



Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

KRCC Executive Board Meeting Reference Packet

October 3, 2023

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Kitsap Regional Coordinating Council

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KRCC Executive Committee Meeting Summary

Approved 5/18/2023

Date: **April 20, 2023**
Time: 10:00 am – 12:00 pm
Remote meeting via Zoom

Attendees (alphabetical): Mayor Deets, Mayor Erickson, Mayor Putaansuu, Commissioner Strakeljahn, Mayor Wheeler

Decisions		
The KRCC Executive Committee decided to		
<ul style="list-style-type: none">• Approve the 3/16 Executive Committee meeting summary• Approve the Triangle Associates invoice for March services and expenses		
Actions	Who?	Status
Sign and submit invoice approval form	Chair, Vice Chair, KRCC Staff	Complete
Add expense voucher approval as a standing agenda item for KRCC Board meetings	KRCC Staff	Complete
Update 5/2 Board agenda based on Executive Committee feedback	KRCC Staff	Complete
Send audit exit letter and handout to Executive Committee via email	KRCC Staff	Complete
Develop discussion topics for 6/6 legislative conversation	KRCC Staff & Chair Wheeler	Postponed
Reach out to legislators to encourage 6/6 participation	KRCC Staff	Postponed
Reach out to LUTAC about attending 6/6 legislative conversation	KRCC Staff	Complete
Connect with KEDA and other potential speakers regarding economic development themed Board meeting	Chair Wheeler, Commissioner Strakeljahn	Complete

1. Chair's Welcome

KRCC Chair/Bremerton Mayor Greg Wheeler welcomed the Executive Committee to the virtual meeting.

2. Committee Updates and Action Items

A. Executive Committee Items

- Approve the March 16 Executive Committee meeting summary

Commissioner Strakeljahn moved to approve the March 16 Executive Committee meeting summary. Mayor Putaansuu seconded. The summary was approved as drafted.

- Update on MOU with the Port Gamble S’Klallam Tribe and Suquamish Tribe

There were no responses to the MOU yet from either the Suquamish Tribe or the Port Gamble S’Klallam Tribe.

B. Land Use Items

- Debrief April 18 PlanPOL meeting and review draft Housing Allocations appendix to CPPs

The cover memo and draft housing allocations included in the materials packet were shared with PlanPOL at their April 18 meeting and will be shared with the Board on May 2. The Board will have the opportunity to vote on the allocations on June 6. LUTAC recommends using Department of Commerce’s Methodology A. In spite of having reservations on the feasibility of these targets, PlanPOL and the Executive Committee both recommend putting forward a recommendation to the Board to use Methodology A since there does not seem to be a better alternative available. There will be an opportunity for public comment at the Board meeting for members of the public want to weigh in on this topic or others.

- Review draft 4/27 and 5/11 LUTAC meeting agendas

The Executive Committee reviewed the 4/27 and 5/11 draft LUTAC meeting agendas and offered no changes. Staff noted that LUTAC was considering canceling the May 11 LUTAC meeting if it is not needed. Executive Committee members noted that the June 20 PlanPOL meeting may need to be shortened to accommodate other scheduling needs.

C. Transportation Items

- Review draft May 11 TransTAC meeting agenda

Committee members reviewed the May 11 TransTAC agenda and updated each other on the transportation funding rebalancing conversations. Kitsap Transit’s contingency project for Johnson Road is receiving approximately \$640K in funding for the Preliminary Engineering (PE) phase. The next TransPOL meeting will be June 15.

3. Review KRCC Board Agenda and Materials

- Review draft May 2 KRCC Board meeting agenda

Members discussed the May 2 draft agenda and noted several updates. Based on a discussion with the State Auditor’s Office, KRCC staff recommend changing from GAAP to cash basis for audit reporting to simplify reporting. The SAO recommended adding expense voucher approval as a standing agenda item for Board meetings so that all KRCC expenses are recorded as approved in an open public meeting. Staff will add a vote to shift to cash basis reporting to the May 2 agenda, add voucher approval as a standing Board agenda item and will batch all 2023 expenses incurred so far into vouchers to be approved at the May 2 meeting. The Board will recognize Commissioner Gelder’s KRCC service since May 2 will be his last KRCC Board meeting.

- Review draft June 6 KRCC Board meeting agenda

Staff updated the Committee on RSVPs from state legislators for the legislative discussion. Members discussed ideas for meeting format and suggested topics/questions for the discussion, as described below.

- Seating in a blended roundtable with KRCC members and legislators alternating.
- Legislators may attend in-person or virtually if needed.

- Chair Wheeler will moderate the conversation.
 - Planning directors to speak directly to the group about the tangible impacts of new legislation and the challenges they face.
 - The roles of local government and state government and how to successfully work together.
 - Reflections on what legislators accomplished and could not in the 2023 session.
- Discuss plans for October 3 KRCC Board meeting w Economic Development theme

Mayor Wheeler and Commissioner Strakeljahn will meet with KEDA and brief them on the developing plans for the October 3 economic development themed Board meeting. The Committee will gather input from the Board at the May 2 meeting and discuss developing ideas again at the May 18 Executive Committee meeting. Staff and Committee members will wait to reach out to prospective speakers until after the May 18 meeting.

4. Administrative Agenda

- Update on 2020-2021 Comprehensive Audit

The State Auditor's Office has completed the comprehensive audit for 2020-2021 and will send audit results via email. There will be no exit interview. Sophie and Cheryl met with the auditor on April 17 to learn about their feedback. The Auditor's office discussed the benefits and drawbacks of KRCC changing from a GAAP (Generally Accepted Accounting Principles) to a Cash Basis. KRCC staff recommend changing to a cash basis for ease of reporting. To do this, the KRCC Board would need to officially approve the change from GAAP to cash basis via a vote in a public meeting that is captured in a meeting summary. The auditor also clarified that all KRCC expenses must be approved for allowability by the Board via expense vouchers that are approved by vote (including motion and approval) at an open public meeting and recorded in the public meeting summary. The Executive Committee can continue to approve vouchers for timely payment. These approvals should also be recorded via votes (motion and approvals) in meeting summaries. The invoice for the audit should arrive in early May. It is estimated at \$2050, well within the amount budgeted for the audit. The Executive Committee recommended the Board vote at the May 2 KRCC Board meeting to change to cash basis reporting and begin regular voucher approval starting in the May 2 Board meeting.

- Approve Triangle Associates March 2023 Invoice

Councilmember Deets moved to approve the Triangle Associates invoice for March 2023. Mayor Erickson seconded. The motion to approve the March 2023 invoice of \$18,377.12 passed without objection or abstention.

- Review KRCC Income Statement

Few dues payments were reflected in the report included in this meeting's packet, which was based on a mid-March update from the County. Staff expected an updated profit and loss statement from the County within the week that would reflect more recent dues payments.

5. Adjourn

The meeting adjourned at 11:22 AM.



Kitsap Regional Coordinating Council

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KRCC Executive Committee Meeting Summary

Approved 6/15/2023

Date: May 18, 2023

Time: 10:00 am – 12:00 pm

Remote meeting via Zoom

Attendees (alphabetical): Mayor Deets, Mayor Erickson, Mayor Wheeler

Decisions		
The KRCC Executive Committee decided to		
<ul style="list-style-type: none">Approve payment of the Triangle Associates invoice for April services and expenses contingent on approval by at least one of the absent committee members.		
Actions	Who?	Status
Sign and submit invoice approval form	Chair, Vice Chair, KRCC Staff	Complete
Cancel the 6/20 PlanPOL meeting if housing targets are approved by the Board on 6/6	KRCC staff	In Progress
Appoint new Executive Committee member once new County Commissioner is appointed	Chair Wheeler	In Progress
Maintain communication with Dana Daniels, Kitsap County, regarding KRCC and PSRC appointments to replace Commissioner Gelder	KRCC Staff	In Progress
Notify legislators of postponement of legislative discussion	KRCC Staff	Complete
Adjust June 6 agenda and communicate with KRCC Board regarding postponement of legislative discussion	KRCC Staff	Complete
Work with County staff and State Auditor's office to complete 2022 cash basis audit report	KRCC Staff	Complete
Reach out to absent Executive Committee members regarding approval of April invoice payment	KRCC Staff	Complete
Cancel 5/25 LUTAC meeting	KRCC Staff	Complete

1. Chair's Welcome

KRCC Chair/Bremerton Mayor Greg Wheeler welcomed the Executive Committee to the virtual meeting, noting that the meeting would be abbreviated since only three members were present.

2. Committee Updates and Action Items

A. Executive Committee Items

- Approve the April 20 Executive Committee meeting summary

The meeting lacked a quorum to approve the April meeting summary. The summary will be reviewed at the June 15 Executive Committee meeting.

- Update on KRCC Executive Committee appointment next steps

Kitsap County's process to appoint a new County Commissioner after Commissioner Gelder's resignation is under way. The new Commissioner will serve on the KRCC Board. Other KRCC and PSRC Committee roles that Commissioner Gelder served in will be appointed by Kitsap County once the new County Commissioner is in office. Kitsap County Clerk of the Board Dana Daniels will update KRCC staff as appointments are made. In the coming weeks, Chair Wheeler, who appoints the Executive Committee, will appoint one of the three County Commissioners to serve on the Executive Committee. Kitsap County estimates the County Commissioner appointment will be confirmed in early June, so the KRCC Board seat may be vacant for the 6/6 KRCC Board meeting.

B. Land Use Items

- Review updated Cover Memo on Housing Allocations

Topic not discussed in this abbreviated meeting.

- Review draft May 25 LUTAC meeting agenda

Staff reported that LUTAC members recommended canceling the May 25 LUTAC meeting due to a light agenda. The Executive Committee agreed with this recommendation.

- Review draft June 20 PlanPOL meeting agenda and determine whether to hold meeting

If the Board approves housing targets at the June 6 meeting, the June 20 PlanPOL meeting will be canceled.

C. Transportation Items

- Review draft June 15 TransPOL meeting agenda

Topic not discussed in this abbreviated meeting.

3. Review KRCC Board Agenda and Materials

- Review draft June 6 KRCC Board meeting agenda

Given that few legislators had confirmed availability to attend a legislative discussion at the June 6 Board meeting, transitions in Board membership and logistical complications related to setting up a hybrid-friendly roundtable seating configuration in Chambers at the Norm Dicks Government Center, the Executive Committee recommended postponing the discussion with legislators to a future date. Once the new Commissioner/Board member is appointed, the Executive Committee will revisit the plan for engaging with legislators and explore whether engaging legislators via an in-person or online discussion or a written memo would seem most effective. Staff will update the 6/6 Board agenda accordingly and notify legislators and Board members of the change of agenda. June 6 draft Board

packet schedule falls over the Memorial Day holiday weekend. KRCC Staff will send draft packets for Executive Committee review by 5/24 with a review deadline of 5/30. The 5/2 Board meeting summary will be part of the draft Board packets review.

- Review draft October 3 KRCC Board meeting agenda

Topic not discussed in this abbreviated meeting.

4. Administrative Agenda

- Update on annual audit and KRCC's progress in switching to cash basis reporting

Sophie and Cheryl have been working with Angela Harris (State Auditor's Office) and Lisa Fryer (Kitsap County finance team) to ensure that the County is able to provide the data needed for the cash basis audit. So far it seemed feasible. Cheryl will work with Lisa and Angela to complete the 2022 audit. The invoice for the recently completed 2020 to 2021 audit has not yet arrived.

- Approve Triangle Associates April 2023 Invoice

The meeting lacked a quorum to formally approve the April invoice for payment. To expedite prompt payment, the 3 members present voted to approve the invoice contingent upon approval by a fourth committee member. Staff will email the other members individually regarding review and approval of the invoice.

Mayor Erickson moved to approve the Triangle Associates invoice for April 2023 contingent on approval by at least one of the absent members. Councilmember Deets seconded. The three members present all voted to approve the April 2023 invoice of \$14,204.05 for payment.

5. Adjourn

The meeting adjourned at 10:30 AM.



Kitsap Regional Coordinating Council

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KRCC Executive Committee Meeting Summary

Approved 7/20/2023

Date: June 15, 2023

Time: 10:00 am – 12:00 pm

Remote meeting via Zoom

Attendees (alphabetical): Mayor Deets, Mayor Erickson, Commissioner Garrido, Mayor Putaansuu, Commissioner Strakeljahn, Mayor Wheeler

Decisions		
<p>The KRCC Executive Committee decided to</p> <ul style="list-style-type: none"> • Approve the 4/20 Executive Committee meeting summary • Approve the 5/18 Executive Committee meeting summary • Approve the Triangle Associates invoice for May services and expenses • Cancel the 6/15 TransPOL meeting • Plan for an in-person Legislative Reception with Orientation session on November 16. 		
Actions	Who?	Status
Sign and submit invoice approval form	Chair, Vice Chair, KRCC	Complete
Invite Commissioner Walters to serve on Executive Committee	KRCC Chair	Complete
Confirm which PSRC seats Mayor Erickson will vacate as PSRC president and work with Poulsbo and other cities to confirm new appointees	Mayor Erickson	In Progress
Coordinate with other County Commissioners and Kitsap County staff regarding appointments for vacant KRCC and PSRC seats	Commissioner Garrido	In Progress
Communicate with PSRC Staff and Kitsap County staff regarding KRCC and PSRC Board and Committee appointments and update rosters and mailing lists as appointments are finalized	KRCC Staff	In Progress
Cancel 6/15 TransPOL meeting	KRCC Staff	Complete
Reach out to venues to book space for November in person Legislative Reception	KRCC Staff	In Progress
Send Save the Date invitation to legislators for Legislative Reception and cancel invitation to attend December Board meeting	KRCC Chair w KRCC Staff	In Progress

Contact potential caterers for legislative reception	KRCC Staff	In Progress
Invite guest presenters for 10/3 economic development discussion	KRCC Staff	Complete
Email KRCC staff with list and contact information for desired guest attendees for 10/3 KRCC Board meeting	Exec Committee	In Progress
Invite guest attendees for 10/3 KRCC Board meeting and economic development discussion	KRCC Staff	Complete
Develop questions for economic development discussion	Chair Wheeler	In Progress
Schedule 7/20 Executive Committee meeting	KRCC Staff	Complete
Invite Great Peninsula Conservancy to present on Transfer of Development Rights at the 11/7 Board meeting	KRCC Staff	In Progress

1. Chair's Welcome

KRCC Chair/Bremerton Mayor Greg Wheeler welcomed the Executive Committee to the virtual meeting.

2. Committee Updates and Action Items

A. Executive Committee Items

- Approve the April 20 and May 18 Executive Committee meeting summaries

Councilmember Deets moved to approve the April 20 and May 18 Executive Committee meeting summaries. Mayor Putaansuu seconded. The summaries were approved as drafted.

- Updates on Commissioner Rolfes and KRCC/PSRC appointments

With the departure of Commissioner Gelder and the appointment of Commissioner Rolfes to the Kitsap County Council and KRCC Board, and the election of Mayor Erickson as PSRC president, several seats on KRCC Committees and PSRC Boards were in flux. Committee members discussed these vacancies.

- For the KRCC Executive Committee, Chair Wheeler will invite Commissioner Walters.
 - For other KRCC Committees and PSRC Board seats that Commissioner Gelder held, Commissioner Garrido will work with the other Kitsap County Commissioners to determine appointments and share updates when appointments are made.
 - For the PSRC Executive Board, Councilmember Deets will serve in an interim capacity in the "Other Cities" seat formerly held by Mayor Erickson. Poulsbo and Bainbridge Island will coordinate to formalize appointments for the member and alternate for that seat.
 - For the SR 305 Committee, Mayor Erickson will continue to serve as the member representing Poulsbo.
 - Mayor Erickson will check with PSRC to see if there are other PSRC seats she may need to vacate as president of PSRC and will work with Poulsbo and "Other Cities" as needed to determine appointments to those seats.
- Discuss plans for 2023 legislator engagement

The Executive Committee discussed options for legislative engagement. In the interest of relationship building and providing opportunities for face-to-face interaction, the Executive Committee recommended returning to an in-person autumn season Legislative Reception preceded by a Legislative Orientation session for newly elected officials. Suggestions included the following:

- Date: Thursday, November 16
- Time: 5-8pm
- Venue:
 - Recommended: Harborside Conference Center
 - The 2022 Legislative Reception was in north Kitsap, so the 2023 Legislative Session should be in south Kitsap; capacity 50+; banquet tables; see if hybrid meeting/presentation setup is available but focus more on in-person interaction.
 - Other Alternatives: McCormick Woods Golf Center, Port of Bremerton Conference Room, Amelia's Hangar; NDGC Chambers; conference room upstairs at Norm Dicks Center.
- Catering:
 - Suggestions: Island Hut; Lumpia
 - Note: some venues require using their in-house caterer
- Invitations:
 - KRCC Chair will send out invitation to legislators as soon as venue and date are confirmed.
 - Invite: KRCC members, members' councils, AWC and WSAC lobbyists, US Congressmembers, and state legislators from Kitsap legislative districts.
 - Staff will withdraw the previously extended invitation for legislators to attend the December 5 Board meeting.
- Format/Content factors:
 - In-person; face-to-face interaction.
 - Less formal program, not heavy agenda, focus on informal interaction, mingling, relationships and trust building.
 - Option to mix and to sit at tables rather than speaker/audience-oriented seating.
 - Offer a Legislative Orientation before the reception like in previous years.

B. Land Use Items

- Review draft September 14 LUTAC meeting agenda

The Committee reviewed the September 14 LUTAC agenda and offered no changes.

C. Transportation Items

- Review draft September 14 TransTAC meeting agenda

The Committee reviewed the September 14 TransTAC agenda and offered no changes. Given the light agenda for the 6/15 TransPOL meeting and a schedule conflict with a meeting of Kitsap Economic Development Alliance (KEDA) that many members needed to attend, the Executive Committee decided to cancel the 6/15 TransPOL meeting.

3. Review KRCC Board Agenda and Materials

- Review draft October 3 KRCC Board meeting agenda

The Committee reviewed the draft agenda for the October 3 Board meeting and plans for its economic-development focused discussion. The Committee recommended that the theme discussion

should come after the regular business of the meeting and should involve about 40 minutes of presentation and 20 minutes for Q&A altogether, with each of the 4 invited presenters having about 10 minutes each to present individually, with a brief opportunity for clarifying questions after each presentation, and the deeper questions reserved to be addressed collectively once all four presentations conclude. Guiding questions for the presenters could include how the work they are doing affects Kitsap communities and what opportunities exist for interaction and collaboration between these groups and KRCC member governments and their agencies. Chair Wheeler will moderate the discussion and develop questions to seed the conversation.

- Request to present to Board on transfer of development rights (TDR)

The Committee discussed Great Peninsula Conservancy's request to present to the Board about Transfer of Development Rights (TDR) and the potential role of KRCC jurisdictions in receiving sites. Committee members are interested in hearing more about possibilities for Transfer of Development Rights, especially where they and similar programs can contribute to long term preservation of open space and undeveloped land. Staff will invite Great Peninsula Conservancy to present for 20 minutes during the November 7 Board meeting.

4. Administrative Agenda

- Approve Triangle Associates May 2023 Invoice

Councilmember Deets moved to approve the Triangle Associates invoice for May 2023. Mayor Putaansuu seconded. The motion to approve May 2023 invoice of \$18,216.73 passed without objection or abstention.

5. Adjourn

The meeting adjourned at 11:43 AM.



Kitsap Regional Coordinating Council

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KRCC Executive Committee Meeting Summary

Approved 9/21/2023

Date: July 20, 2023

Time: 10:00 am – 12:00 pm

Remote meeting via Zoom

Attendees (alphabetical): Councilmember Deets, Mayor Erickson, Mayor Putaansuu, Commissioner Strakeljahn, Mayor Wheeler

Decisions		
The KRCC Executive Committee decided to <ul style="list-style-type: none"> • Approve the 6/15 Executive Committee meeting summary • Approve the condolence letter from the Executive Committee to the Port Gamble S'Klallam Tribe • Approve the Triangle Associates invoice for June services and expenses • Approve the State Auditor's Office Invoice 		
Actions	Who?	Status
Sign and submit Triangle invoice approval form	Chair, Vice Chair, KRCC Staff	Complete
Sign and submit approval form for SAO audit invoice	Chair, Vice Chair, KRCC Staff	Complete
Email Chairman Sullivan memorial information to the KRCC Board	KRCC Staff	Complete
Draft Resolution for 10/3 Board consideration regarding passing of Chairman Sullivan	KRCC Staff	Complete
Follow up with Kitsap County on potential updates to PSRC assignments	KRCC Staff	Complete
Check to see if Mayor Erickson can hold a seat on the PSRC Operations Committee while PSRC president	Mayor Erickson	Complete
Continue seeking and secure venue for Legislative Reception	KRCC Staff	Complete
Invite legislators and lobbyists suggested by the Executive Committee to attend the Legislative Reception	KRCC Staff	Complete

1. Chair's Welcome

KRCC Chair/Bremerton Mayor Greg Wheeler welcomed the Executive Committee to the virtual meeting.

2. Committee Updates and Action Items

A. Executive Committee Items

- Approve the June 15 Executive Committee meeting summary

Commissioner Strakeljahn moved to approve the June 15 Executive Committee meeting summary. Councilmember Deets seconded. The summary was approved as drafted.

- Recognize the passing of Chairman Sullivan

The Committee discussed the passing of Chairman Sullivan including his long service to KRCC, and his upcoming memorial service. Chair Wheeler has received the condolence letter signed by the Executive Committee and will send it to the Tribe. Members recommended drafting a more formal resolution for review by the full Board to recognize Chairman Sullivan's service. Committee members recommended sharing the memorial service invitation with KRCC members and encouraging those who were able to attend the memorial to pay their respects.

- Finalize KRCC and PSRC appointments

The Committee reviewed updates to KRCC and PSRC Boards and Committees appointments. KRCC Updates include

- As PSRC president, Mayor Erickson will not also hold a seat on the PSRC Executive Board or the PSRC Transportation Policy Board.
- Mayor Erickson will check to see if she can hold the Kitsap County/Cities seat on PSRC Operations Committee while also serving as PSRC president.
- Councilmember Deets will serve on the PSRC Executive Board in the Other Cities seat with Mayor Putaansuu as alternate.
- Director Clauson will serve on the PSRC Transportation Policy Board as the alternate for 2 separate seats
 - Other Cities (in his role as Port Orchard Councilmember)
 - Kitsap Transit (in his role as Kitsap Transit Director)

KRCC Staff will reach out to Kitsap County to confirm Kitsap County's appointments for vacant seats.

- Discuss approach and priorities for 2024 work plan and budget

Members discussed the 2024 work plan and anticipated topics of focus for KRCC in 2024. They noted that topics that may require attention, including:

- Coordination around how to meet income-based housing allocations numbers.
- Pushing transportation infrastructure projects forward and whether that would happen via KRCC meetings or in Gorst Coalition meetings.
- Discussing strategies for advocating for state funding to get projects completed.

Committee members supported the idea of staffing the Transportation Lead KRCC staff position via a subcontract with Nelson Nygaard if needed.

- Update on multijurisdictional efforts to create a North Kitsap shelter

Committee members discussed the need for jurisdictions to work together to meet the urgent need for more shelter in Kitsap County to be available before the weather shifts to winter. They noted with concern that current conditions constitute a public health crisis and that this challenge is outside the "land use and transportation" scope of KRCC. They expressed a desire and willingness for their jurisdictions to work together to meet this challenge outside of the context of KRCC. The Executive

Committee will let KRCC staff know to what degree this conversation should be part of KRCC agendas.

B. Land Use Items

There were no significant updates. LUTAC meets next on 9/14. PlanPOL meets next on 10/17.

C. Transportation Items

There were no significant updates. TransTAC meets next on 9/14. TransPOL meets next on 10/19.

D. Legislative Reception

- Discuss plans for the fall Legislative Reception

KRCC Staff will investigate venue options at St Michaels Hospital and Gold Mountain Golf Club for the Legislative Orientation and Reception to be held on November 16, and consider Amelia's as an option if the others do not work out, though Amelia's layout is not ideal for this event. The Governor's representative, US Senators' representatives, and US Congressman's representative should be invited to participate and make remarks as panelists. The new lobbyists for Port of Bremerton from the Desmond group should be invited as guests.

3. Review KRCC Board Agenda and Materials

- Review Draft 6/6 Board meeting summary

The draft 6/6 Board meeting summary is ready for review by the full Board.

- Review draft October 3 KRCC Board meeting agenda and plans for Economic Development discussion

Presenters from Puget Sound Regional Council (PSRC), Kitsap Economic Development Alliance (KEDA), Port of Bremerton, and Greater Seattle Partners (GSP) have confirmed availability to present as part of the economic development discussion scheduled at the October 3 KRCC Board meeting. The rest of the agenda will be compressed as much as possible to make time for the economic development discussion. Local Chamber of Commerce directors have been invited as guests.

4. Administrative Agenda

- OPMA update

KRCC staff reached out to the Kitsap County Prosecuting Attorney's office to get guidance about how the recent updates to the Open Public Meetings Act might affect KRCC. There may be a future invoice for this consultation.

- Approve State Auditor's Office 2020-21 Audit Invoice

As outlined in the 2023 KRCC budget, KRCC via Kitsap County (not Triangle) will pay the State Auditor's Office invoice for the 2020-2021 audit. KRCC Staff will coordinate with the County to arrange the payment.

Councilmember Deets moved to approve the State Auditor's Office invoice. Mayor Erickson seconded. The motion to approve SAO invoice of \$2,049.60 passed without objection or abstention.

- Approve Triangle Associates June 2023 Invoice

Mayor Erickson moved to approve the Triangle Associates invoice for June 2023. Councilmember Deets seconded. The motion to approve the June 2023 invoice of \$10,961.05 passed without objection or abstention.

- KRCC Income Statement

The KRCC income statement is available in the meeting packet.

5. Adjourn

The meeting adjourned at 11:15 AM.



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)**



PSRC BOARDS v.9/26/23

Executive Board

Date of Next Meeting: **October 26, 2023** • 10:00 AM–11:30 AM

Topics from Meeting: **September 28, 2023** (packet posted [here](#)):

- Consent: Minutes of meeting held 7/27/23, Approve vouchers dated 6/30/23 – 8/28/23, Approve Biennial Budget and Work Program Amendment, Approve Contract Authority for Office Move Related Expenses, Adopt 2023 Amendment to PSRC’s Title VI Plan, Approve Contract Authority for Participation in the Regional Transit Equity Summit, Adopt Route Amendment to the 23-26 TIP, Approve a Change in Regional Transportation Plan Project Status for Four Projects, Approve FTA Project Tracking Extension and Scope of Change, Approve Certification of Pierce County CPPs
- Discussion: Washington State Ferries Presentation, Regional Safety Plan Draft Scope of Work, Recommendations to the 2024 Washington State Legislature

Contact: Sheila Rogers - srogers@psrc.org; **KRCC Members:** Commissioner Garrido, Mayor Erickson, Commissioner Strakeljahn, Mayor Wheeler, Mayor Putaansuu; Alternates: Councilmember Rosapepe, Mayor Deets, Councilmember Coughlin, Commissioner Bozeman

Transportation Policy Board (TPB)

Date of Next Meeting: **October 12, 2023** • 9:30 – 11:30 AM

Topics from Meeting: **September 14, 2023** (packet posted [here](#)):

- Consent: Approve minutes of 7/13/23 TPB Meeting, Routine Amendment to the 23-26 TIP, Recommend a Change in Regional Transportation Plan Project Status for Four Projects, Recommend Approval of an FTA Project Tracking Extension and Scope Change, Recommend Certification of Pierce County CPPs
- Action: Recommend Approval of Non-Voting Seats on the Transportation Policy Board, Release Project Recommendations for Rural Town Centers and Corridors Program and Transportation Alternatives Program for Public Comment
- Discussion: Regional Safety Plan Draft Scope of Work, Preparing for the 2024 Project Selection Process
- Information: From Pandemic to Prosperity: Downtowns Reimagined - 9/29/23 - Registration Open, Transportation Work Program Progress Tracker

Contact: Casey Moreau - cmoreau@psrc.org **KRCC Members:** Commissioner Rolfes, Mayor Putaansuu, Mayor Erickson, Councilmember Mills, Mayor Wheeler; Alternates: Councilmember Schneider, Director Clauson, Commissioner Bozeman, Chairman Forsman, Councilmember Schneider

Growth Management Policy Board (GMPB)

Date of Next Meeting: **October 5, 2023** • 10:00 AM – 12:00 PM

Topics from **September 7, 2023** Meeting (packet posted [here](#)):

- Consent: Approve minutes of 7/6/23 GMPB Meeting
- Action: Recommend Approval of Non-voting Seats on the GMPB, Recommend Approval of Pierce County CPPs Certification
- Discussion: Climate Grants, Affordable Housing Developer Outreach, Equity Advisory Committee Report, Data Trends
- Information: Passport to 2044 Webinar: Stormwater, Fall TOD Event

Contact: Heather Culver– hculver@psrc.org; **KRCC Members and Affiliates:** Commissioner Walters, Councilmember Quitslund, Councilmember Pursler, Mayor Wheeler, Andrea Spencer; Alternates: Commissioner Rolfes, Councilmember Coughlin, Mayor Deets, Councilmember Ostrom

Economic Development District Board

Date of Next Meeting: **November 29, 2023** • 10:00 AM – 12:00 PM

Topics from **September 6, 2023** Meeting (packet posted [here](#)):

- Consent: Minutes of 6/7/23 meeting, Vouchers from 5/18/23 – 7/12/23
- Discussion: Recommendations to the 2024 Washington State Legislature, Military and Defense Sector Economic Impact Analysis, PSRC Equity Tracker
- Information: Staff Report

Contact: Mikayla Svob - msvob@psrc.org **KRCC Members and Affiliates:** Commissioner Garrido, Councilmember Stern, Chairman Forsman, Commissioner Strakeljahn, Mayor Wheeler, Joe Morrison; Alternates: Councilmember Coughlin, Councilmember Cucciardi, Councilmember Mills, Commissioner Walters, Commissioner Bozeman

Operations Committee (OC)

Date of Next Meeting: **October 26, 2023** • 9:00 – 9:50 AM

Topics from **September 28, 2023** Meeting (packet posted [here](#)):

- Consent: Approve Minutes of Meeting held 7/27/23, Approve Vouchers 6/30/23-8/28/23
- Action: Approve Biennial Budget and Work Program Amendment, Approve Contract Authority for Office Move Related Expenses, Adopt 2023 Amendment to PSRC’s Title VI Plan, Approve Contract Authority for PSRC’s Participation in the Regional Transit Equity Summit
- Information/Discussion: Summer Planning Academy Overview, Annual Weighted Votes Revision, Supplemental Budget Schedule, PSRC 2023 Base Pay Market Study, PSRC Office Space Report, Contract Status Report, Grant Status Report

• **Contact:** Casey Moreau - cmoreau@psrc.org; **KRCC Members:** Mayor Erickson; Alternate: Commissioner Rolfes



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)**



Puget Sound Regional Council

PSRC COMMITTEES v.9/26/23

Regional Staff Committee (RSC)

Date of Next Meeting: **October 19, 2023** • 9:30 – 11:30 AM

Topics from **September 21, 2023** Meeting: (packet posted [here](#)):

- Reports: Meeting Summary for 7/20/23, PRSC Announcements and Updates
- Discussion: Black Home Initiative, Regional Centers Monitoring and Redesignation, Equity Advisory Committee Update
- TOD Save the Date – From Pandemic to Prosperity: Downtowns Reimagined

Contact: Ben Bakkenta- bbakkenta@psrc.org

KRCC Affiliates: Eric Baker, Nick Bond, Heather Wright, Ed Coviello, Andrea Spencer, Joe Morrison; Alternates: Jeff Rimack, Jennifer Sutton, Garrett Jackson, Patty Chamas.

Regional FTA Caucus

Date of Next Meeting: **November 8, 2023** • 10:30 AM – 12 PM

Topics from **July 12, 2023** Meeting: (packet posted [here](#)):

- Action: Approval of 5/10/2023 Summary, Delayed FTA and FHWA TrAMS Obligations
- Discussion: Update on Distribution of 2023-2026 FTA funds, Transit Agency Roundtable

Contact: Sarah Gutschow - sgutschow@psrc.org

KRCC Affiliates: Steffani Lillie; Alternate: Jeff Davidson

Bicycle/Pedestrian Advisory Committee (BPAC)

Date of Next Meeting: **November 14, 2023** • 10:00 AM – 12:00 PM

Topics from **July 11, 2023** Meeting: (agenda posted [here](#)):

- Action: Approval of Meeting Summary 5/9/23, Pedestrian and Bicycle Facility Typology Update
- Discussion: Connecting People to Transit, ADA Transition Plan Inventory Briefing, Safety Summit, TAP and RTCC Funding Competitions
- Roundtable: announcements of P/B Activities
- Information: Save the Date – From Pandemic to Prosperity: Downtowns Reimagined

Contact: Sarah Gutschow - sgutschow@psrc.org

KRCC Affiliates: Chris Dimmitt, David Forte, Chris Wierzbicki; Alternates: Vicki Grover, Anthony Burgess, Melissa Mohr.

Regional Project Evaluation Committee

Date of Next Meeting: **October 27, 2023** • 9:30 – 11:00 AM

Topics from **September 22, 2023** Meeting: (agenda posted [here](#)):

- Action: Approve Summary for 6/23/23 Meeting
- Discussion: Project Tracking and 2023 Delivery, Equity Pilot, Preparing for the 2024 Project Selection Process, Regional Safety Work
- Information: Project Recommendations for Rural Town Centers and Corridors Program and Transportation Alternatives Program, From Pandemic to Prosperity: Downtowns Reimagined – 9/29/23 – Registration Open, Stay tuned – RTP mid-cycle Call for Project Updates anticipated in October

Contact: Kelly McGourty - kmcgourty@psrc.org

KRCC Affiliates: Diane Lenius, David Forte, Shane Weber, Steffani Lillie, Arne Bakker; Alternates: Joe Rutan, Ned Lever, Chris Dimmitt, James Goodman

Transportation Operators Committee (TOC)

Date of Next Meeting: **October 25, 2023** • 10:00 – 12:00 PM

Topics from **September 27, 2023** Meeting: (packet posted [here](#)):

- Action: Approval of 8/23/23 meeting summary
- Discussion: 2023 Transit Integration Report, Connecting People to Transit Update, 10/25 TOC In-Person Meeting Logistics, Transit Agency Roundtable
- Information: 2023 TOC Planned Meeting Topics, From Pandemic to Prosperity: Downtowns Reimagined – 9/29/23 – Registration Open

Contact: Gil Cerise - gcerise@psrc.org

KRCC Affiliates: Steffani Lillie; Alternate: Ed Coviello

Regional Traffic Operations Committee (RTOC)

Date of Next Meeting: **November 2, 2023** • 9:30 – 11:00 AM

Topics from **May 4, 2023** Meeting (agenda posted [here](#)):

- Presentation: Speed Safety Camera Systems in Washington State
- Discussion: Signal/ITS Inventory Draft Survey Instrument

Contact: Gary Simonson - gsimonson@psrc.org

KRCC Affiliates: Chris Hammer, Joe Rutan, Vicki Grover, Steffani Lillie; Alternates: Chris Dimmitt