



## Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

### **KRCC Executive Board Meeting Reference Packet**

**November 1, 2022**

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# Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

## KRCC Executive Committee Meeting Summary

Approved 10/20/2022

Date: **September 15, 2022**  
 Time: 10:00 am – 12:00 pm  
 Remote meeting via Zoom

Attendees (alphabetical): Mayor Deets, Mayor Erickson, Commissioner Gelder, Commissioner McClure, Mayor Putaansuu, Mayor Wheeler

Decisions		
The KRCC Executive Committee decided to: <ul style="list-style-type: none"> <li>• Approve the June 16 Executive Committee meeting summary</li> <li>• Approve the Triangle Associates' August 2022 Invoice</li> <li>• Hold the 10/4 Board meeting in a hybrid format at NDGC and via Zoom</li> <li>• Hold 9/20 PlanPOL and 10/20 TransPOL meetings virtually with in-person viewing options at NDGC</li> <li>• Hold the Legislative Reception on November 30 as an in-person happy hour with panel discussion</li> <li>• Cancel 9/20 Dept. of Commerce presentation on HB 1220 to PlanPOL</li> <li>• Decline 10/4 presentation by Dept. of Commerce on HB 1220 to the Board</li> <li>• Advance the June Board meeting summaries for Board review and approval</li> <li>• Send the Triangle contract through an updating process involving legal review, full Board review and full Board vote on approval</li> <li>• Reach out to the Suquamish Tribe and the Port Gamble S'Klallam Tribe to discuss the MOU, KRCC dues, and renewed participation in KRCC</li> </ul>		
Actions	Who?	Status
Sign and submit invoice approval form	Chair, Vice Chair, KRCC Staff	Complete
Send feedback from land use and transportation committees on 2023 Draft work plan to Executive Committee	KRCC Staff	Complete
Update the draft 2023 KRCC calendar based on recommendations from this meeting	KRCC Staff	Complete
Check the proposed 2023 calendar for compatibility with religious holidays	KRCC Staff	Complete
Reach out to Chairman Sullivan to ask Port Gamble S'Klallam Tribe about hosting the Legislative Reception at The Point Casino	Chair Gelder	Complete
Extend Legislative Reception invitations via email and calendar invitation to KRCC members, state legislators, and other invited guests	KRCC Staff	Complete
Develop discussion topics/questions for the Legislative Reception panel	Exec Committee w KRCC Staff	In Progress

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Send as separate documents to Chair Gelder: <ul style="list-style-type: none"> <li>• MOU</li> <li>• Annual review survey, updated for 2022</li> <li>• Tracked-changes Word document of Triangle contract, updated for 2023-4</li> </ul>	KRCC staff	<ul style="list-style-type: none"> <li>• Complete</li> <li>• Complete</li> <li>• Complete</li> </ul>
Reach out to Chair Forsman about MOU, KRCC dues, and Suquamish Tribe's participation in KRCC.	Chair Gelder	In Progress
Reach out to Chairman Sullivan about MOU, KRCC dues, and Port Gamble S'Klallam Tribe's participation in KRCC.	Chair Gelder	In Progress
Work with Kitsap County staff to set up a plan to administer the annual review survey and manage responses.	Chair Gelder	In Progress

## 1. Chair's Welcome

KRCC Chair/Kitsap County Commissioner Rob Gelder welcomed the Executive Committee to the virtual meeting.

## 2. Committee Updates and Action Items

### A. Executive Committee Items

- Approve the June 16 Executive Committee meeting summary

Mayor Deets moved to approve the June 16 Executive Committee meeting summary. Mayor Erickson seconded. The summary was unanimously approved as drafted.

- Decide virtual/hybrid formats for October public meetings

The Executive Committee reviewed information regarding the lifting of the State of Emergency and Governor's executive orders around COVID 19 that take effect 10/31/22, public meeting health protocol recommendations provided by Kitsap Public Health District, and the plans of other Kitsap Boards for in-person and virtual attendance options for upcoming October 4 Board meetings. Members anticipated that upcoming changes to state requirements for open public meetings may soon return to requiring in-person meetings. They discussed the value and their preferences for meeting in person for decision making and their desire to be present and accessible to members of the public. They also noted the benefits of preserving an online participation option for those who cannot attend in person due to illness, quarantine, or travel. The committee also discussed looking into having TransPOL meet at Kitsap Transit offices instead of at NDGC, but staff recommended staying with the existing arrangement at NDGC for the one remaining meeting of this year.

The Executive Committee decided to hold the 10/4 Board meeting in a hybrid format, with in-person participation at Norm Dicks Government Center (NDGC) Chambers and options for remote participation via Zoom. Board Members will be encouraged to attend in person but may attend virtually if needed. Members of the public may attend the meeting and offer public comment either in person at NDGC or virtually via Zoom according to their individual preference. The 10/20 TransPOL meeting will remain virtual with an option for public viewing of the livestream of the meeting at NDGC Chambers.

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- Review Draft 2023 KRCC Work Plan

KRCC staff introduced the draft KRCC work plan for 2023. Since Countywide Planning Policies (CPPs) and growth targets are complete and 2023 is not the major Surface Transportation Program (STP) transportation competition year, staff anticipate that 2023 will involve a lighter workload than 2022 in both land use and transportation. TransTAC has reviewed the plan and PlanPOL will review it September 20. Members discussed potentially focusing KRCC time on learning together, with technical committees exploring issues around topics such as new housing target requirements, rural town center requirements, climate change issues, and other areas of research.

The Committee recommended updates to the proposed 2023 KRCC meeting calendar in response to work plan items. KRCC staff will check the proposed calendar for compatibility with major religious holidays.

- Discuss 2022 KRCC Legislative Reception

Members discussed plans for the 2022 legislative reception. Members expressed a preference for an in-person reception this year. They noted that since there are not local elections this year and since WSAC and AWC are hosting an orientation session in early December, the legislative orientation may not be needed this year.

Members proposed that the Legislative Reception be held in person on Wednesday, November 30 as a happy hour starting around 4pm and include a panel discussion with legislators. Chair Gelder will reach out to Chairman Sullivan to ask whether Port Gamble S'Klallam Tribe would host the event at The Point Casino. The theme of the reception will be "Celebrating 30 Years of Regional Cooperation." KRCC staff will coordinate logistics and invitations for the event and will work with Executive Committee members to develop discussion topics/questions for the panel.

- Discuss KRCC 30th anniversary logo/celebration

The Executive Committee revisited the topic of redesigning the KRCC logo. While members shared that they are not thrilled with the current logo and would be open to changes, the Committee agreed that for now there is not a strong preference for redesigning the logo.

## **B. Land Use Items**

- Information: 9/20 PlanPOL meeting agenda

At the 9/20 PlanPOL meeting, members will review the draft 2023 KRCC work plan. The Committee decided that LUTAC should receive Department of Commerce presentation on HB 1220 before PlanPOL and recommend whether the content would be useful for the policy committee, so, KRCC Staff will cancel Commerce's September presentation to PlanPOL, and reschedule it for 2023 if LUTAC recommends. The 9/20 PlanPOL meeting will remain virtual with an option for public viewing of the livestream of the meeting at NDGC Chambers.

- Review draft November 10 LUTAC draft meeting agenda

The LUTAC meeting date moved from Oct 13 to Nov 10 due to timing of the American Planning Association (APA) Washington conference that many members plan to attend. The Department of Commerce will present new guidance on HB 1220 regarding racially disparate impacts on housing. The 11/10 LUTAC meeting will be virtual-only via Zoom.

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## C. Transportation Items

- Review draft October 20 TransPOL meeting agenda

The 10/20 TransPOL meeting will remain virtual with an option for public viewing of the livestream of the meeting at NDGC Chambers.

## 3. Review KRCC Board Agenda and Materials

- Review draft October 4 KRCC Board meeting agenda

The Committee reviewed the draft agenda for the October 4 KRCC Board meeting. They decided that Department of Commerce will not present to the Board on October 4.

- Review draft June 7 Board meeting summary

The Executive Committee approved the June 7 Board meeting summary for Board review.

- Review draft June 28 Board meeting summary

The Executive Committee approved the June 28 meeting summary for Board review.

## 4. Administrative Agenda

- Discuss Triangle Associates contract renewal process

The Executive Committee confirmed that the 2023-4 Triangle contract should go through an approval process involving a formal vote of the full Board. The contract renewal should proceed in coordination with the development and approval process for the 2023 work plan, budget, and dues. The work plan, budget and dues should be reviewed by the Board in October for a vote in November. Chair Gelder will send the contract for legal review. The Executive Committee will review any updates to the contract to prepare it for the full Board to review at the November Board meeting and vote on approval at the December Board meeting.

- Discuss old MOU with Suquamish Tribe and Port Gamble S'Klallam Tribe

Committee members discussed the history of the Memo of Understanding (MOU) between KRCC and the Suquamish Tribe and the Port Gamble S'Klallam Tribe. The MOU is from 2008 and precedes each Tribe joining on as a signatory to the Inter-Local Agreement (ILA) as associate members. Questions were raised about whether the MOU is a relevant document anymore, and whether the ILA supersedes or replaces it.

Chair Gelder will reach out to the Chairmen of the Suquamish Tribe and the Port Gamble S'Klallam Tribe to discuss the MOU and determine whether the agreement is still useful, and whether it should be updated and renewed.

- Discuss effort to reach to re-engage Tribes' participation in KRCC

KRCC values the participation and perspective of the Suquamish and Port Gamble S'Klallam Tribes. Chair Gelder will reach out to Tribal leaders to discuss dues and participation.

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- Discuss Triangle annual review

This evaluation functions as a performance review for Triangle Associates, Inc. who provides KRCC staffing support. In past years, the Chair and their jurisdiction's support staff (rather than KRCC staff) have administered the survey to ensure objectivity. KRCC staff will update the form for 2023 and will send a copy to Chair Gelder, who will work with County staff to set up a plan to administer the survey and manage responses.

- Approve Triangle Associates August 2022 Invoice

Mayor Erickson made a motion to approve August 2022 invoice of \$5,968.00. Mayor Deets seconded the motion, which passed without objection or abstention.

## **5. Adjourn**

Meeting adjourned at 11:29 AM.

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**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE  
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)**



**PSRC BOARDS v.10/26/22**

<p><b><u>Executive Board</u></b> Date of Next Meeting: <b>December 1, 2022</b> • 10:00 AM–11:30 AM Topics from Meeting: <b>October 27, 2022</b> (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Minutes of EB meeting held 9/22/22, Approve vouchers dated 8/15/22 – 10/10/22, Approve Contract Authority for New Office Furniture, Approve Contract Authority and Budget Amendment for Employee Sharing Agreement with University of Washington, Approve PSRC Executive Board Representation, Adopt Routine Amendment to the 21-24 TIP</li> <li>• Discussion:             <ul style="list-style-type: none"> <li>○ Federal Partners Report on TMA Certification Report</li> <li>○ Adoption of the 23-26 Regional Transportation Improvement Program</li> <li>○ Climate Change Analysis and Implementation Strategy</li> <li>○ Regional Transportation Plan Performance Dashboard</li> </ul> </li> <li>• Information: New Employee Status Report, Save the Date – 11/30 Joint Board Session on Institutional and Structural Racism</li> </ul> <p><b>Contact:</b> Sheila Rogers - <a href="mailto:srogers@psrc.org">srogers@psrc.org</a>; <b>KRCC Members:</b> Commissioner Garrido, Mayor Erickson, Commissioner Strakeljahn, Mayor Wheeler, Mayor Putaansuu; Alternates: Commissioner Gelder, Commissioner Bozeman, Councilmember Rosapepe, Mayor Deets, Councilmember Goodnow, Commissioner Anderson</p>	<p><b><u>Transportation Policy Board (TPB)</u></b> Date of Next Meeting: <b>November 10, 2022</b> • 9:30 – 11:30 AM Topics from <b>October 13, 2022</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Approve Minutes of TPB Meeting held 7/14/22, Routine Amendment to 2021-24 TIP,</li> <li>• Action: Adoption of 2023-26 Transportation Improvement Program</li> <li>• Discussion: Legislative Agenda Briefing; Performance Dashboard Outline; Climate Change Work Program</li> <li>• Information:             <ul style="list-style-type: none"> <li>○ Transit Oriented Development Event</li> <li>○ 11/30 Joint Board Session on Institutional and Structural Racism</li> </ul> </li> </ul> <p><b>Contact:</b> Casey Moreau - <a href="mailto:cmoreau@psrc.org">cmoreau@psrc.org</a> <b>KRCC Members:</b> Commissioner Gelder, Mayor Putaansuu, Mayor Erickson, Councilmember Mills, Mayor Wheeler; Alternates: Commissioner Garrido, Councilmember Schneider, Executive Clauson, Commissioner Bozeman, Chairman Forsman, Councilmember Goodnow</p>
<p><b><u>Growth Management Policy Board (GMPB)</u></b> Date of Next Meeting: <b>November 3, 2022</b> • 10:00 AM – 12:00 PM Topics from <b>October 6, 2022</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Approve Minutes of GMPB Meeting held 9/1/22</li> <li>• Discussion:             <ul style="list-style-type: none"> <li>○ Regional Housing Strategy Monitoring: 2022 Housing Report</li> <li>○ 2023 Legislative Agenda Development</li> <li>○ Equity Planning Resources for Comprehensive Planning</li> </ul> </li> </ul> <p><b>Contact:</b> Kristin Mitchell – <a href="mailto:kmitchell@psrc.org">kmitchell@psrc.org</a>; <b>KRCC Members and Affiliates:</b> Commissioner Wolfe, Councilmember Quitslund, Councilmember Purser, Mayor Wheeler; Alternates: Commissioner Garrido, Councilmember Rosapepe, Councilmember Ostrom, Councilmember Goodnow</p>	<p><b><u>Economic Development District Board</u></b> Date of Next Meeting: <b>December 7, 2022</b> • 10:00 AM – 12:00 PM Topics from <b>October 5, 2022</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Consent: Minutes of meetings held 7/13/22; Vouchers 7/5/22-8/10/22</li> <li>• Discussion: Americas Competitiveness Exchange Program; Good Jobs Challenge Grant for Washington Jobs Initiative</li> <li>• Information: Staff Report; Save the Date for 11/30 Join Board Session</li> </ul> <p><b>Contact:</b> Mikayla Svob - <a href="mailto:msvob@psrc.org">msvob@psrc.org</a> <b>KRCC Members and Affiliates:</b> Commissioner Garrido, Councilmember Stern, Chairman Forsman, Commissioner Strakeljahn, Mayor Wheeler; Alternates: Councilmember Wolfe, Councilmember Cucciardi, Councilmember Mills, Commissioner Anderson, Councilmember Goodnow</p>
<p><b><u>Operations Committee (OC)</u></b> Date of Next Meeting: <b>December 1, 2022</b> • 9:00 – 9:50 AM Topics from <b>October 27, 2022</b> Meeting (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Action: Contract Authority for New Office Furniture, Approve Contract Authority and Budget Amendment for Employee Sharing Agreement with University of Washington, Approve PSRC Executive Board Representation</li> <li>• Information/Discussion: Proposed FY 24-25 Biennial Budget and Work Program Assumptions and Financial Policies, New Employee Status Report, Monthly Budget Report, Contract Status Report, Grant Status Report, Save the Date – 11/30 Joint Board Session on Institutional and Structural Racism</li> </ul> <p><b>Contact:</b> Casey Moreau - <a href="mailto:cmoreau@psrc.org">cmoreau@psrc.org</a>; <b>KRCC Members:</b> Mayor Erickson; Alternates: Commissioner Gelder</p>	



**PUGET SOUND REGIONAL COUNCIL (PSRC) UPDATES FOR THE  
KITSAP REGIONAL COORDINATING COUNCIL (KRCC)**



Puget Sound Regional Council

**PSRC COMMITTEES v.10/26/22**

<p><b><u>Regional Staff Committee (RSC)</u></b> Date of Next Meeting: <b>November 17, 2022</b> • 9:30 – 11:30 AM Topics from <b>October 20, 2022</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Reports: Meeting Summary for 7/21/22, PSRC Announcements and Updates</li> <li>• Discussion:             <ul style="list-style-type: none"> <li>○ Data Portal</li> <li>○ Census Data Projects</li> <li>○ Model Development</li> <li>○ Travel Survey</li> </ul> </li> </ul> <p><b>Contact:</b> Ben Bakkenta- <a href="mailto:bbakkenta@psrc.org">bbakkenta@psrc.org</a> <b>KRCC Affiliates:</b> Eric Baker, Nick Bond, Heather Wright, Ed Coviello, Andrea Spencer, Kathy Cocus; Alternates: Jeff Rimack, Mark Hofman, Jennifer Sutton, Garrett Jackson</p>	<p><b><u>Regional FTA Caucus</u></b> Date of Next Meeting: <b>February 8, 2023</b> • 10:30 AM – 12 PM Topics from <b>October 12, 2022</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Action:             <ul style="list-style-type: none"> <li>○ Approval of 6/8/22 meeting summary</li> </ul> </li> <li>• Discussion:             <ul style="list-style-type: none"> <li>○ TPB FTA Working Group Update</li> <li>○ Update on Delayed TrAMS Obligations</li> <li>○ FTA Funding and Requirements</li> </ul> </li> </ul> <p><b>Contact:</b> Sarah Gutschow - <a href="mailto:sgutschow@psrc.org">sgutschow@psrc.org</a> <b>KRCC Affiliates:</b> Steffani Lillie; Alternate: Jeff Davidson</p>
<p><b><u>Bicycle/Pedestrian Advisory Committee (BPAC)</u></b> Date of Next Meeting: <b>November 8, 2022</b> • 10:00 AM – 12:00 PM Topics from <b>September 13, 2022</b> Meeting: (agenda posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Action: Approval of Meeting Summary 5/10/22</li> <li>• Discussion:             <ul style="list-style-type: none"> <li>○ Approve Non-voting Member Nominations</li> <li>○ Membership Roster and Operating Procedures Review</li> <li>○ 2022-2050 Regional Transportation Plan Implementation</li> <li>○ Follow-up on Access to Transit Discussion</li> <li>○ 2021 Regional Household Travel Survey Findings</li> </ul> </li> <li>• Roundtable: Announcements of Bicycle/Pedestrian Activities</li> </ul> <p><b>Contact:</b> Sarah Gutschow - <a href="mailto:sgutschow@psrc.org">sgutschow@psrc.org</a> <b>KRCC Affiliates:</b> David Forte, Chris Dimmitt, Chris Wierzbicki; Alternates: Melissa Mohr, Vicki Grover, Anthony Burgess</p>	<p><b><u>Regional Project Evaluation Committee</u></b> Date of Next Meeting: <b>October 28, 2022</b> • 9:30 – 11:00 AM Topics from <b>September 23, 2022</b> Meeting: (agenda posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Action: Approve Summary for 7/22/22 meeting</li> <li>• Transportation Policy Board Debrief</li> <li>• Discussion:             <ul style="list-style-type: none"> <li>○ PSRC’s Transportation Committees</li> <li>○ Project Delivery Status Report and Issues</li> <li>○ PSRC Work Program Updates</li> </ul> </li> </ul> <p><b>Contact:</b> Kelly McGourty - <a href="mailto:kmcgourty@psrc.org">kmcgourty@psrc.org</a> <b>KRCC Affiliates:</b> Diane Lenius, David Forte, Fred Salisbury, Shane Weber, Steffani Lillie; Alternates: Mark Dorsey, Joe Rutan, Arne Bakker, Ned Lever, Chris Dimmitt, Jeff Davidson</p>
<p><b><u>Transportation Operators Committee (TOC)</u></b> Date of Next Meeting: <b>November 30, 2022</b> • 10:00 – 11:30 AM Topics from <b>October 26, 2022</b> Meeting: (packet posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Action: Approval of 9/28/22 meeting summary</li> <li>• Transportation Policy Board Debrief</li> <li>• Discussion:             <ul style="list-style-type: none"> <li>○ Transit-related Elements of RTP Dashboard</li> <li>○ Regional Modeling Products</li> <li>○ Development of PSRC FY 24-25 Transit-related work program</li> <li>○ Transit Agency Roundtable</li> </ul> </li> <li>• Information: Progress on 2022 Transit Integration Report</li> </ul> <p><b>Contact:</b> Gil Cerise - <a href="mailto:gcerise@psrc.org">gcerise@psrc.org</a> <b>KRCC Affiliates:</b> Steffani Lillie; Alternate: Ed Coviello</p>	<p><b><u>Regional Traffic Operations Committee (RTOC)</u></b> Date of Next Meeting: <b>November 3, 2022</b> • 9:30 – 11:00 AM Topics from <b>September 1, 2022</b> Meeting: (agenda posted <a href="#">here</a>):</p> <ul style="list-style-type: none"> <li>• Presentation:             <ul style="list-style-type: none"> <li>○ Updates from the UW’s Urban Freight Lab</li> </ul> </li> <li>• Discussion: Regional Transportation Plan – ITS/Emerging Technologies Next Steps</li> </ul> <p><b>Contact:</b> Gary Simonson - <a href="mailto:gsimonson@psrc.org">gsimonson@psrc.org</a> <b>KRCC Affiliates:</b> Chris Hammer, Joe Rutan, Vicki Grover, Steffani Lillie; Alternates: Chris Dimmitt</p>