



Kitsap Regional Coordinating Council

Kitsap Regional Coordinating Council (KRCC) Land Use Technical Advisory Committee (LUTAC)

November 12, 2020 Meeting Summary | Convened via Teleconference

Draft v.12-9-2020

Decisions and Recommendations		
<ul style="list-style-type: none">LUTAC recommended holding a growth target workshop in early 2021.LUTAC recommended KRCC hire a consultant to provide technical support and analysis in the growth target setting process.		
Actions	Person Responsible	Status
1. Update the September 30 LUTAC meeting summary and post on the KRCC website.	KRCC staff	Complete
2. Update the October 26 LUTAC Workshop summary and post on the KRCC website.	KRCC staff	Complete
3. Distribute the final draft project charter to LUTAC members.	KRCC staff	Complete
4. Provide LDC with the draft revisions to Element D.	KRCC staff	Complete
5. Provide feedback on the proposed policy changes to the Kitsap Countywide Planning Policies (CPPs) Elements A-F to KRCC staff and LDC, Inc by December 11.	LUTAC members	Ongoing
6. Provide feedback on which of the items in the Countywide Planning Policies (CPPs) that are not required by the Growth management Act (GMA) or Puget Sound Regional Council (PSRC) should be kept or removed from the CPPs. Feedback can be consolidated with the comments on the Kitsap CPPs and provided to KRCC staff and LDC, Inc by December 11.	LUTAC members	Ongoing

A. Welcome and Introductions

Kizz Prusia, Land Use Program Lead welcomed LUTAC members to the November 12 meeting. He provided an overview of the meeting objectives and reviewed the meeting topics.

B. Old Business

Meeting Summary Review: LUTAC members commented on Attachment A: Attendee List and noted this attachment needed to be updated for both summaries. LUTAC members reviewed and approved the September 30 meeting and October 26 Workshop summaries as final. Both summaries will be posted on the KRCC website.

Project Charter Update: KRCC staff provided a brief update regarding the Kitsap Countywide Planning Policies (CPPs) Project Charter. KRCC staff noted the charter was reviewed by the KRCC Executive Committee and had been approved as final. LUTAC members requested a final version of the project charter.

C. Committee Updates and Work in Progress

Kitsap Countywide Planning Policies (CPPs) Draft Policy Review: KRCC staff briefly introduced Clay White, LDC Inc, to provide an overview of initial phase 1 modifications to the existing CPPs. Clay led a presentation covering proposed policy language and modifications to Elements A-F of the existing CPPs. LUTAC members were encouraged to provide feedback and ask questions during the



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presentation on changes to each of the CPP Elements. LUTAC members provided the following responses on the respective policy areas (*note, additional comments and feedback not presented here were captured by LDC*):

Element B: Urban Growth Areas (UGAs)

- **UGA-1. Land Utilization & Monitoring Programs:** One LUTAC member expressed the importance of the Buildable Lands Analysis Program being coordinated between the cities and the county so the effort is completed in a comprehensive way.
- **UGA-3 Process and Criteria for establishing, expanding, and adjusting Urban Growth Areas in Kitsap County:** Several LUTAC members shared the belief that the CPPs should guide Kitsap County Codes (KCCs) overall and when there is a potential UGA expansion.

Element D: Rural Land Uses and Development Patterns

- **R-1. Preserving rural character and enhancing the natural environment:** LUTAC members referenced the updates to Element D completed in 2019 and asked KRCC staff to share the revised Element D with LDC, Inc.

Element E: Countywide Strategies for Open Space Preservation, Resource Protection, Critical Areas, Air Quality, and Water Quality/Quantity (PPCAAW)

- **NE-4. Protection of water quality and quantity is accomplished by reducing the amount of toxins and pathogens in our water supply:** LUTAC members noted there was no current coordinated local plan for open space. LUTAC members are noted the Kitsap Public Health District has regulatory oversight for watersheds in Kitsap.
- **NE-7. Policies and actions to address climate change:** LUTAC members explained there is existing interest amongst several KRCC Board members in climate resiliency.

Element F: Contiguous, Compatible, and Orderly Development (CCOD)

- **D-5. Equity: Services and access to opportunity for people of color, people with low incomes, and historically underserved communities is important:** LUTAC members expressed the importance of ensuring any equity policies are compatible with historical development patterns and the Puget Sound Regional Council's (PSRCs) VISION 2050.

Clay thanked LUTAC members for their comments and questions and asked for any additional feedback to be provided by December 11.

KRCC/CPP Work Plan Crosswalk: KRCC staff reviewed the draft crosswalk document prepared to compare the KRCC Work Program and Kitsap CPPs. KRCC staff explained, per the direction of the KRCC Executive Committee, the KRCC Work Program and Kitsap CPPs Crosswalk outlines the relationships between policies in the CPPs with the Washington State Growth Management Act (GMA) and KRCC's 2021 Work Program. The purpose of this crosswalk was to determine what work was missing and/or needed to be added to the Work Program.

LUTAC members suggested the feedback on crosswalk could be combined with the overall review and update of the Kitsap CPPs. LUTAC members feedback on the KRCC/CPP Work Plan Crosswalk



can be consolidated with the comments on the Kitsap CPPs and provided to KRCC staff and LDC, Inc by December 11.

D. Administrative Agenda

Growth Target Consultant Support Memo: KRCC staff shared a memo outlining the scope of work for a potential growth target consultant in 2021. KRCC staff noted a consultant would be hired to support the completion of the growth target distribution, and would be responsible for the following:

1. Assisting with KRCC negotiations for 2044 population, employment, and housing growth target distributions for unincorporated and incorporated Kitsap County.
2. Technical analysis and support for 2044 population, employment, and housing growth target distributions for unincorporated and incorporated Kitsap County.
3. Technical support to convert population targets into housing targets.

LUTAC recommended KRCC hire a consultant to provide technical support and analysis in the growth target setting process. LUTAC also recommended the December 10 Growth Target Workshop be rescheduled for early 2021. KRCC staff noted the recommendations and explained the memo would be shared with the KRCC Executive Committee in November prior a consultant being hired.

November 17 PlanPOL Meeting: LUTAC members discussed the next PlanPOL meeting and what materials need to be included in the CPP briefing. LUTAC members suggested the November 17 PlanPOL meeting focus on the overall updates made to the CPPs, and a high-level discussion about regional affordable housing.

2021 Land Use Meeting Plan: KRCC staff provided an overview of the LUTAC and PlanPOL meetings scheduled for 2021.

E. Wrap Up

Recap: KRCC staff reviewed the decisions and action items listed in the table above.

F. Adjourn



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Attachment A: List of LUTAC Members in Attendance (Virtual Participation Only)

Name	Affiliation (alphabetical)
1. Heather Wright	City of Bainbridge Island
2. Andrea Spencer	City of Bremerton
3. Nick Bond	City of Port Orchard
4. Karla Boughton	City of Poulsbo
5. Jeff Rimack	Kitsap County
6. Angie Silva	Kitsap County
7. Ed Coviello	Kitsap Transit
8. Sara Oliveira	Naval Base Kitsap
9. Andrea Harris-Long	Puget Sound Regional Council
10. Liz Underwood-Bultmann	Puget Sound Regional Council
11. Alison O'Sullivan	Suquamish Tribe
12. Matthews Pahs	Washington Dept. of Transportation
13. Gary Idleberg	Washington Dept. of Transportation
14. Valerie Smith	Washington Department of Commerce
Clay White	LDC, Inc.
Sophie Glass	KRCC Program Director
Kizz Prusia	KRCC Land Use Program Lead