



**Kitsap Regional Coordinating Council (KRCC)  
Land Use Policy Committee (PlanPOL) Meeting Summary**

November 17, 2020 Meeting | 1:30 – 3:00 PM

Key Decisions		
PlanPOL decided the following: <ul style="list-style-type: none"><li>• Approve the June 16 PlanPOL meeting summary as final.</li></ul>		
Action Items	Who	Status
Post the June 16 PlanPOL summary on the KRCC website.	KRCC staff	Complete
Upload the City of Bremerton and Kitsap County Affordable Housing Recommendations Presentation to the KRCC website.	KRCC staff	Complete

## A. WELCOME AND INTRODUCTIONS

Sophie Glass, KRCC Program Director, welcomed participants to the meeting (see Attachment A: Meeting Attendees, for a list of PlanPOL members and observers). Sophie also provided an overview of the agenda and meeting objectives.

## B. COMMITTEE UPDATES AND ACTION ITEMS

**June 16 PlanPOL Meeting Summary:** PlanPOL members reviewed the meeting summary from the June 16 PlanPOL meeting. The summary was approved with no comments or revisions.

## C. NEW BUSINESS

**City of Bremerton and Kitsap County Affordable Housing Recommendations Presentation:** Bonnie Tufts, Manager with Kitsap County Department of Human Services introduced Morgan Shook, ECONorthwest to provide a presentation on the [Final Affordable Housing Inventory Report](#).

Morgan led a presentation covering the housing need in Kitsap County, socio-economic needs, and differences in housing density and housing types across Kitsap County. He also presented on household growth in Kitsap County relative to population increases over time.

[View the full presentation here.](#)

**Kitsap Countywide Planning Policies (CPPs) Draft Project Charter:** KRCC staff introduced Clay White, LDC Inc, to provide an overview of the Kitsap CPP project charter. Clay reviewed the project charter including the overall project schedule, key deliverables, project goals, and key points for policy briefings and decisions. He also noted the charter had been reviewed by the KRCC Executive Committee and LUTAC.

**KRCC CPPs Gap Analysis:** KRCC staff briefly noted the documents prepared by LDC, Inc. Clay provided an overview of the draft preliminary gap analysis documents including the Draft Growth Management Act (GMA)/CPP Gap Analysis, Draft VISION 2050/CPP Gap Analysis, and the Draft Centers Framework/Element C Update Gap Analysis. He noted the CPPs do not require significant updates and explained affordable housing and climate change are policy areas requiring additional discussion with LUTAC and PlanPOL.

Clay also explained, that initial phase 1 modifications to the existing CPPs had been developed, and that LUTAC members reviewed proposed policy language and modifications to Elements A-F of the existing CPPs the week prior. He explained PlanPOL members would have the opportunity to weigh in on proposed policy language during the January 2021 PlanPOL meeting.

**KRCC/CPP Work Plan Crosswalk:** KRCC staff reviewed the draft crosswalk document intended to compare the KRCC Work Program and Kitsap CPPs. KRCC staff explained, per the direction of the KRCC Executive Committee, the KRCC Work Program and Kitsap CPPs Crosswalk outlines the relationships between policies in the CPPs with the Washington State Growth Management Act, PSRC, (GMA) and KRCC's 2021 Work Program. The purpose of this crosswalk was to determine what optional policies should be included in the CPPs versus.

**Draft 4-Year Land Use Planning Timeline:** KRCC staff reviewed the draft 4-year Land Use Planning Timeline which outlines the components of updating the Kitsap CPPs along with timing for growth target setting, comprehensive plan updates, and Puget Sound Regional Council (PSRC) deadlines. Staff noted the timeline would be used to track deliverables and coordinate the work of PlanPOL and LUTAC over the next several years.

#### **D. ADMINISTRATIVE AGENDA**

**Affordable Housing Round Robin:** KRCC staff asked PlanPOL members to share updates regarding affordable housing. PlanPOL members with updates shared the following:

- **Bainbridge Island:** No updates.
- **Bremerton:** Mayor Wheeler shared the city is presenting an infill development toolkit in several phases to City Council, including accessory dwelling unit (ADU) modifications, streamlined processes, and updates to parking and setback requirements.
- **Kitsap County:** No updates.
- **Kitsap Transit:** No updates.
- **Naval Base Kitsap (NBK):** No updates.
- **Port Gamble S'Klallam Tribe:** No updates.
- **Port of Bremerton:** No updates.
- **Port of Kingston:** No updates.
- **Port Orchard:** Councilmember Bek Ashby asked Nick Bond, Port Orchard Planning Director, to provide updates. Nick shared the City recently moved forward with a change to amend the existing Multifamily Tax Exemption (MFTE) ordinance.
- **Poulsbo:** No updates.
- **Suquamish Tribe:** No updates.

**2021 Land Use Meeting Plan:** KRCC staff provided an overview of the LUTAC and PlanPOL meetings scheduled for 2021. KRCC staff noted PlanPOL meetings would be scheduled by the end of December.

#### **E. PUBLIC COMMENTS**

There were no public comments at this meeting.

#### **F. ADJOURN**

*The meeting adjourned at 2:48 p.m.*

**Attachment A: Meeting Attendees**

NAME	JURISDICTION (ALPHABETICAL)
<b>PLANPOL MEMBERS:</b>	
Councilmember Rasham Nassar	City of Bainbridge Island
Mayor Greg Wheeler	City of Bremerton
Councilmember Bek Ashby	City of Port Orchard
Mayor Becky Erickson	City of Poulsbo
Commissioner Charlotte Garrido	Kitsap County
Commissioner Mary McClure	Port of Kingston
<b>OBSERVERS</b>	
Andrea Spencer	City of Bremerton
Sarah Achaoui	City of Bremerton
Allison Satter	City of Bremerton
Angie Silva	Kitsap County
Bonnie Tufts	Kitsap County
Kirsten Jewell	Kitsap County
Doug Washburn	Kitsap County
Ed Coviello	Kitsap Transit
Nick Bond	Port Orchard
Andrea Harris-Long	Puget Sound Regional Council
Liz Underwood-Bultmann	Puget Sound Regional Council
Gary Idleberg	Washington Dept. of Transportation (WSDOT)
<b>STAFF:</b>	
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead
<b>PRESENTERS</b>	
Morgan Shook	ECONorthwest
Clay White	LDC, Inc.