

**Kitsap Regional Coordinating Council (KRCC)
Land Use Technical Advisory Committee (LUTAC)
October 26, 2020 Workshop Summary | Convened via Teleconference
Draft v. 11-3-2020**

Decisions and Recommendations		
<ul style="list-style-type: none">Recommendations are captured in the table on page 2.		
Actions	Person Responsible	Status
1. Provide draft guidance to LDC, Inc based on the October 26 Workshop discussion.	KRCC staff	Ongoing
2. Revise and update the draft November 17 PlanPOL meeting agenda for LUTAC review.	KRCC staff	Ongoing
3. Distribute the revised November 17 PlanPOL meeting agenda for LUTAC review.	KRCC staff	Ongoing

Welcome, Introductions, and Agenda

Kizz Prusia, Land Use Program Lead, welcomed meeting participants (see Attachment A: List of Participants). Kizz reminded participants that LUTAC requested this workshop during their September 30 meeting to have a session dedicated to resolving the final Element C: Centers of Growth questions. The purposes of the workshop were to:

- Revisit and discuss the remaining Element C Workshop questions;
- Strive to confirm the proposed direction on key questions related to Element C: Centers of Growth, and;
- Discuss the planning timeline of Growth Targets and LUTAC meetings for 2021.

Housekeeping

August 13 Workshop Summary: KRCC staff reviewed the proposed solutions and suggested direction from LUTAC members proposed during the August 13 Workshop.

Part 1: Element C: Centers of Growth Questions

KRCC staff provided a brief overview of the structure of the workshop including a recap for LUTAC members about Element C and covered topics including the purpose of Centers, the recommended size of Centers, activity units for Centers, and the location and characteristics of Centers. For more information see the [KRCC LUTAC Workshop slides](#).

Part 2: Element C: Centers of Growth Dialogue

KRCC staff provided an overview of the Element C thematic summary and noted the Element C thematic summary was developed following several phone calls with LUTAC members. Following the thematic summary recap KRCC staff introduced the remaining key questions:

1. How should decision-making for Centers flow?
2. What is the best way to address existing or in-process Centers?
3. How should countywide transportation funding treat Centers?
4. Is there still support for the Candidate Countywide Center approach?

Question	Proposed Solutions	Suggested Direction
Question 1: How should decision-making for Centers flow?	<ul style="list-style-type: none"> • Option 1: Decision making for center designation will be a top-down process from KRCC to jurisdictions. • Option 2: Decision making for center designation will be a bottom-up process starting with jurisdictions and going up to KRCC. 	Option 2: LUTAC members suggested the decision making for center designation to be a bottom-up process starting with jurisdictions and going up to KRCC. In practice, this means jurisdictions can propose Countywide Centers in their planning documents, but then confirm these Centers after approval by KRCC.
Question 2: What is the best way to address existing or in-process centers?	<ul style="list-style-type: none"> • Option 1: Existing or in-process centers will be designated before local comprehensive plan updates. • Option 2: Existing or in-process centers will be designated following the Countywide Planning Policies (CPP) update. 	<p>Modified Option 2: LUTAC members suggested having a designation process in which jurisdictions work toward designation in 2022 and early 2023.</p> <p>For further discussion: LUTAC members suggested mapping out the timing of CPP ratification, center designation, and other regional land use processes.</p>
Question 3: How should countywide transportation funding treat centers?	<ul style="list-style-type: none"> • Option 1: LUTAC and PlanPOL provide feedback on the funding discussion in addition to TransTAC and TransPOL. • Option 2: TransTAC and TransPOL handle the funding discussion only. 	Option 2: LUTAC suggested TransTAC and TransPOL move forward with the funding discussion related to the transportation funding competition.
Question 4: Is there still support for the candidate countywide center approach?	<ul style="list-style-type: none"> • Multiple options were not presented. 	LUTAC members suggested “yes” to move forward with the candidate countywide center approach.
New Question 5: Should sub-area plans be required for Candidate Countywide Centers?	<ul style="list-style-type: none"> • Option 1: Sub-area plans should not be required. • Option 2: Sub-area plans should be required. 	For further discussion: LUTAC members suggested for LDC, Inc to prepare draft language regarding sub-area plans in the CPPs along the lines of “sub-area plans, or policies and appropriate infrastructure analysis incorporated into Comprehensive Plan are required for Candidate Countywide Centers and Countywide Centers.”

Summary and Next Steps

KRCC staff reviewed the decisions and action items listed in the table on page 1.

The meeting adjourned at 11:20 AM.

Attachment A: List of Meeting Attendees (Virtual Participation Only)

Name	Affiliation (alphabetical)
Councilmember Bek Ashby	City of Port Orchard
Jennifer Sutton	City of Bainbridge Island
Andrea Spencer	City of Bremerton
Nick Bond	City of Port Orchard
Karla Boughton	City of Poulsbo
Jeff Rimack	Kitsap County
Angie Silva	Kitsap County
Ed Coviello	Kitsap Transit
Lynn Wall	Naval Base Kitsap
Sara Oliveira	Naval Base Kitsap
Andrea Harris-Long	Puget Sound Regional Council
Liz Underwood-Bultmann	Puget Sound Regional Council
Alison O'Sullivan	Suquamish Tribe
Gary Idleburg	Washington Dept. of Commerce
Matthews Pahs	Washington Dept. of Transportation
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead