



**Kitsap Regional Coordinating Council (KRCC)
Land Use Policy Committee (PlanPOL) Meeting Summary**

March 16, 2021 Meeting | 1:30 PM – 3:00 PM

Key Decisions		
<ul style="list-style-type: none">PlanPOL approved the January 19 PlanPOL meeting summary as final.PlanPOL recommended that if members have comments and feedback on the draft Kitsap Countywide Planning Policies (CPPs) to share with their respective planning staff. All comments and feedback from PlanPOL should be shared by April 7 to allow LUTAC to incorporate suggestions.PlanPOL agreed on policy direction regarding Element G: Siting of Capital Facilities. PlanPOL agreed to create a policy that requires KRCC and/or members to be notified of any (or certain) essential public facility (EPF) applications as part of the notice of application process.PlanPOL members recommended continuing the dialogue around the draft proposed policy language to incorporate equity into the Kitsap CPPs. (See reference to draft equity language).		
Action Items	Who	Status
1. Post the approved January 19 PlanPOL summary on the KRCC website.	KRCC staff	Complete
2. Cancel the April 6 KRCC Board study session and reschedule for the May 4 KRCC Board meeting.	KRCC staff	Complete
3. Schedule a Kitsap Countywide Planning Policy (CPPs) “drop-in” session prior to the June 1 Public Hearing.	KRCC staff	Complete
4. Coordinate with individual jurisdictions on potential outreach related to the Kitsap CPPs update.	KRCC staff	On as-needed basis
5. Redistribute the Feedback from Discussion of Equity Components of Countywide Planning Policies (CPPs) to PlanPOL members.	KRCC staff	Complete

A. WELCOME AND INTRODUCTIONS

Sophie Glass, KRCC Program Director, welcomed participants to the meeting (see Attachment A: Meeting Attendees, for a list of PlanPOL members and observers). Sophie also provided an overview of the agenda and meeting objectives.

B. COMMITTEE UPDATES AND ACTION ITEMS

January 19 PlanPOL Meeting Summary: PlanPOL members reviewed the meeting summary from the January 19 PlanPOL meeting. The summary was approved with no comments or revisions. KRCC staff will post the approved summary on the KRCC webpage.

C. NEW BUSINESS AND WORK IN PROGRESS

Kitsap Countywide Planning Policies (CPPs) Draft Project Schedule: KRCC staff reviewed a proposed Kitsap CPP update timeline prepared with LUTAC staff.

Kitsap Countywide Planning Policies (CPPs) Proposed Policy Changes: Clay provided a summary of the big-picture policies and an overview of proposed changes to Elements A-N. He noted LUTAC is working through a set of proposed policy amendments regarding Climate Change, Equity, Displacement, and Housing. He also explained progress continues with LUTAC and TranSTAC on revisions to Element C: Centers of Growth, Element G: Capital Facilities, and Element H: Transportation.

PlanPOL members provided the following comments:

- Mayor Erickson expressed concerns that the policy language Element B: Urban Growth Areas (UGAs), could lead to expansion. She also expressed concern about serving rural areas, such as Seabeck, with transit growth.
- Councilmember Ashby explained that the KRCC Board will not see a draft of the CPPs until May 4. If any electeds have concerns, they need to share their concerns sooner rather than later.

Kitsap Countywide Planning Policies (CPPs) Element G: Siting of Facilities: Clay reviewed the existing policies in Element G. Clay explained that the Growth Management Act (GMA) requires CPPs to address “Policies for siting public capital facilities of a countywide or statewide nature, including transportation facilities of statewide significance as defined in RCW 47.06.140.” (RCW 36.70A.210(3)(c)). He explained that the term “capital facilities of a countywide or statewide nature” is not defined in State Law or Rules. Most jurisdictions have interpreted this to mean Essential Public Facilities (EPFs). The Department of Commerce has confirmed this.

- The options for PlanPOL to consider are:
 - **Option 1-** Cite the language in the GMA regarding the city and county requirements for citing these facilities. Keep the policies simple and clear. Under this option, there would not be a KRCC review process for certain EPFs. This would be consistent with the CPPs of other jurisdictions.
 - **Option 2** -Retain the current policy that certain EPFs require review from KRCC (in addition to the local permitting process). The CPPs would need to define those facilities. If we retain the current policy language for certain EPFs, all codes will also need to be modified to reflect this permit process.
 - **Option 3** - Instead of requiring a full review process from KRCC, create a policy that requires KRCC and/or members be notified of any (or certain) EPF applications as part of the notice of application process. This option could also include creating a KRCC briefing process by applicant for certain projects.

PlanPOL members shared the following comments:

- Mayor Wheeler explained that KRCC had policies in place that created a local layer of review that exceeded the actual authority to regulate what could come into the area (siting). He shared that less-defined policies can aid in flexibility.

- Mayor Putaansuu shared that he does not want to overly burden regulations for the siting of facilities. He explained that most likely, a lot of the siting will end up in Bremerton.
- Director Clauson shared that some facilities are local community issues, while some facilities are of regional significance.
- Mayor Erickson shared concerns about CF-4 “some public facilities can be located outside of the UGA” because siting facilities outside of a UGA could promote sprawl. She encouraged strengthening policy CF-4 to prevent siting facilities in rural areas. She expressed support for Option 3.
 - Clay explained that siting essential public facilities typically requires substantial review processes.
- Director Clauson shared that a park and ride would be an example of a transportation facility. He expressed support for Option 3.
- Mayor Wheeler shared that it is important to address trends that are in the works and address zoning compatibility issues. Option 3 seems to cover the notification process aspect and ensures that all KRCC members are notified of the application and provided opportunities to comment.

PlanPOL agreed on policy direction regarding Element G: Siting of Capital Facilities. PlanPOL agreed to create a policy that requires KRCC and/or members to be notified of any (or certain) essential public facility (EPF) applications as part of the notice of application process.

KRCC Board Retreat Debrief: KRCC staff provided a recap of the March 4 KRCC Board Retreat, including the main discussion topics and summary of notes. KRCC staff introduced draft proposed social and racial equity policy language for review. PlanPOL members did not complete this conversation regarding the proposed policy language to incorporate equity into the Kitsap CPPs. PlanPOL members recommended continuing the dialogue around the draft proposed policy language to incorporate equity into the Kitsap CPPs. (See reference to [draft equity language](#)).

D. ADMINISTRATIVE AGENDA

Affordable Housing Round Robin: KRCC staff asked PlanPOL members to share updates regarding affordable housing. PlanPOL members with updates shared the following:

- **Bainbridge Island:** No updates.
- **Bremerton:** No updates.
- **Kitsap County:** No updates.
- **Kitsap Transit:** No updates.
- **Naval Base Kitsap (NBK):** No updates.
- **Port Gamble S’Klallam Tribe:** No updates.
- **Port of Bremerton:** No updates.
- **Port of Kingston:** No updates.
- **Port Orchard:** Mayor Rob Putaansuu shared an affordability index based on Washington State Dept. of Commerce data.
- **Poulsbo:** No updates.
- **Suquamish Tribe:** No updates.

E. PUBLIC COMMENTS

There were no public comments at this meeting.

F. ADJOURN

The meeting adjourned at 2:48 p.m.

Attachment A: Meeting Attendees

NAME	JURISDICTION (ALPHABETICAL)
PLANPOL MEMBERS	
Mayor Greg Wheeler	City of Bremerton
Councilmember Bek Ashby	City of Port Orchard
Mayor Rob Putaansuu	City of Port Orchard
Mayor Becky Erickson	City of Poulsbo
Director John Clauson	Kitsap Transit
Commissioner Axel Strakeljahn	Port of Bremerton
Chair Leonard Forsman	Suquamish Tribe
OBSERVERS	
Heather Wright	City of Bainbridge Island
Nick Bond	City of Port Orchard
Karla Boughton	City of Poulsbo
Gary Idleberg	Dept. of Commerce
Angie Silva	Kitsap County
David Forte	Kitsap County
Ed Coviello	Kitsap Transit
Andrea Harris-Long	Puget Sound Regional Council
STAFF	
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead
PRESENTERS	
Clay White	LDC, Inc.