "After each jurisdiction has completed its comprehensive plan update, the final adopted target should be compiled and



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reviewed through the Kitsap Regional Coordinating Council process and the revised population and employment distribution incorporated into the Countywide Planning Policies. A final distribution to Urban Growth Areas versus non-Urban Growth Areas within the range specified above should then be calculated.”

LUTAC members agreed to include the following language as a footnote to the draft growth targets: “During a comprehensive plan review process, a city and its associated UGA may transfer population and employment between the two jurisdictions with approval by elected bodies from both jurisdictions, while not exceeding the overall targets. KRCC shall update the CPPs via an amendment after these changes are complete. See UGA-5 for more details and information.”

LUTAC members agreed to recommend the updated draft growth targets, including the footnote, to PlanPOL.

- **Next Steps and Timing:** Sophie explained that at the May 17 PlanPOL meeting, PlanPOL will have the opportunity to recommend the draft growth targets to the KRCC Board for review. The KRCC Board will review the draft targets on June 7 and vote on them during a short meeting on June 28.

4. Administrative Agenda

- a. **May 17 PlanPOL Meeting:** LUTAC reviewed the draft May 17 PlanPOL agenda. LUTAC members requested that Clay present the LUTAC-recommended draft population and employment targets to PlanPOL.

KRCC staff will include in the PlanPOL packet a memo acknowledging that LUTAC reviewed PSRC’s response letter and adjusted the draft targets, and that PSRC staff participated in this conversation and expressed no concerns.

5. Wrap Up

- a. **Recap:** Sophie reviewed the decisions and action items listed in the table above.

6. Adjourn



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Attachment A: List of LUTAC Members in Attendance (Virtual Participation Only)

Name	Affiliation (alphabetical)
1. Mark Hofman	City of Bainbridge Island
2. Jennifer Sutton	City of Bainbridge Island
3. Andrea Spencer	City of Bremerton
4. Nick Bond	City of Port Orchard
5. Heather Wright	City of Poulsbo
6. Catherine McCoy	Department of Commerce
7. Eric Baker	Kitsap County
8. Jeff Rimack	Kitsap County
9. Paul Inghram	Puget Sound Regional Council
10. Alison O'Sullivan	Suquamish Tribe
11. Matthews Pahs	Washington Department of Transportation
Clay White	LDC, Inc.
Sophie Glass	KRCC Technical Director
Pauline Mogilevsky	KRCC Land Use Program Lead