



# Kitsap Regional Coordinating Council

## KRCC Board Meeting Agenda

v. 6-22-18

**Date:** July 3, 2018

**Time:** 10:15 AM – 12:15 PM

**Place:** Council Chambers, Norm Dicks Government Center, 345 6th Street, Bremerton, WA 98337

### 1. Welcome and Introductions

### 2. Chair's Comments

### 3. Full Discussion/Action Items:

- Review the [6/5/2018 KRCC Board meeting summary](#) (approve at September meeting) Page 3
- Review the [6/12/2018 Executive Committee meeting summary](#) Page 10
- Review the [5/29/2018 KRCC Board Retreat summary](#) (approve at September meeting) Page 12
- Review [priority Board Retreat action items](#) Page 22
- Report out on new and upcoming jurisdiction policies of interest\*

### 4. KRCC Committee Reports

- *No July Transportation Policy Committee (TransPOL) \**
- *No July Transportation Technical Advisory Committee (TransTAC) \**
- Land Use Planning Policy Committee (PlanPOL) meeting\* [7/19 PlanPOL agenda](#) page 23
- *No July Land Use Technical Advisory Committee (LUTAC) meeting\**

### 5. PSRC Board and Committee Reports

- [PSRC Committees and Boards Report](#) and other updates\* page 24
  - PSRC Executive Board Update
  - PSRC Growth Management Policy Board Update
  - PSRC Transportation Policy Board Update
  - Economic Development District Board

### 6. Corridor Committee Reports

- SR 16 Committee\*
- SR 305 Committee\*
- SR 104 Committee\*

### 7. Staff Report

- [KRCC Income Statement](#) Page 26

### 8. Public Comments

### 9. KRCC Board Questions, Concerns, and Announcements

### 10. Adjourn

**Next meeting: September 4 (no August meeting)**

\* Standing agenda item



# Kitsap Regional Coordinating Council

## Draft 2018 Meeting Schedule

<p align="center"><b>KRCC Board*</b> Main Meeting Chambers, Norm Dicks Government Center, Bremerton First Tuesday of the Month - 10:15 AM-12:15 PM</p> <table border="0"> <tr> <td><b>Jan. 2</b></td> <td><b>Feb. 6</b></td> <td><b>Mar. 6</b></td> </tr> <tr> <td><b>Apr. 3</b></td> <td><b>May 1</b> (mo. of retreat)</td> <td><b>June 5</b></td> </tr> <tr> <td><b>July 3</b></td> <td><del>Aug.</del></td> <td><b>Sept. 4</b></td> </tr> <tr> <td><b>Oct. 2</b></td> <td><b>Nov. 6</b></td> <td><b>Dec. 4</b></td> </tr> </table>			<b>Jan. 2</b>	<b>Feb. 6</b>	<b>Mar. 6</b>	<b>Apr. 3</b>	<b>May 1</b> (mo. of retreat)	<b>June 5</b>	<b>July 3</b>	<del>Aug.</del>	<b>Sept. 4</b>	<b>Oct. 2</b>	<b>Nov. 6</b>	<b>Dec. 4</b>	<p align="center"><b>KRCC Executive Committee</b> 3<sup>rd</sup> Floor Conference Room - Kitsap Transit, Bremerton Third Tuesday of the Month - 12:30 PM – 2:30 PM</p> <table border="0"> <tr> <td><b>Jan. 16</b></td> <td><b>Feb. 20</b></td> <td><b>Mar. 20</b></td> </tr> <tr> <td><b>Apr. 19</b> (9-11am Thursday)</td> <td><b>May 15</b></td> <td><b>June 19</b></td> </tr> <tr> <td><del>July</del></td> <td><b>Aug. 21</b></td> <td><b>Sept. 18</b></td> </tr> <tr> <td><b>Oct. 16</b></td> <td><b>Nov. 20</b></td> <td><b>Dec. 18</b></td> </tr> </table>			<b>Jan. 16</b>	<b>Feb. 20</b>	<b>Mar. 20</b>	<b>Apr. 19</b> (9-11am Thursday)	<b>May 15</b>	<b>June 19</b>	<del>July</del>	<b>Aug. 21</b>	<b>Sept. 18</b>	<b>Oct. 16</b>	<b>Nov. 20</b>	<b>Dec. 18</b>																		
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<p><b>Other Dates</b>  <b>TransTAC Project Selection Workshop:</b> May 29  <b>Board Retreat:</b> May 29  <b>Legislative Reception:</b> TBD in November  <b>West Sound Alliance:</b> Various</p>			<p align="center">Visit the KRCC website for meeting materials  <a href="http://www.kitsapregionalcouncil.org">www.kitsapregionalcouncil.org</a>          *This meeting is open to the public</p>																																												



# Kitsap Regional Coordinating Council

**Kitsap Regional Coordinating Council (KRCC)**  
**Draft Board Meeting Summary**  
 June 5, 2018 | 10:15 AM – 12:15 PM  
 Norm Dicks Government Center, Bremerton, WA  
 Version 6-18-18

Decisions		
The KRCC Board: <ul style="list-style-type: none"> <li>Approved the draft 5/1/18 amended KRCC Board meeting summary as final.</li> </ul>		
Actions	Who?	Status
Incorporate Councilmember Stern’s revision and post the approved 5/1/18 KRCC Board meeting summary to the website.	KRCC staff	Complete
Follow up with the Executive Committee about LUTAC’s recommendation of proposed participation options for Regional Growth Strategy for the Board.	KRCC staff	Ongoing
Follow up with the Executive Committee about potentially having bi-annual update presentations from PSRC.	KRCC staff	Ongoing
Follow up with the Executive Committee about potentially inviting Kirstin Jewell to give a presentation on housing at a future Board meeting.	KRCC staff	Ongoing
Review the recommended action items from the Board Retreat with the Executive Committee.	KRCC staff	Ongoing

## 1. WELCOME AND INTRODUCTIONS

KRCC Chair Charlotte Garrido welcomed participants to the meeting (see attachment A for KRCC Board members in attendance and Attachment B for members of the public in attendance).

## 2. CHAIR’S COMMENTS

Chair Garrido reported that the KRCC Board Retreat on May 29 produced good discussions and is looking forward to taking action on the action items outlined. She also thanked Captain Schrader and Lynn Wall for hosting the retreat at Naval Base Kitsap Bangor.

## 3. CONSENT/ACTION ITEMS

Councilmember Stern moved to approve the 5/1/18 Board meeting summary. Commissioner Strakeljahn seconded. The motion carried without opposition or abstention.

## 4. DISCUSSION/ACTION ITEMS

### KRCC Board Retreat round robin.

Board members made the following comments regarding the KRCC Board Retreat.



## Kitsap Regional Coordinating Council

- Councilmember Stern was pleased with the conversation with the City of Bremerton, appreciated the work exploring the issue of affordable housing, and thanked Naval Base Kitsap for the tour of the training facility.
- Commissioner Strakeljahn noted that the program supported robust conversation.
- Lynn Wall noted that the discussion of the Kitsap vision statement revealed that the vision statement doesn't presently address the importance of military installations, a quality that differentiates Kitsap, and is looking forward to revising the statement.
- Commissioner Gelder appreciated the good format, good location and good food. He noted that the reference of Kitsap's cities not being "full service cities" heard at the retreat was unfavorable, adding that all cities in Kitsap are full service.
- Mayor Erickson added that all of Kitsap's cities are full service with functioning councils. She noted that the friction with Bremerton is unfortunate but that Mayor Wheeler's participation was a step in the right direction. She was also pleased with the Board's conversation around forming ad hoc committees to target specific issues outside the land use and transportation scope of KRCC.
- Mayor Medina noted that Bainbridge Island may not meet certain definitions of a "full service city" since the city does not manage the fire district, parks, water utility, etc. He added that he is curious about the next steps forward.
- Chair Garrido confirmed that the Executive Committee will review the recommended action items from the retreat at their next meeting.

### **Regional Growth Strategy objectives: June 7 PSRC GMPB meeting agenda item.**

The PSRC Growth Management Policy Board will have an extended meeting to discuss the VISION 2050 Regional Growth Strategy objectives on June 7. Commissioner Wolfe reported that the meeting will consist of break-out sessions to discuss the goals and objectives of the VISION 2050 Regional Growth Strategy. Mark Gulbranson, PSRC, added that the GMPB will also take action on the updated designation procedures for regional centers. Councilmember Ashby expressed interest in knowing when city designations are going to be addressed by the GMPB. Sophie Glass, KRCC staff, responded that growth scenarios and options will be discussed at the September GMPB meeting and that changes to the regional growth strategy and city designations will be considered at the October and November GMPB meetings.

### **Regional Growth Strategy: What more would the Board like to hear from PlanPOL and LUTAC?**

Lynn Wall reported that the Regional Growth Strategy objectives under discussion at the GMPB have the potential to influence jurisdiction comprehensive plans related to housing, population and population. LUTAC is determining whether KRCC needs to make a recommendation to PSRC on the 2050 update for an alternative as it moves through the Environment Impact Statement process. Commissioner Strakeljahn proposed inviting Paul Inghram, PSRC, to share updates with KRCC every 6 months.

### **Approve the recommended 2018 Countywide Projects.**

The slate of recommended Countywide projects moved from TransTAC's Project Selection Workshop on May 29 to TransPOL on May 31. On June 1, PSRC received the final additional funding amounts from the federal FAST Act, resulting in an additional \$28,000 for the Kitsap Countywide Competition, now totaling \$9,730,000. To spend the additional \$28K, TransTAC recommends providing Kitsap Transit with \$6,000 additional dollars for their SR 104 and Bond Park & Ride project to meet the new rural minimum of \$376,000 and providing Bremerton with \$22,000 dollars for their 6th Street Preservation Phase 2 since on 5/30 Bremerton offered to reduce its award by \$30,752 in order to have the funding awards match the available funds. Although this was



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the first year PSRC required balancing awarded funds by year, there is some level of flexibility since it is not practical to separate funds by year for particular phases of particular projects.

Councilmember Ashby moved to approve the 2018 Countywide Projects. Mayor Erickson seconded and the motion carried without opposition or abstention. Mayor Erickson recognized the amount of work and energy involved in obtaining the transportation funding and the value it brings to Kitsap communities. Councilmember Stern thanked KRCC staff for their work supporting the funding competition.

## **Report out on new and upcoming jurisdiction policies of interest.**

This new standing agenda item is the result of discussion at the KRCC Board retreat and is intended to increase cross collaboration by sharing policies that would be of interest to other jurisdictions. Board members shared the following:

- Mayor Medina reported that Bainbridge Island has begun work on inclusionary zoning and transfer development rights, is developing an ordinance requiring compostable food service utensils and straws, is overhauling subdivision code to require smaller lots and open space, is considering whether to extend the moratorium on large developments which is set to expire in July, developing an ordinance prohibiting cutting trees of a certain size, and changing the authority of the planning commissioner and design review board.
- Mayor Putaansuu reported that a town hall was held regarding a plastic bag ban in Port Orchard, noting that the policy will be more powerful if implemented countywide. He also shared that Port Orchard is considering code changes that would incentivize more variety in housing options.
- Mayor Erickson shared that Poulsbo, among other jurisdictions, are also considering inclusionary zoning and the plastic bag ban. Poulsbo is planning to implement a series of policies this year.

## **5. KRCC COMMITTEE REPORTS**

### **TransPOL activities and draft 6/21 TransPOL agenda.**

The focus of the upcoming TransPOL meeting will be on debriefing the Countywide Competition to discuss lessons learned. At their 5/31 TransPOL meeting, TransPOL recommended the awarded Countywide projects to the Board.

### **TransTAC activities and draft 5/29 meeting agenda.**

TransTAC conducted their Project Selection Workshop, which involved various approaches to evaluating, discussing and ranking the countywide projects. Their recommendation of awarded projects moved to TransPOL.

### **No May PlanPOL activities.**

### **LUTAC activities.**

LUTAC is developing a timeline of the regional and local planning cycles to show opportunities for the KRCC Board to be involved with the development of VISION 2050.

## **6. PSRC BOARD AND COMMITTEE REPORTS**

### **PSRC Executive Board Update.**

Mark Gulbranson, PSRC, shared that the PSRC General Assembly, in place of the PSRC Executive Board meeting, consisted of the election PSRC Executive Board President and Vice President, approval of the



# Kitsap Regional Coordinating Council

Regional Transportation Plan and approval of the supplemental budget. Mayor Erickson reported that she moderated a panel of newly elected women mayors of large cities, that this year's venue was exceptional, and that this year's General Assembly was the best attended in history.

## **PSRC Growth Management Policy Board Update.**

Mayor Putaansuu now sits on the PSRC GMPB for Kitsap Other Cities. Councilmember Peltier (Bainbridge) sits as the alternate. Mayor Putaansuu will attend his first meeting on Thursday.

## **PSRC Transportation Policy Board Update.**

Mayor Erickson reported that the Regional Transportation Plan was passed at the General Assembly,

## **Economic Development District Board**

Commissioner Strakeljahn noted that there has not been a recent meeting.

## **Regional Staff Committee**

Sophie Glass reported that at the Regional Staff Committee meeting (the technical level of GMPB), members discussed the Regional Growth Strategy objectives that will be discussed at the upcoming GMPB meeting. The discussions indicate that missing elements of the objectives may be social equity and affordable housing.

## **7. CORRIDOR COMMITTEE REPORTS**

**SR 16 Committee.** Councilmember Ashby shared that the Executive Committee update is on June 13. The issue date of the final report on the Highway 16 study is to be determined.

**SR 305 Committee.** Commissioner Gelder reported that WSDOT is continuing to work with Parametrix to identify a short list of potential target investments to ensure a functional intersection and reduce congestion. Meetings are now approximately quarterly rather than monthly. A report on the type, size and location study for the Agate Pass Bridge replacement is forthcoming.

**SR 104 Committee.** Commissioner Gelder reported that the County and WSDOT are moving forward with preliminary engineering for rerouting SR 104.

## **8. STAFF REPORT**

### **KRCC Income Statement.**

At 33% of the budget year, 37% of the budget has been expended. The discrepancy is due to the staff time required for the transportation funding competitions and will likely balance out as the number of KRCC meetings decreases over the summer and holiday season.

## **9. PUBLIC COMMENTS**

Roger Gaye, South Kitsap resident, spoke of the frustration tax payers may feel when hearing about the number of various long term planning efforts of various jurisdictions that work towards different goals in an uncoordinated way. He also asked that KRCC considering producing a mission statement, values, and strategies to support their vision statement that is under discussion. He was pleased with the concept that came of the KRCC retreat of ad hoc committees to address a wide range of issues. Roger asked that KRCC more closely evaluate how the countywide transportation projects help Kitsap as a region in the future.



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## 10. KRCC BOARD QUESTIONS, CONCERNS, AND ANNOUNCEMENTS

Board members made the following comments.

- Councilmember Stern proposed inviting Kirsten Jewell, Housing and Homelessness Coordinator at Kitsap County, to give a presentation to the Board.
- Ambassador Mills shared that the Suquamish Clearwater Legends Cup, a women's golf tournament, will be held this weekend. The event is expected to bring in over 4,000 guests to Kitsap County. He also shared that the Suquamish Tribe has recently obtained 36 acres, which will be used to redevelop their downtown area.
- Commissioner Strakeljahn shared that the Port of Bremerton recently completed the sale of property to a group which plans to build a hotel and provide economic development of the community.
- Lynn Wall thanked the jurisdictions that fund the KRCC organization for being inclusive, improving regional networks, and putting the greater good over individual interests.

## 11. ADJOURN

*The meeting adjourned at 11:46 PM.*



# Kitsap Regional Coordinating Council

## ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

Board Member	Jurisdiction	In Attendance?
Ashby, Bek	City of Port Orchard	✓
Clauson, John	Kitsap Transit	✓
Erickson, Becky	City of Poulsbo	✓
Forsman, Leonard	Suquamish Tribe	
Garrido, Charlotte	Kitsap County	✓
Gelder, Robert	Kitsap County	✓
Medina, Kol	Bainbridge Island	✓
Mills, Luther “Jay”	Suquamish Tribe	✓
Nystul, Gary	City of Poulsbo	✓
Placentia, Chris	Port Gamble S’Klallam Tribe	✓
Purser, Rob	Suquamish Tribe	
Put aansuu, Rob	City of Port Orchard	✓
Rosapepe, Jay	City of Port Orchard	
Schrader, Alan	Naval Base Kitsap	
Stern, Ed	City of Poulsbo	✓
Stokes, Larry	Port of Bremerton	
Strakeljahn, Axel	Port of Bremerton	✓
Sullivan, Jeromy	Port Gamble S’Klallam Tribe	
Tirman, Matthew	City of Bainbridge Island	
Wall, Lynn	Naval Base Kitsap	✓
Wolfe, Ed	Kitsap County	✓



# Kitsap Regional Coordinating Council

## ATTACHMENT B – NON-MEMBER PARTICIPANTS (UPDATED)

Name	Affiliation
<b>Non-Members</b>	
Dennis Engel	WSDOT
Roger Gay	South Kitsap Resident
Mark Gulbranson	Puget Sound Regional Council
Tom Knuckey	City of Bremerton
<b>KRCC Facilitation Team</b>	
Sophie Glass	KRCC Land Use and Transportation Program Lead
Mishu Pham Whipple	KRCC Coordination Lead



# Kitsap Regional Coordinating Council

## KRCC Executive Committee Meeting Draft Summary

Draft v. 6-14-18

**Date:** June 12, 2018

**Time:** 12:30-2:30PM

**Place:** Kitsap Transit, Bremerton

**Members in Attendance:** Commissioner Garrido, Mayor Erickson, Commissioner Strakeljahn, Councilmember Ashby and Mayor Medina

Decisions		
The KRCC Executive Committee: <ul style="list-style-type: none"> <li>Approved Triangle Associates' May 2018 invoice</li> </ul>		
Actions	Who?	Status
Write a memo for Chair Garrido and/or Vice-Chair Erickson to send to LUTAC regarding the recommended Regional Growth Strategy approach.	KRCC staff	Complete
Obtain Growth allocation maps and other documents used at the 2017 KRCC Retreat for future growth discussions.	KRCC staff	Complete

### 1. Administrative Agenda

- Approval of Triangle Associates' invoice from May 2018: KRCC Executive Committee members approved Triangle Associates' invoice from May 2018 for \$22,076.

### 2. KRCC Board Retreat Debrief

- Discussion and prioritization of retreat action items: The Executive Committee made the following comments related to retreat action items.
  - CPP update:
    - It is not too early to prepare for the major CPP update in 2021.
    - The CPP vision statement would need revision. The process for doing so is fairly prescribed.
    - Jurisdictions need to make sure their comprehensive plans are cohesive.
    - A structured analysis of the CPPs should be conducted to evaluate planning policy effectiveness.
    - KRCC resources can shift to land use planning next year when there is no transportation competition.
  - Growth Strategies for Kitsap:
    - A Lego block exercise to support a discussion on allocating growth and planning implications may be useful for Kitsap jurisdictions to participate in.
    - Perhaps through partnerships with universities, graduate students could conduct activities with KRCC to explore growth strategies.
    - The planning model based on competition between retail malls and local businesses is shifting due to the economic revolution in which retail malls are competing with Amazon and online shopping.
    - Growth allocation maps and other documents used at the 2017 KRCC Retreat will be useful in future growth discussions.
  - Engagement with Bremerton:
    - Mayor Wheeler's attendance at the KRCC Board Retreat was appreciated and helpful to know where Bremerton stands in terms of engagement with KRCC.

- Bremerton’s issue with the KRCC voting structure is unlikely to be addressed.
  - Engagement with Bremerton is inevitable due to the CPP process and staff level work. However, whether further engagement should be pursued requires further discussion by the Board.
  - KRCC and Bremerton have shared military interests.
- Affordable housing ad-hoc committee:
    - Poulsbo’s affordable housing plan, which contains a package of policies, is forthcoming.
    - There is great value in sharing best practices for inclusionary zoning and other affordable housing strategies.

The Executive Committee recommended bringing the draft list of major retreat action items to the Board for discussion, revision, and approval.

### **3. Transportation Items**

- June 14 TransTAC meeting agenda and June 21 TransPOL meeting agenda: Both committees will be debriefing the Countywide transportation competition.

### **4. Land Use Items**

- LUTAC’s recommended Regional Growth Strategy approach: The Executive Committee reviewed how KRCC can engage with the Regional Growth Strategy update and recommended that the following revisions and information be included in the next iteration of the document.
    - Provide a comprehensive calendar that shows exactly when and how KRCC can participate in regional planning efforts. I.e. writing letters, participating in a critical vote, developing internal talking points.
    - Integrate the calendar and timeline of the Regional Growth Strategy so that it is clear that the information in one document is a subset of the other.
    - Show that the OFM targets, which dictate growth allocations, feed into PSRC, rather than the other way around.
    - Provide more detail on when PSRC decision points are.
    - Show when the buildable lands report is complete.
    - Show opportunities to act proactively.
  - Proposed educational opportunities: The Executive Committee acknowledged that Board members proposed inviting Kirsten Jewell, Housing and Homelessness Program Coordinator, Kitsap County and Paul Inghram, Growth Management Planning Program Manager, PSRC, to a future KRCC Board meeting to give presentations. No decision was made. The committee proposed holding a workshop for KRCC on inclusionary zoning for jurisdictions to compare best practices.
- ### **5. July 3, 2018 KRCC Board Meeting Agenda and Packet**
- Review the 7/3 KRCC Board meeting agenda: Due to Chair Garrido and Commissioner Wofle not able to attend, Vice-Chair Erickson will chair the meeting, acknowledging that there will not be a quorum so no decisions will be made.

### **6. Adjourn**



# Kitsap Regional Coordinating Council

## **DRAFT KRCC Retreat Summary**

May 30, 2018 | 8:30 PM – 2:30 PM

Naval Base Kitsap Bangor Trident Base

v. 6-7-18

## **1. WELCOME AND INTRODUCTIONS**

KRCC Chair Charlotte Garrido welcomed the group and shared her vision for the retreat, which was to review and affirm the role of the Kitsap Regional Coordinating Council (KRCC) as a forum for collaboration and cooperation under the pressures associated with dramatic population increase, as well as review and affirm the qualities that makes Kitsap unique. Chair Garrido also introduced Karen Reed, the facilitator of the retreat, who has experience as an attorney practicing municipal law, an assistant city manager, and consulting for local governments. Karen reviewed the agenda for the day. See attachment A for KRCC Board members in attendance and Attachment B for guests, staff and members of the public in attendance.

## **2. WHO AND WHAT IS KRCC?**

What is our role as a “regional coordinating council”? Why does the organization exist?

Karen Reed referred to the meeting materials in the binder that re-cap the KRCC’s formal role and how Board and staff members interviewed in advance characterize KRCC’s role. She asked Board members how they would add to this input. Responses included:

- To act as a forum for coordination, specifically on land use and transportation.
- To act as a forum for relationship building, information sharing, and regional discussions.
- To act as an incubator to gather the right people to solve problems. For example, corridor committees.
- To establish and act upon shared values.
- To improve leadership and better represent jurisdictions through collaboration and information sharing.
- To be more powerful advocates by acting as a unified body and speaking with a unified voice.
- To have a larger impact by implementing policies together.

In discussion it was observed that the Board members could be better at sharing things at the KRCC table that impact one another. Ways to ensure this were discussed, which included:

- Make agenda time available to share ideas and actions.
- Make a change to all KRCC agendas to ensure a formal time for sharing of issues and information.

In discussion, KRCC members reflected upon the recent effort to narrow KRCC's focus. There was consensus that the focus on transportation and land-use planning remains appropriate, and that KRCC can be an incubator for new regional efforts on an ad hoc basis.

Karen made the connection of how KRCC's role relates to the role and mission of the jurisdictions that Board members represent by asking, "What 'hat' do you wear at KRCC?" Board members had various responses:

- The one that promotes the greater good.
- The local jurisdiction at KRCC and Kitsap region at Puget Sound Regional Council.
- It is not an either/or situation of local jurisdiction vs. Kitsap region. What's fair for one jurisdiction is generally fair for all Kitsap jurisdictions.
- It depends on the issue.
- It depends on what your constituents want.
- Citizens may not know jurisdictional lines and that they shouldn't have to, adding that if the jurisdictions are coordinating well, jurisdictional lines are invisible to residents.

What type of coordinating do we want KRCC to provide? To avoid?

Board members listed qualities of coordinating that KRCC should provide including inclusive, balanced, and informed. Qualities of coordinating that should be avoided included prescriptive, limited, and unfair.

### **3. WE ARE KITSAP: WHAT IS THE VISION FOR THE KITSAP PENINSULA REGION?**

What shared values underlie our vision as a regional council? What is different and unique about Kitsap? Does the CPP vision reflect the values we share?

Karen reviewed the binder materials and asked attendees to take a few minutes to identify (1) what makes Kitsap unique, and (2) whether the vision in the current CPP document is on track.

What makes Kitsap unique? Responses included:

- Quality of life
- Collaborative spirit
- Military bases
- We're an island
- Groundwater dependent
- Central Puget Sound Location
- 2 tribes in an urban county
- People and relationships are strong
- Natural resources
- Tribal culture and presence

- Important military installations
- Support for national defense from the military
- Rural character and resources
- Volunteerism
- Interjurisdictional coordination
- Dedication to collaborative governance
- Not crowded, scenic
- Best of both worlds—Seattle & Kitsap
- Community history
- Relationship to the natural environment
- Sense of interconnectedness
- Distinct urban villages
- Sense of community
- We are hidden
- Local pride
- Ferries

Does the CPP vision reflect the values we share, and the unique things about Kitsap that we cherish? Karen asked participants for their impressions of the Kitsap vision statement, cited in the Countywide Planning Policy in 2015, as well as if they identified any gaps. Comments offered included:

- It is too long and too wordy, redundant
- Does not sufficiently address the cultural and economic importance of the tribes and military
- Captures part of everyone’s priorities
- Valuable contents
- Generally, I like it
- It’s good
- Doesn’t speak to importance of maintaining/sustaining the military and the need for special land use consideration for the military
- Is not specific enough about economic development or multimodal transportation
- Is missing a set of goals that could be pursued using metrics
- Should better describe the robust economy we are seeking
- Factually incorrect in the last paragraph
- The statement is more about goals than vision
- What is missing is a plan(s) to accomplish the vision
- Make it shorter and add a set of goals
- This language should confirm whether we are rowing in the same direction
- Add language about coordination

What shared core values underlie our vision (as a regional council)?

Board members provided a range of responses as to what values underlie Kitsap’s vision. The most frequently mentioned responses included:

- Connected communities

- Collaboration of public and private sector
- Recognition of the importance of military and tribes
- Diversified economy
- Environment
- Quality of life
- Protection of rural character
- Respect and equity of different cultures (historic, tribes, military)

Presentation: Paul Inghram, Puget Sound Regional Council, gave a presentation titled “Working Together to Achieve a Vision: Vision 2050 Public Opinion Survey Results,” which provided information on research intended to measure residents’ attitudes and opinions about growth and growth related issues. Research shows that Kitsap residents believe the natural environment, climate/weather, and outdoor recreation are the region’s top assets, while the cost of living, homelessness, and transit/transportation are their top dislikes. With regional dislikes shifting significantly to the cost of living and homelessness (transit/transportation has remained a dislike), Board members acknowledged the importance of addressing affordable housing within their jurisdictions and across the region.

#### **4. HOW WILL WE WORK TOGETHER TO UPDATE AND AFFIRM THIS VISION?**

If we agree there are gaps in the vision, what is the process to update the vision?

Although the Board agreed that the vision statement could be revised, they were reminded that changing Kitsap’s vision statement would involve a formal Countywide Planning Policy (CPP) revision process, which requires extensive public involvement and work by land use staff. The next “light” update of the CPPs is scheduled to occur in about 1 year. Lynn Wall reminded Board members that LUTAC is developing agenda items and materials to help educate PlanPOL on the planning cycles to help the Board make an informed decision on whether they should conduct the CPP revision process. The CPPs must be updated by 2021. LUTAC has noted that it may be possible to streamline the CPP update process.

The importance of engaging city councils in any vision update was noted, as was the importance of Bremerton being part of the discussion. The issue of affordable housing was noted as a pressing regional discussion.

Mayor Medina suggested that the Board consider pursuing alternate methods to conduct visioning and noted that revising the vision statement would be more of a symbolic effort and not have as strong of an impact as the impact from developing plans to implement goals.

Board members agreed that only transportation and land use elements of affordable housing issues falls within the role of KRCC and made the following comments:

- Affordable housing is not explicitly the role of KRCC but an ad hoc committee could be created to address the issue holistically so long that it does that it establishes a structure and resources distinct from KRCC.
- The affordable housing ad-hoc committee could outline affordable housing needs to inform the scope of Homes for All, a coalition that address housing affordability and homelessness in Kitsap County.
- The transportation and land use elements of affordable housing issues can be brought back to KRCC to be addressed.

## 5. STRATEGIES TO INCREASE OUR EFFECTIVENESS AS A COORDINATING COUNCIL VIA A 2018-2019 WORKPLAN

Based on the discussion today do we have capacity and desire to add items to this work plan? If so, what are those items?

Board members provided some recommendations of items to add to the work plan, recognizing that the work plan prescribes significant work as is and if things are added, some consideration should be given to whether anything can be removed. Suggested work plan items included:

- Develop a calendar related to the work that is ongoing that will be inputs to the next CPP update and when we will see those items.
- Strategic educational outreach efforts to PRSRC and others in the region about Kitsap county and our interests.
- Learning opportunities related to emerging issues.
- Protecting the military from encroachment.
- Developing our growth strategy: where will we put the coming growth? How will we preserve livability? Should we ask for different growth targets from PSRC?
- Develop metrics so we can see if our plans are working and re-set if need be.
- Adding other items to the work plan should be done more using the ad-hoc committee approach.

Mayor Greg Wheeler was asked to speak to the future of Bremerton's engagement with the KRCC. He noted the shared interests of those in the room, and that in some cases Bremerton's interests may diverge from those of the rest of the group. It was noted that the Bremerton City Council remains concerned about the voting in the current interlocal agreement creating the KRCC. Several KRCC members noted their interest in continuing efforts to engage Bremerton at the table.

What strategies could we use to better coordinate and communicate our land use planning and transportation planning policies across Kitsap County?

Board members brainstormed way to improve coordination with KRCC. Responses were categorized as things to either “start” doing, “stop” doing, or “continue” doing. Comments included:

Strategies to start implementing:

- Better engagement and involvement of the city councils, at their meetings.
- More metrics.
- Encourage educational opportunities within the region, with the public and our cities.
- Add Q&A time, idea time to our agendas to promote collaborative discussion.
- Work to strengthen Bremerton relationship.
- Hiring outside specialists through Triangle contract, advantageous to share the cost of a specialists that benefits all the jurisdictions.
- Fully engaging PlanPOL.
- Continue working on the Buildable Lands Report.
- Ensuring messaging consistency between policy and technical committees.
- Better engaging with PSRC, through hosting a tour of Kitsap for example.
- Improve communications with the public.
- Continue having conversations like today.

Strategies to stop/discontinue:

- Coordination phone calls.
- Allowing ourselves to be ignored at PSRC.

Strategies to continue:

- Advocate for Kitsap County as a whole at PSRC.
- Look to Vision 2050 and its impact on us.
- Federal funding process.

## 6. RE-CAP OF DIRECTION FROM TODAY’S RETREAT

Karen Reed provided an overview of the takeaways from the day’s discussions, including:

- **KRCC’s Role:** There is consensus that the role should remain focused on land-use and transportation policy, and other issues should be addressed through ad-hoc committees, with KRCC performing an incubator role. Specific action recommendations included:
  - Adding formal time to KRCC agendas to ensure communication across agencies on issues, potential actions jurisdictions are considering that could impact others.
- **Kitsap’s Vision:** The current CPP statement is too lengthy, does not fully reflect Kitsap’s values and could use significant revision. However, doing so would require a formal Countywide Planning Policy (CPP) revision process, which requires extensive public involvement, work by land use staff, and a vote by the Board. The updated vision should be shorter, and include a related set of goals. There are a number of shared values underlying the vision.

- **Affordable housing:** Agreed that this is a priority issue for Kitsap and Puget Sound residents. An ad-hoc committee will be formed to address the issue, inform the scope of Homes for All, and bring the land use and transportation elements of affordable housing back to KRCC to be addressed.
- **Engagement with Bremerton:** Board members agreed on the importance of Bremerton’s participation in KRCC and are interested in increasing engagement with Bremerton.
- **KRCC 2018-2019 Work Plan: A few items were suggested for addition to the KRCC work plan, including:**
  - Develop a calendar of the next CPP update schedule and the studies underway that are key inputs to that update.
  - Strategic educational outreach to other agencies at the PSRC about Kitsap’s issues.
  - Developing our growth strategy: where we will put the future population and job growth while preserving livability.
  - Developing strategies to protect the military from encroachment within our region.
  - Instituting metrics and a process to confirm whether our plans are performing as desired or need to be re-vamped.
  - Learning about issues of common interest.

**Strategies to improve coordination effectiveness of KRCC:** several were identified, which could be incorporated into the work plan.

## 7. CLOSING COMMENTS

Chair Garrido thanked participants for coming together to share their ideas, noting the value in reaffirming the role of KRCC and developing strategies to improve coordination.

Actions	Who?	Status
Follow up with Naval Base Kitsap to have a potential presentation on the finding of their economic impact analysis once complete in the fall.	KRCC staff	Ongoing
Add a standing agenda item for policy coordination discussions to Board meeting agendas.	KRCC staff	Complete
Form an ad-hoc committee to address affordable housing and inform the scope of Homes for All. Bring the land use and transportation elements of affordable housing back to KRCC to be addressed.	Ad-hoc committee members (TBD)	Ongoing
Form additional ad-hoc committees as needed to address issues outside the scope of KRCC.	Ad-hoc committee members (TBD)	Ongoing
Work with LUTAC and PlanPOL to make an informed decision about whether to update the vision statement in the CPP revision process.	Board, PlanPOL, LUTAC	Ongoing
Consider pursuing alternate methods to conduct visioning.	Board	Ongoing
<p>Consider items to add to the 2018-2019 KRCC Work Plan:</p> <ul style="list-style-type: none"> <li>• Develop a calendar of the next CPP update schedule and the studies underway that are key inputs to that update.</li> <li>• Strategic educational outreach to other agencies at the PSRC about Kitsap's issues.</li> <li>• Develop growth strategies: where we will put the future population and job growth while preserving livability.</li> <li>• Develop strategies to protect the military from encroachment within our region.</li> <li>• Institute metrics and a process to confirm whether our plans are performing as desired or need to be re-vamped.</li> <li>• Learn about issues of common interest.</li> <li>• With KRCC as an incubator forum, identify issues where creation of external ad-hoc committees is desired.</li> </ul>	Executive Committee	Ongoing
<p>Consider new strategies to improve coordination to add to the 2018-2019 KRCC Work Plan:gaging Bremerton.</p> <ul style="list-style-type: none"> <li>• Better engagement and involvement of the city councils, at their meetings.</li> <li>• More metrics.</li> <li>• Encourage educational opportunities within the region, with the public and our cities.</li> </ul>	Executive Committee and Board	Ongoing

<ul style="list-style-type: none"> <li>• Add Q&amp;A time, idea time to our agendas to promote collaborative discussion.</li> <li>• Work to strengthen Bremerton relationship.</li> <li>• Hiring outside specialists through Triangle contract, advantageous to share the cost of a specialists that benefits all the jurisdictions.</li> <li>• Fully engaging PlanPOL.</li> <li>• Continue working on the Buildable Lands Report.</li> <li>• Ensuring messaging consistency between policy and technical committees.</li> <li>• Better engaging with PSRC, through hosting a tour of Kitsap for example.</li> <li>• Improve communications with the public.</li> <li>• Continue having conversations like today.</li> </ul>		
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## ATTACHMENT A – BOARD MEMBERS IN ATTENDANCE

Board Member	Jurisdiction	In Attendance?
Ashby, Bek	City of Port Orchard	---
Clauson, John	Kitsap Transit	✓
Erickson, Becky	City of Poulsbo	✓
Forsman, Leonard	Suquamish Tribe	---
Garrido, Charlotte	Kitsap County	✓
Gelder, Robert	Kitsap County	✓
Medina, Kol	Bainbridge Island	✓
Mills, Luther "Jay"	Suquamish Tribe	---
Nystul, Gary	City of Poulsbo	✓
Placentia, Chris	Port Gamble S'Klallam Tribe	---
Purser, Rob	Suquamish Tribe	---
Put aansuu, Rob	City of Port Orchard	✓
Rosapepe, Jay	City of Port Orchard	---
Schrader, Alan	Naval Base Kitsap	✓
Stern, Ed	City of Poulsbo	✓
Stokes, Larry	Port of Bremerton	---
Strakeljahn, Axel	Port of Bremerton	✓
Sullivan, Jeromy	Port Gamble S'Klallam Tribe	---
Tirman, Matthew	Bainbridge Island	---
Wall, Lynn	Naval Base Kitsap	✓
Wolfe, Ed	Kitsap County	✓

## ATTACHMENT B – NON-MEMBER GUESTS, OBSERVERS AND STAFF

Name	Affiliation
Betsy Daniels (participant)	KRCC Program Director
Jennifer Cannon	Kitsap County
Louisa Garbo	Kitsap County
Roger Gay	South Kitsap Resident
Paul Inghram (presenter)	Puget Sound Regional Council
Allison O'Sullivan (participant)	Suquamish Tribe
Mishu Pham-Whipple	KRCC Coordination Lead
John Powers	Kitsap Economic Development Alliance
Karen Reed (facilitator)	Karen Reed Consulting
Greg Wheeler (participant)	City of Bremerton



# Kitsap Regional Coordinating Council

## May 29, 2018 KRCC Board Retreat – Draft List of Major Action Items

v. 6-12-18

WHAT	TIMEFRAME	WHO	POTENTIAL NEXT STEPS
<b>KRCC Process/Info. Items</b>			
1. <i>Change agenda to promote more time to share items of common interest</i>	Now	KRCC	Done.
2. <i>CPP Update &amp; Inputs Calendar</i>	1 month	Staff	
<b>CPP Update Related Items</b>			
3. Vision Update plan and process	2018-2020		Consider options 1-3 months, select path, begin work
4. Growth Strategies for Kitsap	2018-2020		Agree upon process, launch
5. Military support strategies in CPPs	2018-2020		Brainstorming, study feed into CPPs.
6. Metrics	2018-2020	Staff work	Look at what others have done, bring forward options, recommendations-build into CPP update / start tracking now.
<b>Other New Initiatives</b>			
7. Ad Hoc Housing Committee	2018		Launch in next 2-3 months Mission, Membership, process outline—review/OK by KRCC
8. Bremerton	2018-	Steering Committee rec. to Board	Do you want to engage in renegotiation? IF not, what do you want to do other than that to promote reintegration of Bremerton in regional planning? Options, select path
<b>Education/Outreach</b>			
9. Educational Outreach to PRSC, member agencies	2018-		Develop plan, audience, messages, strategies
10. Educational outreach to public, cities	2018-		Develop plan, audience, speakers messages,



**Draft Kitsap Regional Coordinating Council (KRCC) Planning Policy Committee (PlanPOL) Meeting Agenda**

July 19, 2018 | 1:30 – 3:00 PM

Kitsap Transit, 60 Washington Ave. Bremerton, WA (3<sup>rd</sup> floor conference room)

**Objective:** KRCC PlanPOL provides recommendations and guidance to the KRCC Board regarding countywide and regional land use planning efforts.

Topic	Documents
<b>1. Welcome and Old Business</b> <ol style="list-style-type: none"> <li>a. Latest 2018 KRCC meeting calendar (standing agenda item).</li> <li>b. Review and approve the draft 4/19/18 PlanPOL summary.</li> </ol>	<ul style="list-style-type: none"> <li>- KRCC meeting calendar</li> <li>- Draft 4/19/18 PlanPOL summary</li> </ul>
<b>2. VISION 2050</b> <ol style="list-style-type: none"> <li>a. Receive a presentation from the Puget Sound Regional Council (PSRC) regarding the timeline for the development of VISION 2050.</li> <li>b. PlanPOL discussion regarding:               <ol style="list-style-type: none"> <li>i. Definitions for Regional Geographies and potential changes</li> <li>ii. Objectives for the Regional Growth Strategy</li> <li>iii. Growth Scenarios for the Regional Growth Strategy</li> </ol> </li> <li>c. Review the Land Use Technical Advisory Committee’s (LUTAC) recommendations for KRCC’s involvement in the update to VISION 2050.</li> </ol>	<ul style="list-style-type: none"> <li>- VISION 2050 Work Plan Summary</li> <li>- Proposed Regional Geographies</li> <li>- Regional Growth Strategy Objectives</li> <li>- Preliminary Growth Concepts</li> <li>- LUTAC’s recommendations to PlanPOL re: VISION 2050</li> </ul>
<b>3. 18-Month and 8-Year Land Use Efforts</b> <ol style="list-style-type: none"> <li>a. Review the upcoming local, countywide, regional, and state land-use efforts that will affect Kitsap over the next 18 months to 8 years.</li> </ol>	<ul style="list-style-type: none"> <li>- 18-Month and 8-year Land Use Efforts</li> </ul>
<b>4. Menu of “Emerging Issues” for Future PlanPOL Meetings</b> <ol style="list-style-type: none"> <li>a. Review a “menu” of emerging issues (provided by LUTAC) and select topics for future PlanPOL meetings.</li> </ol>	<ul style="list-style-type: none"> <li>- Menu of emerging issues from LUTAC</li> </ul>
<b>5. Updates from the Land Use Technical Advisory Committee (LUTAC)</b> <ol style="list-style-type: none"> <li>a. Updates from LUTAC for PlanPOL.</li> </ol>	
<b>6. Public Comments*</b>	
<b>7. Adjourn</b>	



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE  
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)  
PSRC BOARDS DRAFT v.6/14/18**



<p><b><u>Executive Board</u></b> Date of Next Meeting: <b>July 26, 2018</b> • 10:00 – 11:30 a.m. Topics from Meeting: <b>June 28, 2018</b> (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Committee Reports: Transportation Policy Board, Growth Management Policy Board, Operations Committee, Economic Development Board</li><li>• Consent Agenda: Approve Vouchers Dated 4/10/18 - 6/15/18 in the Amount of \$2,075,059.53; Authorize Increase in Contract Authority for 2018 General Assembly; Adopt Routine Amendment to the 2017-2020 Transportation Improvement Program (TIP); Authorize a Change in Regional Transportation Plan Project Status for the City of Bellevue Mountains to Sound Greenway Trail B Project</li><li>• New Business: Approve Projects to Receive PSRC's FHWA Contingency Funds; Approve Updated Designation Procedures for New Regional Centers</li><li>• Discussion: Vision 2050 Formal Start and Regional Growth Strategy; Aerospace Competitive Economics Study</li></ul> <p><b>Contact:</b> Sheila Rogers - <a href="mailto:srogers@psrc.org">srogers@psrc.org</a> <b>KRCC Members:</b> Commissioner Garrido, Mayor Erickson, Commissioner Bozeman, Mayor Putaansuu; Alternates: Commissioner Gelder, Commissioner Strakeljahn, Commissioner Stokes, Councilmember Peltier</p>	<p><b><u>Transportation Policy Board (TPB)</u></b> Date of Next Meeting: <b>July 12, 2018</b> • 9:30 – 11:30 a.m. Topics from <b>June 14, 2018</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Approve Minutes of Transportation Policy Board Meeting held 5/10/18</li><li>• Routine Amendment to the 2017-2020 Transportation Improvement Program (TIP)</li><li>• Recommend Authorizing a Change in Regional Transportation Plan Project Status for Bellevue Mountains to Sound Greenway Trail B Project</li><li>• Discussion: Regional Transportation Plan Implementation: Regional Transit Access / Bicycle and Pedestrian Accessibility</li><li>• Information: 2018 Project Selection Process Status Report</li></ul> <p><b>Contact:</b> Casey Moreau - <a href="mailto:cmoreau@psrc.org">cmoreau@psrc.org</a> <b>KRCC Members:</b> Mayor Erickson, Councilmember Ashby, Commissioner Gelder, Councilmember Mills; Alternates: Commissioner Garrido, Councilmember Tirman, John Clauson, Commissioner Bozeman</p>
<p><b><u>Growth Management Policy Board (GMPB)</u></b> Date of Next Meeting: <b>July 5, 2018</b> • 10:00 a.m. – 1:00 p.m. Topics from <b>June 7, 2018</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Approve minutes of Growth Management Policy Board Meeting held 5/3/18</li><li>• Action: VISION 2050 Scoping Report</li><li>• Discussion: VISION 2050 Regional Growth Strategy</li></ul> <p><b>Contact:</b> Kristin Mitchell – <a href="mailto:kmitchell@psrc.org">kmitchell@psrc.org</a> <b>KRCC Members and Affiliates:</b> Rob Purser, Commissioner Wolfe, Mayor Putaansuu; Alternates: Commissioner Garrido, Councilmember Diener, Thomas Ostrom</p>	<p><b><u>Economic Development Board</u></b> Date of Next Meeting: <b>July 11, 2018</b> • 1:00 – 3:00 p.m. Topics from <b>May 2, 2018</b> Meeting: (summary posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Approve Vouchers Dated 2/14/2018 – 2/21/2018 in the Amount of \$113.57</li><li>• Action: Ratify Executive Committee for the 2018-2020 Term</li><li>• Implementation Action Item: Regional Aviation Baseline Study</li><li>• Discussion: Cross Laminated Timber Efforts in the Puget Sound Region</li><li>• Information: Amazing Place Update, 2050 Forecast of People and Jobs, VISION 2050 Scope of Work</li></ul> <p><b>Contact:</b> Ruth Wezeman - <a href="mailto:rwezeman@psrc.org">rwezeman@psrc.org</a> <b>KRCC Members And Affiliates:</b> Commissioner Garrido, Councilmember Stern, Commissioner Strakeljahn; Alternates: Commissioner Wolfe, Councilmember Mills, Commissioner Stokes, Councilmember Cucciardi</p>
<p><b><u>Operations Committee (OC)</u></b> Date of Next Meeting: <b>July 26, 2018</b> • 9:30 – 9:50 a.m. Topics from <b>June 28, 2018</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Consent Agenda: Approve Vouchers Dated 4/10/18 – 6/15/18 in the Amount of \$2,075,059.53</li><li>• Action: Increase Contract Authority for 2018 General Assembly</li><li>• Information/Discussion: Monthly Budget Progress Report; Contract Status Report; Completed Contracts; Grant Status Report; New Employee Status Report</li></ul> <p><b>Contact:</b> Casey Moreau - <a href="mailto:cmoreau@psrc.org">cmoreau@psrc.org</a> <b>KRCC Members:</b> Mayor Erickson, Commissioner Bozeman; Alternates: Commissioner Gelder</p>	



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE  
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)**



**PSRC COMMITTEES v.6/14/18**

<p><b><u>Regional Staff Committee (RSC)</u></b> Date of Next Meeting: <b>July 19, 2018</b> • 9:30 – 11:30 a.m. Topics from <b>June 21, 2018</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Reports: Meeting Summary for 5/17/18, PSRC Board Reports, Updates from PSRC Planning Department</li><li>• Discussion: July Growth Management Policy Board Housing Work Session</li><li>• Discussion: Regional Growth Strategy Update in VISION 2050</li><li>• Discussion: Regional Open Space Conservation Plan Update</li><li>• Information Items: 2018 Regional Staff Committee Schedule</li></ul> <p><b>Contact:</b> Casey Moreau - <a href="mailto:cmoreau@psrc.org">cmoreau@psrc.org</a> <b>KRCC Affiliates:</b> Eric Baker, Nick Bond, Ed Coviello, Ike Nwankwo; Alternates: Louisa Garbo, Karla Boughton</p>	<p><b><u>Regional FTA Caucus</u></b> Date of Next Meeting: <b>July 10, 2018</b> • 10:30 a.m. – 12:00 p.m. Topics from <b>June 12, 2018</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Approve Summary of Meeting held 5/08/2018</li><li>• Action: Recommendation on PSRC’s 2021-2022 FTA Earned Share and Preservation Set-aside Funding</li><li>• Action: Project Recommendations for PSRC’s 2018 FTA Regional Competition</li><li>• Potential Action: PSRC’s 2018 Annual FTA Adjustments – Project Revisions</li></ul> <p><b>Contact:</b> Sarah Gutschow - <a href="mailto:sgutschow@psrc.org">sgutschow@psrc.org</a> <b>KRCC Affiliates:</b> Steffani Lillie; Alternate: Jeff Davidson</p>
<p><b><u>Bicycle/Pedestrian Advisory Committee (BPAC)</u></b> Date of Next Meeting: <b>July 10, 2018</b> • 10:00 a.m. – 12:00 p.m. Topics from <b>June 12, 2018</b> Meeting: (agenda posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Public Comments, Approve Summary of May BPAC Meeting</li><li>• Information: Committee Reports</li><li>• Information: TIB’s Complete Streets Grant</li><li>• Information: Art in Transportation Projects</li><li>• Discussion: August Tours</li><li>• Information: Announcements of Bicycle/Pedestrian Activities</li></ul> <p>Contact: Kimberly Scrivner - <a href="mailto:kscrivner@psrc.org">kscrivner@psrc.org</a> <b>KRCC Affiliates:</b> Don Willott</p>	<p><b><u>Regional Project Evaluation Committee</u></b> Date of Next Meeting: <b>July 27, 2018</b> • 9:30 a.m. – 11:00 a.m. Topics from <b>May 24, 2018*</b> Meeting: (agenda posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Public Comments</li><li>• Discussion/Action: Project Recommendations – 2018 FHWA Regional Competition</li></ul> <p><b>*June 22, 2018 Meeting – Cancelled</b></p> <p><b>Contact:</b> Kelly McGourty - <a href="mailto:kmcgourty@psrc.org">kmcgourty@psrc.org</a> <b>KRCC Affiliates:</b> David Forte, Steffani Lillie, Barry Loveless, Fred Salisbury; Alternates: Mark Dorsey, Diane Lenius, Jeff Shea, Arne Bakker, Jeff Davidson</p>
<p><b><u>Transportation Operators Committee (TOC)</u></b> Date of Next Meeting: <b>July 25, 2018</b> • 10:00 a.m. – 11:30 a.m. Topics from <b>June 27, 2018</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Approval of Meeting Summary – 5/23/18; Report on PSRC Committee and Board Activities</li><li>• Action: 2018 Project Selection Recommendations; FTA 2021-2022 Earned Share and Preservation Set-aside; FTA 2021-2022 Regional Competition</li><li>• Action: FFY 2018 Annual FTA Adjustments</li><li>• Discussion: Nomination of Transit Representatives to Bicycle and Pedestrian Advisory Committee</li><li>• Discussion: 2018 Transit Integration Report</li><li>• Roundtable: Highlights from Transit Agency and Ferry Operations in the Region</li></ul> <p><b>Contact:</b> Gil Cerise - <a href="mailto:gcerise@psrc.org">gcerise@psrc.org</a> <b>KRCC Affiliates:</b> Steffani Lillie; Alternate: Jeff Davidson</p>	<p><b><u>Regional Traffic Operations Committee (RTOC)</u></b> Date of Next Meeting: <b>July 19, 2018</b> • 9:30 a.m. – 11:00 a.m. Topics from <b>May 3, 2018</b> Meeting (summary posted <a href="#">here</a>):</p> <ul style="list-style-type: none"><li>• Presentation: Shaping a Driverless Future</li><li>• Discussion: Regional Inventory Data Collection</li><li>• Committee Announcements</li></ul> <p><b>Contact:</b> Gary Simonson - <a href="mailto:gsimonson@psrc.org">gsimonson@psrc.org</a> <b>KRCC Affiliates:</b> Mark Dorsey, Jeff Shea; Alternate: Bill Edwards</p>

# Kitsap Regional Coordinating Council Income Statement for Work Completed in 2018 (draft)

CASH BASIS

Draft v. 6-20-2018

Budget Month		1	2	3	4	5	6	7	8	9	10	11	12				
Calendar Month	Jan. '18	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan. '19	YTD	Budget	% Budget Year	% Budget
<b>Revenue</b>																	
Member Dues	\$ 60,083	\$ 78,172	\$ 15,944	\$ 7,315	\$ 7,315	\$ 7,315								\$ 176,147	N/A	N/A	N/A
Events/Receptions															N/A	N/A	N/A
Application Fees															N/A	N/A	N/A
Other															N/A	N/A	N/A
Carry Forward	\$ 2,613														N/A	N/A	N/A
<b>Total Revenue</b>	<b>\$ 62,696</b>	<b>\$ 78,172</b>	<b>\$ 15,944</b>	<b>\$ 7,315</b>	<b>\$ 7,315</b>	<b>\$ 7,315</b>	<b>\$ -</b>	<b>\$ 178,760</b>									
<b>Operating Expenses</b>																	
Triangle labor/expenses		\$ 20,694	\$ 17,060	\$ 18,052	\$ 18,385	\$ 22,076								\$ 96,267	\$ 197,275	42%	49%
Legal Services		\$ 180			\$ 24									\$ 204	\$ 2,000	42%	10%
WCIA Insurance	\$ 5,016													\$ 5,016	\$ 5,000	42%	100%
Room Rentals	\$ 77	\$ 77	\$ 77	\$ 77	\$ 77	\$ 77								\$ 462	\$ 1,302	42%	35%
Reserves														\$ -	\$ 4,500	42%	0%
Miscellaneous				\$ 1										\$ 1	\$ 3,841	42%	0%
<b>Total Op. Expenses</b>	<b>\$ 5,093</b>	<b>\$ 20,951</b>	<b>\$ 17,137</b>	<b>\$ 18,130</b>	<b>\$ 18,486</b>	<b>\$ 22,153</b>	<b>\$ -</b>	<b>\$ 101,950</b>	<b>\$ 213,918</b>	<b>42%</b>	<b>48%</b>						
<b>Net Income</b>														<b>\$76,809</b>			
<b>Total Reserves*</b>	<b>\$15,000</b>																

**Amendments/Modifications/Notes:**

- Note 1 Triangle Associates' invoice in January 2018 was for work completed in 2017 and can be found on the 2017 income statement.
- Note 2 The original contract was for July 7, 2015 through July 6, 2017 for \$175,000 per year or by approval of the Board.
- Note 3 The original contract was extended to December 31, 2018 on 4/21/2017.
- \*Note 4 KRCC staff is working with Kitsap County's Budget & Finance Department to confirm the total reserve levels for KRCC.
- Note 5 The \$3,000 in West Sound Alliance payments are accounted for under Member Dues