



Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

KRCC Board Meeting Agenda

v. 11/2/2023

Date: November 7, 2023

Time: 12:30 PM – 2:30 PM

Place: This meeting will be held primarily in person with virtual options.

In-Person option: Norm Dicks Government Center Chambers, 345 6th Street, Bremerton, WA 98337

Virtual option (if needed):

- To participate in the video conference remotely and view the screen share:
<https://us06web.zoom.us/j/88278378408>. If you are joining by video, please add your affiliation after your name.
- To participate by phone only: Dial 253 215 8782 and enter the Webinar ID: 882 7837 8408

This meeting will be recorded via Bremerton Kitsap Access Television (BKAT).

1. Welcome and Introductions

2. Chair's Comments

3. Consent Agenda (vote)

- A. **ACTION:** Approve the [10/3/2023 KRCC Board Meeting Summary](#) Page 3
- B. Review the October Executive Committee meeting summary (Reference Packet page #2)
- C. **ACTION:** Approve [Expense Vouchers](#) 23-6 Page 10

4. Full Discussion/Action Items

- A. **ACTION:** Approve the [draft 2024 Work Plan](#) Page 11
- B. **ACTION:** Approve the [draft 2024 Budget](#) Page 25
- C. Review the [draft 2024 Dues](#) Page 26
- D. Discuss 2023 [Legislative Reception and Legislative Orientation](#) Page 27
- E. Review the [nominations for 2023 KRCC Chair and Vice Chair](#) Page 30
- F. Reminder: 2023 Triangle annual evaluation

5. Kitsap Regional Economic Development Discussion

- A. Presentation slides: [Greater Seattle Partners](#) Page 31
 - B. Presentation slides: [Puget Sound Regional Council](#) Page 51
 - C. Presentation slides: [Port of Bremerton](#) Page 59
 - D. Presentation slides: [Kitsap Economic Development Alliance](#) Page 88
 - E. Discussion with the KRCC Board and guests
- These presentations are for informational purposes*

6. KRCC Committee Reports (compressible for time for Econ Dev discussion)

- A. Land Use Items
- B. Transportation Items

7. PSRC Board and Committee Reports (compressible for time for Econ Dev discussion)

- A. PSRC Committees and Boards Report (*Reference Packet page #6*) and other updates*

The KRCC Board meeting agendas are available prior to the meeting date online at www.kitsapregionalcouncil.org and available in large-print format upon request. If you need accessibility accommodations for this public meeting, please contact Sophie Glass at (360) 337-4960 or via email at sglass@kitsapregionalcouncil.org by 12 PM on the Wednesday before the meeting.



Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

8. **Corridor Committee Reports*** (compressible for time for Econ Dev discussion)
9. **Homelessness and Affordable Housing**
10. **KRCC Emergent and Countywide Issues)** (compressible for time for Econ Dev discussion)
Report out on new and upcoming land use policies or work of interest*
11. **Staff Report** (compressible for time for Econ Dev discussion)
 - D. [KRCC Income Statement](#)*
12. **Public Comment**
13. **KRCC Board Questions, Concerns, and Announcements**
14. **Adjourn**

Page 101

* Standing agenda item



Kitsap Regional Coordinating Council

The Kitsap Peninsula is the home of sovereign Indian nations, namely the Suquamish and Port Gamble S'Klallam Tribes.

DRAFT KRCC Board Meeting Summary

v. 10/13/23

Date: October 3, 2023

Time: 1:45-3:45pm.

Hybrid meeting with in-person participation at Norm Dicks Government Center Chambers and remote participation via Zoom

Decisions		
The KRCC Board approved:		
<ul style="list-style-type: none"> The 6/6/23 Board meeting summary Vouchers 23-9 – 23-15 A formal resolution honoring the life of Port Gamble S’Klallam Tribe Chairman Sullivan 		
Actions	Who?	Status
Executive Committee to discuss PSRC appointments.	Executive Committee	In Progress
KRCC staff to reach out to new staff at Rep. Kilmer’s office and invite to the Legislative Reception.	KRCC Staff	In Progress
Develop specific questions to ask legislators during Legislative Orientation	Executive Committee	In Progress

1. Welcome and Introductions

KRCC Chair/Bremerton Mayor Greg Wheeler welcomed the Executive Board to the hybrid meeting. He introduced the newest Board member, Kitsap County Commissioner Christine Rolfes to everyone.

2. Chair’s Comments

Mayor Wheeler acknowledged some technical issues with BKAT but proceeded with the meeting since hybrid participation was still possible via a KRCC staff member’s laptop.

3. Consent Agenda

- Approve the June 06 Board meeting summary and expense voucher 23-9 to 23-15

Commissioner Strakeljón moved to approve the consent agenda which consisted of the June 6 Board meeting summary. Commissioner Garrido seconded. The summary was approved as drafted without objection.

Mayor Erickson moved to approve the expense vouchers 23-9 to 23-15. Councilmember Deets second. The vouchers were approved as drafted without objection.

4. Full Discussion/Action Items

- Approve the Resolution honoring Chairman Sullivan

Councilmember Deets moved to approve the Resolution honoring Chairman Sullivan. Councilmember Stern seconded. The Resolution was approved as drafted without objection.

- Affirm the updated 2023 KRCC roster

The Board affirmed the updates to 2023 KRCC roster that included new appointments from Kitsap County (Commissioner Rolfes) and a new Department of Commerce appointment on LUTAC (Carol Holman).

- Affirm the updated 2023 PSRC roster

The Board affirmed certain updates to the 2023 PSRC roster. PSRC informed KRCC that Mayor Putaansuu cannot serve as the alternate on the Executive Board for “Kitsap Other Cities.” In addition, Mayor Erickson is required to serve on the Executive Board under “Kitsap Other Cities” as PSRC President. PSRC recommends that Mayor Erickson serve as the Kitsap Other Cities appointment and Councilmember Deets serve as the alternate.

Currently KRCC has vacancies on the PSRC Operations Committee. Appointed members must also serve on the Executive Board. The Kitsap seat would be Kitsap County, the principal cities with separate seats on the Executive Board (Bremerton and Port Orchard) and Kitsap Other Cities (Poulsbo and Banbridge Island). Again, the member and alternate must be selected from those appointed to the Executive Board. The KRCC Executive Committee will discuss this more at their next meeting.

- Review the draft 2024 Work Plan

The Board reviewed a draft of the 2024 workplan. They noted that topics that may require attention including:

- 2024 will be a heavy transportation year. There are countywide and regional transportation competitions for federal funding.
- Land use staff from many jurisdictions are focused on their respective comprehensive plan updates and are not seeking to undertake large collaborative efforts on the land use side.
- Land use staff are responding to some significant legislation that passed during the 2023 legislative session on the state level and have requested that some of their meeting time be spent on these new changes.
- The KRCC staff is making some changes with Zak Ott coming on as the new Administrative Lead and Emilie Pilchowski who will be starting this October will serve as the KRCC Transportation Lead.
- During the September Executive Committee meeting, the Committee recommended that KRCC hold an annual retreat in February focusing on housing and homelessness with invited speakers and panelists from Kitsap organizations that focus on these issues.

- Review the draft 2024 Budget

The Board reviewed a draft of the 2024 Budget. KRCC staff noted that overall, the KRCC budget from 2023 to 2024 will increase at 4.7%. The Triangle budget serving as the KRCC staff will increase by 3.8%. The budget for 2024 will see a lighter budget on the land use side compared to last year and a heavier budget on the transportation side compared to last year.

- Update on Economic Development themed 11/7 Board meeting

The Board was updated on the upcoming Economic Development presentations at the 11/7 Board meeting. Earlier in the springtime it was discussed by some Board members that in the fall of this year there should be an economic development theme meeting. The four main groups that will be presenting are the Puget Sound Regional Council, the Kitsap Economic Development Alliance, Port of

Bremerton, and Greater Seattle Partners (GSP). KRCC staff sent invitations to the Bainbridge Island Chamber of Commerce, Greater Kitsap Chamber, South Kitsap Chamber of Commerce, Poulsbo Chamber of Commerce, Port Madison Enterprises, and Noo-Kayet Investments to attend the Board meeting as guests.

The vision of this meeting was to have these entities present 10 minutes on any economic updates in the region. Board members noted topics that may require attention including:

- There is real interest in understanding Greater Seattle Partners and the kind of role they can play in serving the Kitsap region.
 - From these presentations, Board members would like to learn and understand what each organization is doing, how they are contributing to the region, and how they are contributing on a national level or international level.
 - Potentially inviting major Kitsap employers with partners such as the builders and realtors' associations.
 - The local chambers in the area are supporting businesses that are currently here, but some Board members expressed a need to focus on what Kitsap is doing globally to attract businesses and create new jobs.
- Discuss 2023 Legislative Reception and Legislative Orientation

The Board discussed the upcoming 2023 Legislative Reception and Legislative Orientation. In past years, KRCC has held a legislative orientation for newly elected officials and other local elected officials in addition to hearing from lobbyists and the Association of Washington Cities and Washington State Association of Counties. KRCC staff shared the RSVP link for Board members to fill out if they had not already and to reach out to any lobbyists from their individual jurisdictions to RSVP. Board members noted topics that may require attention including:

- The Washington State Association of Counties has a conference the same weekend so there will be no representative from WSAC but there be a handout given from WSAC at the Orientation.
- The theme of the reception is “strengthening the relationship between legislators and local government.”
- Three of the top issues to be discussed would be affordable housing, homelessness, and transportation.
- KRCC staff will reach out to Rep. Kilmer’s office and invite the new regional representative Stephanie Hahn to the reception and orientation.
- Put together specific questions and have a shared problems statement on what Kitsap is struggling with and have breakout tables where participants can have conversations with legislators instead of a panel.
- Legislators like to hear from local elected officials how they would like to fix problems and see what works for them when it comes to addressing the most pressing issues.

5. KRCC Committee Reports

Land Use

- Land Use Items

The next LUTAC meeting will be held on November 14. The next PlanPol meeting will be held on October 17th. Both meetings are expected to be light, and the meetings will most likely be short.

Transportation

- Transportation Items

The next TransPol meeting will be held on October 19. The next TrasTac meeting will be held on November 9th. Both meetings are expected to be light, and the meetings will most likely be short.

6. PSRC Board and Committee Reports

- Updates from the PSRC Executive Board

The PSRC Executive Board met and had a conversation about the challenges associated with the ferry system. For the 2024 WA State Legislative Session, Kitsap jurisdictions are focused on improving funding for the ferry system. PSRC is forming a legislative agenda for the next legislative session.

- Updates from the Transportation Policy Board

The Transportation Policy Board had their monthly meeting and Climate, Safety and Equity continue to be the key topics of the transportation work program. PSRC concluded the 2030 greenhouse gas analysis and sensitivity tests earlier in 2023. Additionally, the Board reviewed a regional safety plan. Death and serious injuries because of automobile crashes have seen a significant increase. There is a new safe and systems approach looking at the seriousness of the crashes.

- Updates from the Economic Development District Board

The Economic Development District Board met and discussed their 2024 work plan. The industrial lands analysis will be completed in late fall. WA State has reconvened an aviation panel. There is some discussion with Greater Seattle Partners regarding their involvement with PSRC.

7. Corridor Committee Reports

- Highway 305 - Bids came in for the two roundabouts on Bainbridge Island at the intersections of SR 305 and Northeast West Port Madison and SR 305 and Northeast Adis Will Lane. There will be another 305 Corridor meeting soon.

8. Housing and Shelter Updates

- City of Poulsbo – The City of Poulsbo has worked on the regional allied health center and workforce training and the relation to healthcare. The proposal from Olympic College continues to move forward towards construction with help from Kitsap County. Western Washington University is in conversation with Olympic College on a set amount of acreage for a new building and they would be approaching the Legislature in the next long session. The Poulsbo City Council agreed with changes in their development standards to move forward with the Nordic Cottages. The Nordic Cottages are eight apartments built by the City of Poulsbo and paid for by the City with housing vouchers to help augment the rent. Also opening soon will be the North Kitsap Recovery Resource Center which is for people suffering from substance use disorder and those needing help from domestic violence, and mental health. Poulsbo is also exploring recovery housing which is if people agree to go through the process of recovery, then the City wants to provide housing. Poulsbo also has a residential mental health treatment center moving into the community.
- City of Bremerton – There are affordable housing efforts in the works through Bremerton’s partner agencies including Bremerton Housing Authority. Bremerton has defined affordable housing as subsidized housing. A respite shelter for people without homes who are coming out of the hospital gives them an opportunity to recover after surgery or other injuries. Part of this project will be transitioning these people into housing following respite. Mayor Wheeler will be sharing updates on a city shelter at the next Bremerton City Council meeting. Potentially up to 120 beds will be part of this new shelter.

- City of Port Orchard – The city of Port Orchard grew by one thousand persons, which made it the 7th fastest growing city in the state. There are 500 hundred multi-family units under construction. 130 permits have been issued for single-family units. Amicia House is a housing/shelter facility that is under construction in Port Orchard for young adults and the Salvation Army is looking at adding a women’s shelter.

9. KRCC Emergent and Countywide Issues

- No emergent or countywide issues were discussed.

10. Staff Report

- KRCC Income Statement

The income statement is provided in the meeting packet. There are no concerns regarding KRCC’s budget.

11. Public Comment

An opportunity for public comment was offered. There were no public comments.

12. KRCC Board Questions, Concerns, and Announcements

- November 7 Board meeting

The next meeting of the KRCC Board will be November 7, 12:30 – 2:30pm and will include a presentation on economic development in the Kitsap region in addition to regular KRCC business and approval of the KRCC’s 2024 work plan and budget. Part of the economic development discussion will involve KRCC and Kitsap’s potential relationship with Greater Seattle Partners.

13. Adjourn

Meeting adjourned at 3:04 PM.

Appendix A – Board Members in Attendance

Jurisdiction	Board Member	In Attendance?
Bainbridge Island		
	Councilmember J. Deets (V. Chair)	present
	Councilmember L. Schneider	present
Bremerton		
	Mayor G. Wheeler (Chair)	present
	Council Member D. Frey	
	Council Member M. Goodnow	
Kitsap County		
	Commissioner C. Garrido	present
	Commissioner K. Walters	
	Commissioner C. Rolfes	present
Kitsap Transit		
	Director J. Clauson	
Naval Base Kitsap		
	Captain J. Hale	present
	Allison Satter (alt.)	
Port Gamble S'Klallam Tribe		
	(vacant seat)	
Port of Bremerton		
	Commissioner A. Strakeljahn	present
	Commissioner G. Anderson (alt.)	
	Commissioner C. Bozeman (alt.)	
Port of Kingston		
	Commissioner M. McClure	
	Commissioner S. Heacock (alt.)	
Port Orchard		
	Mayor R. Putaansuu	present
	Council Member J. Rosapepe	
	Council Member Mark Trenary (alt.)	
Poulsbo		
	Mayor B. Erickson	present
	Council Member E. Stern	present
Suquamish Tribe		
	Council Chair L. Forsman	
	Council Member J. Mills (alt.)	
Other		
WSDOT	JoAnn Schueler	
WSDOT	Gaius Sanoy (alt.)	
WSF		
Dept. of Commerce		

Appendix B – Non-Board-Member Participants

Affiliation	Name
KRCC Facilitation Team	
KRCC Program Lead	Sophie Glass
KRCC Administrative Coordinator	Zak Ott
KRCC Land Use Program Lead	Pauline Mogilevsky
Presenters	

DRAFT November 07, 2023 Consent Agenda

To: KRCC Board

From: KRCC Executive Committee

Subject: Approval of Vouchers

In Brief: The KRCC Executive Committee has authority to authorize payment of KRCC expenses. The KRCC Executive Committee recommends that the KRCC Board approve the following expenses for allowability.

Voucher Number	Date of Invoice/Expense	Description	Amount
23-16	October 11, 2023	Triangle invoice for September services	\$13,614.82
		TOTAL	\$13,614.82

Kitsap Regional Coordinating Council

2024 Work Plan, Scope of Work, and Budget Proposal

Draft v. 10/26/23

DRAFT





2024 KRCC Work Plan and Triangle Associates Scope of Work

Purpose: The purpose of this document is to outline the initiatives, activities, and tasks that the Kitsap Regional Coordinating Council's (KRCC) Board and committees expect to address in 2024, including:

- Completing the 2024 Regional and Countywide Federal Highway Administration (FHWA) Surface Transportation Program Funding Competitions (2027-2028 obligation years).
- Supporting jurisdictions in incorporating housing allocations into individual Comprehensive Plans.
- Remaining current and proactive in relation to the activities managed by the Puget Sound Regional Council;
- Maintaining the administration of the organization by updating and implementing the KRCC Policies and Procedures Manual, Interlocal Agreement (ILA), and Bylaws.

Staffing: Triangle Associates, Inc. will provide the staff to support the KRCC Board and committees. 2024 staff include:

- Sophie Glass, KRCC Program Lead
- Emilie Pilchowski, KRCC Transportation Program Lead
- Pauline Mogilevsky, KRCC Land Use Program Lead
- Zak Ott, KRCC Coordination Lead

Contents: The KRCC 2024 Work Plan – Scope of Work includes:

- I. Administrative Program Work Plan and Triangle Scope of Work
- II. Land Use Program Work Plan and Triangle Scope of Work
- III. Transportation Program Work Plan and Triangle Scope of Work
- IV. 2024 calendar with an overview of expected meetings

I. KRCC Administrative Program 2024 Work Plan Narrative

The proposed tasks for the KRCC Executive Committee and KRCC Board for 2024 are outlined in the table below. KRCC staff will support the KRCC Executive Committee and Board in completing these action items.

Legend: These work plans include the following activities represented by icons:



Research/Writing



Discussions at Meetings



Letters



Outreach



Requires KRCC Board Approval

Action Item		Executive Committee's Role		Board's Role	
1.	Select members of the 2024 KRCC Executive Committee. (Bylaws)		Review proposed Executive Committee members. (Jan. 2024)		Review (no vote required) the 2024 Executive Committee. (Feb. 2024)
2.	Recommend and approve the Puget Sound Regional Council (PSRC) Board and Committee representatives. (Policies and Procedures Manual)		Recommend appointments to PSRC Boards and Committees. (Jan. 2024)		Approve PSRC Board and Committee appointments. (Feb. 2024)
3.	Receive and process KRCC applications during the application window of July 1 - August 31. (Policies and Procedures Manual)		Review any submitted KRCC membership applications. (July-Sept. 2024)		Review and approve new KRCC member(s) by the last KRCC Board meeting of the year. (Sept.-Dec. 2024)
4.	Develop and approve the 2025 annual budget and workplan. (Interlocal Agreement)		Develop and review the draft 2025 budget and workplan. (July – Dec. 2024)		Review the draft budget and workplan (Nov. 2024); approve the 2025 budget and workplan (Dec. 2024).
5.	Develop and facilitate annual retreat focused on homelessness & affordable housing.		Review draft retreat agenda.		Approve the retreat agenda and participate in retreat.
6.	Plan and execute a Legislative Reception. (Policies and Procedures Manual)		Review the Legislative Reception plan from KRCC staff and provide guidance. (Sept.-Nov. 2024)		Review the Legislative Reception plan from KRCC staff and provide guidance. (Oct.-Nov. 2024)
7.	Distribute contractor evaluation. (Policies and Procedures Manual)		Develop contractor evaluation form. (Oct. 2024)		Return contractor evaluation form (Nov. 2024) and discuss (Dec. 2024)
8.	Identify vacancies on PSRC Boards and Committees. (Policies and Procedures Manual)		Review the vacancies on PSRC Boards and Committees. (Nov. 2024)		Review the vacancies on PSRC Boards and Committees. (Dec. 2024)
9.	Discuss and vote on 2025 Chair and Vice-Chair. (Bylaws)		Review proposed 2025 Chair and Vice Chair. (Nov. 2024)		Vote on proposed 2025 Chair and Vice Chair. (Dec. 2024)

I. Triangle Associates Scope of Work: KRCC Administrative Program

I.A. KRCC Board and Executive Committee Facilitation

To support the KRCC Executive Committee and KRCC Board, Triangle will provide a KRCC Program Lead who will serve as a neutral party responsible for completing or providing staff for:

- a) Drafting Executive Committee meeting agendas based on topics underway and KRCC Chair priorities, for approval by the Committee;
- b) Drafting KRCC Board meeting agendas in coordination with the KRCC Executive Committee;
- c) Gathering and constructing meeting materials as needed for the Executive Committee and KRCC Board meetings;
- d) Developing draft and final Board packets in coordination with the Executive Committee and sending to the Board;
- e) Communicating with Committee and Board members as needed to maintain effective communications and collaboration;
- f) Notetaking and drafting meeting summaries for Executive Committee review, as well as for tracking and implementing action items following each meeting;
- g) Meeting at least once in the calendar year as needed with Board representatives from each jurisdiction to maintain an understanding of each jurisdiction’s issues and interests;
- h) Developing a revenue and expense report for KRCC Board meetings; and
- i) Issuing public notices for KRCC Board meetings on the KRCC website.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> • Sophie Glass • Emilie Pilchowski, KRCC Transportation Program Lead • Pauline Mogilevsky • Zak Ott 	<ul style="list-style-type: none"> • 6 KRCC Board meetings • 1 annual retreat focused on homelessness and affordable housing • 10 Executive Committee meetings 	<ul style="list-style-type: none"> • Executive Committee meeting agendas and meeting summaries (draft and final) • KRCC Board meeting agendas and meeting summaries (draft and final) • KRCC revenue and expense reports • Annual budget and workplan (draft and final) • Retreat plan, agenda, materials, and logistics 	<ul style="list-style-type: none"> • Board meetings will be 2-hours in duration at the Norm Dicks Government Center with a virtual call-in option via Zoom. Expenses for Board meetings are inclusive of facility fees. • Executive Committee Meetings will be 2-hours in duration and held virtually. • The KRCC Board retreat will be held in a facility in Kitsap County. Expenses for the Board retreat are inclusive of facility fees.

I.B. State and Regional Legislative Coordination

To support KRCC Board interests in the WA State Legislature, Triangle will help design, prepare for, and staff an annual Legislative Reception in the fall under the direction of the Chair, Executive Committee, and Board. Triangle will also provide administrative support to the Gorst Coalition, led by the Port of Bremerton.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> Sophie Glass Emilie Pilchowski, Pauline Mogilevsky Zak Ott 	<ul style="list-style-type: none"> 1 Legislative Reception (or breakfast/luncheon) 6 Gorst Coalition Meetings 	<ul style="list-style-type: none"> Legislative Reception event program (draft and final) Gorst Coalition meeting summaries (draft and final) 	<ul style="list-style-type: none"> The Legislative Reception will be 4 hours in duration, held either virtually or in Kitsap County Gorst Coalition meetings will be 2-hours in duration, held either virtually or in Kitsap County. Thompson and Associates will draft the Gorst meeting agendas.

I.C. KRCC Website

Triangle will provide staff support as needed to maintain an up-to-date website that reflects the organization’s activities and participation of all member jurisdictions.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> Emilie Pilchowski Pauline Mogilevsky Zak Ott 	N/A	<ul style="list-style-type: none"> Regular updates to the KRCC website 	<ul style="list-style-type: none"> Assumes KRCC staff will be updating the existing KRCC website.

I.D. Puget Sound Regional Council (PSRC) Coordination

To support KRCC member interests in the activities and communications of PSRC, Triangle will provide staff attendance at relevant staff level PSRC committee meetings, develop a report on staff and policy level committee meeting outcomes for KRCC Board meetings, and maintain communication with PSRC staff as needed. Triangle will also maintain an up-to-date roster of KRCC representatives on PSRC Boards and Committees.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> • Emilie Pilchowski • Pauline Mogilevsky • Zak Ott 	<ul style="list-style-type: none"> • 11 Regional Staff Committee (RSC) meetings • 11 Regional Project Evaluation Committee (RPEC) meetings 	<ul style="list-style-type: none"> • PSRC Updates for Board meetings • An up-to-date roster of KRCC representatives on PSRC Boards and Committees 	<ul style="list-style-type: none"> • Meetings will be 2-hours in duration • Meetings will be held at PSRC’s office or virtually

I.E. Overall Support

To support internal and external communication and coordination, Triangle will conduct weekly team meetings and communications among the KRCC staff, provide budget management, invoicing, and monthly progress reports over the life of the contract, coordinate with the KRCC attorney and the state auditor’s office as needed. Staff will conduct responsibilities as needed for maintaining KRCC as a separate legal entity, including maintaining and staffing a KRCC phone number for the public, fielding public calls and emails as needed, maintaining files and documentation records, submitting annual audit reports, and coordinating with the Kitsap County staff assigned to support KRCC activities under the Memorandum of Understanding.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> • Sophie Glass • Emilie Pilchowski • Pauline Mogilevsky • Zak Ott 	<ul style="list-style-type: none"> • Weekly internal staff check-ins • Annual meeting with KRCC attorney • Annual check-in with Auditor’s Office 	<ul style="list-style-type: none"> • Monthly invoices, progress reports • Annual Audit Report • Special Audits if requested by the State Auditor’s Office 	<ul style="list-style-type: none"> • Internal team meetings will be 1-hour in length and will be held at Triangle Associates’ office or virtually

II. KRCC Land Use Program 2024 Work Plan Narrative

The proposed land use program work plan items for 2024 are outlined in the table below. KRCC staff will support the KRCC Board, Land Use Planning Policy Committee (PlanPOL), and Land Use Technical Advisory Committee (LUTAC) in completing these action items.

Legend: These work plans include the following activities represented by icons:



Research/Writing



Discussions at Meetings


















Letters






Outreach



Requires KRCC Board Approval

Action Item	LUTAC's Role	PlanPOL's Role	Board's Role
KRCC			
1. Support each jurisdiction's periodic update to Comprehensive Plan, including incorporating housing allocations and adjusting population and employment targets with 2022 as a baseline.	 Share resources, receive presentations from Commerce and others, hold a workshop focused on incorporating housing allocations.	 Share resources, receive presentations from Commerce and others, hold a workshop focused on incorporating housing allocations.	 Share resources, receive presentations from Commerce and others.
2. Maintain list of Centers of Growth in the Countywide Planning Policies, as defined by PSRC and KRCC.	 Review applications for Centers of Growth designation.	 Review applications for Centers of Growth designation.	 Update the Countywide Planning Policies with new Centers of Growth.
3. Coordinate on jurisdictions' approaches to complying with new legislation.	 Share resources, if applicable, receive presentations from Commerce and others.	 Share resources, if applicable, receive presentations from Commerce and others.	 Share resources, if applicable, receive presentations from Commerce and others.
Puget Sound Regional Council (PSRC) Involvement			
4. Advise on any relevant PSRC planning efforts.	 Provide feedback to PSRC as appropriate.	 Provide feedback to PSRC as appropriate.	 Provide feedback to PSRC as appropriate.
KRCC Operations			
5. Ensure messaging consistency between policy and technical committees.	 KRCC staff will serve as the liaison.	 PlanPOL meetings have LUTAC updates as standing agenda items.	 Board meetings have PlanPOL and LUTAC updates as standing items.
Other			

Action Item	LUTAC's Role	PlanPOL's Role	Board's Role
6. Coordinate on annexations and develop the annual annexation report.	 LUTAC develops a draft annual annexation report.	 PlanPOL reviews the draft annual annexation report.	 KRCC Board approves the annual annexation report.

DRAFT

Triangle Associates Scope of Work: Land Use Program

II.A. Land Use Planning Policy Committee (PlanPOL) Facilitation and Coordination

To support the KRCC PlanPOL, Triangle will provide a Land Use Program Lead who will report to the Program Director.

The Land Use Lead will be responsible for drafting PlanPOL meeting agendas in coordination with PlanPOL and the Executive Committee, gathering and compiling meeting materials, and sending packets to PlanPOL at least 5 days before meetings. Triangle will also be responsible for providing staff for posting meeting information on the KRCC website, notetaking, drafting meeting summaries, as well as tracking and implementing action items prior to and following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> Sophie Glass Pauline Mogilevsky 	<ul style="list-style-type: none"> 3 PlanPOL meetings 	<ul style="list-style-type: none"> Meeting agendas (draft and final) Meeting summaries (draft and final) Meeting materials as needed, including maintaining communications with PSRC Report outs to the KRCC Board in person 	<ul style="list-style-type: none"> Meetings will be 1.5-hours in duration Meetings will be held virtually with an option for members of the public to attend in person

II.B. Land Use Technical Advisory Committee (LUTAC) Facilitation and Coordination

To support the KRCC Board’s Land Use Technical Advisory Committee (LUTAC), Triangle will provide a KRCC Land Use Program Lead who will report to the Program Director, provide staff support to LUTAC, and facilitate LUTAC meetings. The Land Use Program Lead will be responsible for drafting LUTAC agendas in coordination with the Program Director and LUTAC members, gathering and constructing meeting materials, and sending materials to LUTAC at least 5 days before LUTAC meetings. The Program Lead is also responsible for notetaking, drafting and finalizing meeting memos of action items and key discussion areas, as well as tracking and implementing action items following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> Sophie Glass Pauline Mogilevsky 	<ul style="list-style-type: none"> 4 LUTAC meetings 	<ul style="list-style-type: none"> Meeting agendas (draft and final) Meeting memo of action items and key discussion items Recommendations to PlanPOL developed by LUTAC 	<ul style="list-style-type: none"> Meetings will be 2-hours in duration and will be held virtually

III. KRCC Transportation Program 2024 Work Plan Narrative

The proposed transportation program work plan items for 2024 are outlined in the table below. KRCC staff will support the KRCC Board, Transportation Policy Committee (TransPOL), and Transportation Technical Advisory Committee (TransTAC) in completing these action items.

Legend: These work plans include the following activities represented by icons:



Research/Writing



Discussions at Meetings













Letters















Outreach



Requires KRCC Board Approval

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
Transportation Coordination			
1. Learn about transportation issues of common interest.	 TransTAC addresses cross-jurisdictional transportation issues as needed. TransTAC members prepare educational updates on these topics for TransPOL meetings upon request.	 TransPOL reviews the list of cross-jurisdictional transportation issues and selects topics for their 2024 meetings.	 KRCC Board reviews relevant transportation topics as needed.
2. Comprehensive Plan and Building Codes Updates.	 Share information and resources regarding each jurisdictions' updates to their Comprehensive Plans and Building Codes (e.g. transit station areas).	 If needed, share updates about Comprehensive Plan updates and Building Code updates.	N/A
PSRC Coordination / Transportation Competitions			
3. Participate in PSRC's process for rebalancing, or other processes if new funding becomes available.	 Discuss opportunities for project funding as a result of rebalancing.	 Receive updates on project funding as a result of rebalancing.	N/A
4. Develop and approve Countywide Competition Call for Projects and Application (including criteria).	 Develop draft recommendations of Countywide Competition Call for Projects and Application for TransPOL review.	 Review and approve TransTAC's recommendations of Countywide Competition Call for Projects and Applications.	 Approve Countywide Competition Call for Projects and Applications.

Action Item	TransTAC's Role	TransPOL's Role	Board's Role
5. Develop and approve Kitsap's Regional Projects to PSRC.	 Develop the list of Kitsap's Regional Projects for TransPOL review.	 Review TransTAC's list of regional projects.	 Approve Kitsap's Regional Projects for PSRC review.
6. Conduct Countywide Project Selection Workshop and recommend Countywide projects to PSRC.	 Score Countywide projects based on criteria outlined in the Call for Projects and recommend project awards to TransPOL.	 Review TransTAC's recommended Countywide project awards.	 Approve Kitsap's Countywide Projects for PSRC review.
7. Debrief the Regional and Countywide Competitions.	 Discuss best practices and recommendations for the next funding cycle.	 Discuss best practices and recommendations for the next funding cycle.	 Review best practices and recommendations for the next funding cycle.
KRCC Collaboration			
8. Ensure messaging consistency between policy and technical committees.	 KRCC staff will serve as the neutral liaison to provide updates and information to policy representatives.	 TransPOL meetings have TransTAC updates as a standing agenda item.	 KRCC Board meetings have TransPOL and TransTAC updates as standing agenda items.

III. A. Transportation Policy Committee (TransPOL) Facilitation and Coordination

To support the KRCC Board’s Transportation Policy Committee (TransPOL), Triangle will provide a Transportation Program Lead who will be responsible for drafting TransPOL agendas in coordination with the KRCC Executive Committee, gathering and constructing meeting materials, and sending these materials to TransPOL at least 5 days before meetings. Triangle will also be responsible for providing staff for issuing public notices, notetaking, drafting meeting summaries, as well as tracking and implementing action items prior to and following each meeting.

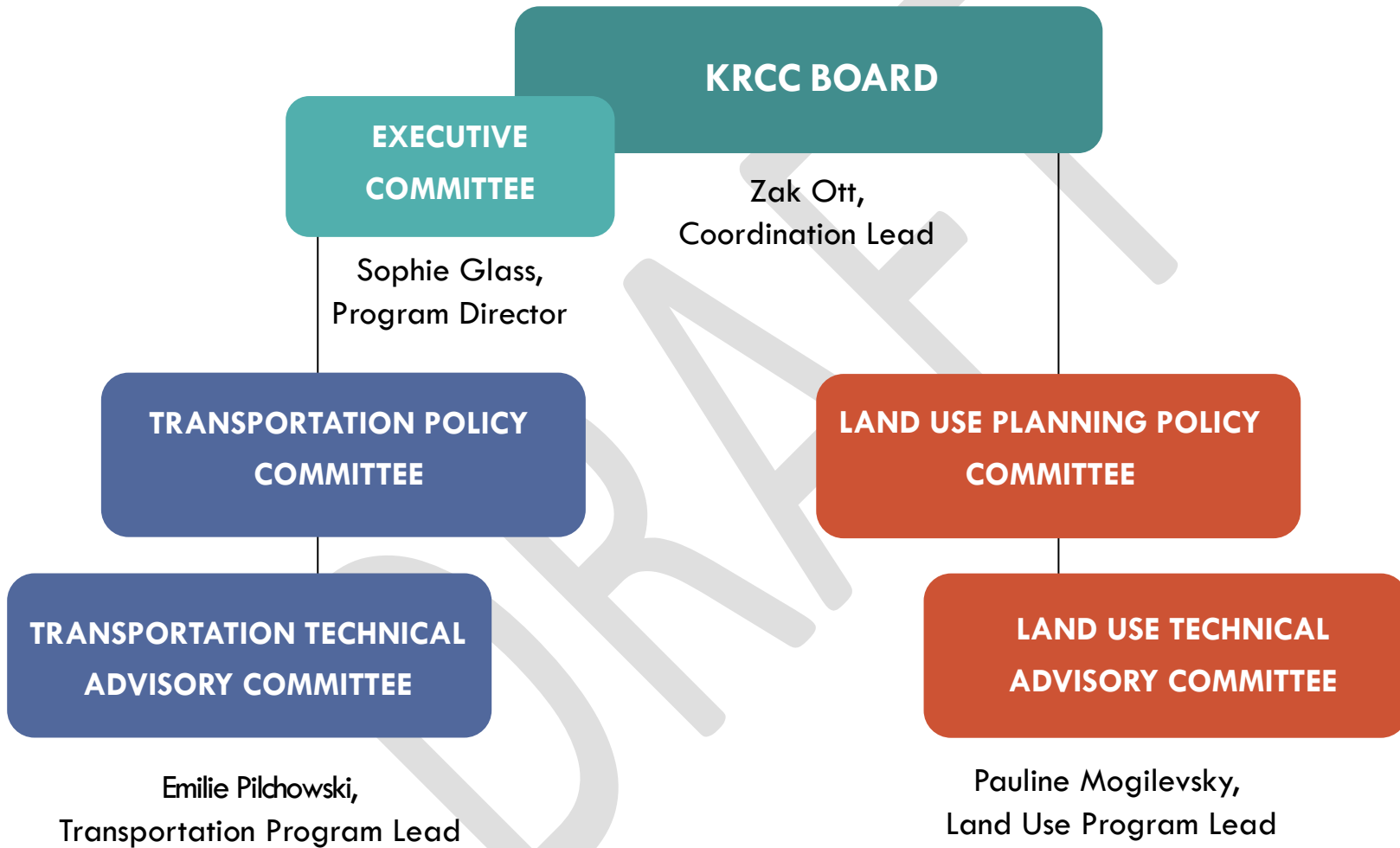
Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> Sophie Glass Emilie Pilchowski, KRCC Transportation Program Lead 	<ul style="list-style-type: none"> 5 TransPOL meetings 	<ul style="list-style-type: none"> Meeting agendas (draft and final) Meeting summaries (draft and final) Meeting materials as needed including maintaining communications with PSRC Draft 2024 Countywide Competition Call for Projects Summary reports at KRCC Board meetings 	<ul style="list-style-type: none"> Meetings will be 1.5-hours in duration 3 meetings will be held virtually with an option for members of the public to attend in person; 2 meetings will be held in person.

III. B. Transportation Technical Advisory Committee (TransTAC) Facilitation and Coordination

To support the KRCC Board’s Transportation Technical Advisory Committee (TransTAC), Triangle will provide a KRCC Transportation Lead who will report to the Program Lead, provide staff support to TransTAC, and facilitate TransTAC meetings. The Program Lead will be responsible for drafting TransTAC meeting agendas in coordination with the KRCC Program Lead and TransTAC members, gathering and constructing meeting materials, and sending materials to TransTAC at least 5 days before TransTAC meetings. The Coordination Lead is responsible for notetaking, drafting and finalizing a meeting summary, as well as tracking and implementing action items following each meeting.

Staff	Meetings	Sub-Task Deliverables	Assumptions
<ul style="list-style-type: none"> Sophie Glass Emilie Pilchowski, Transportation Program Lead 	<ul style="list-style-type: none"> 8 TransTAC meetings 	<ul style="list-style-type: none"> Meeting agendas (draft and final) Meeting summary of action items and key discussion items Meeting materials as needed, including maintaining communications with PSRC Draft 2024 Countywide Competition Call for Projects Recommendations to TransPOL 	<ul style="list-style-type: none"> Meetings will be 2-hours in duration Meetings will be held virtually and 3 will also be in-person The Project Selection Workshop will be held in person

IV. Staff Organizational Chart



V. 2024 Calendar of Expected Meetings

		January	February	March	April	May	June	July	August	September	October	November	December
Executive	Board* 1 st Tues. Time varies		Feb 6 Board Meeting TBD			May 7 Board Meeting TBD	Jun 4 Board Meeting TBD				Oct 1 Board Meeting TBD	Nov 5 Board Meeting TBD	Dec 3 Board Meeting TBD
	Executive Committee 3 rd Thurs. 11:00AM–1:00PM	Jan 18 Executive Committee Meeting	Feb 15 Executive Committee Meeting	Mar 14 Executive Committee Meeting	Apr 18 Executive Committee Meeting	May 16 Executive Committee Meeting	Jun 20 Executive Committee Meeting	Jul 18 Executive Committee Meeting <i>(cancel if not needed)</i>		Sept 19 Executive Committee Meeting	Oct 17 Executive Committee Meeting	Nov 21 Executive Committee Meeting	Dec 19 Executive Committee Meeting
Land Use	PlanPOL* 3 rd Tues. 1:30-3:00PM			Mar 19 PlanPOL Meeting			Jun 18 PlanPOL Meeting				Oct 15 PlanPOL Meeting		
	LUTAC 2 nd Thurs. 10:00-12:00PM		Feb 8 LUTAC Meeting		Apr 11 LUTAC Meeting					Sept 12 LUTAC Meeting		Nov 14 LUTAC Meeting	
Transportation	TransPOL* 3 rd Thurs. 3:00-4:30PM	Jan 18 TransPOL Meeting		Mar 21 TransPOL Meeting	Apr 18 TransPOL Meeting	Late May or Early June* TransPOL Meeting					Oct 17 TransPOL Meeting		
	TransTAC 2 nd Thurs. 1:30-3:00PM	Jan 11 TransTAC Meeting	Feb 8 TransTAC Meeting	Mar 14 TransTAC Meeting	Apr 4 <i>(not 11)</i> TransTAC Meeting	May 9 TransTAC Meeting				Sept 12 TransTAC Meeting			Dec 14 TransTAC Meeting
						Late May Project Selection Workshop							

KRCC Retreat Date: End of February 2024

Legislative Reception Date: TBD date

*The May or June TransPOL meeting will occur after the May KRCC Project Selection Workshop but before the June 4 KRCC Board meeting.

KRCC BUDGET with TRIANGLE ASSOC. DETAIL
January 1, 2024 - December 31, 2024
Draft 9/25/23

Unit	Sophie Glass	Transpo. Lead	Zak Ott	Pauline Mogilevsky	Admin	Expenses	Total	Task Total	2023 Budget	Expense Info	Assumptions
I. KRCC Administrative Program											
Task I.A. - Executive Board + Committee											
11			110	0	0	\$0	\$20,790	\$78,624.50	\$76,437		Virtual only
	44	0	0	0	0	\$0	\$20,790				Agenda, materials, annotated agenda, distribute materials
11	28	0	28	0	0	\$110	\$8,360			Zoom use fee = \$10/meeting	
6	12	0	48	0	0	\$0	\$7,740				
6	36	36	36	36	0	\$1,272	\$20,352			4 ferry + \$77 room rent + \$20 printing per in person + \$75 Webinar	Agenda, materials, annotated agenda, distribute materials
6	12	0	24	0	0	\$0	\$4,980				5, 2-hr meetings plus travel for in-person meetings.
	8	4	25	4	0	\$0	\$5,275				2 hr mtgs, 1 hour prep/pack, 3 hr travel
	11	10	14	10	10	\$350	\$7,195			car ferry ride/mileage + \$300 printing	Agenda, materials, annotated agenda, distribute materials
11	11	0	17	0	0	\$0	\$3,933				8-hr day plus travel to/from Bremerton
											By phone only
Task I.B. - State/Regional Legislative Coordination											
	18	8	30	8	8	\$350	\$9,690	\$17,190.00	\$17,480	car ferry ride/mileage + \$300 printing	Planning + Day Of + Follow Up, venue cost out of general KRCC budget
6	6	54	0	0	0	\$180	\$7,500			car ferry ride/mileage + \$10 Zoom + \$10 printing per meeting	6 Gorst Coalition meetings; 3 in-person
Task I.C. - Website											
	1	4	20	4	4	\$295	\$4,060	\$4,060.00	\$4,495	InMotion Hosting + Square Space (\$295)	
Task I.D. - PSRC Support											
	1	6	12	3	0	\$0	\$2,600	\$7,660.00	\$8,450		Boards and Committees report
11	0	0	0	22	0	\$0	\$2,530			11 RSC meetings	2-hr meetings; remote participation
11	0	22	0	0	0	\$0	\$2,530			11 RPEC meetings	2-hr meetings; remote participation
Task I.E. - Overall support											
	12	0	0	0	0	\$0	\$2,220	\$39,747.00	\$34,037		
	10	10	30	10	10	\$1,632	\$10,132			Rackspace (\$960), Jungle Disk (\$360), Grasshopper phone (\$312)	10hrs for annual audit report
48	48	48	60	48	0	\$0	\$26,820				Average weekly meeting 1 hr, prep time for meeting facilitator
	0	0	5	0	0	\$0	\$575				RMSA dues through KRCC General budget
II. KRCC Land Use Program											
Task II.A. - PlanPOL											
	6	0	0	24	0	\$0	\$3,870	\$8,358.50	\$12,433		agenda, materials, annotated agenda, distribute materials
3	6	0	0	6	0	\$476	\$2,276			All virtual + Zoom webinar fee (\$75/mtg) + NDGC rental (\$77/mtg)	1.5-hr meetings
3	5	0	0	12	0	\$0	\$2,213				
Task II.B. - LUTAC											
	8	0	0	32	0	\$0	\$5,160	\$12,070.00	\$40,523		agenda, materials, annotated agenda, distribute materials
4	10	0	0	10	0	\$40	\$3,040			All virtual. Zoom meeting fee (\$10/meeting)	2-hr meetings
4	6	0	0	24	0	\$0	\$3,870				
III. KRCC Transportation Program											
Task III.A. - TransPOL											
	20	40	0	0	0	\$0	\$8,300	\$18,670.00	\$8,661		agenda, materials, annotated agenda, distribute materials
5	18	18	0	0	0	\$820	\$6,220			2 mtngs in person. Zoom webinar fee (\$75/meeting) + NDGC rental for	1.5hr meetings
5	10	20	0	0	0	\$0	\$4,150				
Task III.B. - TransTAC											
	35	56	0	0	0	\$0	\$12,915	\$36,240.00	\$11,650		agenda, materials, annotated agenda, distribute materials
7	30	30	0	0	0	\$140	\$8,990			\$10 zoom/all + 3 mtng in-person w \$10 ferry(2) + \$10 printing	2-hr meetings
7	14	42	0	0	0	\$0	\$7,420				
	20	26	0	0	0	\$225	\$6,915			In-person via ferry + mileage +\$10 zoom fees + \$20 printing + \$150 food	6-hr meeting, agenda, materials, annotated agenda, distribute materials, facilitate meeting, write summary
Triangle Totals	445	434	458	253	32	\$5,890.00	\$222,620.00	\$222,620.00	\$214,165.50		

Staff	Rates
Sophie Glass	\$185.00
Transpo. Lead	\$115.00
Zak Ott	\$115.00
Pauline Mogilevsky	\$115.00
Admin	\$90.00

Auditor's Office Fees: Auditing fees	Auditor's Office Fees	\$5,000.00
Legal services: Approximate annual cost	Legal Services	\$3,000.00
RMSA insurance: listed amount is an estimate only; 2024 rate will be made available in Oct.	RMSA Insurance	\$5,112.52
Room rentals: retreat and legislative reception room rentals (NDGC covered under Triangle)	Leg. Reception + Retreat Room Rentals	\$4,500.00
	Reserves	\$1,000.00
	Miscellaneous	\$402.48
	Subtotal	\$19,015.00
	Triangle Associates	\$222,620.00
	KRCC TOTAL:	\$241,635.00

Historical Comparison:
2023 Triangle Budget = \$214,165; Actual = TBD
2022 Triangle Budget = \$246,983; Actual = \$203,501
2021 Triangle Budget = \$230,608; Actual = \$240,437
2020 Triangle Budget = \$192,417; Actual = 181,020
2019 Triangle Budget = \$222,213; Actual = \$209,880
2018 Triangle Budget = \$197,275; Actual = \$200,487
2017 Triangle Budget = \$189,961; Actual = \$189,955
2016 Triangle Budget = \$200,271; Actual = \$200,266
(Contract begin mid-year) 2015 Triangle Budget = \$117,545; Actual = \$117,287

KRCC Budget Change from 2023 to 2024: 4.73%
Triangle Budget Change from 2023 to 2024: 3.80%

Kitsap Regional Coordinating Council Member Dues for 2024

Draft 10-11-23

DUES FORMULA					2024 DUES PROPOSAL					
Jurisdiction/ Member	2022 OFM	2022 % of	2022 Assessed	Valuation	% of Core Program (weighted 50/50)	Core Program	% of Fiscal Agent Fee		Net 2024 Dues	% of budget
	Population #	Population	Valuation	Percentage		Payments before Fiscal Agent Fee	(By Jurisdiction and Non-Jurisdiction)	Fiscal Agent Fee*		
TOTAL										
Kitsap County (minus cities)									\$ 133,591	
Bremerton									\$ 29,365	
Bainbridge Island									\$ 33,092	
Port Orchard									\$ 12,171	
Poulsbo									\$ 10,238	
SUB-TOTAL									\$ 218,457	90%
Dues frozen from 2023										
Port of Bremerton									\$ 8,222	
Kitsap Transit									\$ 11,290	
Suquamish Tribe									\$ 1,104	
PGST Tribe									\$ 1,104	
Port of Kingston**									\$ 2,822	
SUB-TOTAL									\$ 24,543	10%
TOTAL DUES SUPPORT									\$ 243,000	

enter budget here

2024 budget **\$241,635.00**

2022 DUES FOR REFERENCE			
Jurisdiction	2022	2023	Percent Change
Kitsap County			
Bremerton			
Bainbridge Isl.			
Port Orchard			
Poulsbo			
Port of Bremerton			
Kitsap Transit			
Suquamish Tribe			
PGST Tribe			
Port of Kingston**			
TOTAL	\$ 242,999	\$ 243,000	0.0%

Dues frozen from 2023
0% change

	1% of total budget Fee for Fiscal Agent =	\$ 2,430.00
10%=	\$ 243.00	\$ 242.71
90%=	\$ 2,187.00	\$ 2,184.35

*KRCC implemented a Fiscal Agent Fee in 2019 to compensate Kitsap County for the fiscal and administrative services provided on behalf of KRCC. The recommended fee is 1% of the total KRCC Budget, distributed amongst jurisdictions and non-jurisdictions based on the percent used to calculate each members' dues.

**Port of Kingston moved from a flat dues fee (\$2525) to a percentage based dues fee for 2023 dues, therefore the percentage change is not consistent with the other members.

***On 10/20/22, the Exec. Committee recommended using the 2022 KRCC budget to calculate the 2023 dues. This results in small differences between 2022 and 2023 member dues for each jurisdictions and non-jurisdictions.



MEMO: November 2023 Legislative Orientation and Reception

v. 11/1/23

Background

Historically, the Kitsap Regional Coordinating Council (KRCC) has hosted a legislative reception in the fall to connect with legislators from the 23rd, 26th, and 35th districts ahead of the next year’s legislative session. As needed, KRCC has also hosted legislative orientations with newly elected local officials to help them understand the priorities of local government for the upcoming legislative session and ways of getting involved with state lawmaking.

Details in Development for 2023

Date: Thursday, Nov. 16, 2023

Time: Legislative orientation from 5:00-6:00 PM; Legislative reception from 6:15-8:00 PM

Venue: Gold Mountain Golf Club

Guests:

- KRCC Board
- Full councils and/or commissions from KRCC member organizations
- Legislators
- Invited lobbyists
- Local government candidates (invited in advance of elections)
- *No plus-1s at this time*

Legislative Orientation

Presenters

Affiliation	Name	Confirmed?
Washington State Association of Counties	Paul Jewell, Juliana Roe, Senior Policy Directors	Unavailable due to WSAC conference
Association of Washington Cities	Carl Schroeder	Confirmed
Jurisdiction’s lobbyists	Dylan Doty	Tentative
Jurisdiction’s lobbyists	Josh Weiss	
Jurisdiction’s lobbyists	Tom McBride	
Jurisdiction’s lobbyists	Briahna Murray	
Jurisdiction’s lobbyists	Brian McConaughy	Yes
Tribal lobbyists	Amber Lewis	Yes
Port of Bremerton lobbyist	Desmond Group (Rose and Liz)	Yes (Rose)

Agenda

1. Overview of KRCC (Sophie Glass)
2. ~~Overview of WSAC legislative priorities~~
3. Overview of AWC legislative priorities (Carl Schroeder)
4. Other updates from lobbyists (Various)
5. Questions and answers



Legislative Reception

Theme/Tone

The proposed theme for this year’s legislative reception is “Strengthening the relationship between legislators and local government.”

Legislators and other Elected Leadership

District	Name	Confirmed?
23	Sen. Drew Hansen	Yes
23	Rep. Greg Nance	Yes
23	Rep. Tarra Simmons	Yes
26	Rep. Michelle Caldier	No
26	Rep. Spencer Hutchins	Yes
26	Sen. Emily Randall	Maybe
35	Rep. Travis Couture	Yes
35	Rep. Dan Griffey	
35	Sen. Drew MacEwen	No
Statewide	Governor’s representative Melissa Littleton	Yes
Statewide	Cantwell’s representative	
Statewide	Murray’s representative Daniel Pailthorp	Yes
US Congress	Rep. Kilmer representative Stephanie Hahn	Yes

Draft Agenda

1. Networking (20 minutes)
2. Welcome and introductions (5 minutes)
3. Panel discussion (45 minutes)
4. Questions and answers (15 minutes)
5. Networking (20 minutes)
6. Adjourn

Panel and/or Roundtable Discussion Questions

1. Mayor Wheeler to open with verbal remarks re: KRCC’s top issues re: homelessness, affordable housing, transportation, and ferries.
2. Homelessness. Kitsap County is not immune to the crisis of people living homeless and unsheltered. Understanding that it is a complex problem which demands a timely humanitarian response, what will you do in Olympia to help us address this at the local level?
3. Affordable Housing. 2023 has been described as the year for housing in Olympia and we are busy working to adapt to all the legislation passed last year and in previous years. In particular, we are working hard to increase the number of affordable housing units in our respective jurisdictions. What will you do to help us achieve our affordable housing goals?
4. Ferries. No other residents in Washington are more core dependent upon Washington State Ferries than the people of Kitsap County. But the state ferry system is clearly in trouble, with continuing shortages of workable boats and available crew. What are you planning to do to address these problems in both the short and long term?
5. Other Transportation. Nothing, literally, binds the jurisdictions together more than our transportation network. It is accurate to say that we collaborate well in allocating scarce dollars to upgrade the network, such as for Gorst and Hwy 305. But due to inflation and skilled staffing shortages, projects are getting harder to complete. What are you planning to do to help us overcome these challenges in both the short and long term?



Kitsap Regional Coordinating Council

6. Communications. From where we sit, communication with Legislators in Olympia during session has been spotty. How can this be improved? Can we call you directly?
7. Open Question. What are your top three priorities going into the 2024 session and how will they impact the people of Kitsap County?

Food and Refreshments

1. Assume 50 people in total for catering purposes (\$1,800 for 40 attendees reception fees).

Reception Fee

The Reception Fee is \$45 for attendees who are not on the panel. The Reception Fee covers the cost of catering.



Memo: 2024 Nominations for KRCC Chair/Vice Chair

10/25/2023

Background

On October 19, the KRCC Executive Committee nominated Councilmember Joe Deets, City of Bainbridge Island, and Commissioner Axel Strakeljahn, Port of Bremerton, to serve as the KRCC 2024 Chair and Vice Chair.

Proposed 2024 KRCC Chair
Bainbridge Island Councilmember
Joe Deets

Currently KRCC Vice Chair

Proposed 2024 KRCC Vice Chair
Port of Bremerton Commissioner
Axel Strakeljahn

*Currently serves on the KRCC Executive
Committee*





Kitsap Regional Coordinating Committee

November 7, 2023





**Our co-workers
are definitely
characters.**

Overview

- Why GSP: goals
- What: programs and impact
- How: partnering for success

Greater Seattle Partners strengthens and unifies our region's economic development efforts by building the capacity of our public-private partnerships, telling our story, and engaging the world.

Together, we are bridging the business, government, and civic sectors to welcome new investments that promote our region on the global stage.



GSP Goals

- Engage the world
 - *Domestic and international business attraction*
 - *Telling our region's story*
- Increase regional economic collaboration
 - *Training and tools to further our partners' success*



SELECTUSA SPINOFF

Join us in Seattle, Washington **April 27-28, 2023.**

Select USA Spinoff

Pierce County



Select USA Spinoff

King County



Select USA Spinoff

Snohomish County



Partnering to create jobs in the region



French developer and manufacturer of fast charging infrastructure for EV fleets opened first US operations in Greater Seattle



Japan's #1 healthcare job search site



India's leading manufacturer of organic waste converters established its first North American location in Greater Seattle

"Project Hibiscus"



Greater Seattle Export Accelerator



The graphic features a dark background with a stylized globe icon at the top. Below it, the text reads "GREATER SEATTLE EXPORT ACCELERATOR" in large white letters, followed by "powered by SBA Growth Accelerator" in smaller white text. A list of benefits is presented with green arrowheads: "EXPORT TRAINING", "EXPERT MENTORING", "SELECTED PARTICIPANTS* FULLY SPONSORED", and "APPLICATION DEADLINE AUGUST 15". The website "GREATER-SEATTLE.COM/EXPORTACCELERATOR" is listed in green. At the bottom, there are logos for "GREATER SEATTLE PARTNERS" (a stylized 'V' logo), a QR code, and the "SBA U.S. Small Business Administration" logo. A small note at the very bottom states "*Open to Snohomish, King, and Pierce County small businesses".

GREATER SEATTLE EXPORT ACCELERATOR
powered by SBA Growth Accelerator

- ▶ EXPORT TRAINING
- ▶ EXPERT MENTORING
- ▶ SELECTED PARTICIPANTS* FULLY SPONSORED
- ▶ APPLICATION DEADLINE AUGUST 15

GREATER-SEATTLE.COM/EXPORTACCELERATOR

GREATER SEATTLE PARTNERS

SBA
U.S. Small Business Administration

*Open to Snohomish, King, and Pierce County small businesses



Uncommon Thinkers Welcome®

- ✓ **Award-winning booth: Paris Air Show**
- ✓ **Award-winning campaign: IEDC**



Digital Media
- Gold -



Campfire Coffee



Boeing

Custom Social Posts for each of our 22 Partners



Spaceflight



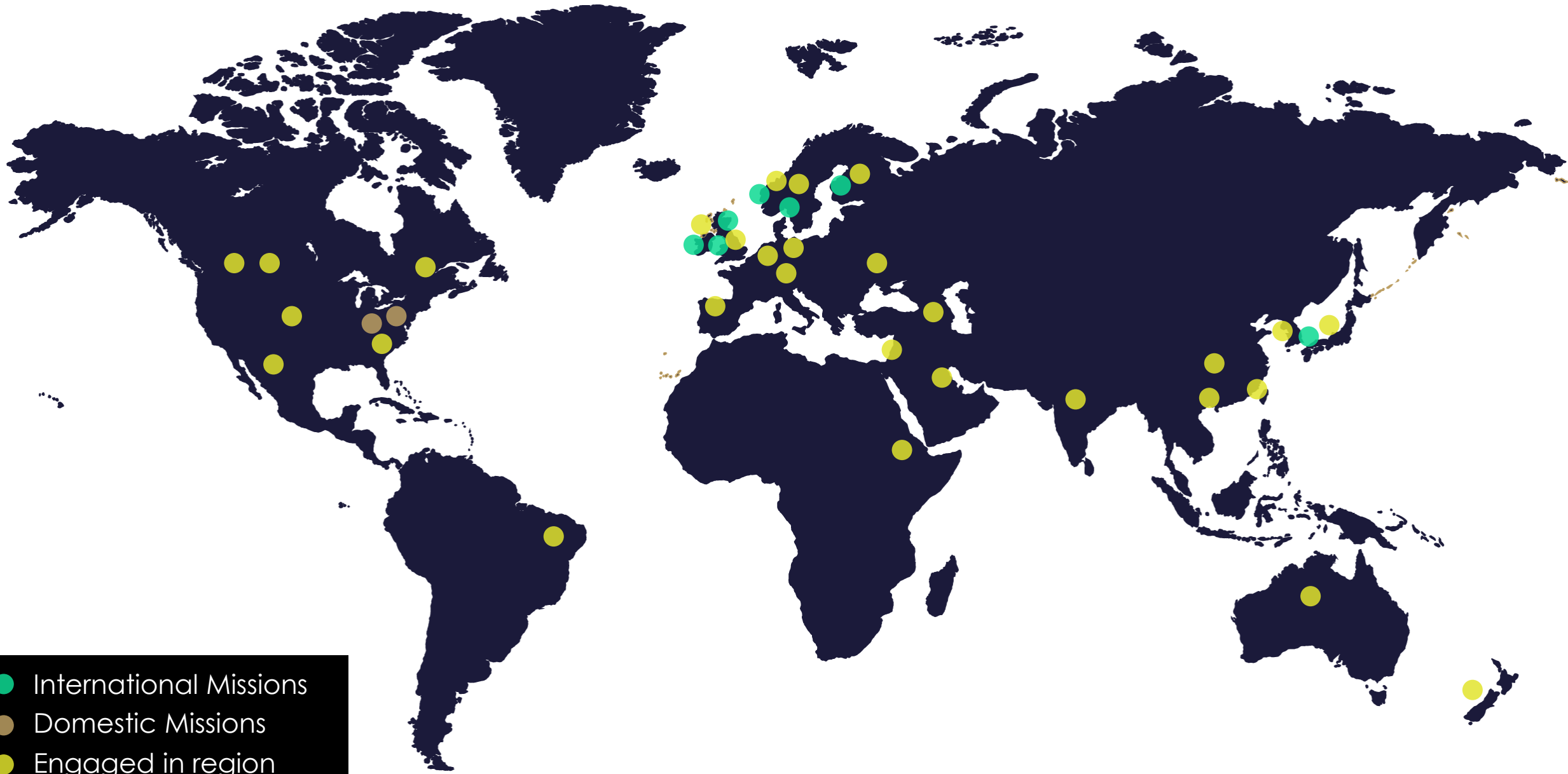
Aquagga



TOTE Maritime



Just Evotech Biologics



- International Missions
- Domestic Missions
- Engaged in region





The Seattle Times

Opinion

APEC is advancing the inclusive growth we all seek in Washington

July 30, 2023 at 12:01 pm | Updated July 30, 2023 at 12:01 pm

Business | Economy | International Trade | Local Business | Local Politics

Asia-Pacific leaders cap off trade meetings with Space Needle summit



International Leadership Mission 2023 Iceland



International Leadership Mission 2023

Norway



South Korea

International Leadership Mission, April 2024



Save the Date

International Leadership Mission to South Korea

April 13-20, 2024

Regional Asset Inventory

GREATER SEATTLE PARTNERS ABOUT SERVICES ENGAGE CONNECT WHY GREATER SEATTLE GURU HELP LOGIN Powered By GIS WebTech

Properties

8367 Properties Fav Clear Share Search by keyword Filters

Sort by: **Featured**

Prato District
Southcenter Parkway, Between South 180th Street and South 200th Street, Tukwila, King County, Washington...
250 ACRES
2.5 MI. 5.7 MI. **Featured**

909 A Street Building
909 A Street, Tacoma, Pierce County, Washington, 98402
211,000 SQFT
FED OPP ZONE 0.6 MI. 22 MI. **Featured**

The ParQ
21925, 21933, 21930 SE 51 Street, Issaquah, King County, Washington, 98029
590,000 SQFT
2.3 MI. 20 MI. **Featured**

Layers Clear map Hide Properties Legend Boundary

Victoria Bellingham Mt Vernon Oak Harbor
Strait of Juan de Fuca Lower Elwha Reservation
Olympic National Park Quinault Reservation Olympic National Forest
Everett 365 7 2,159 2,349 2,178 124 286 175
Kent
Olympia
Aberdeen
Mount Rainier National Park
North Cascades National Park
Wenatchee National Forest Lake Chelan
Wenatchee
Yakima River Yakima Firing Center
Moses Lake

Site Visit Coaching



STEP 01

Site Questionnaire

The EDO completes a site questionnaire for a site that it submits most frequently in site selection projects.

The purpose of this exercise is twofold:

- Evaluate the quality of the EDO's site questionnaire response
- Determines potential site obstacles or gaps in information

STEP 02

Site Visit

A GLS site consultant will either connect online or travel to community and conduct a mock site visit for the site submitted for consideration through the site questionnaire. Community, utility, and other stakeholders who are frequently involved in the site selection process will be asked to participate.

The visit goals include:

- Evaluate the effectiveness of the site visit, including community messaging, site-specific knowledge and more.
- Pinpoints potential site limitations

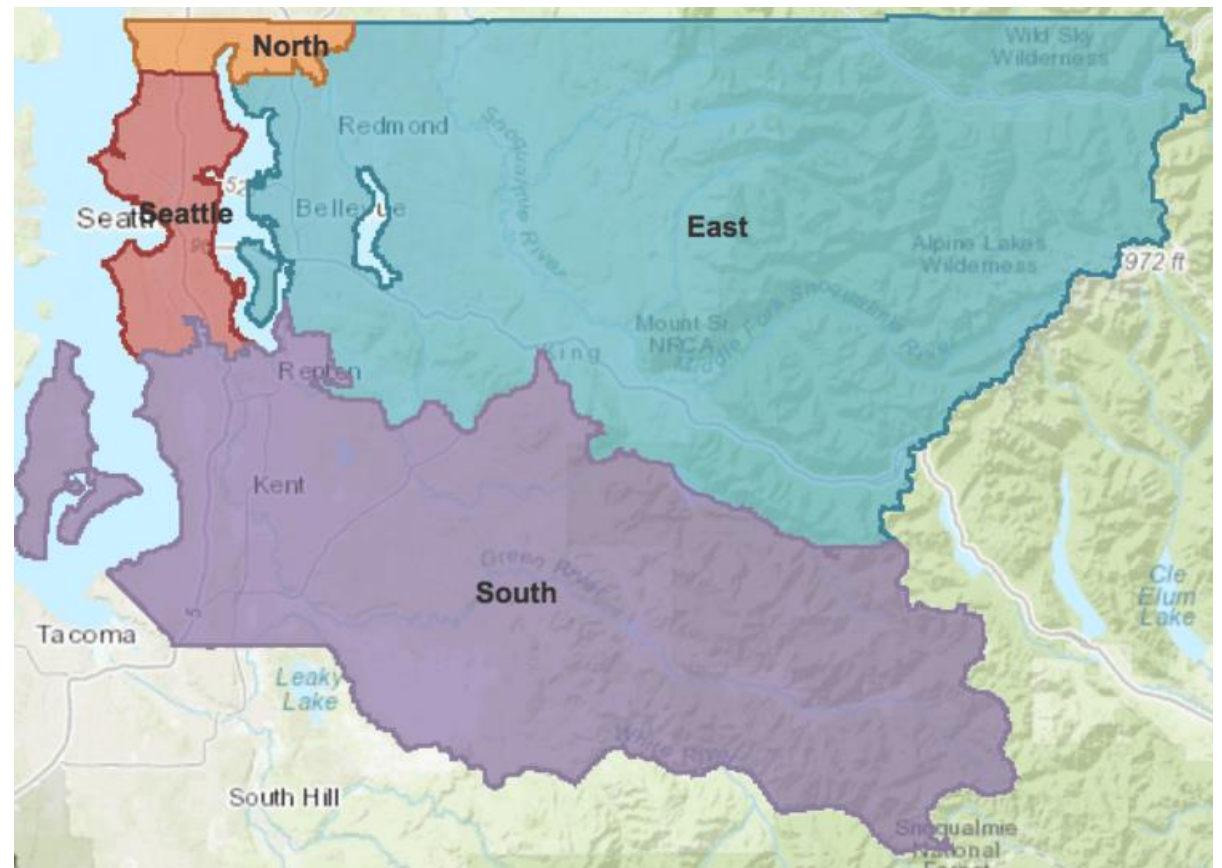
STEP 03

Report Card

Following GLS's site visit, an executive report will be sent identifying the effectiveness of the site questionnaire and site visit, as well as any immediately apparent concerns with product and community assets.

If a single product or performance obstacle has been identified through this engagement, GLS will offer opportunities for improvement.

Alternatively, GLS will provide a path forward with more in-depth analyses to determine the cause of EDO's self-identified underperformance in project attraction efforts.





Uncommon Thinkers Welcome[®]

Our definition of business isn't exactly common.



Central Puget Sound Economic Development District

Kitsap Regional Coordinating Council – 11/7/2023



Puget Sound Regional Council

11/7 Executive Board packet page 51

Central Puget Sound Economic Development District

- Authorized by the U.S. Economic Development Administration
- Responsible for development of a Regional Economic Strategy
- Enables regional access to federal EDA grants
- Board of Directors:
 - Counties, cities, ports, tribes
 - Associate Development Organizations
 - Workforce development, labor
 - WA Department of Commerce
 - Chambers of Commerce
 - Industry



2022 Regional Economic Strategy

REGIONAL ECONOMIC STRATEGY

- Adopted: 12/2021
- Supports alignment for EDA funding
- Implemented by many partners including PSRC/EDD

Economic Opportunity

- Economic Opportunity for the Region's Residents
- Economic Opportunity Throughout the Region
- Public Education
- Higher Education & Workforce Development
- Regional Culture & Diversity

Global Competitiveness

- Business Climate & Competitiveness
- Research, Commercialization & Entrepreneurship
- Recruitment & Retention of Businesses & Talent
- Trade Development
- Ports, Airports, Maritime Sites, Military Installations & Industrial Lands

Quality of Life

- Regional Growth
- Environment & Health
- Arts & Culture



Role of PSRC/EDD in Economic Development



Analysis & Strategy Development

Analyzing the regional economy, identifying new industry opportunities, and developing strategies to support growth of jobs in the region.



Technical Assistance

Providing technical assistance to local jurisdictions in their economic development planning efforts and pursuit of federal funding and providing support to efforts that aim to expand regional economic capacity.



Amplifying Regional Efforts

Supporting efforts by regional partners to implement policies and programs that grow the regional economy.



Analysis & Strategy Development



THE SPACE ECONOMY
In Washington State

A study by the Puget Sound Regional Council analyzes the space economy in Washington state, identifying the region's competitive strengths and the actions needed to help grow the space sector.

Economic Impact
The space economy of Washington state is largely concentrated in the Puget Sound region. However, small and large companies are based elsewhere, such as Vancouver, Spokane, Moses Lake and Bremerton.

Actions Needed to Support the Local Space Economy

- Assist with venture capital for smaller space companies
- Support space-related startups with business incubators and other services
- Expand supplier relationships between companies within the region
- Grow local talent to fill workforce including boosting number of students in STEM programs
- Support state tax credits for spacecraft and satellite manufacturing

Washington State's Competitive Position

STRENGTHS	WEAKNESSES	OPPORTUNITIES	CHALLENGES
Long-term investment	Restrictions on available labor	Growing industry	Few opportunities for lower-skilled workers
Historic local supply chains	Limited state tax incentives	High value-add activities	National and international competition
Strong representation of private firms	Strong competition from other sectors for labor	High quality of life in state	Vertical integration creates supply chain issues
Support from universities	No vertical launch facilities in the state	Collaboration with tech firms	
Large, skilled labor pool		Space sector supports economic diversity	

Economic Impact Summary:
 \$4.6 billion per year to state economy
 Direct Employment: 5,810 jobs
 13,103 total jobs

Read the report: [Washington State Space Economy](#)

Puget Sound Regional Council

Washington State Space Economy Report

OPPORTUNITY OCCUPATIONS AND WORKFORCE RECOVERY
in the Central Puget Sound Region

MAY 2022

Puget Sound Regional Council | **IMEF ASSOCIATES**

Workforce Recovery Planning Project

COVID CULTURAL IMPACT STUDY
Charting the state of Washington's cultural nonprofits

ARTSFUND

Arts & Culture Recovery Strategy

INDUSTRIAL LANDS ANALYSIS

FOR THE CENTRAL PUGET SOUND REGION

**Industrial Lands Analysis Update
(In Process)**

Technical Assistance



Comprehensive Plan updates for King, Kitsap, Pierce, and Snohomish due **December 31, 2024**

Resources [\(link\)](#)

- Regional Plans
- Comprehensive Plan Element Guides
- Passport to 2044: Comprehensive Plan Workshop Series
- Data



Amplifying Regional Efforts



Draft 2024 Economic Development support items:

- Economic Development Ecosystem
- Workforce Development
- Infrastructure (including freight movement, broadband)
- Workforce Housing
- Clean Energy Technologies
- Artificial Intelligence



Thank You

Jason Thibedeau

Economic Development Program Manager

jthibedeau@psrc.org





Port's Mission

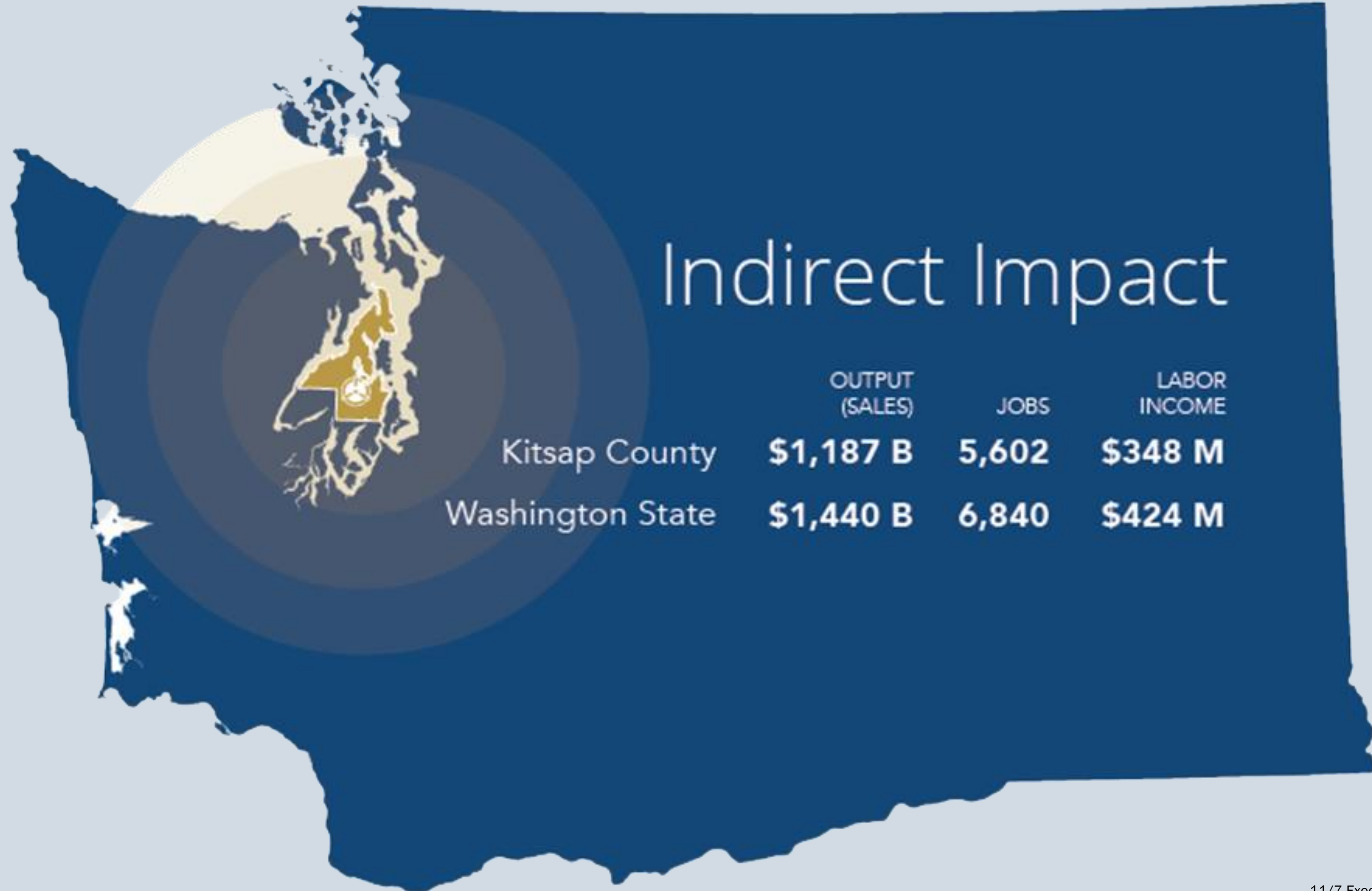
To increase the economic opportunity for all of Kitsap County by **generating jobs, developing infrastructure and improving local quality of life.** We are a **regional leader in creating economic and recreational opportunities for our community.** We support a sustainable local economy through strategic public investments and stewardship of our natural environment.

➤ Marinas (Boat Launches, Parks, Piers)

➤ Airport

➤ Industrial Park

Economic Impact



Bremerton Marina



American Cruise Lines



Marina Square



Port Orchard Marina



Bremerton National Airport



Port Investments at the Airport

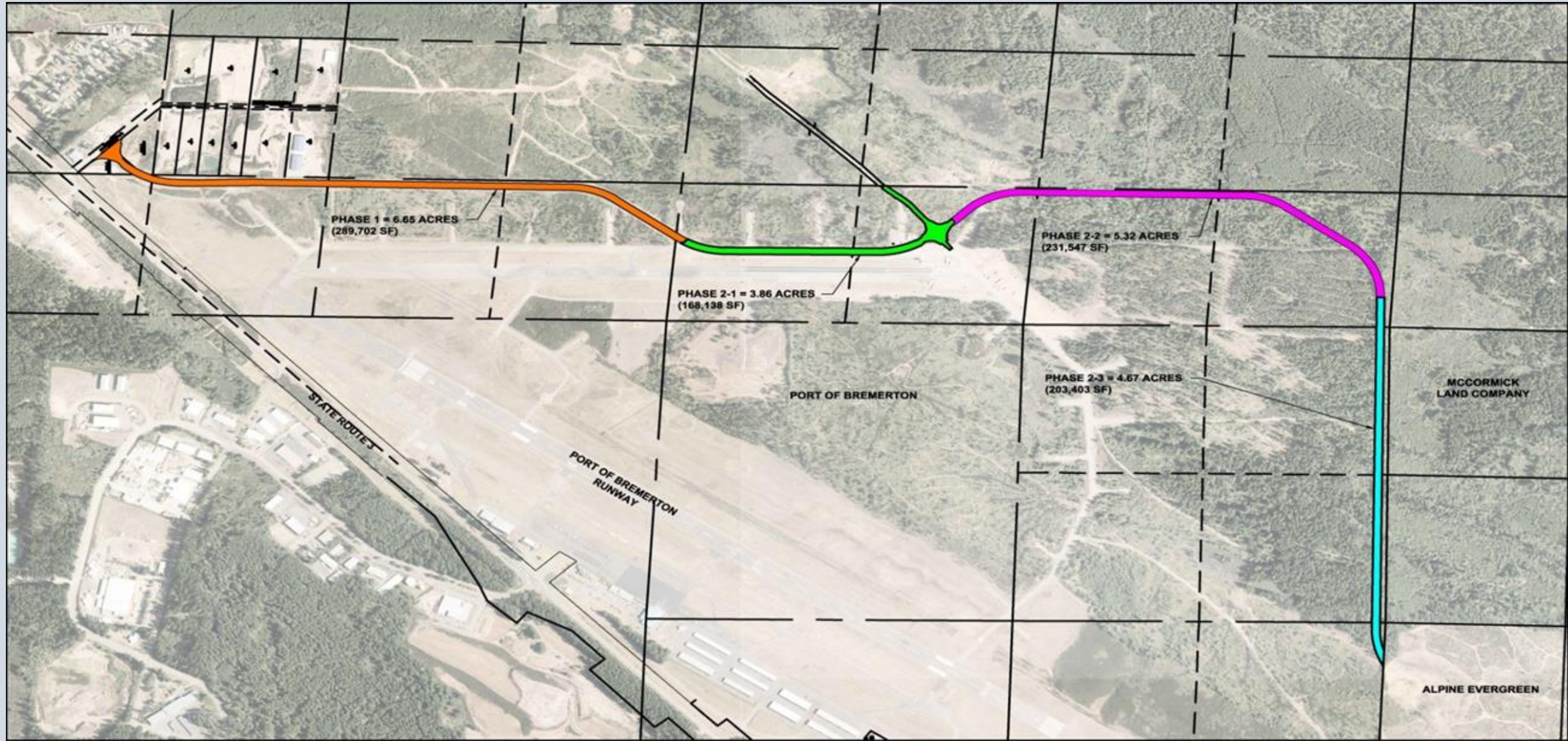
10-Year Airport Investment - **\$23 Million**

- **2014** Wildlife Hazard Assessments **\$38,829**
- **2014** Rehabilitate Apron and Taxiway **\$2,096,717**
- **2016** Automated Weather Observation System (AWOS) Upgrade **\$122,495**
- **2017** Runway Pavement Maintenance **\$599,115**
- **2018** Airfield Lighting Design **\$210,288**
- **2019** Maintenance Equipment Storage Building **\$281,288**
- **2020** South Hangar Design and Construction **\$3,077,765**
- **2020** Runway/Taxiway Lighting and Signage **\$2,337,995**
- **2021** Multipurpose Facility (Airport Restaurant & Hangar) **\$4,724,838**
- **2022** Taxiway Relocation/Apron Rehabilitation **\$4,196,457**
- **2023** Environmental Assessment for Airport Improvement Plan **\$450,000**
- **2023** Approach Lighting **\$4,500,000**

South Hangar Project



Airport Industrial Way Extension



Parametrix DATE: August 21, 2018 FILE: SKIA_ROWS



SKIA ROW AREAS
SKIA CONNECTOR

Amazon Last Mile Distribution



Radian Aerospace



Sky Park



New Bremerton National Airport Restaurant: *Amelia's Hangar*



Multipurpose Facility Features



Hangar, Office Space, Pilot's Lounge, Plane Charging Station

Puget Sound Industrial Center



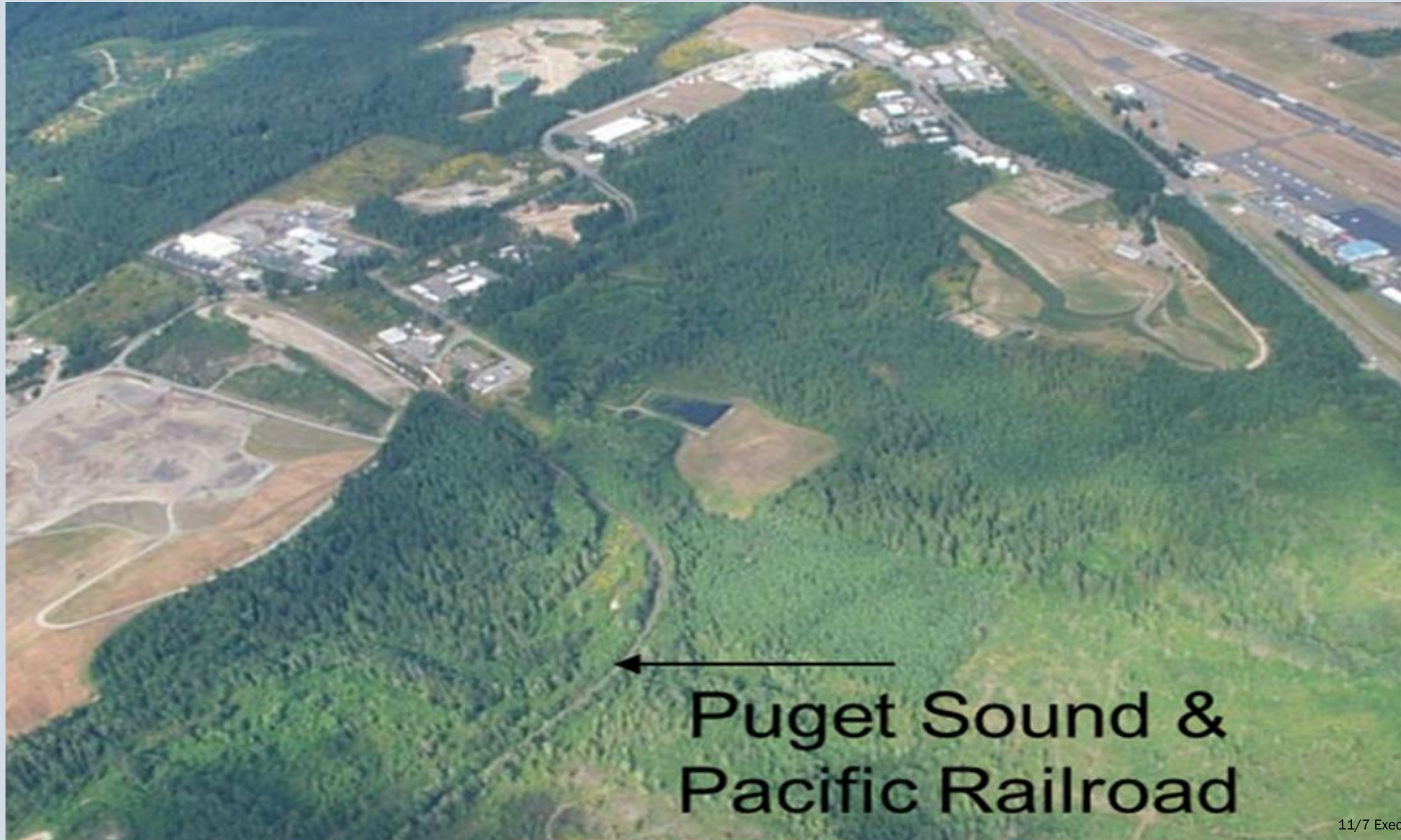


WPPA Job Creator of the Year

	2018	2023
Port Tenants	39	76
# of Employees	987	2744



Pad Ready Sites, Rail Access, & Foreign Trade Zone



SR Hwy 3 Frontage Development



Allied Boats



NE Campus - Startup



Inventech Marine



CNW - Regional Sporting Event Center



Venue Review of Proposed Facilities

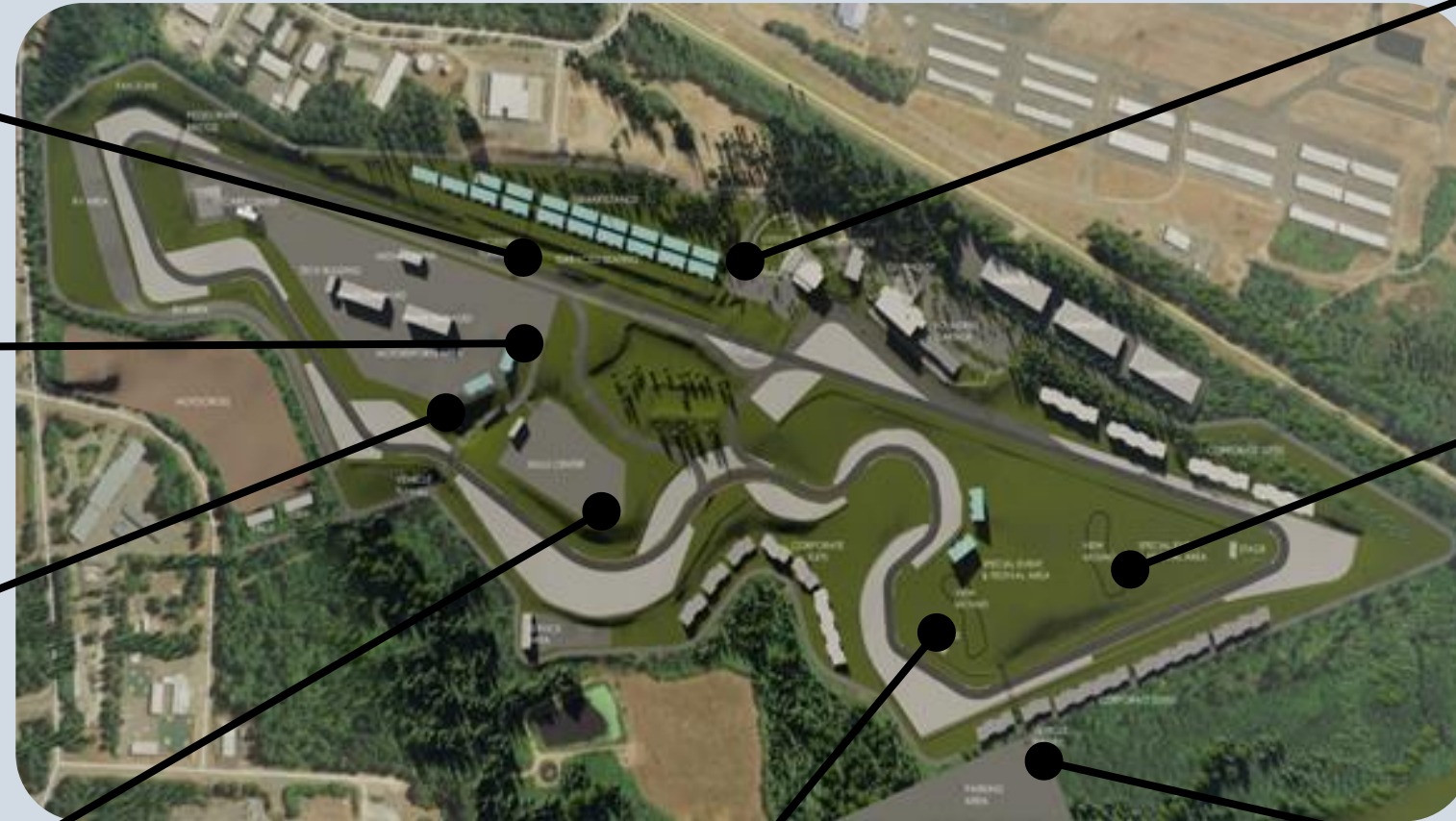


Seating hillside
Major event: 30,000

Performing arts venue and
conference center



STEM classroom



Small music venue



STEM lab
7,200 SF

Parking area



EVOC training & car shows



Large music venue
20,000 person venue



CNW Amphitheater



Marketing Partnerships

- WPPA
- Olympic College
- PSRC
- KRCC
- City of Bremerton
- City of Port Orchard
- KEDA
- KPFD
- Bremerton Pilots Association
- Soroptimists
- Private Developers



In the Hopper

- Inventech Expansion
- Circuits of the NW
- Sewer Capacity
- Aeronautic and Marina charging stations
- Airport Development
- Public Private Development Partnerships



Axel Strakeljahn

President

Term: Jan 1 2018 -

Dec 31 2023

District 3: Portions of South Kitsap, Southwest Bremerton, Seabeck/Holly/Crosby



Gary Anderson

Vice President

Term: Jan 1 2020 -

Dec 31 2025

District 2: Downtown Port Orchard, portions of Eastern South Kitsap



Cary Bozeman

Secretary

Term: Jan 1 2022 -

Dec 31 2027

District 1: West Bremerton, portions of East Bremerton, Kitsap Lake, Chico



Jim Rothlin

Chief Executive Officer

E: jimr@portofbremerton.org

P: (360) 813-0821



KEDA's Last 10 Months

KITSAP  ECONOMIC
DEVELOPMENT
ALLIANCE

ONEkitsap

5-Year Strategic Plan



New or enhanced efforts made possible by One Kitsap:



CREATE Capacity

- Analyze our lands, buildings and economic growth potential
- Increase Industrial / Commercial Capacity on Highway 3
- Convene Kitsap Industrial Readiness Summit



INCREASE Workforce

- Add Retiring Navy to Kitsap's workforce
- Inventory Kitsap's Top 10 necessary jobs
- Grow Community Technical Education & Apprenticeships



GROW Business

- Double Site Visits to Local Businesses (50+)
- Support healthcare talent recruitment and training
- Targeted, Data-driven business recruitment



BUILD Community

- Grow Kitsap's Entrepreneurial Ecosystem
- Position Silverdale for urban vibrancy
- Host BIPOC Business Forums



kitsapeda.me/onekitsap

Supporting Entrepreneurship

Welcome, Founders!

2023 MICROBUSINESS COHORT

DARREN O'CONNOR	NthX
EDGAR MARTINEZ	Tax Trust Co.
GREGORY SHOWERS	Back Flow Assembly Solutions
MEGAN CLARKE	Sites on the Sound
MEGAN MARTIN	Indigo Plum Shoes & Apparel
MICHAEL GRIFFIN	Griffin Gallery NW
REAMA SCHULDT	Spread Supplies
SANDRA ROCHA EVANOFF	Brazil Comes to You
SARA SMITH	Dream Maker Creative
TRICIA BENSON	Viking Marine



Funding provided by Washington State Microenterprise Association (WSMA), Washington Department of Commerce, and Kitsap Bank.



Local Economic Research and Facilitation



KITSAP | Kitsap County
ECONOMIC DEVELOPMENT ALLIANCE | **2022 TOP EMPLOYERS**

Company/Organization	Sector	Total
Naval Base Kitsap - Civilian	Public	21,612
Naval Base Kitsap - Active Duty	Public	15,293
St. Michael Medical Center/ Franciscan Medical Group	Private	2,477
Central Kitsap School District ¹	Public	1,865
Kitsap County	Public	1,358
South Kitsap School District	Public	1,341
Olympic College	Public	988
North Kitsap School District	Public	885
Bremerton School District	Public	850
Port Madison Enterprises	Private	785
Haselwood Auto Group	Private	681
McDonald's Peninsula	Private	571
Bainbridge Island School District	Public	525
Kitsap Mental Health Services	Private	500
Kitsap Transit	Public	444
The Doctors Clinic	Private	425
City of Bremerton	Public	402
Noo-Kayet Investments (Port Gamble S'Klallam Tribe)	Private	400
YMCA of Pierce and Kitsap Counties	Private	398
Town & Country Markets, Inc.	Private	397
Suquamish Tribe	Public	387
Skookum Contract Services	Private	362
Martha and Mary Health Services	Private	356
Encore Communities	Private	350
Huntington Ingalls Fleet Support Group LLC	Private	350
Kitsap Credit Union	Private	296
Washington State Ferries	Public	257
Jacobs Engineering	Private	256
Goodwill	Public	255
SAFE Boats International LLC	Private	230
Kitsap Bank	Private	212
City of Poulsbo	Public	212
Watson Furniture Group, Inc.	Private	204



Tabulated by Western Washington University
Employment counts as of 12/31/2022
KEDA and WWU not responsible for non-reporting or inaccurate reporting



KEDA, Programs and Daily Activities



WASHINGTON
APEX
ACCELERATOR
FORMERLY WASHINGTON PTAC

Government Contracting
Assistance

KITSAP



ECONOMIC
DEVELOPMENT
ALLIANCE

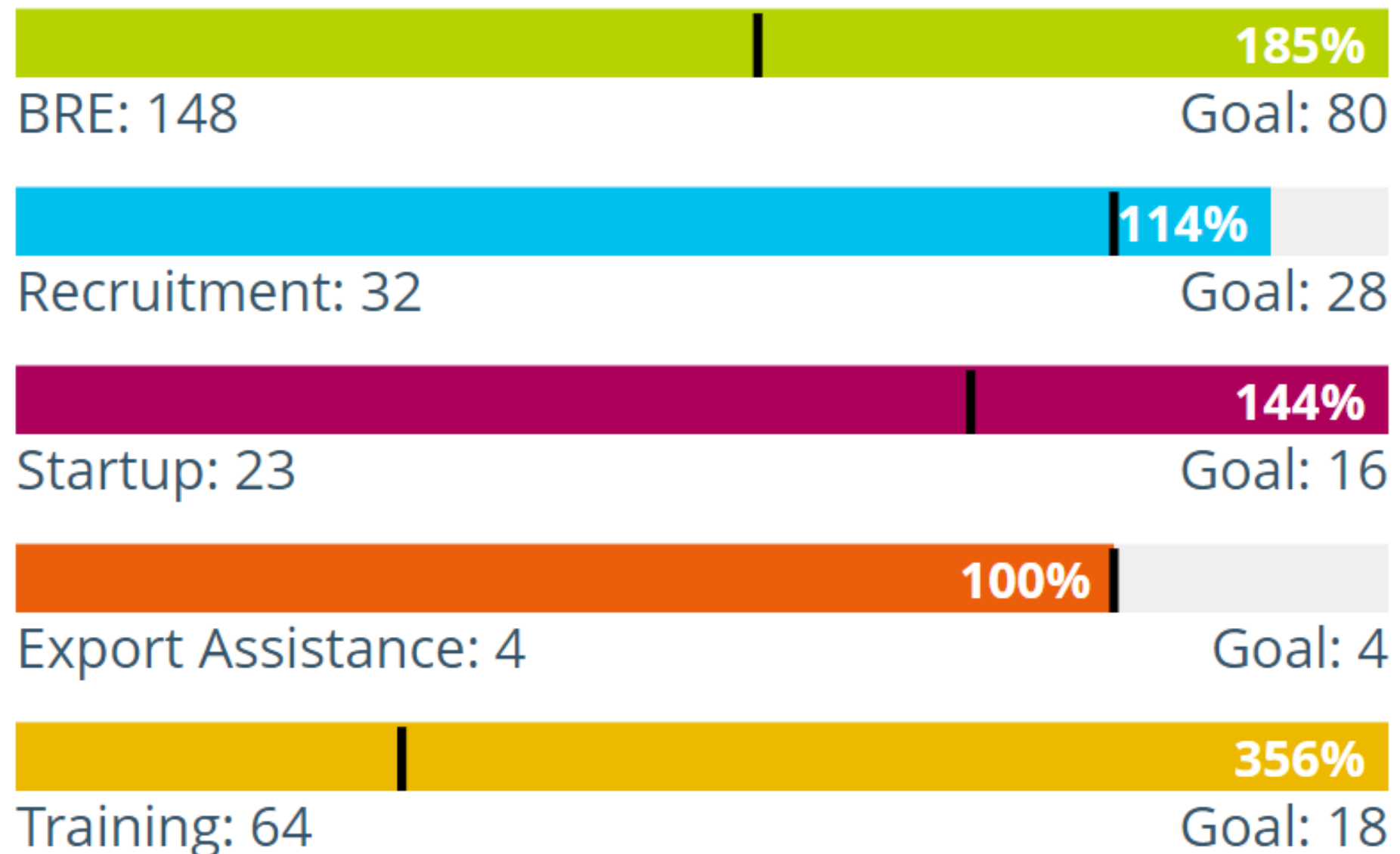
40-Year Economic
Developer of Record



Accelerating the
Maritime Autonomy Industry

Current FY 2022-2023

ADO Commerce Interaction Metrics FY 22-23





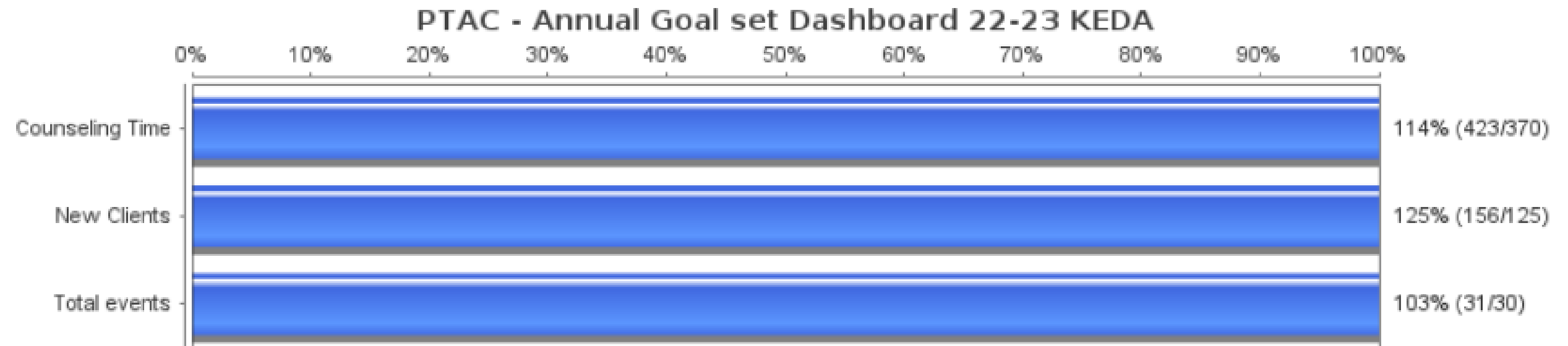
Government Contracting Technical Assistance Goals

2022-2023

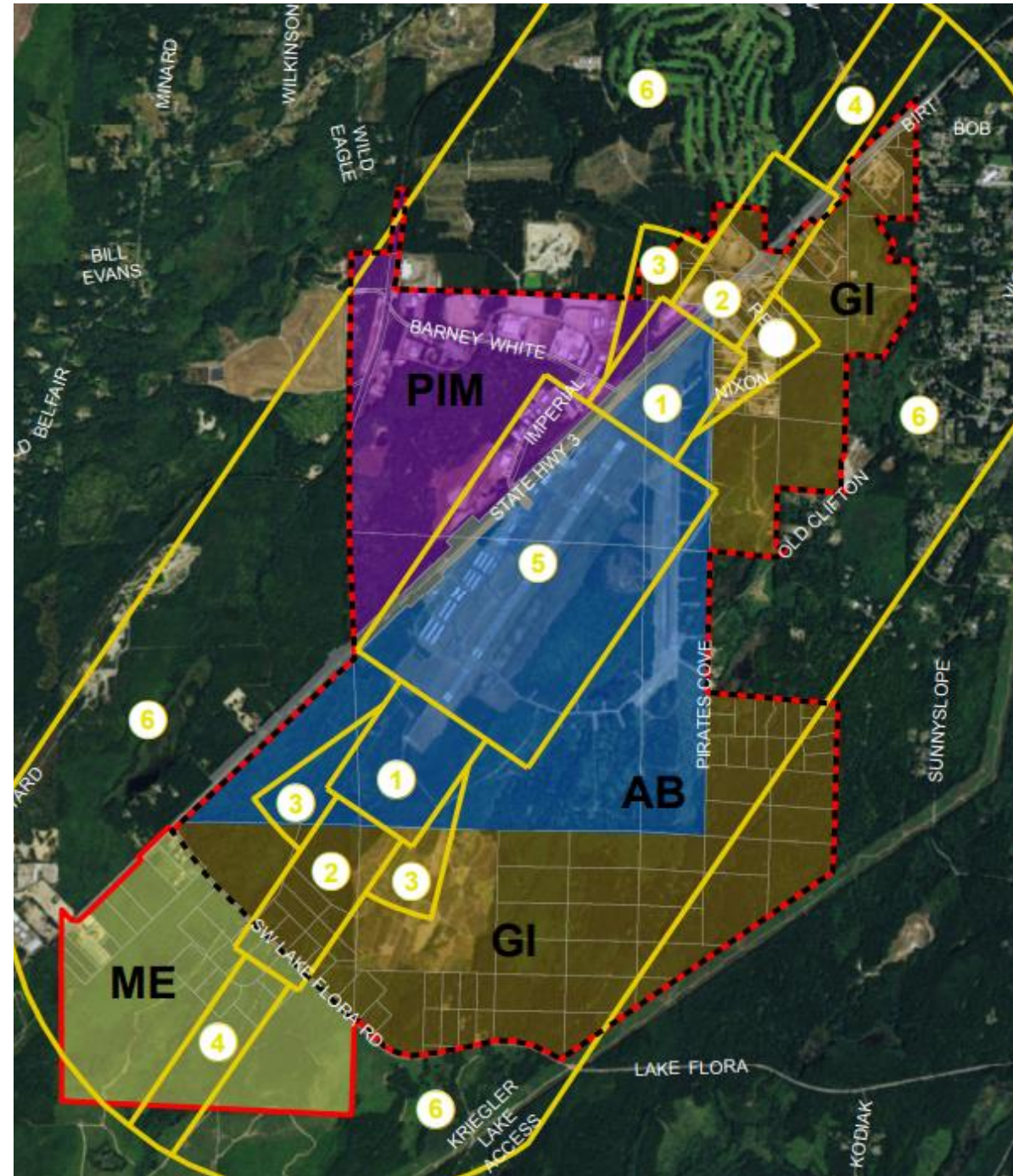
PTAC METRICS - FY 2022-2023 Final

PTAC - Annual Goal set Dashboard 22-23 KEDA

Period: 4/1/2022 to 3/31/2023



Industrial Lands and Buildings - Readiness



KITSAP INDUSTRIAL READINESS SUMMIT

August 2nd | 12:30-3:00pm

Marina Vista Room, Kitsap Conference Center, Bremerton WA



Rep. Derek Kilmer
WA 6th Congressional Dist.



CAPT. John Hale
CO, NAVBASE Kitsap



AGENDA

1:00 pm	Welcome, Goals for the Day <ul style="list-style-type: none"> Erin Leedham, KEDA Board Chair Joe Morrison, KEDA Executive Director
1:05 pm	Rep Derek Kilmer, WA 6th Congressional District <i>Historic Investment of SIOP and Kitsap's Economy</i>
1:15 pm	Captain John Hale, Commanding Officer, Naval Base Kitsap <i>Importance of Naval Base Kitsap</i>
1:25 pm	Dave Sweet, Director of SIOP, PSNS & IMF <ul style="list-style-type: none"> Introduction SIOP PSNS SIOP Project Scope and Expectations
1:40 pm	Captain Brent Paul, NAVFAC Northwest Commanding Officer <i>Overview of Design & Construction Contracting /Subcontracting Opps</i>
2:00 pm	Break
2:10 pm	Business Panel: Best Practices for Contract Procurement Moderators: James Davis & Mary Jo Juarez, KEDA PTAC Program <ul style="list-style-type: none"> Melissa Anderson, COO, Art Anderson Matthew DiCrescentis, Deputy Project Manager, Kiewit-Alberici JV

KEDA SPECIAL ALERT:



[View in browser](#)

Dept of Navy seeking info on leasing properties within 40 miles of Bremerton

[View on SAM.GOV](#)

[Download RFI](#)

Submit no later than November 24, 2023



KEDA Board of Directors



10 Months at KEDA: October 25, 2023

PHASE 1: SURVEY

PORT OF
ILLAHEE



WHAT IS ONE KITSAP?

kitsapeda.me/onekitsap



Supporters



Shawn Gilfedder
Chief Executive Officer
Kitsap Credit Union

“Kitsap Credit Union is glad to serve as an anchor investor in the five-year One Kitsap Strategic Plan. We are dedicated to supporting KEDA’s mission of increasing the economic development impact and the prosperity of our communities.”



Rion Ramirez
Chief Executive Officer
Port Madison Enterprises

“We see One Kitsap as positive for our community and in line with our values. Just as the Suquamish have been and remain stewards of our ancestral lands since time immemorial, we make that commitment here going forward. Our investment in One Kitsap is an investment in this special place, its economy, and a shared desire to be part of a successful future.”



Chad Melton
President
St Michael Medical Center

“We whole-heartedly support the One Kitsap Economic Initiative. This plan addresses issues like workforce and economic capacity in a meaningful and clear way. It aligns with community needs and values and is the right plan to ensure Kitsap’s economic vitality.”



Erin Leedham
Sr. General Manager
Kitsap Mall

“One Kitsap leads us forward with a thoughtful and positive approach to Kitsap’s economic development future. The plan prioritizes the things that matter to Kitsap residents and addresses critical improvements to enhance important quality of life issues here in our beautiful county.”

KEDA'S VISION:

Economic Vitality for All—in One Spectacular Place

KEDA'S MISSION:

To facilitate healthy economic growth and investments that support livable, resilient communities, fueled by innovation and the diverse people and businesses of Kitsap.

But Wait, There's More

- Buy Close By Shop Local Campaign
- WAV-C Solution: The BIRD
- Classes: Ethics in Government Contracting, Are Your Prepared to Write a Winning Proposal?, Steps Leading to a Federal Contract, Who in the Government Buys What I sell? Longshore and Harborworkers Compensation, Federal Contracting Lexicon.
- 30+ Site Visits to Local Companies
- Keyport and PSNS Industry Days, Alliance Northwest
- Local Connectivity (Example: Connecting a Local Affordable Housing Initiative to Builders and Developers)
- Partnerships on Broadband, Housing, Entrepreneurship and Innovation, Regional Economic Development, STEM Education
- Congressional Community Project Funding Assessment
- Port of Bremerton: Regular Recruitment Referrals
- PRIME Connect: Monthly opportunities to meet 2-3 prime contractors who provide presentations of work coming up in the future and potential for partnership by subcontractors

Kitsap Regional Coordinating Council Revenue and Expense Report for Work Completed in 2023

CASH BASIS

Draft v. 9-14-23

Invoice Number	2022-1	2022-2	2022-3	2022-4	2022-5	2022-6	2022-7	2022-8	2022-9	2022-10	2022-11	2022-12				
Work conducted in:	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	YTD	Budgeted	% Budget Year	% Budget Spent
Revenue																
Member Dues		\$ 133,591.00	\$ 110,506.00	\$ 2,205.00									\$ 246,302	\$ 243,000	N/A	101.36%
Events/Receptions		\$ 30					\$ 32						\$ 62	N/A	N/A	N/A
Application Fees													\$ -	N/A	N/A	N/A
Other													\$ -	N/A	N/A	N/A
Carry Forward	\$ 83,757.28													N/A	N/A	N/A
Total Revenue	\$ 83,757.28	\$ 133,621.00	\$ 110,506.00	\$ 2,205.00	\$ -	\$ -	\$ 32.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 330,121.28			
Operating Expenses																
Triangle Invoice Total	\$18,013.54	\$19,061.31	\$ 18,377.12	\$14,204.05	\$18,216.73	\$10,961.05	\$8,719.46	\$10,618.71					\$ 118,171.97	\$ 214,166	67%	55.18%
Triangle labor/expenses	\$ 18,013.54	\$ 19,061.31	\$ 18,300.12	\$ 14,204.05	\$ 18,216.73	\$ 10,961.05	\$ 8,642.46	\$ 10,541.71	\$ -	\$ -	\$ -	\$ -	\$ 117,940.97	\$ 211,315	67%	55.81%
Subcontractor Expenses													\$ -	\$ 0	67%	n/a
Room Rentals			\$ 77.00				\$ 77.00	\$ 77.00					\$ 231.00	\$ 2,500	67%	9.24%
Reception Expenses								\$ 875.00					\$ 875.00	\$ 350	67%	250.00%
Auditor's Office							\$ 2,049.00						\$ 2,049.00	\$ 5,000	67%	40.98%
Legal Services													\$ -	\$ 3,000	67%	0.00%
RMSA Insurance	\$ 4,121.00												\$ 4,121.00	\$ 4,123	67%	99.95%
Reserves			\$ 1,000										\$ 1,000.00	\$ 1,000	67%	100.00%
Miscellaneous					\$ 1.77								\$ 1.77	\$ 420	67%	0.42%
Total Op. Expenses	\$ 22,134.54	\$ 19,061.31	\$ 19,377.12	\$ 14,204.05	\$ 18,218.50	\$ 10,961.05	\$ 10,768.46	\$ 11,493.71	\$ -	\$ -	\$ -	\$ -	\$ 126,218.74	\$ 227,708	67%	55.43%
Net Income													\$ 203,902.54			
Total Reserves	\$24,000												\$25,000.00			